PRESENT: Katherine Arbuthnott, Robin Evans, Volker Greifenhagen, Susan Husum (for Angelique Saweczko), Kathleen Irwin, Bev Liski, Cameron Louis, Jamie Mellor (Recording Secretary), Nader Mobed, Gary Morin, Allan Patenaude (Chair), Annette Revet, Harold Riemer, Nick Ruddick, David Senkow, Satish Sharma, Lynn Wells

GUESTS: None

OBSERVER: None

REGRETS: John Smith

1. APPROVAL OF AGENDA

Riemer - Ruddick

Moved approval of the agenda as distributed. CARRIED

2. APPROVAL OF MINUTES OF LAST MEETING, January 11, 2013

Morin - Wells

Moved approval of the minutes of the meeting of January 11, 2013 as distributed. CARRIED

3. BUSINESS ARISING FROM THE MINUTES

3.1 Amendment to Motion from Faculty of Social Work (Item 5.4 of January 11, 2013 Minutes)

At the last meeting, it was agreed that clarification would be sought from the Faculty of Social Work regarding the completion date for current Bachelor of Social Work students. An electronic vote was taken for the motion as originally submitted, which was subsequently passed, and submitted to Executive of Council for action.

4. OLD BUSINESS

4.1 Reports from Task Forces, Commissions or Sub-committees

4.1.1 Commission to Review Fresh Start Program

No report.

4.1.2 University Regulations Sub-committee

With John Metcalfe’s departure from the University and Bev Liski’s appointment to the Registrar’s position, it was uncertain what action had been taken with the work of this committee. Bev will investigate and report back to the next meeting.
4.2 Awarding of Institutional Honours, Mention Bilingue

No report.

5. NEW BUSINESS

5.1 Report from the Faculty of Arts

ITEMS FOR APPROVAL

1. International Studies Program and
   International Studies Core Requirement

   Louis – Ruddick

   Moved, as an omnibus, approval of motions 1 and 2 as follows:

   that to revise the requirements for the Development Studies concentration in the BA
   Major, BA Honours Major and Certificate in International Studies to allow students to
   count both JS 383 and SOC 314 in their major, honours major or certificate, as
   detailed in Appendix I, pages 3-5 of the agenda material;

   and

   that to add PSCI 338 and SOC 214 to the list of courses to satisfy Indigenous
   Studies core requirement, as detailed in Appendix I, page 5 of the agenda material
   CARRIED

2. Indigenous Studies Core Requirement

   Louis – Ruddick

   Moved to add PSCI 338 and SOC 214 be added to the list of courses that satisfy the
   “Indigenous Studies” core requirement, as detailed in Appendix I, pages 5 and 6 of
   the agenda material
   CARRIED

3. Social and Cultural Heritage Core Requirement

   Louis – Wells

   Moved to move INDG classes as satisfying the “Social and Cultural Heritage” core
   requirements to satisfying only the “Indigenous Studies” core requirement, as
   detailed in Appendix I, page 5 and 6 of the agenda material
   CARRIED

4. Elective Courses

   Louis - Mobed

   Moved the following motions together:

   Moved to revise the “Elective Courses regulation” to add AMTH 091, 092 and CHEM
   100 to the list of courses that do not count towards an Arts program, as detailed in
   Appendix I, pages 6 and 7 of the agenda material.

   And,

   to add “diplomas” to the list of programs offered by the Faculty of Arts to which some
   courses may not be counted for credit, as detailed in Appendix I, pages 6 and 7 of
   the agenda material
   CARRIED
ITEMS FOR INFORMATION
The new, and revised courses as detailed in Appendix I, pages 7-9 of the agenda material were received for information.

5.2 Report from the Faculty of Education

ITEMS FOR INFORMATION
The information that was originally approved and sent to Executive of Council on March 28, 2012 (Item 6.2.4) relating to the Baccalaureat program required a correction as detailed on page 10 of Appendix II of the agenda material. This change was received for information.

5.3 Report from the Faculty of Nursing

ITEMS FOR INFORMATION
The revised course as detailed on page 11 of Appendix III of the agenda material was received for information.

5.4 Report from the Faculty of Science

ITEMS FOR INFORMATION
That revised courses as detailed on page 12 of Appendix IV of the agenda material were received for information.

5.5 Topics for Discussion

5.5.1 Degree Works vs CAPP – Verbal report, Harold Riemer

This matter was raised to bring attention to whether Degree Works might be a better degree audit system than the one currently being used by the University, that being CAPP, since some problems have been encountered with the this product. It has some inherent flaws, which, according to the vendor, will not be fixed. CAPP works reasonably well for faculties whose programs are more ‘lock-step’, e.g. Engineering and Business Administration, works alright for programs, e.g. Social Work) and works not particularly well for programs where there is a lot of variety, e.g. Arts, Fine Arts, and Science. It was explained that the company (SunGard – now Ellucian) that originally provided the CAPP product had purchased new degree audit software, Degree Works, and was not actively supporting or updating CAPP. The University of Saskatchewan is successfully using Degree Works for their programs, including Arts, and it was suggested that perhaps the University of Regina should investigate acquiring this software, if CAPP will not work. It was suggested that the GASP committee could be the place to perhaps look into the possibility of using Degree Works or the functions of how it integrates with Banner. The Registrar will bring this matter forward to that committee level. With the uncertainty of the fiscal climate for the next number of years and unknown costs related to using Degree Works, there was some reservations about continuing to support and develop a product that doesn’t work for larger faculties with multiple programs such as the Faculty of Arts. Concerns were also raised regarding regulation changes from past to present.

5.5.2 Invigilated Exam Policy for Online Courses – Verbal report, Harold Riemer

Academic misconduct seems to be increasing and it was questioned how faculties track this. There is currently a policy in place regarding invigilation for on-line examinations, which is proving to be particularly time consuming and labour intensive. This policy may need to be reviewed and modified if it is not working. One suggestion was to simply restrict how much time a student has to write an on-line exam or perhaps just randomize the questions.
5.5.3 Preliminary Discussion – Verbal report by Bev Liski

Feedback is being sought from this committee regarding what amount of detail comes to this committee and how much is subsequently forwarded to Executive of Council. Perhaps a policy could be defined by this committee. It was suggested that perhaps the motions and rationale could be sent to Executive of Council with details being added as an Appendix. Items for information could be removed.

6. ITEMS FOR INFORMATION

6.1 Date of Next Meeting and Deadline for Submission of Agenda Material

This item was noted for information.

7. CONCLUSION

The meeting concluded at 3:12 p.m.