PRESENT: Katherine Arbuthnott, Stephen Cheng (Chair), Doug Cripps, James D’Arcy, Robin Evans, Volker Greifenhagen, Kathleen Irwin, Angela Jung (for Miguel Sanchez), John Kincaid, Bev Liski (Recording Secretary), Cameron Louis, Nader Mobed, Gary Morin, Val Mulholland, Joe Piwowar, David Senkow

GUEST: Mandy Kiel (Registrar’s Office)

OBSERVER: Callum Sawatzky (UR International)

REGRETS: Satish Sharma, John Smith, Michael Young

1. APPROVAL OF AGENDA

Cripps – Arbuthnott

Moved approval of the agenda as distributed, with one addition to add a motion to the Faculty of Arts report, which will be presented at the time the report is considered.

CARRIED

2. APPROVAL OF MINUTES OF LAST MEETING, February 6, 2014

Senkow – D’Arcy

Moved approval of the minutes of the meeting of February 6, 2014 as distributed.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There were two items requiring follow up action from the February 6, 2014 minutes, specifically:

1. What was the process that was followed when Environmental Studies was merged into the Department of Geography; and,
2. Why was the Faculty of Arts reducing to zero the credit hours for only the last work term.

With regard to point 1 above, information about the process was obtained following the meeting and is hereby reported for information. Merging of the Environmental Studies Program into the Department of Geography originated with a proposal from the Department of Geography to merge the Environmental Studies program into the Department of Geography under a new name, Department of Geography and Environmental Studies. This proposal was presented to, discussed, and approved by the Faculty of Arts Academic Program Development Committee (APDC) and was subsequently recommended to and approved by the Arts Faculty Council on March 20, 2013. The proposal with supporting rationale was then reported to CCUAS for information on April 12, 2013. The CCUAS minutes of that meeting noted the merger for information. There was no discussion about
that aspect of the report. It was not reported to Executive of Council because typically items for information to CCUAS are not reported to E of C.

The response to point 2 above is addressed in Appendix II, page 7 of the Faculty of Arts report attached to the April 3, 2014 CCUAS agenda.

5. OLD BUSINESS

5.1 Reports from Task Forces, Commissions or Sub-committees

5.1.1 Commission to Review Fresh Start Program

No report.

4.1.2 University Regulations Sub-committee

The report was reviewed and the following motions presented:

1. D’Arcy – Kincaid

Moved that the membership of the University Regulations Sub-committee be expanded to include a representative from at least one of the federated colleges and a member from the Centre for Continuing Education.

The current mandate specifies Undergraduate Associate Deans. These other areas bring critical information to the discussion.

Would there be a representative from each federated college or just one who will represent all three federated colleges? Could all three be invited but not be required to attend? The motion intended for one person to represent all three federated colleges but the sub-committee is agreeable to inviting each of the current CCUAS federated college representatives who may wish to attend or not.

The question was called on the D’Arcy-Kincaid motion.

CARRIED

2. D’Arcy – Senkow

Moved that the University Regulations Sub-committee’s role be expanded to include the development of standard and streamlined process for changes/additions to existing calendar information. This would include identifying what can be approved at the Faculty Council level, what can be approved by CCUAS, and what needs to move forward to Executive of Council for approval.

This motion ties in with the next agenda item and makes good sense.

Is the University Secretary on this committee? She is not a specifically named member but could be invited or consulted as needed.

What can CCUAS approve and what requires approval by Executive of Council? That is what the sub-committee needs to determine. Matters that are proposed to stop at CCUAS would be reported to Executive of Council for information. This would be a change to the current process.
The question was called on the D’Arcy-Senkow motion.

CARRIED

3. D’Arcy – Arbuthnott

Moved that the University Regulations Sub-committee’s membership be expanded to include the Associate Registrar, Academic Policy Services and Ceremonies as a resource.

CARRIED

4.1.3 CCUAS Terms of Reference Sub-committee

This matter was dealt with under point 3 the previous item 4.1.2.

5. NEW BUSINESS

5.1 Report from the Faculty of Arts

ITEMS FOR APPROVAL

1. Department of Political Science and International Studies

Louis – Piwowar

Moved to revise the requirements for the Development Studies concentration in the BA Major and BA Honours Major in International Studies to replace GEOG 205 with GEOG 203, as detailed in Appendix II, pages 3 and 4 of the agenda material.

The template included with the agenda material doesn’t match what is currently in the UG Calendar. The motion should say “add GEOG 203” instead of “replace GEOG 205”.

What would be the effective date of this motion? It would be effective immediately upon approval by Executive of Council.

It was suggested the effective date should be 201330. The Associate Dean may have to override or adjust this requirement for students who get caught having already completed GEOG 205.

Students need to know what program requirements they’re following.

Are students permitted to receive credit for both GEOG 205 and GEOG 203? The Geography Department will need to be consulted on this to determine whether these courses are deemed to be equivalent and, if they are, students would not be able to get credit for both. This would need to be stated in the course description for GEOG 203 and in the template.

There was concern about GEOG 203 being a prerequisite for other upper-level Geography courses. If students cannot receive credit for both GEOG 203 and GEOG 205 and they have already received credit for GEOG 205, they may not be able to complete the course (GEOG 203) which is the required prerequisite for other GEOG courses. This is problematic.
How does the faculty deal with transfer credit? It would depend on the content of the course. This would be a faculty decision.

GEOG 205 was deleted a year ago and was removed from the UG Calendar template as a result. If the faculty wants GEOG 203 to be considered as an optional course along with ANTH 333, ECON 224, SOST 203, and WGST 220, it needs to add it to the list.

The question was called on the Louis-Piwowar motion amended as follows:

Moved to revise the requirements for the Development Studies concentration in the BA Major and BA Honours Major in International Studies to add GEOG 203 to the list within the templates as follows:

<table>
<thead>
<tr>
<th>3.0</th>
<th>One of ANTH 333, ECON 224, GEOG 203, SOST 203, or WGST 220</th>
</tr>
</thead>
</table>

CARRIED

2. Louis - Piwowar

Moved to revise the requirements for the Development Studies concentration in the BA Honours Major in International Studies to replace ECON 324 with ECON 321, as detailed in Appendix II, pages 4 and 5 of the agenda material.

Since ECON 324 was deleted in 2009, it was agreed the motion should be amended to say “add ECON 321” instead of “replace ECON 324”, effective immediately.

AGREED

The question was called on the Louis-Piwowar motion as amended.

CARRIED

3. It was agreed to add the following motion for consideration:

Louis – Arbuthnott

Moved to create ARTS 099 and to require its completion of all new Arts students, effective September 2014.

A rationale needs to be provided to accompany the motion for Executive of Council.

This is an on-line course which requires 100% correct answers for a student to pass.

Because it is 0 credit, there is no cost to the student.

Could more sections of this course be opened for students in other faculties? Other faculties would have to approve this for credit as a new course for their programs. The Faculty of Arts would certainly entertain interest by other faculties.

Similar courses already exists at the graduate level and within Kinesiology and Health Studies.

Could International students be required to take this course? International Studies would have to have it approved as a requirement.
The administrative system would need to be worked out to manage this. Faculties need to consult with the Registrar’s Office on how to manage this in a more automated way.

As it currently stands, Arts staff would complete an audit during the semester of students who are registered in this course or not. Students who are not registered would be advised and a hold applied to prevent them from registering in other courses until they are registered in ARTS 099. Some automation would remove or at least reduce the cumbersome administrative process.

How onerous is this course for students? Not very.

How many times can students attempt this course? As many times as needed until they are successful.

The question was called on the Louis-Arthur motion.

CARRIED

ITEMS FOR INFORMATION

The course material as detailed in Appendix II, pages 5-8 of the agenda material was received for information.

The credit hours for Arts Co-op offerings is being removed.

Will this affect students’ program requirements? Yes, but Arts will look at efficient ways to accommodate this. The Arts core could be changed. It will be applicable for all incoming students.

5.2 Report from the Faculty of Education

ITEM FOR APPROVAL

Mulholland – Evans

Moved that admission to the Certificate of Dance Teacher Education be suspended effective April 30, 2014.

CARRIED

Students currently in the program will be advised of the program’s suspension and the Faculty of Education will work with the Registrar’s Office to develop an exit strategy for these students.

ITEMS FOR INFORMATION

The course material as detailed in Appendix III, page 9 of the agenda material was received for information.

5.3 Report from the Faculty of Nursing

ITEMS FOR APPROVAL

1. Evans – D’Arcy
Moved to require Chemistry 30 as a final admission subject for the Faculty of Nursing effective for the 2015 Fall intake, as detailed in Appendix IV, pages 11 and 12 of the agenda material.

CARRIED

Why does the motion state final admission? Early conditional grades are based on Grade 11.

2. Evans – Kincaid

Moved to remove “A grade of 80% or better in a Grade 12 provincially-examined English course, as part of one full term of study.” as a method by which students can meet English Language Proficiency for the Faculty of Nursing for the 2015 Fall intake, as detailed in Appendix IV, page 12 of the agenda material.

What’s the difference between Grades 11 and 12 sequentially versus 80%? Students pursuing option 1, which requires completion of Grades 11 and 12, are more successful than option 2, which requires a minimum grade of 80% in a Grade 12 English course.

Is there an intake of International students? These students are not the problem the motion is trying to fix. The problem relates more to students with landed immigrant status.

This change aligns our requirements with schools with similar issues.

French immersion students only have to do one half a year of Grade 12 English. This motion does not apply to these students. The university regulation stated in Section 2.2.1 of the UG Calendar applies to the whole university, other than the portion that would not apply to Nursing students.

Admission specifics are detailed in the table on page 14 of the UG Calendar.

The question was called on the Evans-Kincaid motion.

CARRIED

ITEMS FOR INFORMATION

The course material as detailed in Appendix IV, page 12 of the agenda material was noted for information.

5.4 Report from the Registrar

The Registrar reviewed the report on dual credit as detailed in Appendix V, page 13 of the agenda material.

Would we be using the courses already offered in high school as dual credit? No.

The Faculty of Science already has this arrangement with O’Neill High School with CHEM 30 and CHEM 100.

There are 39 students currently in dual credit courses and the Centre for Continuing Education wants to be the resource for offering these courses as a means to standardizing the arrangements.
Credit for these courses is only good for the University of Regina and the Government of Saskatchewan has concerns about the portability of these courses.

D’Arcy – Kincaid

Moved that CCUAS establish a sub-committee for the purpose of establishing a standard approach to offering dual credit opportunities for secondary students.

The Registrar indicated it would not be appropriate for him to chair this sub-committee but was seeking volunteers to assume this role and to serve on the committee.

Would it be more appropriate for this working group to be established as a task force or commission, given it may wish to have representation beyond the membership of CCUAS? The Registrar agreed to seek clarification on the most appropriate committee structure and will bring back a recommendation to the next meeting.

AGREED

The D’Arcy-Kincaid motion was WITHDRAWN.

6. ITEMS FOR INFORMATION

6.1 Date of Next Meeting and Deadline for Submission of Agenda Material

This item was noted for information.

7. CONCLUSION

The meeting concluded at 4:15 p.m.