Chair, Adrian Pitariu, called the meeting to order at 2:30 p.m.

1. APPROVAL OF AGENDA

Cripps – Pearce

CARRIED

2. APPROVAL OF MINUTES OF LAST MEETING, February 7, 2017

D’Arcy – Senkow

Corrections were noted for the Committee.

Moved approval of the minutes as amended.

CARRIED

3. OLD BUSINESS

3.1 Report from Task Forces, Commissions or Sub-committees

3.1.1 Commission to Review Fresh Start Program

The committee has met and emailed all Associate Deans. The next meeting is scheduled at the end of the month. Christine has provided information on how many students may be affected by the changes to this program. They are hoping to have a new proposal submitted in May. In consultation with CCE, the committee did not want to place a time limitation. If any of the Associate Deans have questions for Wes, please contact him.

3.1.2 University Regulations Sub-committee

Academic Action will be reviewed at the meeting next week which is the last piece of work for Section 5. Once this is completed, it will be brought to CCUAS, the Associate Deans, and Deans Council.
4 NEW BUSINESS

4.1 Report from the Faculty of Education

Items for Information

The historical and revised courses, as detailed in Appendix I of the agenda material, were noted for information.

4.2 Report from the Faculty of Engineering and Applied Sciences

Items for Approval

Motion 1: Revision to the Oil and Gas Engineering Minor
deMontigny – Senkow

During discussion it was explained that the revision is required as curriculum changes in the program were made.

CARRIED

Items for Information

The new, revised and deleted courses, as detailed in Appendix II of the agenda material were noted for information. The information presented is to update the calendar course descriptions and pre-reqs and a number of these will be coming forward due to accreditation review in the fall of 2018.

4.3 Report from the Faculty of Kinesiology and Health Studies

Items for Information

The inactive and historical courses as detailed in Appendix III of the agenda material were noted for information. It was explained that HS 201 is a course named in the Health Studies program and is one of a number of research method courses. During discussion it was asked if a template change for this program should come forward? Cripps indicated that is was never a required course, however, it will come back as a joint motion from the Faculty of Kinesiology and Health Studies, FNUniv and Arts at some point in the future.

CARRIED

4.4 Report from La Cité universitarie francophone

Items for Information

The creation and revision of the courses detailed in Appendix IV of the agenda material were noted for information.
During discussion it was asked if changing the minimum grade to 60% was a change to a graduation requirement. The Registrar indicated that new courses are approved by the Faculty Council and that a draft CCUAS Submission Guide will be presented at the next meeting. Changing a minimum grade in a prerequisite is a course change requirement.

4.5 **Report from the UR International**

**Item for Approval**

**Motion 1: Council Committee on Undergraduate Admissions and Studies -- Membership**

D’Arcy – Cripps

During discussion, it was noted that UR International does not have membership on the FGSR Council.

CARRIED

4. Next meeting was noted as listed in the agenda.

5. **ADJOURNMENT**

Wes Pearce moved for adjournment at 2:44 p.m.