PRESENT: Robin Evans, Mary Jesse, Bev Liski (Recording Secretary), Cameron Louis, Nader Mobed, James Mulvale, Frank Obrigewitsch, Allan Patenaude, Wes Pearce, Harold Riemer, Annette Revet, Ang Saweczko, Satish Sharma, Glenys Sylvestre, Robert Truszkowski (Chair)

GUESTS: None

REGRETS: John Metcalfe, Gary Morin, Nick Ruddick, John Smith

1. APPROVAL OF AGENDA
   Patenaude - Obrigewitsch
   Moved approval of the agenda as distributed. CARRIED

2. APPROVAL OF MINUTES OF LAST MEETING, April 9, 2012
   Sylvestre – Mulvale
   Moved approval of the minutes of the meeting of April 9, 2012 as distributed. CARRIED

3. BUSINESS ARISING FROM THE MINUTES
   3.1 Motions from CCUAS – Withdrawn at Executive of Council Meeting (Item 3.2 of April 9, 2012 Minutes)
      The four motions from CCUAS that were withdrawn at the March 28, 2012 Executive of Council meeting and which CCUAS agreed it would discuss at its May meeting were subsequently placed on the Executive of Council agenda for April 18, 2012 meeting and approved. This committee is not required to consider these further.

4. OLD BUSINESS
   4.1 Reports from Task Forces, Commissions or Sub-committees
      4.1.1 Commission to Review Fresh Start Program
          No report.
      4.1.2 Sub-committee to Review Work Load around Examination Period
          No report.
      4.1.2 University Regulations Sub-committee
          No report.
4.2 Awarding of Institutional Honours, Mention Bilingue (Item 5.4 of February 13, 2012 Minutes)

It was agreed to keep this item on the CCUAS agenda under Old Business until such time as the committee can fully discuss the matter.

AGREED

5. NEW BUSINESS

5.1 Report from the University Secretary

ITEMS FOR APPROVAL

1. Revisions to the Application for Adjustment of Fees in the Undergraduate Calendar and Course Catalog (§4.13)

Revet – Patenaude

Moved that Section 4.13 of the Undergraduate Calendar and Course Catalogue be amended to remove the appeal process to the Associate Vice-President (Student Affairs) as detailed in Appendix II, page 5 of the agenda material.

CARRIED

2. Revisions to the Formal Reassessment Process in the Undergraduate Calendar and Course Catalogue (§5.10.2.2)

Revet - Patenaude

Moved that Section 5.10.2.2 of the Undergraduate Calendar and Course Catalogue be amended to remove the appeal process to the Associate Vice-President (Student Affairs), as detailed in Appendix II, page 6 of the agenda material.

A new rationale needs to be provided that corresponds to the motion.

AGREED

The University Secretary reviewed the proposed regulation and noted that this is a tidying up of regulations. A grade can only be reassessed once and the current regulation suggests there is another level of appeal when, in fact, there is not.

The Dean of Graduate Studies conveyed through the Chair that he supports the option to lower a grade as the result of a reassessment and will be speaking against the motion at Executive of Council if it passes CCUAS.

It is not fair to lower a grade because of a reassessment and this process should not be a punitive one.

Was there any discussion about changing the fee structure? No.

The question was called on the Revet-Patenaude motion.

CARRIED

5.2 Report from the Faculty of Nursing

ITEMS FOR INFORMATION

The new and revised courses, as detailed in Appendix III, pages 7-13 of the agenda material, were received for information.

Must the 24 credit hour prerequisite for CNUR 300 be in the Nursing program? No.

Are the courses with large amounts of lab time weekly? Yes.
Why is CNUR 209 limited to only Nursing students? That is all that can be accommodated. Social Work would like to be able to have its students take this course.

5.3 Report from the Registrar

ITEM FOR APPROVAL

1. Academic Schedule for 2013-14

Revet – Saweczko

Moved approval of the Academic Schedule for 2013-14 as detailed in Appendix IV, page 14 of the agenda material.

The Faculty of Business Administration requested that the Examination Dates for Part of Term 5 be changed to July 26th. The Registrar electronically conveyed his concurrence with the requested change.

Through a friendly amendment, this change was accepted.

There was discussion about the possibility of changing the exam schedule so there were more days between the end of classes and the start of the exam period. It was noted that the academic schedule is development through a rigorous, regulatory process. It was conceded this change could not occur given the time required for instructors to submit grades following the last day of exams.

The question was called on the Revet-Saweczko motion as amended. CARRIED

6. ITEMS FOR INFORMATION

6.1 Date of Next Meeting and Deadline for Submission of Agenda Material

The next meeting will be on Monday, June 14, 2012 at 1:15 p.m. in NR 110.3. The deadline for receipt of agenda items is Thursday, June 7th.

Committee members were reminded to submit their teaching and meeting schedules for the fall term so the fall meeting schedule can be set and distributed before the end of June.

7. CONCLUSION

The meeting concluded at 1:45 p.m.