25. Glossary and Abbreviations

25. Glossary

Academic Action
Sanctions which may be applied to a student for misconduct.

Academic/Faculty Advisor
Specific University staff members who help students decide which courses to take and who provide academic advice about degree programs and academic regulations, practices, and procedures. Usually they work in the faculty or federated college through which a student is registered.

Academic Misconduct (XF)
A grade of XF is assigned to students by the dean of a faculty or college offering a course and entered by the Registrar's Office for a course from which a student is removed for disciplinary reasons and for which the appeal process has been exhausted.

Academic Unit
A University of Regina Faculty, Federated College, School, Department, or Institute.

Academic Year
May 1 to April 30.

Admission
Acceptance to the University following application.

Admission Requirements
What is required to get into University programs. These may include specific high school courses and minimum averages. Some programs have additional requirements such as an audition, portfolio, interview, or personal statement. For specific University of Regina admission requirements go to Admission Requirements.

Advising
Meeting with an academic/faculty advisor that helps students decide which classes to take and to receive academic advice about degree programs and academic regulations, practices, and procedures. This is different from counseling, which provides support on personal issues through Counselling Services.

Aegrotat Standing
In rare circumstances, aegrotat standing in one or more courses in a semester may be granted to a student who meets the following conditions:
- the student is prevented from completing the semester by serious illness or other extreme circumstances beyond the student’s control;
- the student’s illness is certified by a physician, or, other circumstances are certified by a professional in the relevant field or confirmed by other documentation acceptable to the dean;
- a deferral of term work and/or final examination is not appropriate because of the nature or severity of the illness or of the other circumstances;
- the student has completed at least 50% of the work contributing to the grade in the course; and,
- the instructor of the course confirms in writing that the student has demonstrated an understanding of the course material.

Aegrotat standing is granted by the dean of the faculty or college in which the student is enrolled. The uncompleted work may be term work, the final examination, or a combination of the two.

Affiliated College
A post-secondary institution associated with the University but legally and financially independent. Academic affairs of affiliated colleges, in whole or in part, are governed by the Senate of the University without the institutions’ becoming academic merged with the University.

Alternate Credit
One of two possible credit values which may be granted for a course.

Application/applying
The first step to be admitted to the University is submission of a University of Regina application form, transcript, application fee, and other required documents if necessary.

Approvals
Courses which are restricted and which require prior approval from an authorized designate before registration.

Athletic Award
A grant of money to a student who participates in Canadian Inter-University Sport (CIS) competition. These awards are governed by CIS regulations.

Audit (AU)
To audit a course is to attend without working for or expecting to receive formal credit. An Audit grade (AU) carries no credit.

Award
Recognizes achievement or involvement in extra-curricular activities such as sport, student clubs and societies, community service, student government, etc. Students must achieve a minimum grade point average of 65%. Awards will appear on a student’s transcript.

Awarded (AW)
The status applied to students who have completed their program requirements and have been approved by Executive of Council to graduate.

Bursary
Primarily designed to assist students with financial need. Recipients must be in good academic standing. Bursaries do not appear on a student’s transcript.

Catalogue / Catalogue Term
A set date or period of time that identifies which rules to follow. A course may have a different prerequisite depending on the catalogue term. For example, a student admitted in 200630 may follow different program requirements than a student admitted in 200710.

Challenge Credit
Credit granted for demonstrating mastery of the content of a course and hence obviating the need to take the course. See §2.8.5.

Class
An individual meeting of the instructor with the students enrolled in a section of a course. Students enrol in sections of courses and attend classes. See also Year of Study

Cognate Course
A course with content closely related to and supporting the content of another course.

Combined Major
A major that combines two subject areas to form a field of specialization.

Community Education Centres (CECs)
These are satellite educational locations intended to assist in the development of province-wide practicum resources and to make part-time studies accessible to an increased proportion of the province’s population.

Compulsory Withdrawal (CW)
A grade of CW is entered by the Registrar’s Office for students who have been required to withdraw from a course for which they were formally registered.

Concentration
A focus within a program, usually within a major, comprising a cluster of courses on a particular theme or topic – or – a disciplinary component of a multidisciplinary degree program.

Concurrent Enrolment
Usually referred to as a prerequisite where enrolment is permitted in two courses at the same time. For example, if a student is deficient a prerequisite course, it may be taken simultaneously with the course for which it is required.

Concurrent Programs
Students enrol in concurrent programs when pursuing two degree, diploma, and/or certificate programs at the same time. Concurrent programs issue two credentials, which may be conferred at the same time or at different times. Students who enrol in concurrent degree programs must meet the requirements of §6.2. Students who enrol in concurrent programs at different institutions must obtain prior permission from their University of Regina faculty or college (see §2.8.4)
Confirmation of Enrolment
An official listing of course details.

Convocation
An assembly of the members of the University to recognize the admission of students to degrees and certificates and to announce prizes, awards, and honours.

Convocation Ceremony
The event held annually in the spring (June) and fall (October) to recognize students' graduation from a University program (see www.uregina.ca/convocation/)

Cooperative Education Program
A program wherein students spend alternate semesters engaged in paid employment that closely relates to and enhances their academic studies. All referred to as Work/Study program.

Corequisite
A required course that must be taken simultaneously with another.

Course
A set of lectures or directed readings, and related sessions (such as labs and seminars) dealing with a particular topic or a number of related topics. Normally courses at the University of Regina run over a whole term (semester) and carry 3 credit hours.

Course Number
A number assigned to courses to show their depth and breadth of study and used when registering for classes.

Credential
A degree, diploma or certificate.

Credit for Hours Shown (C)
A grade of C is assigned for a particular course which has been set up as ‘Credit/No Credit’, where the course has been successfully completed.

Credit Hour
The unit measuring educational credit, usually consisting of one weekly period lasting approximately one hour, or a given number of periods of laboratory work throughout one term (semester). A course timetabled to run three hours each week will usually carry 3 credit hours. Some courses carry fewer credit hours, some more.

Deferred Examination (DE)
Postponement of an examination for legitimate reasons, with special permission (see §5.7).

Degree
A rank given to a student who has completed a required course of study.

Department
An academic unit, within a faculty, concerned with a specific area of instruction or study.

Discipline (as subject area)
A branch of learning or field of study. A precise area of academic study, eg. mathematics, philosophy, art.

Distance Learning
Gives students an opportunity to take courses in their own communities. These may be taken online, televised, or face-to-face at Saskatchewan Polytechnic campus and regional colleges across Saskatchewan.

Distinction / Great Distinction
A high standard of achievement in degree work, based on a graduating Program Grade Point Average (PGPA) of 80.00% to 84.99%. Great Distinction is reserved for students graduating with a PGPA of 85.00% or higher.

Double Major
A program component satisfying requirements for subject majors in two disciplines. Double majors require consultation with both departments concerned.

Early Conditional Admission
The category under which students may be admitted to the University while they are still in high school. This type of admission is based either solely on grade 11 marks or a combination of grade 11 and 12 marks. Once grade 12 is completed, students must submit an official transcript of their high school marks and meet final admission requirements to be accepted.

Effective Term
The point at which changes are effective. For example, if a course is deleted effective 200610, it may not be offered in 200610.

Elective
A course of the student's choice as opposed to a program requirement.

Equated Credits
For the Academic Recovery Program (ARP), these are the number of contact hours (time spent in class) in remedial, compensatory, and developmental courses/workshops which aid the student in attaining his/her degrees and which, for the purposes of this program, may help them maintain their full-time status.

Equivalent Course
A course with a content that is the same as or similar to another course. Credit will be given for only one of the equivalent courses.

Exemption (EX)
This term is used when previous education, training or experience excuses a student from having to take certain prerequisites or fulfill specific requirements. No credit hours are attached. Students may be required to take another course in lieu of the one for which an exemption is granted. Exemptions are granted by the student’s faculty or college.

Expulsion
Dismissal for an indefinite period (in no case less than two calendar years). Students must petition to the Council Discipline Committee for permission to apply for readmission.

Faculty
1) Related academic disciplines grouped together for the purposes of administration and academic planning, eg. Arts, Education, Science;
2) Collectively, all professors, instructors and lecturers who teach University courses.

Federated College
A college federated with the University is a post-secondary institution, legally and financially independent, but academically integrated with the University. Campion College, Luther College and the First Nations University of Canada are colleges federated with the University of Regina.

First Year Orientation (FYO)
FYO is a day-long event that prepares first year students for University. It happens the week before classes start in the fall and includes a campus tour, information sessions, lunch, and a chance to meet faculty representatives.

Full Course Load
In most undergraduate programs, fifteen credit hours (normally five three-credit-hour courses) / term (semester) is considered to be a full course load. Individual programs may have exceptions.

Full-Time Student
For undergraduate students, a full-time student is one who is registered in 9 or more credit hours of study per semester.

Grade Point Average (GPA)
A GPA is an average of numeric grades, adjusted for variations in the credit hours that are assigned to the courses in which the average is based. GPAs are calculated at the University of Regina for each semester (Term GPA – TGPA), for a student's previous academic session (Sessional GPA – SGPA), for a student's program (Program GPA – PGPA), and for a student's whole academic record (Undergraduate GPA – UGPA, and Cumulative GPA – CGPA).

Grades/Marks
Grades for most courses range from 00% to 100%. Alphabetical grades are assigned in some courses. For a complete description of the grading system, see §5.9.

Grade Mode / Grading Mode
A code that denotes how a course is graded. Examples: N – normal (percentage grade), P/F - pass/fail, C/NC - credit/no credit, M – Maintenance of Candidacy, T- Transfer Credit, X – Non-graded.

Grading Term
A set date or period which identifies/determines applicable rules or regulations. For example, a course may have a different prerequisite in the 'catalogue term' 201710 (Winter) than it does in the ‘catalogue term’ 201730 (Fall).
Honours
A degree program in which students take a more intensive concentration in their major area. Graduating student will be awarded Honours or High Honours, depending on their graduating average (PGPA).

Incomplete (IN)
An interim grade assigned when term work is deferred for legitimate reasons.

International Exchange Agreements
Agreement between a postsecondary institution outside of Canada and the University of Regina that includes the general objectives of the exchange, the start and completion dates of the agreement, and the terms of agreement of the exchange. Exchange agreements may involve students, research, instructors, etc.

In Progress (IP)
The grade assigned to the first term or the first and second term of a single-term scheduled course which is offered across two or three terms respectively.

Joint Program
A program in which the courses from two faculties or two institutions are formally combined, issuing in one or two credentials. The University’s requirements for additional degrees (§6.13) are met by such programs.

Letter of Permission
A letter confirming that a student will be granted transfer credit for a certain number of credit hours based upon successful completion of courses at another post-secondary institution. Such a letter should be obtained before going to another institution to take courses.

Maintenance of Candidacy (MC)
The grade assigned for graduate students who have completed the credit hour components of their program of studies, but have not completed all degree requirements (e.g., thesis, project, practicum, internship). For further information, consult the Graduate Calendar [Link]. It is also the grade assigned for undergraduate students who are on authorized exchange programs or letters of permission.

Major
A subject of academic study chosen as a field of specialization.

Matriculation
To matriculate is to be officially admitted to the University after having met entrance requirements.

Minor
An option within a degree program whereby students can opt for coverage of a subject area less complete than that necessary for a major.

Non-Contributory Courses - Pass/Fail Grading
In some faculties, students may have the privilege of designating a limited number of credit courses as being non-contributory to the computation of their GPA. This means that they will not be included in the calculation of their GPA. Courses to be taken on a non-contributory basis must be so designated at the time of registration and must be approved by the student’s faculty or college. For more information on non-contributory (pass/fail) courses, students should contact their faculty offices.

Non-Numeric Grades
Grades for which there is no numeric value. See §5.9.1.2

Not Passed (NP)
NP is a failing grade that may be assigned in three cases:
1. When a student does not successfully complete an element of a course, and that element has been explicitly identified in the syllabus as essential to passing the course. Successful completion of the final examination, a laboratory component or a term paper, are examples of elements that could be so identified.
2. When a student has abandoned a course without formally withdrawing.
3. When a course is dropped after the last day to receive a W. For the purposes of the calculation of a GPA, the NP is interpreted as a grade of 40 for undergraduate students and 55 for graduate students to reflect the difference in the passing grade. When a letter grade is not assigned, the actual numerical grade earned should be entered. 40 should not be substituted for the actual earned grade.

Not Yet Report (NR)
An interim grade used when a student’s completion of a course is delayed for reasons intrinsic to the course (e.g. unavailability of a lab, delay in obtaining ethics approval of a project, difficulty in setting up an examining committee), or when an investigation or appeal of academic misconduct in the course is in progress.

Numerically-Graded Course
A course graded on the percentage scale. Grades of 0-100%, NP (40%) and XF (00%) are considered numeric grades.

Online Course
A class that is taught on the Internet. Courses of this kind will often include online chats, discussion boards, online tutorials, and online assignment submission. For more information, see the Distance Education website.

Open Elective
A course of the student’s choice from any faculty.

Overload
More than the full course load. Must be approved in advance by the student’s faculty or federated college.

Part-of-Term (POT)
A code used to designate the length of time over which a course section is to be offered. It normally does not include examination days. For example, in the Fall and Winter semesters, Part of Term 1 runs from the first day of classes to the last day of classes.

Part-Time Student
For undergraduate students, one who is registered in fewer than 9 credit hours of study per semester.

Pass/Fail Grading
See Non-contributory Courses.

Permit Override
An override that allows a student to register for a class when the restriction has not been met. Permit Overrides must be requested from the student’s faculty/department.

Plagiarism
A very serious offence within the academic community.

Prize
A prestigious recognition, which may or may not have monetary value. It recognizes academic achievement in a course, cluster of courses, field of study or an academic piece of work, as defined by: a minimum grade point average of 80%; or top academic performance, when an award evaluates students’ marks in comparison to their peers; or talent or promise. Prizes will appear on a student’s transcript.

Probation
A period during which students must maintain a specific academic standing. Failure to do so can result in their being required to discontinue studies.

Program
A prescribed set of courses leading to a degree, certificate, or diploma.

Program Grade Point Average (PGPA)
See Grade Point Average.

Prospective Student
A person who will potentially attend the University of Regina, but who has not yet applied or been accepted to the University. This could include high school students, home-based learners, international students, or mature students.

Quota Programs (also referred to as competitive entry programs)
Programs with limited enrolment. Not all students who apply will be admitted.
Registration
Enrolling in classes. This is different from Application, which means applying to be admitted to the University.

Registration Operator
An individual who assists students with any trouble during registration. Registration operators enter data from completed university forms into the University of Regina’s Student Information System. They may assist students who have difficulty using Self-Service Registration.

Registration Restrictions
A limit placed on courses to permit only a specific group of students to register.

Required Course
A course that must be taken as part of a student’s academic program.

Schedule Type
The method by which a course will be taught. Examples: lecture (the most frequent), Directed Reading, Project, Studio, etc.

Scholarship
Recognizes exceptional talent/promise or academic excellence, as defined by: a minimum grade of 80% for students entering from secondary school; or a minimum grade point average of 80% for current students; or top academic performance, when an award evaluates students’ marks in comparison to their peers. In some cases scholarships may also include non-academic criteria (e.g., financial need, residency, etc.). Scholarships will appear on a student’s transcript.

Section Number
Numbers which distinguish different sections of the same course offered on different days and times in a given term (semester).

Semester / Term
The periods of instruction into which the academic year is usually divided. The Fall semester begins in September and ends in December, while the Winter semester begins in January and ends in April. The shorter periods of instruction between May and August are collectively called Spring/Summer session. The student system software uses Term.

SEP (Student Exchange Program)
A special subject code for a course used to indicate that an outbound student is paying tuition and fees at the University of Regina while enrolling in courses at another institution, and that an inbound student is attending the University of Regina as a participant in a formal exchange.

Sessional Grade Point Average (SGPA)
See Grade Point Average.

Special Approvals
See Approvals.

Student ID Number (SID)
A nine-digit identification number that is displayed on a student’s Photo ID card and which is used to access services and facilities and for identification purposes.

Supplemental Examination
Repeating a course by rewriting the final examination only. The remainder of the grade is based on the course work completed in the previous attempt.

Suspension
Dismissal from the University for a fixed period. Students may apply for readmission for the first semester after expiration of the penalty; no petition is required.

Syllabus
A course outline provided by every professor at the beginning of the semester.

Televisioned Course
A course taught via the Saskatchewan Communication Network (SCN) and can be broadcast to many locations throughout the province.

Term / Semester
The periods of instruction into which the academic year is usually divided. The Fall semester begins in September and ends in December, while the Winter semester begins in January and ends in April. The shorter periods of instruction between May and August are collectively called Spring/Summer session. The student system software uses Term.
### 25.1 Degree, Certificate and Diploma Abbreviations

The following abbreviations are for reference purposes only. Programs may be active, inactive or historic.

<table>
<thead>
<tr>
<th>DEGREE/CERTIFICATE/ DIPLOMA</th>
<th>ABBREVIATION</th>
<th>AWARDING ACADEMIC UNIT(S)</th>
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</thead>
<tbody>
<tr>
<td>Advanced Certificate in Arts</td>
<td>ACA</td>
<td>Arts, Media, Art, and Performance</td>
</tr>
<tr>
<td>Advanced Certificate in Criminal Justice</td>
<td>ACCRJ</td>
<td>Arts</td>
</tr>
<tr>
<td>Advanced Certificate in Local Government Authority</td>
<td>ACLGAU</td>
<td>Continuing Education</td>
</tr>
<tr>
<td>Baccalauréat en études franco-canadiennes</td>
<td>BAEFC</td>
<td>Education</td>
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<td>Bachelor of Administration</td>
<td>BAdmin</td>
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<td>Education</td>
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<td>Bachelor of Applied Science</td>
<td>BASc</td>
<td>Engineering</td>
</tr>
<tr>
<td>Bachelor of Arts</td>
<td>BA</td>
<td>Arts, Media, Art, and Performance</td>
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<tr>
<td>Bachelor of Arts (Advanced)</td>
<td>BA (Adv.)</td>
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<tr>
<td>Bachelor of Arts (Four –year)</td>
<td>BA (Four-year)</td>
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<td>Bachelor of Arts Honours Certificate</td>
<td>BAHC</td>
<td>Arts</td>
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<td>BAJ</td>
<td>Arts</td>
</tr>
<tr>
<td>Bachelor of Arts in Police Studies</td>
<td>BAPS</td>
<td>Arts</td>
</tr>
<tr>
<td>Bachelor of Arts in Resource and Environmental Studies</td>
<td>BARES</td>
<td>Arts</td>
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<td>Business Administration</td>
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<td>Bachelor of Dance</td>
<td>BDan</td>
<td>Education</td>
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<tr>
<td>Bachelor of Education / Baccalauréat en éducation</td>
<td>BEEd</td>
<td>Education</td>
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<td>Bachelor of Education After Degree</td>
<td>BEAD</td>
<td>Education</td>
</tr>
<tr>
<td>Bachelor of Education (Indigenous Education)</td>
<td>BEEd (IndEd)</td>
<td>Education</td>
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<td>Bachelor of Fine Arts</td>
<td>BFA</td>
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<td>Bachelor of Geographic Information Science</td>
<td>BGISc</td>
<td>Science</td>
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<td>Bachelor of Health Studies</td>
<td>BHS</td>
<td>Arts, Kinesiology and Health Studies</td>
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<td>Bachelor of Human Justice</td>
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<td>Arts</td>
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<tr>
<td>Bachelor of Human Resource Development</td>
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<td>Bachelor of Indigenous Social Work</td>
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<td>Social Work</td>
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<td>Bachelor of Journalism</td>
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<tr>
<td>Bachelor of Kinesiology</td>
<td>BKin</td>
<td>Kinesiology and Health Studies</td>
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</table>

<table>
<thead>
<tr>
<th>Diploma</th>
<th>Abbreviation</th>
<th>Awarding Academic Unit(s)</th>
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<tbody>
<tr>
<td>Bachelor of Medicine Honours</td>
<td>BMedHons</td>
<td>Medicine, Health Studies</td>
</tr>
<tr>
<td>Bachelor of Medical Imaging</td>
<td>BMI</td>
<td>Science</td>
</tr>
<tr>
<td>Bachelor of Medical Laboratory Science</td>
<td>BMLSc</td>
<td>Science</td>
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<td>Bachelor of Music</td>
<td>BMus</td>
<td>Media, Art, and Performance, Education</td>
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<tr>
<td>Bachelor of Music Education</td>
<td>BMusEd</td>
<td>Media, Art, and Performance, Education</td>
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<td>Bachelor of Physical Activity Studies</td>
<td>BPA</td>
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<td>Bachelor of Science</td>
<td>BSc</td>
<td>Science</td>
</tr>
<tr>
<td>Bachelor of Science Honours</td>
<td>BScHons</td>
<td>Science</td>
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<td>Bachelor of Science in Nursing</td>
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<td>Nursing</td>
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<td>Bachelor of Social Work</td>
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<td>Social Work</td>
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<tr>
<td>Bachelor of Sport and Recreation Studies</td>
<td>BSRS</td>
<td>Kinesiology and Health Studies</td>
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<td>Bachelor of Vocational/Technical Education</td>
<td>BV/TEd</td>
<td>Education</td>
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<tr>
<td>Certificate in Administration</td>
<td>CAAdmin</td>
<td>Continuing Education</td>
</tr>
<tr>
<td>Certificate in Administration – Levels I and II</td>
<td>CA – Level I, Level II</td>
<td>Continuing Education</td>
</tr>
<tr>
<td>Certificate in Indigenous Management I and II</td>
<td>CA (Ind.Mgmt)</td>
<td>Continuing Education</td>
</tr>
<tr>
<td>Certificate in Adult Education and Training</td>
<td>CAET</td>
<td>Continuing Education</td>
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<tr>
<td>Certificate in Computer Science</td>
<td>CCSc</td>
<td>Science</td>
</tr>
<tr>
<td>Certificate in Dance Teacher Education</td>
<td>CDTE</td>
<td>Education</td>
</tr>
<tr>
<td>Certificate in Economics</td>
<td>CE</td>
<td>Arts</td>
</tr>
<tr>
<td>Certificate in Hospitality, Tourism and Gaming Entertainment</td>
<td>CHTGE</td>
<td>Continuing Education</td>
</tr>
<tr>
<td>Certificate in Indian Communication Arts</td>
<td>CICA</td>
<td>Arts</td>
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<tr>
<td>Certificate in Indigenous Fine Arts</td>
<td>CIFA</td>
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<tr>
<td>Certificate in Indigenous Health Studies</td>
<td>CIHS</td>
<td>Science</td>
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<tr>
<td>Certificate in Indigenous Health Practice</td>
<td>CIHP</td>
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<td>Certificate in Indigenous Access Transition Education</td>
<td>IATEC</td>
<td>Continuing Education</td>
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<tr>
<td>Certificate in Local Government Authority</td>
<td>CLGAU</td>
<td>Continuing Education</td>
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<tr>
<td>Certificate in Pastoral Studies</td>
<td>CPS</td>
<td>Continuing Education</td>
</tr>
<tr>
<td>Certificate in Public Relations</td>
<td>CPR</td>
<td>Continuing Education</td>
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<tr>
<td>Certificate in Visual Arts</td>
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<td>Media, Art, and Performance</td>
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<td>Certificate of Continuing Education, Administrative Development</td>
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<tr>
<td>Certificate of Continuing Education, First Nations Interdisciplinary Studies</td>
<td>CCEd(FNIS)</td>
<td>Continuing Education</td>
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</table>
### 25. Glossary and Abbreviations

#### 25.2 COURSE CODES

See §24.3 or consult UR Self-Service.

| Certificate of Continuing Education, Indian Career and Community Counselling | CCEd (ICCU) | Continuing Education |
| Certificate of Extended Studies in Aboriginal Education | CES in AE | Continuing Education |
| Certificate of Extended Studies in Education | CESE | Continuing Education |
| Certificate of Extended Studies in First Nations Language | CE FNL | Continuing Education |
| Certificate of Extended Studies in Inclusive Education | CESIE | Continuing Education |
| Certificate of Human Justice | CHJ | Arts |
| Certificate of Indigenous Social Work | CISW | Social Work |
| Certificate of Social Work | CSW | Social Work |
| Certificate of Vocational/Technical Education | CV/TEd | Education |
| Diploma of Administration | DA | Business Administration |
| Diploma of Business Administration | DBA | Business Administration |
| Diploma of First Nations Interdisciplinary Studies | DFNIS | Continuing Education |
| First Nations Language Instructors’ Certificate | CFNL | Continuing Education |
| Liberal Arts Certificate | LAC | Arts |
| Liberal Arts Diploma | LAD | Arts |

#### 25.3 BUILDING CODES

<table>
<thead>
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<th>Code</th>
<th>Building Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>AH</td>
<td>Administration-Humanities Building</td>
</tr>
<tr>
<td>CB</td>
<td>College Building</td>
</tr>
<tr>
<td>CK</td>
<td>Centre for Kinesiology, Health and Sport</td>
</tr>
<tr>
<td>CL</td>
<td>Classroom Building</td>
</tr>
<tr>
<td>CM</td>
<td>Campion College</td>
</tr>
<tr>
<td>CN</td>
<td>Conservatory</td>
</tr>
<tr>
<td>CW</td>
<td>College West Building</td>
</tr>
<tr>
<td>DC</td>
<td>Day Care Centre</td>
</tr>
<tr>
<td>DH</td>
<td>Darke Hall</td>
</tr>
<tr>
<td>EA</td>
<td>Education Auditorium</td>
</tr>
<tr>
<td>ED</td>
<td>Education Building</td>
</tr>
<tr>
<td>GA</td>
<td>Gallery Building</td>
</tr>
<tr>
<td>GG</td>
<td>Greenhouse Gas Technology Centre</td>
</tr>
<tr>
<td>HP</td>
<td>Heating Plant</td>
</tr>
<tr>
<td>IS</td>
<td>ISM Canada Building</td>
</tr>
<tr>
<td>IT</td>
<td>The Terrace</td>
</tr>
<tr>
<td>LB</td>
<td>Laboratory Building</td>
</tr>
<tr>
<td>LC</td>
<td>Luther College</td>
</tr>
<tr>
<td>LI</td>
<td>Language Institute</td>
</tr>
<tr>
<td>LY</td>
<td>Dr. John Archer Library</td>
</tr>
<tr>
<td>MT</td>
<td>Maintenance Building</td>
</tr>
<tr>
<td>NR</td>
<td>Paskwâw Tower (North Residence)</td>
</tr>
<tr>
<td>PT</td>
<td>PRTC (Petroleum Technology Research Centre)</td>
</tr>
<tr>
<td>RC</td>
<td>Dr. William Riddell Centre</td>
</tr>
<tr>
<td>RI</td>
<td>Research and Innovation Centre</td>
</tr>
<tr>
<td>SI</td>
<td>First Nations University of Canada</td>
</tr>
<tr>
<td>SR</td>
<td>Wapkâ Tower (South Residence)</td>
</tr>
<tr>
<td>TD</td>
<td>Technology Development Facility</td>
</tr>
<tr>
<td>2R</td>
<td>Two Research Drive Building</td>
</tr>
</tbody>
</table>
26. INDEX

24 Hr Computer Lab, 69
Abbreviations, Degrees, Certificates, and Diplomas, 503
Aboriginal Student Centre, 61
Academic Advising, 32, 59
Academic Advising and Registration, Centre For Continuing Education, 285
Academic Advising and Registration, Faculty of Arts, 75, 298
Academic Advising and Registration, Faculty of Business Administration, 137
Academic Advising and Registration, Faculty of Education, 146
Academic Advising and Registration, Faculty of Engineering and Applied Science, 178
Academic Advising and Registration, Kinesiology and Health Studies, 190
Academic Advising and Registration, La Cité, 303
Academic Advising and Registration, Media, Art, and Performance, 200
Academic Advising and Registration, Nursing, 235
Academic Advising and Registration, Science, 239
Academic Advising and Registration, Social Work, 276
Academic Holds, 46
Academic Misconduct, 45, 48
Academic Opportunities, 57
Academic Programs, Faculty of Arts, 77, 244, 259, 261, 265, 272
Academic Programs - Centre For Continuing Education, 286
Academic Programs, Faculty of Business Administration, 138
Academic Programs, Faculty of Education, 148
Academic Programs, Faculty of Engineering, 182
Academic Programs, Faculty of Kinesiology and Health Studies, 192
Academic Programs, Faculty of Media, Art, and Performance, 202
Academic Programs, Faculty of Nursing, 236
Academic Programs, Faculty of Science, 241
Academic Programs, Faculty of Social Work, 278
Academic Programs, First Nations University of Canada, 320
Academic Programs, Luther College, 318
Academic Recovery Program, 29, 44
Academic Regalia, 52
Academic Skills, 59
Accommodation and Food and Parking, 64
Actuarial Science, 269
Admission From A Non-Canadian High School, 22
Admission From A Saskatchewan High School, 12
Admission From Canadian High Schools, 11
Admission From Canadian Universities and Colleges, 17
Admission From High Schools In Other Canadian Provinces and Territories, 16
Admission From Outside Canada, 22
Admission of Home-Based Learners, 24
Admission Requirements For Undergraduate Programs, 11
Admission, Re-Admission and Transfer, Faculty of Business Administration, 136
Admission, Re-Admission and Transfer, Faculty of Education, 145
Admission, Re-Admission and Transfer, Faculty of Engineering and Applied Science, 177
Admission, Re-Admission and Transfer, Faculty of Kinesiology and Health Studies, 189
Admission, Re-Admission and Transfer, Faculty of Media, Art, and Performance, 200
Admission, Re-Admission and Transfer, Faculty of Nursing, 234
Admission, Re-Admission and Transfer, Faculty of Science, 238
Admission, Re-Admission and Transfer, Faculty of Social Work, 275
Admission, Re-Admission, and Transfer, Centre For Continuing Education, 284
Admission, Re-Admission, and Transfer, Faculty of Arts, 72, 298
Admission, Re-Admission, and Transfer, La Cité, 303
Admission, Re-Admission, Faculty Transfer, and Recognition of Prior Learning, 4
Advanced Placement, 30
Advanced Standing From Post-Secondary Institutions - Engineering, 178
Aegrotat Standing, 41
Agriculture and Bioresources, University of Saskatchewan, 308
Allied Health Centre, 67
Alumni Association, 52
Anthropology, 82
Appeals, 44
Appeals and Petitions, 49
Appeals of Grades, 49
Applicants In Unsatisfactory Standing, 28
Application Deadline For Special Admissions, 25
Application Deadlines, See 2.3.1
Application Deadlines For Petitioning Students, 28
Application Deadlines For Re-Admission and Transfer, 27
Application Fee For First-Time Admission, 4
Application For Adjustment of Fees, 37
Application Procedures For Petitioning Students, 28
Application Procedures For Program Admission, 7
Application Procedures For Students Petitioning To Return After Being Required To Discontinue (RTD) Or Forced To Withdraw (MW) on Academic Grounds, 28
Applying To Graduate, 51
Approved Electives (Arts), 125
Approved International Examinations, 6
Approved Tests of Proficiency In English, 5
Aquatics Centre, 68
Arts Education Program, 171
Arts Transition Program, 72
Arts Transition Program for FNUniv Students, 321
Arts Work Experience Internship Program (AWEI), 81
Arts, Concurrent and Additional Degrees, 77
Athletics and Recreational Services, 67
Attendance, 39
Attendance Without Registration, 34
Attendance, Evaluation, Discipline and Appeals, 38
Audio and Video Recording of Classes, 39
Audit Registration, 34
Audit Students, 25
Awards of Concurrent and Additional Degrees, 50
Awards
Luther College, 319
Awards, General Information, 54
Awards, General Regulations, 54
Bac Program, Faculty of Education, 166
Bachelor of Administration, 141
Bachelor of Arts (Ba), 78
Bachelor of Arts Honours (Ba Hons), 79
Bachelor of Business Administration, 139
Bachelor of Education (Bed)/Bachelor of Kinesiology (Bkin) Joint Degrees Program, 158
Bachelor of Geographic Information Science (Bgisic), 93
Bachelor of Music Education (BMusEd)/Bachelor of Music (BMus) Joint Degrees Program, 160, 219
Banking, 65
Biochemistry, 252
Biography Department, 244
Bookstore, 60
Bsc Honours Major In Environmental Geoscience, 95
Building Codes, 504
Building Evacuation During A Final Examination, 40
Building Evacuation During A Mid-Term Examination, 40
Calculation of Grade Point Averages, 42
Campion College, 316
Campus Dentist, 67
Campus For All, 64
Campus Visit Program, 60
Canadian Test of English For Scholars and Trainees (Cantest), 294
Cantest, 294
Career and Professional Development Division, 284
Career Exploration & Counselling, 60
Career Planning/Majors
Business, 135
Casual Student Program, 25
Catering, 65
Catholic Studies Program, 83
Centre De Services Aux Etudiants, 61
Centre For Sexuality and Gender Diversity, 69
Certificate In Indigenous Health Studies (First Nations University of Canada), 242
Challenge Credit, 30
Change of Name, 4
Cheating, 46
Chemistry Department, 252
Chinese, 105
Chiropractic, Canadian Memorial Chiropractic College, 309
Classical Studies, 117, 119
Classics, 116
Clubs and Societies, Student, 69
Combined Degrees, U of R and U of S, 242
Combined Programs, Administration-Law, 140, 141
Community Cupboards, 70
Computer Labs, 61
Computer Science Department, 254
Computing Services, 60
Concurrent and Additional Degrees, 50
Concurrent Programs, 43, 148, 202
Conferral of Degrees, 51
Confirmation of Enrolment/Loan Agreement Forms, 55
Confirmation of Registration, 35
Convocation, 52
Convocation Ceremonies, 52
Co-Operative Education In Engineering, 179
Co-Operative Education In Science, 242
Co-Operative Education Program, 57
Co-Operative Education Program - Administration, 142
Co-Operative Education Program – Business Administration, 142
Co-Operative Education Program In Arts, 81
Copyright, 63
Council Committee On Student Appeals, 49
Council Discipline Committee, 49
Course Descriptions, 324
Course Load, 34, 41, 75, 178, 239
Course Loads, 55
Course Loads and Calculation of Averages, 55
Courses, 323
Credit By Challenge, 30
Criminal and Restorative Justice, 112
Day Care, 66
Deadlines and Important Dates For 2017-2018, 3
Deadlines For New Applications and Transfers To Undergraduate Programs, 7
Dean’s Honours List, Faculty of Arts, 75
Dean’s Honours List, Faculty of Business Administration, 137
Dean’s Honours List, Faculty of Education, 146
Dean’s Honours List, Faculty of Engineering and Applied Science, 178
Dean’s Honours List, Faculty of Kinesiology and Health Studies, 190
Dean’s Honours List, Faculty of Media, Art, and Performance, 201
Dean’s Honours List, Faculty of Nursing, 235
Dean’s Honours List, Faculty of Science, 239
Dean’s Honours List, Faculty of Social Work, 277
Dean’s Honours Lists, 42
Deferral of Final Examinations and/or Term Work, 40
Degree, Certificate and Diploma Abbreviations, 503
Dentistry, University of Saskatchewan, 309
Department of Politics and International Studies, 120
Differential Tuition Rate For International Students, 36
Diploma Name, 51
Diploma of Administration, 141
Diploma of Business Administration, 140, 142
Diploma, Early Release, 51
Diplomas, 51
Disabilities, Services For Students With, 63
Disclosure To Statistics Canada, 5
Duplicate Diplomas, 51
Early Conditional Admission From High School, 8
Early Release of Diploma, 51
Economics Department, 83
Education Deduction Certificate, 37
Education, Other Programs, 173
Electronic Systems Engineering, 183
Elementary Education offerings, 148
Eligibility To Register, 32
Email, 61
Emergency Bursary Fund - Ursu, 69
Emergency Loans, 56
Employment, 60
English As A Second Language Program, 294
English Department, 89
English Proficiency Tests, 294
Environmental Biology, 249, 250
Environmental Health and Science Program (First Nations University of Canada), 250
Environmental Systems Engineering, 183
ESL, 6, 294
Evaluation of Academic Performance, 42
Examinations, 39
Examinations, Cancellation of Examination Papers, 39
Examinations, Conduct During, 39
Examinations, Deferral of Final, and/or Term Work, 40
Examinations, Final, 39
Examinations, Scheduling, 39
Exchange Programs, 26
Face-To-Face Courses, 294
Faculty Appeal Procedures, 77
Faculty of Arts, 71
Faculty of Business Administration, 135
Faculty of Education, 144
Faculty of Engineering and Applied Science, 177
Faculty of Kinesiology and Health Studies, 188
Faculty of Media, Art, and Performance, 199
Faculty of Nursing, 233
Faculty of Science, 238
Faculty of Social Work, 274
Faculty Transfer Averages and Regulations, 27
Fees, 36
Fees, Sundry, 36
Film Department, 210
Financial Aid, 54
Financial Holds and Graduation, 51
First Nations University of Canada, 320
First Nations University of Canada Awards, 322
Fitness & Lifestyle Centre, 68
Flexible Learning Division, 293
FNUniv, 320
Food Services, 65
Force Majeure, 39
Fraudulent and Incomplete Applications, 5
Freedom of Information and Protection of Privacy, 5
Fresh, 43
General Educational Development (GED), 24
Geography and Environmental Studies, 90
Geography Department, 90, 261
Geology Department, 262
German, 106
Glossary and Abbreviations, 499
Gowns, 52
GPAs, 50
Grading Descriptions, 41
Grading System, 41
Grading System and Descriptions, 41
Graduands on Letter of Permission, 51
Graduate Retention Program, 53
Graduation, 50
Graduation Requirements, 76
Graduation Requirements, Centre For Continuing Education, 286
Graduation Requirements, Faculty of Business Administration, 138
Graduation Requirements, Faculty of Education, 147
Graduation Requirements, Faculty of Engineering and Applied Science, 179
Graduation Requirements, Faculty of Kinesiology and Health Studies, 190

University of Regina – 2017-2018 Undergraduate Calendar and Course Catalogue
- 505 -
Graduation Requirements, Faculty of Media, Art, and Performance, 201
Graduation Requirements, Faculty of Nursing, 236
Graduation Requirements, Faculty of Science, 240
Graduation Requirements, Faculty of Social Work, 277
Harassment, Discrimination and Conflict Resolution Services, 66
Health and Accident Insurance, 67
Health Studies, 196
Health Studies Program, 96
High School Credentials, 5
High School Excellence Program, Faculty of Administration, 136
History Department, 98
Home-Based Learners, 275
Home-Based Learners, 24, 25
Hood Descriptions, 52
Hoods, 52
Housing Registry, 69
How and When To Register, 33
How To Choose Courses, 32
How To Search Courses On The Web, 323
Human Justice, 111
IB, 30
Identification Cards, 35
Inclusive Language, 66
Indian Communication Arts Program (First Nations University of Canada), 100
Indigenous Fine Arts Department (First Nations University of Canada), 206
Indigenous Languages and Linguistics Department (First Nations University of Canada), 100
Indigenous Education Programs - First Nations University of Canada, 162
Indigenous Languages, Arts and Cultures (First Nations University of Canada), 100
Indigenous Studies Program, 104
Industrial Systems Engineering, 184
Institutional Honours, 50
Interdisciplinary Programs In Media, Art, and Performance, 204
International Baccalaureate (IB) Diploma, 24
International Languages Department, 105
International Student Services, 61
International Student Services, 61
International Studies Program, 122
Internet, 61
Inter-University Athletics, 67
Japanese, 107
Joint Programs - Bachelor of Medical Imaging, 272
Joint Programs - Bsc In Chemical Technology, 254
Journalism, School of, 109
Justice Studies Department, 111
La Cité Universitaire Francophone (English), 298
La Cité Universitaire Francophone (En Français), 302
La Résidence, 64
Law, University of Saskatchewan, 310
The Owl, 69
Les Programmes De Baccalauréat En Éducation Française (Bac), 166
Liberal Arts, 115
Liberal Arts Certificate and Diploma, 288
Library Services, 62
Lifelong Learning Centre, 297
Loans and Grants, Student, 55
Loans, Emergency, 56
Loans, From Other Provinces, 56
Loans, Saskatchewan Residents, 55
Lockers, 66
Lockers - URSU, 70
Lone Worker Service, 66
Luther College, 318
Luther College Awards, 319
Luther College Residence, 65
Luther Residence, 319
Mathematics and Statistics Department, 265
Mathematics Courses and Services, 59
Mature Admission, 24
Meal Plans, 65
Medical Or Compassionate Withdrawal, 34
Medical Services, 67
Medicine, University of Saskatchewan, 311
Medieval Studies, 118
Music Department, 213
Musical Ensembles, 68
MW, 43
MW Or Must Withdraw From University, 43
Name Changes, 35
Non-Academic Misconduct, 47, 48
NORTEP, 10, 173
Notification of Academic Action, 44
NTEP, 10
Nutrition, University of Saskatchewan, 311
Occupational Therapy, University of Alberta, 312
Optometry, University of Waterloo, 312
Orientation, 63
Parking and Sustainable Transportation Services, 65
Parking For Persons With Disabilities, 65
Payment By Student Loan Or Scholarship, 37
Payment of Tuition and Fees, 36
Peer Advisors, 60
Penalties For Misconduct, 48
Penalties of Suspension and Expulsion, Administration of, 48
Permits, Student Parking, 65
Personal Counselling, 67
Petroleum Systems Engineering, 185
Pharmacy, University of Saskatchewan, 313
Philosophy and Classics Department, 116
Physical Therapy, University of Saskatchewan, 313
Physics Department, 270
Placement Testing, 63
Plagiarism, 46
Police Studies, 113
Posthumous Degrees, 51
Post-Secondary Educational Credentials, 5
Pre-Business (BBA Program), 138
Pre-Business (Diploma Program), 140
Pre-Journalism, 109
Printing Services, 67
Prior Learning Assessment and Recognition (PLAR), 30
Probation and Discontinuance, 43
Probation, Faculty and Program, 44
Probation, University, 43
Proficiency In English, 5
Programs in Partnership With Campion College and CCE, 293
Programs, 77, 78
Proxy Registration, 34
Psychology Department, 126
Quota Programs, 9
RCMP Residence Requirement, 74
Re-Admission and Faculty Transfer, 26
Re-Admission and Transfer, Application For, 27
Re-Admission and Transfer, Documents Required For, 27
Reassessment of Grades, 42
Recognition of Prior Learning, 29
Records (Student), 49
Recognition Cards, 35
Recreation Services, 67
Refugee Student Fund, 69
Refunds For Registration Changes, Automatic, 37
Registered Educational Savings Plans, 35
Registration, 32
Registration Availability, 33
Registration Changes, 33
Registration Dates, 33
Registration Permit-Overrides, 33
Registration Time-Ticket, 33
Religious Services, 67
Religious Studies Department, 129
Regressive Withdrawal, 34
Repeating Courses, 42
Replacement Diplomas, 51
Residence Requirements Arts, 73
Residence, Language Institute, 64
Residence, Luther College, 65
<table>
<thead>
<tr>
<th>Topic</th>
<th>Page Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residences, 64</td>
<td></td>
</tr>
<tr>
<td>Residency and Transfer Credit, Arts, 72</td>
<td></td>
</tr>
<tr>
<td>Residency and Transfer Credit, Business Administration, 136</td>
<td></td>
</tr>
<tr>
<td>Residency and Transfer Credit, Centre For Continuing Education, 285</td>
<td></td>
</tr>
<tr>
<td>Residency and Transfer Credit, Faculty of Education, 146</td>
<td></td>
</tr>
<tr>
<td>Residency and Transfer Credit, Kinesiology and Health Studies, 189</td>
<td></td>
</tr>
<tr>
<td>Residency and Transfer Credit, Nursing, 234</td>
<td></td>
</tr>
<tr>
<td>Residency and Transfer Credit, Science, 239</td>
<td></td>
</tr>
<tr>
<td>Residency and Transfer Credit, Social Work, 276</td>
<td></td>
</tr>
<tr>
<td>Resource and Environmental Studies Program, 130</td>
<td></td>
</tr>
<tr>
<td>Responsibilities of Instructors, 38</td>
<td></td>
</tr>
<tr>
<td>Responsibilities of Students, 38</td>
<td></td>
</tr>
<tr>
<td>RESPS, 35</td>
<td></td>
</tr>
<tr>
<td>Restrictions On Applications, 28</td>
<td></td>
</tr>
<tr>
<td>Ride Board, 70</td>
<td></td>
</tr>
<tr>
<td>RTD, 43</td>
<td></td>
</tr>
<tr>
<td>Saskatchewan Urban Native Teacher Education Program (SUNTEP), 166</td>
<td></td>
</tr>
<tr>
<td>School of Journalism, 10</td>
<td></td>
</tr>
<tr>
<td>Science and Technology Studies, 131</td>
<td></td>
</tr>
<tr>
<td>Secondary Education offerings, 150</td>
<td></td>
</tr>
<tr>
<td>Security, 66</td>
<td></td>
</tr>
<tr>
<td>Senate Appeals Committee, 49</td>
<td></td>
</tr>
<tr>
<td>Senior Citizens’ Tuition Waiver, 36</td>
<td></td>
</tr>
<tr>
<td>Services For Students With Disabilities, 63</td>
<td></td>
</tr>
<tr>
<td>Smoking, 66</td>
<td></td>
</tr>
<tr>
<td>Social Studies, 131</td>
<td></td>
</tr>
<tr>
<td>Software Systems Development, 257</td>
<td></td>
</tr>
<tr>
<td>Software Systems Engineering, 185</td>
<td></td>
</tr>
<tr>
<td>Spanish, 108</td>
<td></td>
</tr>
<tr>
<td>Special Admissions (Non-Degree), 25</td>
<td></td>
</tr>
<tr>
<td>Statements of Account, 36</td>
<td></td>
</tr>
<tr>
<td>Student Advocate, 69</td>
<td></td>
</tr>
<tr>
<td>Student Appeals, Council Committee On, 49</td>
<td></td>
</tr>
<tr>
<td>Student Behaviour, 45</td>
<td></td>
</tr>
<tr>
<td>Student Health &amp; Dental Plan, 69</td>
<td></td>
</tr>
<tr>
<td>Student Schedules, 34</td>
<td></td>
</tr>
<tr>
<td>Student Services</td>
<td></td>
</tr>
<tr>
<td>First Nations University of Canada, 321</td>
<td></td>
</tr>
<tr>
<td>Student Support Services, 59</td>
<td></td>
</tr>
<tr>
<td>Students’ Union, 68</td>
<td></td>
</tr>
<tr>
<td>Study Space, 64</td>
<td></td>
</tr>
<tr>
<td>Summer University, 294</td>
<td></td>
</tr>
<tr>
<td>Sundry Fees and Charges, 36</td>
<td></td>
</tr>
<tr>
<td>SUNTEP, 10, 166</td>
<td></td>
</tr>
<tr>
<td>T2202, 37</td>
<td></td>
</tr>
<tr>
<td>Table Rentals, 70</td>
<td></td>
</tr>
<tr>
<td>Televised Courses, 294</td>
<td></td>
</tr>
<tr>
<td>Term Work, 39</td>
<td></td>
</tr>
<tr>
<td>The Carillon, 69</td>
<td></td>
</tr>
<tr>
<td>The Conservatory of Performing Arts, 297</td>
<td></td>
</tr>
<tr>
<td>Theatre Department, 222</td>
<td></td>
</tr>
<tr>
<td>Time Limit and Graduation Requirements, Faculty of Arts, 76</td>
<td></td>
</tr>
<tr>
<td>Time Limits and Graduation Requirements, Faculty of Education, 147</td>
<td></td>
</tr>
<tr>
<td>Transcripts, 51, 64</td>
<td></td>
</tr>
<tr>
<td>Transfer of Credits Between Programs of The University of Regina, 29</td>
<td></td>
</tr>
<tr>
<td>Transfer of Credits For Courses Taken After Admission, 30</td>
<td></td>
</tr>
<tr>
<td>Transfer of Credits From Other Post-Secondary Institutions, 29</td>
<td></td>
</tr>
<tr>
<td>Transfer Programs, 308</td>
<td></td>
</tr>
<tr>
<td>Transfer To The Faculty of Business Administration, 136</td>
<td></td>
</tr>
<tr>
<td>Transition Courses and Services, 59</td>
<td></td>
</tr>
<tr>
<td>Tuition and Fee Rate Changes, 36</td>
<td></td>
</tr>
<tr>
<td>Tuition and Fees, Late Payment, 37</td>
<td></td>
</tr>
<tr>
<td>Tuition and Fees, Payment By Student Loan Or Scholarship, 37</td>
<td></td>
</tr>
<tr>
<td>Tuition and Fees, Payment of, 36</td>
<td></td>
</tr>
<tr>
<td>Tuition and Fees, Sponsorships, 37</td>
<td></td>
</tr>
<tr>
<td>Tutors, 59</td>
<td></td>
</tr>
<tr>
<td>U.S.A. Loans, 56</td>
<td></td>
</tr>
<tr>
<td>Uncleared Accounts, 37</td>
<td></td>
</tr>
<tr>
<td>Undergraduate Programs, Faculty of Business Administration, 135</td>
<td></td>
</tr>
<tr>
<td>Undergraduate Tuition and Fees, 36</td>
<td></td>
</tr>
<tr>
<td>U-Pass, 70</td>
<td></td>
</tr>
<tr>
<td>UR Guarantee, 59</td>
<td></td>
</tr>
<tr>
<td>UR Pride, 69</td>
<td></td>
</tr>
<tr>
<td>UR Self-Service, 61</td>
<td></td>
</tr>
<tr>
<td>Veterinary Medicine, University of Saskatchewan, 314</td>
<td></td>
</tr>
<tr>
<td>Visiting (Including Common Visiting Students), 26</td>
<td></td>
</tr>
<tr>
<td>Visual Arts Department, 225</td>
<td></td>
</tr>
<tr>
<td>Waitlists, 33</td>
<td></td>
</tr>
<tr>
<td>Walk Along Program, 66</td>
<td></td>
</tr>
<tr>
<td>Welcome Week, 70</td>
<td></td>
</tr>
<tr>
<td>Withdrawal From The University, 34</td>
<td></td>
</tr>
<tr>
<td>Withdrawal, Medical Or Compassionate, 34</td>
<td></td>
</tr>
<tr>
<td>Withdrawal, Retroactive, 34</td>
<td></td>
</tr>
<tr>
<td>Women’s and Gender Studies, 132</td>
<td></td>
</tr>
<tr>
<td>Women’s Centre, 69</td>
<td></td>
</tr>
<tr>
<td>Work Placements, 58</td>
<td></td>
</tr>
<tr>
<td>Writing Services, 59</td>
<td></td>
</tr>
<tr>
<td>YNTEP, 10, 173</td>
<td></td>
</tr>
</tbody>
</table>