PRESENT: Katherine Arbuthnott, Stephen Cheng, Doug Cripps, James D’Arcy, Robin Evans, Volker Greifenhagen, Kathleen Irwin, John Kincaid, Bev Liski (Recording Secretary), Cameron Louis, Nader Mobed, Gary Morin, Val Mulholland, Joe Piwowar, Annette Revet, Miguel Sanchez, David Senkow, Satish Sharma

GUEST: Susan Husum (Admissions Office), Mandy Kiel (Registrar’s Office)

OBSERVER: Callum Sawatzky (UR International)

REGRETS: Wes Pearce, John Smith

1. SELECTION OF CHAIR FOR MEETING OR WINTER 2014 TERM

Arbuthnott – Cripps

Moved that Joe Piwowar and Stephen Cheng alternate chairing of CCUAS meetings for this term.

CARRIED

Stephen assumed the chair and will present the report to the February Executive of Council meeting.

AGREED

2. APPROVAL OF AGENDA

Cripps - Mobed

Moved approval of the agenda as distributed, with correction to the numbering of the agenda items.

CARRIED

3. APPROVAL OF MINUTES OF LAST MEETING, January 9, 2014

Evans – Arbuthnott

Moved approval of the minutes of the meeting of January 9, 2014 as distributed.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

5. OLD BUSINESS
5.1 Reports from Task Forces, Commissions or Sub-committees

5.1.1 Commission to Review Fresh Start Program

A meeting had been scheduled for February 4th but had to be cancelled due to a conflicting commitment for the chair.

4.1.2 University Regulations Sub-committee

An initial meeting is scheduled for the last week of February to discuss the committee’s approach to conducting business.

4.1.3 CCUAS Terms of Reference Sub-committee

ITEM FOR APPROVAL

Senkow – Piwowar

Moved that the purpose, membership and roles and responsibilities of the Council Committee on Undergraduate Admissions and Studies be approved as detailed in Appendix I, pages 2-3 of the agenda material.

CARRIED

ITEM FOR INFORMATION

Following approval of these changes by Executive of Council, the CCUAS needs to create a working group to review how material is submitted for consideration.

6. NEW BUSINESS

6.1 Report from the Faculty of Arts

ITEMS FOR APPROVAL

1. Department of Justice Studies

Louis – Mobed

Moved to add JS 431, International Law and Justice, to the elective list of the concentration in Criminal Justice, as detailed in Appendix II, page 4 of the agenda material.

CARRIED

2. Louis -

Moved to merge the Department of Political Science and the International Studies Program, as detailed in Appendix II, pages 5 and 6 of the agenda material.

Is this the right committee to consider this recommendation, given it’s a change of structure? It seemed like the appropriate committee because it is moving a program (International Studies) into a department (Political Science).

When Media Production and Studies changed its name, it came through this committee. Yes, but that was a name change. This recommendation is just changing the area of responsibility.
Where does International Studies reside now? It is simply a program within the Faculty of Arts.

Perhaps we should just be accepting this for information.

The motion was withdrawn.

Bev was asked to investigate the process that was followed when Environmental Studies was merged into the Department of Geography.

AGREED

ITEMS FOR INFORMATION

The course material as detailed in Appendix II, pages 6-8 of the agenda material was received for information.

The following corrections were noted as a result of the tracked changes feature not working properly when the report was submitted:

**ARTS 004** 10:0-0
Arts Co-op Work Term IV
Four-month, Co-op work term approved by the Faculty and arranged by the co-op coordinator.
*** Prerequisite: Acceptance into the Arts Co-operative Education Program. ***
** Permission of the Co-op Coordinator is required to register. **
* Note: This course is graded on a pass/fail basis. *

**PSYC 310** 3:3-0
Child Development Psychology
An in-depth study of prenatal, infancy, early and middle childhood developmental stages, and the relationship of these stages to pertinent caregivers.
*** Prerequisite: PSYC 210 ***

**ARBC 111 100** 3:3-0
Introductory Standard Arabic I
Introduction to the basic syntax and vocabulary of standard oral and written Arabic. Practice in pronunciation, conversation, reading and writing.
*** Prerequisite: No previous background in Arabic. Refer to the Department of International Languages section (How to choose a language) in the Undergraduate Calendar for details. ***

**ARBC 112 101** 3:3-0
Introduction to Standard Arabic II
Continuation of Standard Arabic I
*** Prerequisite: ARBC 111 100 ***

**KOR 111 100** 3:3-1
Introductory Korean 1
This course is designed to give students a basic knowledge of the Korean language. At first, students will learn the writing system and pronunciation of Hang’ul. Grammar, vocabulary and expressions needed for everyday conversations and for reading and writing short texts will then be introduced.
*** Prerequisite: No previous background in Korean. ***

**KOR 112 101** 3:3-1
Introductory Korean 2
A continuation of KOR 111 100.
*** Prerequisite: KOR 111 100 or permission of the Department ***

**RUS 111 100** 3:3-1
Introductory Russian I
No previous knowledge of Russian expected. An introduction to the study of the Russian language, with practice in reading, speaking, and writing. Printed and electronic learning materials.

**RUS 112 101** 3:3-1
Introductory Russian II
Continuation of RUS 111 100 with additional readings and oral practice.
***Prerequisite: RUS 111 100 or permission of the Department***

**UKR 111 100** 3:3-0
Introductory Ukrainian I
This course, designed for beginners, aims at the acquisition of basic vocabulary and structures required to develop oral and written communication skills.

UKR 112 404
Introductory Ukrainian II
Continuation of UKR 111 100.
*** Prerequisite: UKR 111 100 or permission of the Department Head ***

With regard to ARTS 004, with the credit hours being reduced to 0, will there be many students who will take this? Yes, there will still be a few. Students will still have to pay the Co-op fee.

Why is the faculty reducing to 0 credit hours only the last work term? The Associate Dean will check on this.

6.2 Report from the Faculty of Science

ITEMS FOR APPROVAL

1. Revised Early Conditional Requirements

   Mobed – Revet

   Moved to include the Environmental Science 20, Health Science 20, and Physical Science 20 into the Early Conditional Category A list requirements for admission, as detailed in Appendix III, pages 6-11 of the agenda material.

   Since this change affects more faculties than just Science, have the other faculties been consulted? Is it the intent of Science to change the early conditional admission requirements for all university early conditional entry? This change actually only affects students coming into Science and is only at the Grade 11 level. It doesn’t affect the final admission requirements and there is no change proposed for admission. The final decision on admission is still based on Grade 12 courses.

   If this change doesn’t affect final admission decision, why are we considering it? It does affect the early conditional average. There are two early conditional admission averages on which admissibility could be based. One is on solely Grade 11 and the other is on a combination of Grades 11 and 12.

   Grade 11 Science courses are changing and this is why these changes are being brought forward.

   It was suggested this motion would be better coming from Enrolment Services, which is responsible for admission, rather than from the Faculty of Science.

   It was agreed the motion going to Executive of Council should be presented as a motion from Enrolment Services.

   AGREED

2. Department of Chemistry and Bio-chemistry

   Mobed – Revet

   The question was called on the Mobed-Revet motion.

   CARRIED
Moved to remove the note from the UG calendar, as detailed in Appendix III, page 11 of the agenda material.

CARRIED

3. Mobed – Sanchez

Moved to change “CS 498” to “CS 498 or Math 497”, and “CS 499” to “CS 499 or Math 498” within the BSc Combined Honours Major in Computer Science and Mathematics, and the BSc Combined Honours Major in Mathematics and Computer Science, as detailed in Appendix III, pages 11-14 of the agenda material.

CARRIED

ITEMS FOR INFORMATION

The course material as detailed in Appendix III, pages 14-18 of the agenda material was received for information.

7. ITEMS FOR INFORMATION

7.1 Date of Next Meeting and Deadline for Submission of Agenda Material

This item was noted for information.

8. CONCLUSION

The meeting concluded at 3:10 p.m.