

**MINUTES OF A MEETING OF THE  
COUNCIL COMMITTEE ON UNDERGRADUATE ADMISSIONS AND STUDIES (CCUAS)  
December 6, 2018  
Location: CW 113**

**Members Present:** Doug Cripps, James D’Arcy, David deMontigny, Naomi Deren, Robin Evans, Saqib Khan, Dorothy Lane, André Magnan, Robin Markel, Nader Mobed, Val Mulholland, Joe Piwowar, Miguel Sanchez, Lianda Tanner, Sean Whalley (Acting Chair), and Scott Wilson

**Guest:** Patrick Lewis

**Regrets:** Saman Azadbakht, David Meban, Léonie Mvumbi Mambu, Glenys Sylvestre Thabit Taher, and Matt Fedler

**Observers:** Yaya Siggins, Barb Elich, Christine McBain, Janelle Richardson, Ashley Yeaman

**Recorder:** Coby Stephenson

The meeting was called to order at 9:05 a.m. by S. Whalley (Acting Chair)

**1. Approval of the Agenda**

N. Mobed – J. Piwowar

**Moved** that the agenda be approved.

CARRIED

**2. Approval of the Minutes**

J. D’Arcy – M. Sanchez

**Moved** that the minutes of the for October 11, 2018, CCUAS meeting be approved

CARRIED

**3. Business Arising from the Minutes**

No discussion.

#### 4. Reports from Faculties and other Academic Units

##### 4.1 Registrar's Office

J. D'Arcy presented motions on behalf of the Student Success Centre and UR International.

##### 4.1.1 Revision to Academic Recovery Course

J. D'Arcy – J. Piwowar

**Moved** that the course name be changed as outlined in Appendix I, page 2 of the agenda, **effective 201920**.

CARRIED

##### 4.1.2 Revision to content of SSW ACT

J. D'Arcy – R. Evans

**Moved** to increase the contact hours for Academic Transition as outlined in Appendix I, page 2 of the agenda, **effective 201920**

During discussion it was asked why ACAD 100 was in term 2 instead of term 1. Moving ACAD 100 to term 1 will be presented by the Faculty of Arts later in the agenda.

CARRIED

##### 4.1.3 Academic Recovery Program Revisions

J. D'Arcy – N. Mobed

**Moved** to require a minimum of 3 credit hours in each term as outlined in Appendix I, page 3 of the agenda, **effective 201920**.

During discussion there was concern over changing from one course for credit to two courses for credit. Some students may not be ready for the workload. In response it was noted that the program is preparing students by building their skills in hopes for them to be a full-time student.

CARRIED

##### 4.1.4 Council Committee on Undergraduate Admissions and Studies – Membership

J. D'Arcy – D. deMontigny

**Moved** that UR International's CCUAS membership be changed from Associate Director, International Enrolment to Director, Global Outreach, **effective immediately**.

During discussion it was asked why the membership was being changed and it was noted that the Associate Director role is not being filled.

CARRIED

## 4.2 Faculty of Arts

J. Piwowar presented the report on behalf of the Faculty.

### 4.2.1 Arts Transition Program Revision

J. Piwowar – N. Mobed

**Moved** that the Arts Transition Program be revised as outlined in Appendix II, page 4 of the agenda, **effective 201920**.

CARRIED

The remainder of the report was received for information.

## 4.3 Faculty of Education

Dr. Patrick Lewis presented the report on behalf of the Faculty. N. Mobed presented the motions.

### 4.3.1 Revisions to the Four-Year Elementary BEd SUNTEP Program

N. Mobed – R. Evans

**Moved** that the changes as outlined in Appendix III, pages 9 of the agenda be made to the four-year Elementary BEd, SUNTEP Program, **effective 201920**.

CARRIED

### 4.3.2 Revisions to the Four-Year Elementary BEd SUNTEP Program

N. Mobed – J. Piwowar

**Moved** that the changes as outlined in Appendix III, page 10 of the agenda be made to the Four-year Elementary BEd SUNTEP Program, **effective 201920**.

CARRIED

#### 4.3.3 Secondary BEd After Degree (BEAD) Program English Major Revisions

N. Mobed – M. Sanchez

**Moved** that ELNG 450 Issues in Secondary English Education be replaced by ELNG 200 in the Secondary BEd After Degree (BEAD) Program (English Major EENG) as outlined in Appendix III, page 11 of the agenda, **effective 201920**.

CARRIED

#### 4.3.4 Secondary BEd After Degree (BEAD) Program Social Studies Major Revisions

N. Mobed – M. Sanchez

**Moved** that ESST 369 be replaced by an approved Education elective in the Secondary BEd After Degree (BEAD) Program (Social Studies ESST Major) as outlined in Appendix III, page 11 – 12, **effective 201920**.

CARRIED

#### 4.3.5 Bachelor of Dance Admissions

N. Mobed – R. Markel

**Moved** that admissions to the Bachelor of Dance be suspended.- The deadline for program completion and graduation from the Bachelor of Dance program is April 30, 2021, **effective 201910**.

CARRIED

#### 4.3.6 Secondary BEd Program Physics Major Program Revision

N. Mobed – R. Markel

**Moved** that ESCI 401; Participatory Research in Science Education be replaced with EPSY 400; Working with Difference and Diversity in the four-year Secondary BEd Programs Biology Major (EBIO), Chemistry Major (ECHEM), and Physics Major (EPHY), as outlined in Appendix III, pages 12-14, **effective 201920**.

CARRIED

#### 4.3.7 Secondary BEd General Science Major Revisions

N. Mobed – J. Piwowar

**Moved** that changes be made to the four year Secondary BEd General Science program as indicated in Appendix III, page 14 of the agenda, **effective 201920**.

During discussion it was asked if the Elective in Term 8 was open or from a specified list. It can be any course from the Faculty of Arts or Faculty of Science.

CARRIED

#### 4.3.8 Secondary BEd After Degree (BEAD) Program Revisions

N. Mobed – M. Sanchez

**Moved** that changes be made to the two year Secondary BEd After degree (BEAD) Programs (Biology, Chemistry, Physics, and General Science Majors) as indicated in Appendix III, pages 15-17, **effective 201920**.

CARRIED

#### 4.3.9 ECS 200 Removal

N. Mobed – M. Sanchez

**Moved** that ECS 200 be removed from all undergraduate templates (excluding Le Bac Programs) and replaced by an Education elective, **effective 201920**.

CARRIED

#### 4.3.10 ECS 350 Removal

N. Mobed – R. Evans

**Moved** that ECS 350 be removed from the Secondary Education templates and replaced by ECCU 400, **effective 201920**.

CARRIED

#### 4.3.11 Elementary BEd After Degree (BEAD) Early Elementary Revisions

N. Mobed – J. Piwowar

**Moved** that the aesthetic education requirement be moved from Term 2 to Term 4 replacing the Approved Education Elective (3) and that ECCU 400 be added to Term 2 as indicated in Appendix III, pages 18-19, **effective 201920**.

CARRIED

#### 4.3.12 Bac en Éducation Après Diplôme (BEAD) élémentaire, secondaire ou français de base admission requirements

N. Mobed – A. Magnan

**Moved** that *Bac en Éducation Après Diplôme (BEAD) élémentaire, secondaire ou français de base* admission requirements section of the Undergraduate Calendar be updated as indicated in Appendix III, page 19 of the agenda, **effective 201920**.

During discussion it was asked if there was information missing from the Admissions section regarding this program. The submission only included the text that need modifications.

CARRIED

#### 4.3.13 Secondary BEd Program Physical Education Major Revisions

N. Mobed – M. Sanchez

**Moved** that the Secondary BEd Program Physical Education Major Program be revised as indicated in Appendix III, pages 19-20, **effective 201920**.

CARRIED

The remainder of the report was presented as information.

### 4.4. Faculty of Engineering and Applied Science

D. deMontigny presented the report on behalf of the Faculty.

#### 4.4.1 Industrial Systems Engineering Program Revisions

D. deMontigny – N. Mobed

**Moved** to replace CHEM 140 with CHEM 105 in Term 5 of the Industrial Systems Engineering program template as outlined in Appendix IV, page 24 of the agenda, **effective 201920**.

CARRIED

#### 4.4.2 Software Systems Engineering (SSE) Technical Electives

D. deMontigny – R. Evans

**Moved** To change the SSE technical electives in the program template as outlined in Appendix IV, page 24 in the agenda, **effective 201920**.

CARRIED

### 4.5 La Cité universitaire francophone

A. Magnan presented the report on behalf of the academic unit.

The report was received for information

It was asked if students could get credit for both ENGL 100 and FRN 352, in particular, the Bilingual Nursing Program. Students in the Bilingual Nursing Program cannot take ENGL 100 to fill a program requirement. Students in French and Francophone Intercultural Studies and Le Bac en Education programs have the option to take either FRN 352 or ENGL 100 to fulfill program requirements.

#### **4.6 Faculty of Nursing**

R. Evans presented the report on behalf of the Faculty.

The report was received for information.

The courses are being revised because of corrections, new trends, and accreditation.

#### **4.7 Faculty of Science**

N. Mobed presented the report on behalf of the Faculty.

##### **4.7.1 Bachelor of Environmental Health and Science Program and the Bachelor of Environmental Health and Science After Degree Program Admissions**

N. Mobed – D. deMontigny

Moved that the Department of Biology, in conjunction with First Nations University of Canada, to cease admissions to both the Bachelor of Science in Environmental Health and Science Program and the Bachelor of Science in Environmental Health and Science After Degree Program, **effective date, 201920.**

During discussion it was explained that there are six students registered in the regular program and 17 in the after degree. D. deMontigny acknowledged the hard work that went into the transfer of these programs from the Faculty of Engineering and Applied Science to the Faculty of Science.

CARRIED

##### **4.7.2 Bachelor of Science in Environmental Health and Science and the Bachelor of Science in Environmental Health and Science After Degree Deletion**

N. Mobed – J. Piwowar

**Moved** to delete the Bachelor of Science in Environmental Health and Science Program and the Bachelor of Science in Environmental Health and Science After Degree Program as indicated in Appendix VII on pages 29-31, **effective 201920.**

During discussion it was asked to bring this motion forward when there are no students left in the program. This program will be archived and deleted from the 2019-2020 UG Academic Calendar.

WITHDRAWN

**4.7.3 BSc in Economics, BSc Honours in Economics and BSc Combined Major in Economics and Statistics Program Revisions**

N. Mobed – J. Piwowar

**Moved** to replace the requirement “Two of Econ 308, 309, 401, or 402” with ECON 307 and ECON 310 in the B.Sc. Economics and the B.Sc. Combined Major in Economics and Statistics; and to replace ECON 308 (Economic Growth) with ECON 310 (Intermediate Macroeconomics II) and ECON 309 (Intermediate Microeconomics II: Game theory) with ECON 307 (Intermediate Microeconomics II) in the B.Sc. Honours in Economics, **effective 201920**.

During discussion it was noted that these changes passed at the Faculty of Arts Council.

CARRIED

**4.7.4 BSc Combined Major in Statistics and Economics Revisions**

N. Mobed – J. Piwowar

**Moved** to revise the BSc Combined Major in Statistics and Economics to allow students to include any three STAT courses at the 300- or 400- level, rather than limiting the selection to those numbered 354 or greater as indicated in Appendix VII, pages 31-33, **effective 201920**.

During discussion it was noted that these changes passed at the Faculty of Arts Council.

CARRIED

**4.7.5 BSc Honours in Economics Revision**

N. Mobed – J. Piwowar

**Moved** to remove ECON 396 and 496 from the list of “One of ECON 311, 341, 353, 354, 361, 363, 364, 372, 396, 496”, in the B.Sc. Honours in Economics as indicated in Appendix VII, page 34, **effective 201920**.

During discussion it was noted that these changes passed at the Faculty of Arts Council.

CARRIED



#### **4.7.6 Required to Discontinue or Forced to Withdrawal Policy in Faculty of Science**

N. Mobed – J. Piwowar

**Moved** to update Science section “Following a First Required To Discontinue (RTD) or Forced to Withdraw (MW)” of the Undergraduate Calendar as indicated in Appendix VII, page 35, **effective 201920**.

CARRIED

The remainder of the report was presented as information.

#### **4.8 The Faculty of Social Work**

M. Sanchez presented the report on behalf of the faculty.

##### **4.8.1 Certificate and Bachelor of Indigenous Social Work Admissions**

M. Sanchez – A. Magnan

**Moved** to change the deadline dates for application and admission to the CISW/BISW program, to March 1 and November 1, **effective 201920**.

During the discussion it was noted that the Faculty of Social Work is opening admissions so students can be admitted to winter terms.

CARRIED

##### **4.8.2 Indigenous Social Work Programs Admission Averages**

M. Sanchez – R. Evans

**Moved** to increase the minimum UGPA required for admission to the Indigenous Social Work Qualifying Program to 70%, and the minimum PGPA required for admission to the CISW and BISW programs to 70% as outlined in Appendix VIII, pages 38-39. The PGPA is based on courses contributing to the CISW or BISW programs, **effective 201920**

During discussion it was asked if the increase in UGPA would have a negative impact on the students. In consultation with First Nations University of Canada there is no foreseeable negative impact.

CARRIED

#### 4.8.3 Academic Probation in the Faculty of Social Work

M. Sanchez – R. Evans

**Moved** to introduce a structured, faculty level academic probation policy by revising the Faculty Regulations section of “Faculty of Social Work Academic Action Regulations” (P. 274 of the 2018/19 Undergraduate Calendar), as indicated in Appendix VIII, page 39-40, **effective 201920**.

CARRIED

The remainder of the report was presented as information.

#### 4.9 Centre for Continuing Education

R. Markel presented on behalf of the Centre.

##### 4.9.1 Certificate in Local Government Authority Revision

R. Markel – M. Sanchez

**Moved** to add three credit hours to the Certificate in Local Government Authority as outlined in Appendix IX, page 42, **effective ~~201920~~ 201930** – friendly amendment.

CARRIED

##### 4.9.2 Advanced Certificate in Local Government Authority Revisions

R. Markel – M. Sanchez

**Moved** to amend the requirements for the Advanced Certificate in Local Government Authority as outlined in Appendix IX, pages 42-43, **effective 201930**.

CARRIED

##### 4.9.3 Certificate in Local Government Authority and Advanced Certificate in Local Government Authority Name Change

R. Markel – M. Sanchez

The following two items were presented in *omnibus*:

**Moved** to change the name of the Certificate in Local Government Authority to the Certificate in Local Government Administration.

And to change the name of the Advanced Certificate in Local Government Authority to the Advanced Certificate in Local Government Administration.

**Both effective date: 201920**

CARRIED

**4.9.4 CCE 099 in Certificate in Administration Level I and Level II, in omnibus**

R. Markel – M. Sanchez

**Moved** to add CCE 099 to the Certificate in Administration Level I and to the Certificate in Administration Level II as outlined in Appendix IX, pages 43-44 of the agenda, **effective 201920**.

During discussion it was suggested that a subcommittee be formed for courses like ARTS 099 or CCE 099 as Business Administration is considering creating one and so is Engineering and Applied Science. Consultation with the Registrar's Office is strongly encouraged because of the amount of manual administration required of these types of courses.

CARRIED

**4.9.5 Certificate in Administration Level I Electives Revision**

R. Markel – M. Sanchez

**Moved** to amend the list of electives for the Certificate in Administration Level I as indicated in Appendix IX, page 44 of the agenda, **effective 201920**.

CARRIED

**4.9.6 Certificate in Administration Level II Revision**

R. Markel – M. Sanchez

**Moved** to amend the requirements for the Certificate in Administration Level II as indicated in Appendix IX, page 45 of the agenda, **effective 201920**.

CARRIED

The remainder of the report was presented as information.

**5. Adjournment** – J. D'Arcy, 10:03 a.m.

Prepared by The Registrar's Office on behalf of  
Sean Whalley  
Acting Chair, Council Committee on Undergraduate Admissions and Studies