



Council Committee on Undergraduate Admissions and Studies

Approved Meeting Minutes of
January 4, 2024
10:00 a.m.

Location: AH 527/Zoom

Members Present: John Barden, Michael Cappello, James D'Arcy, Naomi Deren, Sophie Gaudet, Leanne Groeneveld, Susan Johnston, Paul Laforge, Karen Lehmann, Robin Markel, Richard Manzon, Emily McNair, Jacob Muthu (Chair), Yvonne Petry, Yaya Siggins, Toby Sperlich, Glenys Sylvestre

Regrets: Taehan Bae, Darlene Chalmers, Fidji Gendron, John Smith

Observers: Barb Elich, Courtney Oleksinski, Janelle Richardson, Tatum Cruise, Heather Antonini

Recorder: Coby Stephenson

The meeting was called to order at 10:05 a.m. by J. Muthu.

1. Approval of the Agenda

CARRIED

2. Approval of the Minutes – Meeting December 7, 2023

G. Sylvestre – T. Sperlich

Item 4.4.3 the average is missing. S. Johnston will forward the information to be included in the minutes.

CARRIED

3. Business arising from the Minutes

3.1. Revision to the Chemistry and Biochemistry Co-operative Education Program

R. Manzon – T. Sperlich

MOVED: to revise the requirements for the co-op program in Chemistry and Biochemistry as outlined on page 2 of the Agenda, **effective 202420**.

These revisions will increase accessibility to the program.

CARRIED

4. Reports from Faculties and Academic Units

4.1. Faculty of Business Administration

E. McNair presented the report on behalf of the Faculty of Business Administration.

Report was received for information.

ADMN 235AA/ADMN 291: Why does the prerequisite specify Completion of a minimum of 30 credit hours of university studies? Is university studies necessary? J. Richardson: typically it's just credit hours. That is what is stated in the BU course. The change is to align the First Nations University of Canada ADMN course with the U of R BU course. E. McNair is ok with "of university studies" being removed from the prerequisite.

A process question was raised. Can you replace a variable content course with a permanent course without creating a new course and making the variable content course historical?

No. This was how it was presented in the report. The report should have been presented differently. The Faculty of BU approved the creation of a new course and making the variable content course historical.

4.2. Faculty of Engineering and Applied Science

P. Laforge presented the report on behalf of the Faculty of Engineering.

Report was received for information.

Why is ENGG 240 being removed as a prerequisite? ENGG 240 was split into two courses: ENGG 140 and 141.

4.3. Faculty of Kinesiology and Health Studies

J. Barden presented the report on behalf of the Faculty of Kinesiology and Health Studies.

J. Barden withdrew the motion explaining that there is confusion about the admission average. In March 2019 the admission average for the BSRS-SRI program was approved to be 70%, but then in April 2021 the post-secondary admission average was approved to be 60% and at that time the motion didn't indicate that the BSRS-SRI remain at 70%. To ensure that the admission average for this program is 70% will take to KHS Faculty council in March and will bring back as an item for information at April CCUAS.

A robust discussion about Articulation Agreements followed. Was this approved by the AVP Academic? Yes. Then it doesn't have to come to CCUAS. To clarify, it was recommended that this particular agreement be presented at CCUAS because the admission average is higher than the other KHS programs.

A question was raised about the “waived” course in the template. Is there a specific course a student would take instead to meet the required 60 credit hours? It’s recommended that course maps be created up-front to better serve the students. Further discussions about this with AVP Academic at the table would be beneficial.

Admissions would appreciate being included in the discussion when articulation agreements are being reviewed and developed to ensure admission process is possible and not delay students.

Articulation Agreements should be removed from the calendar and maybe an articulation agreement publication could be created for the faculties?

There was further discussion about Articulation Agreements versus Transfer Credit. Articulation Agreements are specific to the institutions and need to have specific admission requirements or else agreements aren’t necessary and all applicants would be assessed as transfer credit. The TC policy is under review; will be brought to ADA to discuss best practices and different pathways so students aren’t penalized.

WITHDRAWN

4.4. Faculty of Science

4.4.1. Inclusion of Indigenous Content – Five-Year BEd/BSc Secondary Mathematics Program

R. Manzon – S. Johnston

MOVED that Indigenous content be added to the Five-Year BEd/BSc Secondary Mathematics Program to meet the SPTRB teacher certification requirements of 6 credit hours as outlined in the template on p. 12 of the Agenda, **effective 202420**.

Was First Nations University consulted about the capacity to offer the Indigenous content courses? Yes.

This motion will be included in the report to Executive of Council with the other Education motions that were approved at the December CCUAS meeting.

Were the other conjoint programs approved at both faculties? Yes. Still waiting on approval from KHS for the addition to the BEd/BKin program template.

CARRIED

4.5. Registrar’s Office

J. D’Arcy presented the report on behalf of the Registrar’s Office.

4.5.1. Concurrent and Subsequent Credential Regulation

J. D’Arcy – J. Barden

MOVED to approve the calendar regulation changes to the Awarding of Concurrent and Additional Degrees, Diplomas, and Certificates as presented on p. 13 of the Agenda, **effective 202420**

A question was raised about BU and “same program – different major allowed.” How would the faculty know if a student is working on a different major at the time of admission? BU students declare a major when they apply to graduate. Was BU consulted? Yes. M. Rennie was at the table during discussions.

Concerns were raised about the definitions provided. During preliminary discussions the working group came up with definitions they could live with. For example, subject area (as discipline) – this nomenclature is different in various parts of the academic world.

It was discovered in the process that the nomenclature of subject area/discipline are used interchangeably. The definitions in the calendar are used in the table. Science does not see Mathematics as discipline, but there are different areas of discipline under Mathematics.

An example of subsequent credential in the same program: Nurses from other countries may be admitted to the BSc in Nursing program or those who’ve failed the NClex.

During discussion it was asked if the Adding a Second Program table will still be included. That table is referring to concurrent programs. J. D’Arcy withdrew the motion for more time to review.

WITHDRAWN

5. Adjournment – 10:47 a.m.