Council Committee on Undergraduate Admissions and Studies

Date: November 2, 2017
Location: AH 527

PRESENT: James D’Arcy, Naomi Deren, Robin Evans, Gary Morin (on behalf of Robin Markel), David deMontigny, Volker Greifenhagen, Saqib Khan, Nader Mobed, Val Mulholland, Tom Phenix, Adrian Pitariu (Acting Chair), Joe Piwowar, Jessie Chen (for Kathy Sabo), Miguel Sanchez, Glenys Sylvestre, Laurie Carlson Berg (on behalf of Val Mulholland)

OBSERVERS: Christine McBain, Bonnie Dobson, Kim Forest

REGrets: Emmanuel Aito, Saman Azadbakht, Francesco Freddolini, Dorothy Lane, Robin Markel, Val Mulholland, Kathy Sabo, Lianda Tanner, Barb Elich; Doug Cripps

REcORDER: Coby Stephenson

Acting Chair, Adrian Pitariu, called the meeting to order at 1:30 p.m.

1. APPROVAL OF AGENDA

Phenix – Pearce

CARRIED

2. APPROVAL OF MINUTES OF LAST MEETING, October 5, 2017

Phenix – Khan

CARRIED

3. UNFINISHED BUSINESS

3.1 Report from Task Forces, Commissions or Sub-committees

3.1.1 Report from University Regulations Sub-committee

Item for Approval

3.1.1 Revised Section 3 of the Undergraduate Calendar, Registration and Withdrawal

D’Arcy – Evans

Moved that the Registration and Withdrawal regulations (currently known as Section 3. Registration in the U of R Undergraduate Calendar), Appendix I of the agenda, be recommended for approval to Executive of Council, effective 201820.
D’Arcy opened by thanking the members of the Sub-committee for their work on the undergraduate calendar.

During the discussion there was feedback from the members as outlined below:

- All of the regulations should be written in the third person.
- Second bullet under “Eligibility to Register” please reword for clarity “Student has not been registered for three full terms”
- G. Sylvestre had sent feedback via email.
- Under the heading “Financial Agreement” – first bullet should read “Pay all tuition and fees associated with courses in which they are registered.” Third bullet should read: “Be financially responsible for any classes in which they remain registered in after the full refund period ends.”
- Canadian spelling “honor” to “honour”
- Do we have a policy where students cannot repeat a Transfer Credit course? If students don’t have the average to graduate they could repeat a TC course as a strategy. What if students on a Letter of Permission fail their second attempt? The second attempt counts. There have been instances of excluding the lower grade even if it was the 2nd attempt.
- Under the heading “Class Prerequisites” how is this discovered? The RO runs a report.
- It has been proposed that Transfer Credit is assessed before students are offered admission.
- Use of Advance Placement classes for admission is currently optional for students.
- In regards to Letters of Permission, it feels like students are “shopping around.”
- “Students will not receive credit for repeated courses in which they have received transfer credit or for courses they have already received credit for at the U of R repeated elsewhere.” This is to help mitigate unfair advantages on GPAs. Students should not be receiving additional credit. The most recent attempt of a course should be included. Students with Transfer credit for the equivalent U of R course already have credit. This point will be taken back to the Sub-Committee to review and clarify.
- Under the heading “Maximum Course Load” – “The maximum number of registered credit hours a student may be registered in the fall and winter terms is normally 15.”
- Maximum course loads including deferred courses are tracked by faculties.
- Under the heading “Attending Classes without Registration” – “Students are not allowed to attend classes in which they are not registered.”
- Under the heading “Audit Registration” – Students on a forced withdrawal
(MW) from the University are not permitted to audit courses.” – will clarify that this includes students that are suspended and expelled.

- Consider removing “Visiting and Common Visiting Student Registration” from this section as it is procedural.

- Are students notified when their registration status is inactivated? Some students are telephoned. Their UR Self-Service is still available and so they can see if they have a registration hold.”

- Can “federated colleges” be added to “Faculty or academic unit”? In order to be clear for students. They may not understand that college is included in “academic unit.” D’Arcy explained that federated colleges are defined as academic units in the Senate By-laws.

- Under the heading “Withdrawal from Classes” – “The date of the withdrawal in UR Self-Service or the date a withdrawal request is received in writing.”

- In regards to deferral of exams, is there a limit to how many times this regulation can be applied? This regulation can be abused by students. It is acceptable to ask for formal documentation.

The motion was WITHDRAWN and the item referred back to the Sub-Committee.

4. NEW BUSINESS

4.1 Report from the Faculty of Education

Items for Approval

4.1.1 Baccalauréat en éducation française (Le Bac) Program Requirement
Carlson Berg – Pearce

L. Carlson Berg proposed the wording of the motion be amended as follows:

That the language requirement apply to students currently in the Baccalauréat en éducation française (Le Bac) program be met by taking one of ENGL 100 or FRN 352, as outlined in the following templates, effective 201820.

Discussion followed including questions. Why is the 300 level FRN course equivalent to 100 level ENGL? Content analysis suggested that the content aligns in each course. Was FRN 352 approved? Yes, it was previously. This is why the course description wasn’t included in this agenda. There were concerns that FRN 352 will not have the same rigor of language. This course was developed in consultation with the English Department. The course will explore French literature instead of English literature.

Moved to approve motion as amended. CARRIED
4.1.2 Additions to Approved Electives List for Education Admission Requirements

Carlson Berg – Pearce

Moved to revise the admission requirements outlined in section 2.4.1.1 of the Undergraduate Calendar to the Faculty of Education, by adding Accounting 30, Catholic Studies 30, Entrepreneurship 30, Graphic Arts 30, Information Processing 30, Photography 30 and Theatre Arts 30 and Wildlife Management 30 as an approved subject. Effective 201830.

During discussion UR International asked if the added requirements would include international admissions. The students’ high school transcripts will be considered regardless of language the courses were taught in.

CARRIED

4.2 Report from the Faculty of Nursing

Items for Information

The Leave of Absence regulation for Nursing students in Appendix III of the agenda material was noted for information.

5. ADJOURNMENT

W. Pearce motioned for adjournment at 2:26 p.m.