If a student is not satisfied with the outcome of the informal discussion with the course instructor they may submit a formal grade appeal to the Registrar’s Office.

All of following documentation must be submitted before the appeal will be processed:

- a completed Appeal of Grade form;
- a letter specifying the grounds for the appeal and the date of the informal discussion with the instructor;
- the original (graded) copy of the term work - students are responsible to retain original (graded) copies of their term work, including downloading copies of graded term work from UR courses; and
- the required fee ($40).

An appeal of a grade has three potential outcomes:

1. the grade remains the same;
2. the grade is raised; or
3. the grade is lowered.

The appeal of a grade must be initiated by the student within 20 business days of the grade being posted to the student’s UR Self-Service account. For more information refer to the Student Code of Conduct and Right to Appeal – Appeal of Grade section in the Academic Calendar.

The University of Regina collects and creates information about students (“personal information”) under the authority of the University of Regina Act, and in accordance with the Local Authority Freedom of Information and Protection of Privacy Act (Saskatchewan) and the Personal Information Protection and Electronic Documents Act (Canada), for purposes of admission, registration, and other decisions on students’ academic status, and the administration of the University and its programs and services. Some of this information may be disclosed to the relevant students’ society and alumni association, and will be reported as required by federal or provincial authority. If you have any questions about the collection, use, or disclosure of this information by the University, please contact the Head, Access to Information and Protection of Privacy, www.uregina.ca/contact/privacy-legal/.