Present: Doug Cripps, David deMontigny, Liz Domm (Acting Chair), Robin Evans, Robin Markel, Nader Mobed, Tom Phenix, Joe Piwowar, James D’Arcy, Wes Pearce, Yvonne Petry, Miguel Sanchez, David Senkow

Recorder: Coby Stephenson

Observers: Christine McBain, Barb Elich

Regrets: Emmanuel Aito, Francesco Freddolini, Kathleen Irwin, Val Mulholland, Glenys Sylvestre, John Kincaid, Lianda Tanner, Adrian Pitariu, Kathy Sabo

Acting Chair, Liz Domm, called the meeting to order at 2:48 p.m.

1. Approval of Agenda

Senkow – Mobed

CARRIED

2. Approval of Minutes of Last Meeting, April 11, 2017

Cripps – Pearce

Spelling mistake in section 3.1.1 “adhear” corrected to “adhere.”

Moved approval of the minutes as amended.

CARRIED

3. Old Business

3.1 Report from Task Forces, Commissions or Sub-committees

3.1.1 Commission to Review Fresh Start Program

Item for Approval

Fresh Start Program Revision

Pearce – Evans

Moved to revise the Fresh Start Program as outlined on page 2 of the Agenda.

During discussion, the following concerns were addressed: Will this program be administratively burdensome? This program does not help students who have a number of grades between 50-60%. The program is only going to help students taking new classes.

Failing grade standard differ in the Faculty of Nursing. It does not matter where the failing grade was obtained it is still a failing grade. Is it clear that students must not fail a course in the first 12 credit hours on their return. Faculty Regulations will still apply. To ensure students have met the conditions to be
admitted to the program, the Registrar’s Office and the Student Success Centre will do the front end administrative work, ultimately, students are responsible for their own success. Why would students only be ineligible if they have earned a previous degree? Why not diploma or certificate? This program is not meant to be punitive rather it is meant to be encouraging for students to continue working towards a degree.

Addressing MW and transfer credits will be a discussion for another time in the Regulations Sub-committee.

CARRIED

3.1.2 University Regulations Sub-committee
The sub-committee is still working on Section 5.

4. NEW BUSINESS

4.1 Report from the Faculty of Arts

Item for Approval

Motion 1: Revisions to Bachelor of Arts, Linguistics Major

Piwowar – Phenix

1. Moved to permit students to offer take an Indigenous Language course numbered 206;
2. To add LING 325 and 327 as a replacement for the requirement of a course in historical linguistics or the history of language;
3. To require only one of LING 410 – 413 (instead of two); and
4. To require that students complete one of their approved electives at the 400-level, effective 201730.

CARRIED

Items for Information

The revisions of the courses outlined in Appendix II of the agenda material was noted for information

4.2 Report from the Faculty of Education

Items for Approval

Motion 1: Changes to Secondary Education

D’Arcy – Pearce

Moved to modify the Visual Education Minor as outlined on page 8 of the Agenda.

CARRIED
Motion 2: Changes to the Indigenous Education Program

D’Arcy – Piwowar

Moved to revise “open electives” to “approved electives” as outlined on page 8 of agenda.

During discussion it was asked if there was a list of approved electives or if it was just a change in the language in calendar. Explained that it was just a change of language in the calendar and that students are to be counselled individually by Academic Advisors to find out what the list of approved electives are.

CARRIED

Items for Information

The courses to be made historical outlined in Appendix III of the agenda material were noted for information

4.3 Report from the Faculty of Science

Items for Approval

Motion 1: BSc and BSc Hons Combined Major in Computer Science and Mathematics Revision

Mobed – Sanchez

Moved to remove MATH 429 from the BSc and BSc Hons combined Major in Computer Science and Mathematics.

During discussion it was noted that the template is worded as “Mathematics and Computer Science.” This is because the combined major is in two places in the calendar: Combined Major in Computer Science and Mathematics 16.13.1.4, and 16.13.1.5, and as Combined Major in Mathematics and Computer Science 16.17.2.3, and 16.17.2.4. For the report to Executive of Council all four templates will be included.

CARRIED

Motion 2: Residency and Transfer Credit Addition

Mobed – Phenix

During discussion, it was noted that the Faculty of Arts will be revising the pre-reqs to ENGL 100, which will include taking an assessment test, ACAD 100, or RDWT 120. With this new information, Dr. Mobed withdrew the motion and will be taking this back to Faculty of Science Council.

WITHDRAWN
Motion 3: Science Qualifying Process Revision

Mobed – Sanchez

Moved to revise Section 16.2.3 as outlined on page 13 of the Agenda.

CARRIED

Items for Information

The revisions of the courses presented in Appendix IV of the agenda material were noted for information.

4.4 Report from the Registrar’s Office

The draft CCUAS Submission Guide was discussed. The following feedback was presented:

Why define Academic Unit? There are a few academic units on campus that are not considered faculties such as CCE and La Cité. This definition is to create an inclusive term. What is the definition of “regulatory changes”? Registrar will define in next draft.

Submission Planning Cycle

Changes to Academic Unit names: should be planned 24 months in advance not 36 months.

Non-substantive changes
Should we only define what substantive is and then anything that does not fall under that definition would be considered non-substantive? Will change order in the guide so substantive will come before non-substantive.

Can minor description changes be added to non-substantive changes? Yes.

Variable Content courses
This process/definitions is for creating a new base course – not for scheduling a variable content course with an established base course.

Schedule Types
The Registrar’s Office will call a report to see what schedule types are used and are relevant.

Level of Approval for Courses
Missing *** note in Appendix B

Jim D’arcy, Registrar, will be reviewing the guide in the third week in July, please send him comments/feedback via email. He would like the document ready for further approvals in October/November. The Registrar’s Office is more than willing to present this information to faculties and staff in order to keep the knowledge relevant and to mitigate the impact of staff turnover.
5. The Fall CCUAS schedule was noted as listed on the hand-out. Coby will put the meetings in GroupWise, as well as post to the web page.

6. **ADJOURNMENT**

   Robin Evans motioned for adjournment at 4:11 p.m.