DATE: January 12, 2015
TO: All Members of the Council Committee on Undergraduate Admissions and Studies
FROM: James D’Arcy, Registrar
RE: NOTICE OF MEETING

AGENDA

1. APPROVAL OF AGENDA
2. APPROVAL OF MINUTES OF LAST MEETING, December 15, 2014
3. BUSINESS ARISING FROM THE MINUTES
4. OLD BUSINESS
   4.1 Report from Task Forces, Commissions or Sub-committees
      4.1.1 Commission to Review Fresh Start Program
      4.1.2 University Regulations Sub-committee
      4.1.3 U of R Dual Credit Task Team
5. NEW BUSINESS
   5.1 Report from the Faculty of Kinesiology, Appendix I, p. 2
   5.2 Report from the Faculty of Nursing, Appendix II, p. 3

FOR INFORMATION

   6.1 Meeting dates and deadline for submission of agenda material

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<td>2:00 – 4:00 p.m.</td>
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<td>Friday, March 13, 2015</td>
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7. Adjournment
TO: Council Committee on Undergraduate Admissions and Studies

FROM: Douglas G. Cripps, Associate Dean (Undergraduate)
Faculty of Kinesiology and Health Studies

RE: Motion for approval and Items for Information

Motions for Approval

The following motions have been approved by the Kinesiology and Health Studies’ Admissions and Studies committee and are offered to the Kinesiology and Health Studies’ Faculty Council for approval:

MOTION:
Addition of Earth Science 30 to list of acceptable final admission requirements to the Faculty of Kinesiology and Health Studies to be effective for the Fall 2015 admission cycle.

Discussion/ Rationale: Science curriculum has changed in the province. While there are still 30-level (grade 12) Computer Science (allowable for BSRS students), Biology, Chemistry and Physics, they have added Earth Science to the suite of options for students. The Faculty of Science has reviewed the curriculum for Earth Science 30 and has recently approved the addition of the course for final admission to the faculty.

Items for Information: Course changes

To change the prerequisite for KIN 447 to the following:
Completion of 75 credit hours, which includes KIN 241 and one of KIN 341 or KIN 342

KIN 447
Seminar in Adapted Movement Science
A critical examination of historical and contemporary trends and assumptions besetting activity for persons with disabilities.

*** Prerequisite: Completion of 75 credit hours which includes KIN 241 and one of KIN 341 or KIN 342, KIN 245 (KHS 291) and KIN 340 (KHS 395) or KIN 345 (KHS 394). ***

Discussion/ Rationale: The current prerequisite is ‘Completion of 75 credit hours, which includes KIN 245’. KIN 245 was deleted from the BKIN and is no longer offered. The recommended prerequisite addresses the program changes and suitable requirement.

To change the prerequisite for THRC 447 to the following:
Completion of 75 credit hours which includes THRC 245 and one of THRC 240 (add), THRC 300 (add), THRC 342, THRC 344, THRC 346.

THRC 447
Therapeutic Recreation: Professional Issues Seminar
A critical examination of historical and contemporary trends and issues impacting the profession of therapeutic recreation.

***Prerequisite: Completion of 75 credit hours which includes THRC 245 and one of THRC 240, THRC 300, THRC 342, THRC 344, or THRC 346.***

*Note: This course is crosslisted with KIN 447.*

Discussion/ Rationale: The proposed change adds THRC 240 and THRC 300 as acceptable courses recognized within the 75 credit hours. Given the rotation of scheduling the THRC major classes (every third significant semester) it will provide easier sequencing for the students.
Date: January 6, 2015
To: Jamie Mellor
From: Robin Evans, Associate Dean Undergraduate, Faculty of Nursing
Re: Report from the Faculty of Nursing Council to the Council Committee on Undergraduate Admission and Studies

Motions for Approval

The Faculty of Nursing has approved the following performance regulations, curriculum and program changes and hereby recommends them for approval.

**Motion 1: Revision to the Faculty of Nursing Academic Performance Regulations**

To revise the wording of Section 15.5.2.2, Faculty Academic Performance Regulations, 4th paragraph in the University of Regina Undergraduate Calendar as noted below, effective 2015-2016

The passing grade for all CNUR courses is \( \geq 60\% \). The passing grade for all other courses used in the program is 50\%. Students who are not successful in meeting the minimum grade receiving a grade of less than 50\% in a second attempt of a course that is a requirement in their program will be required to discontinue from the Faculty of Nursing for a minimum of three semesters. An exception to this regulation is ENGL 100, which may be repeated twice (see §§5.11 and 5.12.6.6 for more information). A withdrawal from any clinical course that occurs after the end of the no-record drop period is considered an attempt.

**Rationale:** Experiences with the SCBScN program over the last few years have shown that students who achieve a passing grade of less than 60\% in nursing courses are at a high risk of experiencing difficulty in later CNUR courses. These courses are foundational to practice of the profession and students’ satisfactory (and safe) performance in the courses are predictive of performance (and struggles) with higher level courses that rely on this foundational knowledge.

This addition of the last sentence in this paragraph will help to deal with the issue of students who enroll in a clinical course multiple times and withdraw from the course, early enough to
avoid a failure, when they experience difficulties in the clinical setting. Placements in the clinical (ie. Hospital) setting are very limited in the nursing program. Clinical placements occur in each term of the SCBScN program. There are frequently challenges to find enough experiences for all students needing clinical placements. The availability for clinical placements is also impacted by the needs of other nursing programs (ie. the nursing program at the U of S and the practical nursing programs with Sask Polytech, Gabriel Dumont Institute, SIIT, etc). Students who experience difficulty in a clinical course often drop the course just prior to the no-record drop period rather than receive a failing grade. Such students are assigned a space in subsequent offering of courses until they successfully complete the course or leave the program either voluntarily or because of academic action. There is the potential that another student, who may have successfully completed the course, would be denied registration in the course because of space limitations (the student who withdraws from the course continues to be able to register in the course multiple times). Those students who need to withdraw because of legitimate reasons (ie. illness, etc), that are beyond their control, will be assessed on an individual basis.

**Motion 2:** Revision to the Faculty of Nursing Academic Performance Regulations

To revise the wording of Section 15.5.2.2, Faculty Academic Performance Regulations, 5th paragraph in the University of Regina Undergraduate Calendar as noted below, effective 2015

Students must demonstrate satisfactory clinical and laboratory performance in courses where clinical and/or laboratory experience is required. Failure to demonstrate adequate clinical or laboratory performance constitutes a failure in the course, regardless of numerical grades achieved on other assessment tools used in that course. In such a case, all aspects of the course must be repeated.

**Rationale:** This provides clarification that performance in the laboratory setting is considered the same as in the clinical setting. Students learn and practice skills (ie. psychomotor (technical) skills and assessment of patients) in the laboratory setting that are required for safe nursing practice in the clinical setting. This revision clarifies that the student must also perform skills in the laboratory setting at a satisfactory level in order to pass the course.

**Motion 3.** Addition to the Faculty of Nursing Academic Performance Regulations

To add the following paragraph to Section 15.5.2.2, Faculty Academic Performance Regulations, in the University of Regina Undergraduate Calendar as noted below, effective 2015

...
A student may be removed from clinical practice or laboratory, and/or barred from writing the final examination for persistent non-attendance/lateness or unsafe clinical practice. If such action is initiated by the program, the student will not be able to voluntarily withdraw from the course where the removal occurred. Students who have been so disbarred will receive a failing grade in the course and will be required to repeat the course. Students who fail a clinical course for these reasons may have conditions that must be met prior to being registered in another clinical course.

**Rationale:** Attendance at clinical and laboratory settings is essential for the practice of skills, acquisition of knowledge, and experience with critical thinking and professional judgment that is required of a nursing student and graduate. In the past, some students have had significant absences or been late and missed a significant time from laboratory and clinical practice settings, thereby undermining their knowledge and resulting in the non-acquisition of requisite skills and theory. Consequently, and significantly, students are unable to function safely in the clinical setting. This places patient safety at risk and exposes patients to potential harm, which can also have significant consequences for both patients and students. When students are absent from the clinical setting their ability to provide safe, competent care for their patients on a consistent basis is compromised. Their practice may be unsafe to the point that the clinical instructor cannot provide sufficient supervision to protect their patients from unsafe care while concurrently providing supervision and coaching for the other students in the clinical setting. In addition, situations have arisen where the student performance is so unsafe that the agency, managers, and/or registered nurses in the clinical setting have refused to have the student return to that setting. Currently, there is no mechanism to remove a student from the clinical setting prior to the end of the course. This policy addresses such circumstances.

**Motion 14-2-11**

**Motion** to revise the wording of Section 15.1.4.3, Reassessment of a Grade for Clinical Practice Education Courses in the University of Regina Undergraduate Calendar as noted below, effective 201520.

Clinical practice education is an integral part of the Nursing program. As submission of original (graded) copies of term work is not possible for reassessment, a separate process for reassessment of clinical grades has been approved. Reassessment of clinical grades is based only on procedural fairness, a fair and open process, which will include all term work and assessment/evaluation. Students wishing a reassessment of a clinical practice education grade must request the reassessment as per the deadlines, fees and process outlined in §5.10.2 of the Undergraduate Calendar. Students are advised that failure to initiate the request for reassessment within 5 days from the notification of the failing grade can result in delay in progression in the program. The reassessment will be heard by a committee that will recommend action to the Dean of Nursing. The Dean of Nursing will render a decision with respect to the grade under review. The decision of the Dean is final with respect to this faculty level appeal process. For more information see the SCBScN Student Handbook.

**Rationale:** This policy was developed and approved when the very first clinical course (CNUR 101)
was offered (at the beginning of the term). The process that was approved and which has been followed to date, has a focus more on “appeal” rather than a “reassessment of a grade”. Students submit the form requesting reassessment of a grade, but the resultant process is not consistent with this intent. As the Faculty has increased experience with the policy in its current format, it has become clear that there is work in clinical courses that can be assessed including, for example, midterm and final evaluations, nursing care plans/maps, clinical assignments in some courses, midterm and final exams. At the moment these materials have not always been considered because of the wording of the second sentence. The third sentence in its current format has also created some confusion and has led to increased emphasis on whether or not the process alone has been fair. Work completed in clinical courses and submitted by the student has sometimes been considered as less important than the process. The revision of this sentence as presented is intended to provide additional clarity.

Since this section refers to a reassessment of a grade rather than an appeal, the last three sentences are removed. The reassessment procedure will be amended to be consistent with the process used for other courses.

**Items for Information: Course Changes**

The Faculty of Nursing offers the following course revisions for information:

**CNUR 107** 3:1-2
**Introduction to Health Assessment**
This course will focus on basic health assessment of healthy individuals. Learners will have the opportunity to develop skills required to perform and document holistic and systematic assessments required for nursing practice.

***Prerequisite: BIOL 110 or KIN 261 and BIOL 111 or KIN 262 with a minimum grade of 60%***

*NOTE: BIOL 111 or KIN 262 can be taken concurrently*

**Rationale:** There is a strong statistically significant correlation whereby students who have a grade of less than 60% in BIOL 111 will have a grade in CNUR 203 and CNUR 204 (courses dealing with assessment and alterations in health) under 60. Experience with the program over the last few years has shown that these students have insufficient knowledge required for the nursing courses and are at significantly higher risk of failure both in both theory and clinical courses. CNUR 107 is a new course that is an introductory course in health assessment and is a pre-requisite to CNUR 203.

**CNUR 101** 3:0-7
**Practice Education: Stable Populations**
This course will focus on holistic care in long term care setting. Learners will have the opportunity to develop beginning skills to participate in, support, and advocate for resident-directed care.

***Prerequisite: BIOL 111 or KIN 262, CNUR 100, CNUR 102, CNUR 103, CNUR 106, and CNUR 107***

*Note: BIOL 111 or KIN 262, CNUR 103, CNUR 106 and CNUR 107 can be taken concurrently*

**Rationale:** The content for KIN 262 is the same course as BIOL 111 except that it is offered online rather than in person. CNUR 107 is a new course that should be a pre-requisite, but was missed from the course description when it was developed.

**CNUR 202** 3:2-2
**Pharmacology**
This course will focus on the basic concepts related to pharmacology and responsibilities of health care professionals in safe administration of medications. The learners will have the opportunity to develop
critical decision making competencies related to pharmacotherapeutics.

***Prerequisite: BIOL 111 or KIN 262 with a minimum grade of 60%***

Rationale: There is a strong statistically significant correlation whereby students who have a grade of less than 60% in BIOL 111 will have a grade in CNUR 202 (this course deals with pharmacology) under 60. Experience with the program over the last few years has shown that these students have insufficient knowledge required as background for how drugs/medications work and how they affect the body, and are at significantly higher risk of failure in the course and in subsequent clinical courses where they administer medications.