

**MINUTES OF A MEETING OF THE  
COUNCIL COMMITTEE ON UNDERGRADUATE ADMISSIONS AND STUDIES (CCUAS)  
14 June 2018  
Location: CK 185**

**MEMBERS PRESENT:** Saman Azadbakht, James D'Arcy, Naomi Deren, Robin Evans, Saqib Khan, Dorothy Lane, Robin Markel, Nader Mobed, Val Mulholland, Tom Phenix, Adrian Pitariu, Kathy Sabo, Glenys Sylvestre, Joe Piwowar, Miguel Sanchez

**Regrets:** Doug Cripps, David deMontigny, Francesco Freddolini

**Guests:** Abdul Bais, Barb Elich, Kim Forest, Christine McBain

**Recorder:** Coby Stephenson

The meeting was called to order at 1:40 p.m. by Adrian Pitariu, Acting Chair of the Council Committee on Undergraduate Admissions and Studies.

**1. Approval of the Agenda**

N. Mobed – G. Sylvestre

**Moved** that the agenda be approved.

CARRIED

**2. Approval of the Minutes of Meeting**

J. D'Arcy – G. Sylvestre

**Moved** that the minutes of the April 5, 2018, CCUAS meeting be approved.

CARRIED

**3. Business Arising from the Minutes**

No business.

#### 4. Reports from Faculties and other Academic Units

##### 4.1 Faculty of Arts

J. Piwowar presented the report on behalf of the Faculty.

##### 4.1.1 Program Deletion – Science and Technology Studies Minor

J. Piwowar – M. Sanchez

**Moved** to delete the minor in Science and Technology Studies and all STS courses as listed in Appendix I, page 2 of the Agenda, **effective 201830**.

No discussion.

CARRIED

##### 4.1.2 Admissions Standard Revision – School of Journalism

J. Piwowar – R. Evans

**Moved** to revise the admission requirements for the Bachelor of Arts in Journalism and the Bachelor of Journalism to no longer require completion of an entrance examination and interview as indicated in Appendix I, page 3 of the Agenda, **effective 201830**.

No discussion.

CARRIED

##### 4.1.3 New Program – Arts Pathway Program

J. Piwowar – M. Sanchez

**Moved** to approve a Pathways Program with the conditions indicated in Appendix I, pages 4-5 in the agenda, as an alternative means of admission to the Faculty of Arts, **effective 201830**.

**Discussion:** It was asked if it would be appropriate to state the reason why the student was accepted into the Pathway Program in the Letter of Admission along with the student's academic goals and strategies for success. URI explained that they do not want to be sending that type of personal information to the Embassy. Admissions explained that the reasons will vary and it is at the discretion of the faculty or federated college. It was clarified that SSW was a code for Student Success Centre workshops and these courses were non-credit. By allowing students into the Pathways Program instead of waiting for Mature Student status, the student will have immediate supports and proper advising from their respected faculties. It was asked how the Pathway Programs should be presented in the Undergraduate Calendar – should it be split between the

Admissions section and the respective faculty section, or should it only be in Admissions. From a student perspective it would be clearer in one section, this way students can look at all of the options available to them in one chart.

CARRIED

The remainder of the report was received for information.

#### 4.2 Faculty of Business Administration

S. Khan presented the report on behalf of the Faculty.

##### 4.2.1 Program Revision - Bachelor of Administration (BAdmin), International Business (IB) Major

S. Khan asked that the heading be amended to **Program Revision – Bachelor of Business Administration (BBA) International Business (IB) Major**.

S. Khan – R. Evans

**Moved**, as amended, to change the requirements for the International Business (IB) Major as indicated in Appendix II, page 9 -10 of the Agenda, **effective 201830**.

No discussion.

CARRIED

##### 4.2.2 Program Revision – Bachelor of Administration (BAdmin), Entrepreneurship Major

S. Khan made a friendly amendment to the motion. He asked that the heading be amended to **Program Revision – Bachelor of Business Administration (BBA), Entrepreneurship Major**, and to add the course 335 AB to the list under **Two of:**

S. Khan – J. Piwowar

**Moved**, as amended, to change the Entrepreneurship Major requirements as indicated in Appendix II, page 11 of the Agenda, **effective 201830**.

No discussion.

CARRIED

#### 4.2.3 Academic Policy Revision – Institutional Honours: International

S. Khan – D. Lane

**Moved** to approve the Institutional Honours: International, **effective 201830.**

**Discussion:** During discussion it was clarified that the International designation would be similar to the Arts International designation with six credit hours. The Faculty of Business Administration wants to encourage students to have international exposure. It was asked if it would be awkward to have the International designation printed on the parchment if the student is receiving a BBA majoring in International Business. Students can still get an International Business major without the International designation.

CARRIED

The remainder of the report was received for information.

#### 4.3 Faculty of Education

V. Mulholland presented the report on behalf of the Faculty.

##### 4.3.1 Program Revision - PGPA Requirements for the Elementary Program

V. Mulholland and N. Mobed.

**Moved** that the PGPA required for Elementary program students be 65.00%, **effective 201830.**

**Discussion:** This motion is not for Admission requirements, but for students already in the program. It was asked why the PGPA is not being lowered for students in the Secondary program. Students in the Elementary program are generalists and therefore, the students in the Secondary program have not experienced the 70% to be an obstacle. It was asked if the PGPA is lowered to 65% will this create a new hurdle for students to get accepted into the internship portion of the program. It is felt that students will have a better chance progressing term to term with a PGPA minimum of 65%. It was moved to make a friendly amendment to have the entire bracket removed from the UG Calendar under the Faculty Action section as listed in Appendix III, page 15 of the Agenda.

CARRIED

#### 4.3.2 Program Revision - PGPA Requirements for the Elementary Program

V. Mulholland – M. Sanchez

**Moved** that the PGPA required for Elementary students to move to internship be 70.00%, **effective 201830.**

**Discussion:**

The discussion reinforced what was already discussed in Motion 4.3.1.

CARRIED

#### 4.3.3 Program Revision – Secondary English Education

V. Mulholland – M. Sanchez

**Moved** that ELNG 450 Issues in Secondary English Education be replaced by ELNG 200 in the Secondary English Education template as outlined in Appendix III, page 16 of the Agenda, **effective 201830.**

No discussion.

CARRIED

#### 4.3.4 Program Revision – Secondary Social Studies

V. Mulholland – M. Sanchez

**Moved** that ESST 369 Critical Literacy in Social Studies: Issues for Pedagogical Practice be replaced by a major approved elective in the Secondary Social Studies template, as outlined in Appendix III, page 17 of the Agenda, **effective 201830.**

No discussion

CARRIED

#### 4.3.5 Program Revision - Secondary BEd: Mathematics Major (EMTH)

V. Mulholland – M. Sanchez

**Moved** That KIN 120 Rec – Persons with Disabilities in the Secondary BEd Program – Mathematics Major (EMTH) be replaced by Elective (3), **effective 201830.**

**Discussion:** By removing KIN 120 as required, students will not be losing an inclusive education requirement as there are other courses where students will gain knowledge about inclusive education.

CARRIED

#### 4.3.6 Program Revision - Secondary BEd: Mathematics Major (EMTH)

V. Mulholland – M. Sanchez

**Moved** that the Elective in Term 8 be replaced by one of EMTH 325, 326, 327, 335, 425, or 426, **effective 201830**.

No discussion.

CARRIED

The remainder of the report was received for information.

#### 4.4 Faculty of Engineering and Applied Science

A. Bais presented the report on behalf of the Faculty.

##### 4.4.1 Program Revision – ESE program

G. Sylvestre – N. Mobed

**Moved** to replace CS 215 Web and Database Programming in Term 6 with CS 335 Computer Networks and add CS 215 to the approved “Software Electives” list as outlined in Appendix IV, page 19 of the Agenda **effective 201910**.

**Discussion:** Do not remove “Choose 1” as indicated on the template.

CARRIED

The remainder of the report was received for information.

#### 4.5 Faculty of Science

N. Mobed presented the report on behalf of the Faculty.

##### 4.5.1 Program Revision – Department of Biology

N. Mobed – J. Piwowar

**Moved** to remove BIOL 401 from List A and List B as outlined in Appendix V, page 18 of the Agenda, **effective 201830**.

No discussion.

CARRIED

#### 4.5.2 Program Revision – Department of Biology

N. Mobed – T. Phenix

**Moved** to remove BIOL 435 from List B and List C as indicated on page 25 of the Agenda, **effective 201830**.

**Discussion:** Please move List B and List C from page 25 of the Agenda under motion 4.5.2.

CARRIED

#### 4.5.3 Program Revision – Department of Mathematics and Statistics

N. Mobed – M. Sanchez

**Moved** to create a Certificate in Statistics, as outlined in Appendix V, page 22 of the Agenda, effective **201910**.

**Discussion:** No additional resources are needed for this certificate. All courses are offered on a regular basis.

CARRIED

The remainder of the report was received for information.

### 5. Other Business

#### 5.1 CCUAS meetings for 2018-19

**Discussion:** According to the Terms of Reference a new chair is elected in September; however this leads to issues regarding booking space, and conflicting teaching schedules and working with the new chair for regular meeting times/dates. It is also a challenge to align CCUAS meetings with the E of C schedule. During discussion, it was asked if it would make more sense to have the Registrar chair the meetings. Would this be an issue if the Registrar had motions to present? If that was the case another person could present the motion. For now we will work with the current possible chairs for days and times and then send a survey to the members.

### 6. Adjournment – D. Lane at 2:28 p.m.

Adrian Pitariu  
Acting Chair, Council Committee on Undergraduate Admissions and Studies