PRESENT: Stephen Cheng, Doug Cripps, Robin Evans, Dawn Flood (for Katherine Arbuthnott), Volker Greifenhagen, John Kincaid, Bev Liski (Recording Secretary), Dena McMartin (Chair), Nader Mobed, Gary Morin, Val Mulholland, Joe Piwowar, Annette Revet, Miguel Sanchez, David Senkow, Satish Sharma, Lianda Tanner (for Lynn Wells)

GUEST: Mandy Kiel (Registrar’s Office)

OBSERVER: Janelle Kreuger (for Callum Sawatzky)

REGRETS: James D’Arcy, Wes Pearce, Satish Sharma, John Smith

1. APPROVAL OF AGENDA

Senkow - Piwowar

Moved approval of the agenda as distributed. CARRIED

2. APPROVAL OF MINUTES OF LAST MEETING, October 10, 2013

Morin - Pearce

Moved approval of the minutes of the meeting of October 10, 2013 as distributed with the following correction:

Page 3, paragraph 3 under Items for Information: “When a course is 0 credit hours, is it free? No it is not. There are instances when a course is free. For example, ARTS 010 is free.”

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

4. OLD BUSINESS

4.1 Reports from Task Forces, Commissions or Sub-committees

It was agreed that there should be an update for the next CCUAS meeting on membership and purpose for each of the sub-committees noted below.

AGREED
4.1.1 Commission to Review Fresh Start Program

4.1.2 University Regulations Sub-committee

4.2 Awarding of Institutional Honours, Mention Bilingue

No report.

5. NEW BUSINESS

5.1 Report from the Faculty of Fine Arts

In absence of the Associate Dean of Fine Arts, it was agreed to defer consideration of this report to the next meeting.  

AGREED

5.2 Report from the Centre for Continuing Education

ITEMS FOR APPROVAL

1. Morin – Mobed

Moved to change the elective requirement for the PR program from two 1.5 credit hour electives to one 3.0 credit hour PR elective, as detailed in Appendix II, page 15 of the agenda material.

ENGL 100 is no longer an elective option. Was this an intentional change? Yes.

Does that mean students will not be taking a critical thinking, reading, writing course for a PR Certificate? Yes.

To what degree is critical thinking part of PR courses? Mastery of the English language is inherent in all PR courses.

The question was called on the Morin-Mobed motion.  

CARRIED

2. Morin – Piwowar

Moved to revise the requirements for the Certificate and Diploma in Liberal Arts to align with the Faculty of Arts core requirements, as detailed in Appendix II, pages 16-18 of the agenda material.

These revisions mirror what was approved by the Faculty of Arts at its meeting on November 13th and which will be presented to the December CCUAS meeting. Recommendations from both CCE and the Faculty of Arts will be submitted to Executive of Council in January.

The question was called on the Morin-Piwowar motion. 

CARRIED

3. Unit Name Change

It was agreed to raise this item to an item for action.  

AGREED
Morin – Revet

Moved that “Career and Professional Development” become the official name of the unit formed by the merger of Credit Studies Division and Business & Professional Development, as detailed in Appendix II, page 18 of the agenda material.

What’s the difference between Credit Studies Division and Business & Professional Development? CSD offers credit programs and BP&D offers non-credit programs.

There needs to be discussion with the Career Centre regarding this name change as there may be some confusion with the similarities of the names of the units.

The question was called on the Morin-Revet motion. CARRIED

ITEMS FOR INFORMATION

The revised courses, as detailed in Appendix II, pages 18-20 of the agenda material, were noted for information.

Don’t courses need approval? No. This change was made a number of years ago to expedite the process for handling course matters.

5.3 Creation of Sub-committee to Review CCUAS Terms of Reference

It was agreed that the sub-committee would comprise the following: Jim D’Arcy, David Senkow, Joe Piwowar and Bev Liski (resource). Bev will arrange the first meeting and the committee will plan to submit a report to either the January or February meeting. AGREED

6. ITEMS FOR INFORMATION

6.1 Date of Next Meeting and Deadline for Submission of Agenda Material

This item was noted for information.

6.2 Winter 2014 Meeting Schedule

This item was noted for information.

7. CONCLUSION

The meeting concluded at 10:35 a.m.