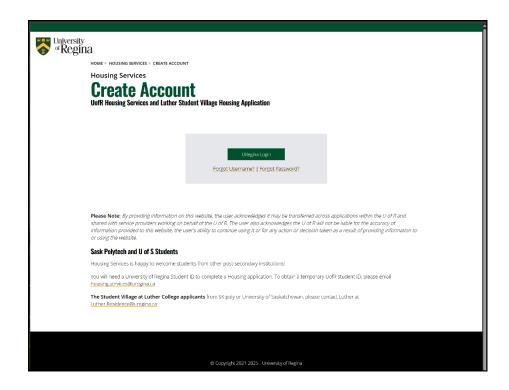
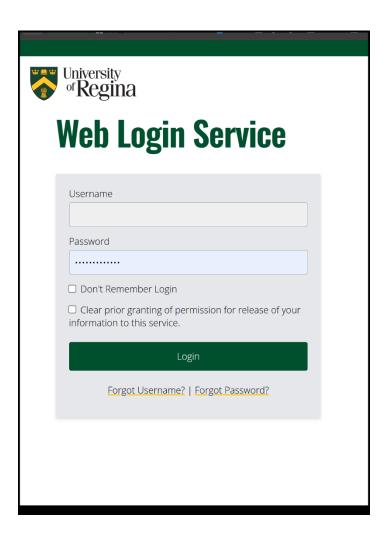
### HOW TO RENT A LOCKER GUIDE

1. Go to the Housing Portal: <a href="https://www2.uregina.ca/housing/">https://www2.uregina.ca/housing/</a>

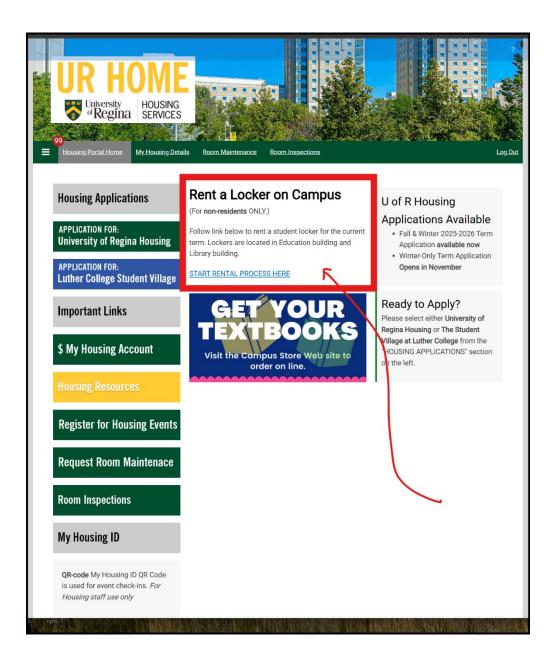


# 2. Login with your UofR credentials

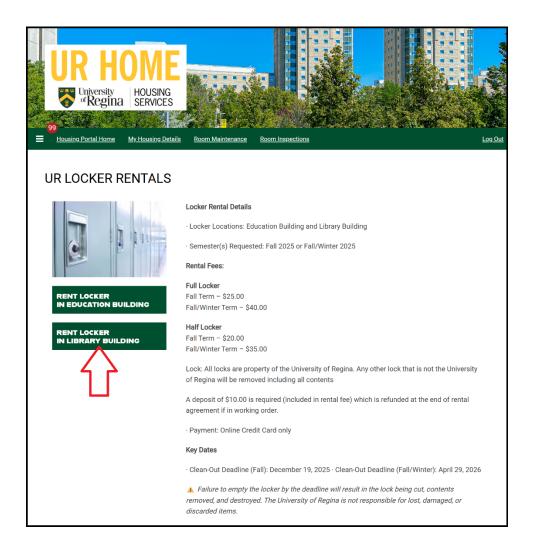


3. On the main Housing Portal Page there will be a section titled "Rent a locker on campus"

Click on "Start Rental Process Here" link.

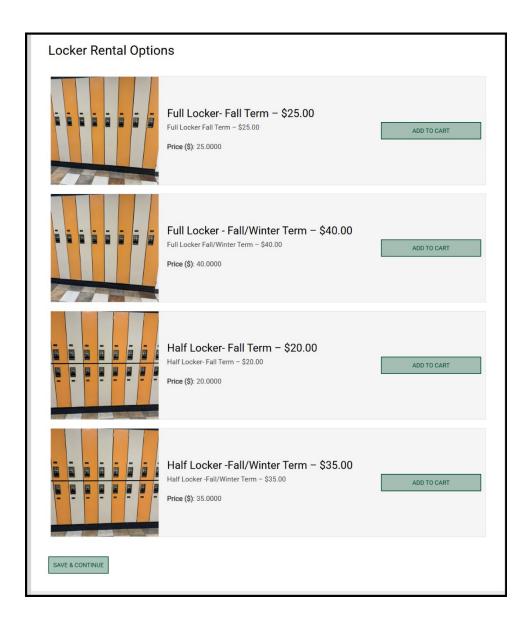


4. Choose which building you would prefer, your locker be located, either **Education Building** or **Library Building**.



5. Choose the locker size, **FULL** or **HALF**, and choose to rent for **Fall only** of for **Fall and Winter**.

Then click "save and Continue".



### 6. Add item to cart.

#### **Details**

Half Locker -Fall/Winter Term - \$35.00



Half Locker -Fall/Winter Term - \$35.00

Price (\$): 35.0000



Total: \$35.00

### **Terms and Policy**

Purpose Lockers are provided as a convenience for current students, faculty, and employees. This agreement sets out responsibilities regarding locker rental, use, and return.

#### Definitions

- Renter: Any person who rents a University of Regina locker, obtains access, and signs this agreement.
- Rental Fee: A non-refundable payment for locker use.

Renter's Responsibilities The Renter agrees to: • Secure the locker with supplied combination lock.

- Not share lock combinations.
- Store only safe, non-odorous, non-leaking items.
- Bear costs of any damage to the locker or lock.
- Report damage or theft to Campus Security or law enforcement.
- Return the locker in good condition by the deadline.
  Not post signage, stickers, or materials on lockers.

University of Regina Rights and Responsibilities The University may: • Grant Campus Security or law enforcement access to lockers when

required. • Remove or replace locks without consent if policies are violated.
• Investigate complaints (odours, leaks, or damage).

The University of Regina is not responsible for theft, loss, or damage to lockers, locks, or contents.

 $\textbf{Locks} \cdot \textbf{Only combination locks are permitted supplied by the University of Regina}$ 

Clean-Out & Removed Contents · Lockers must be emptied by the deadlines listed above.

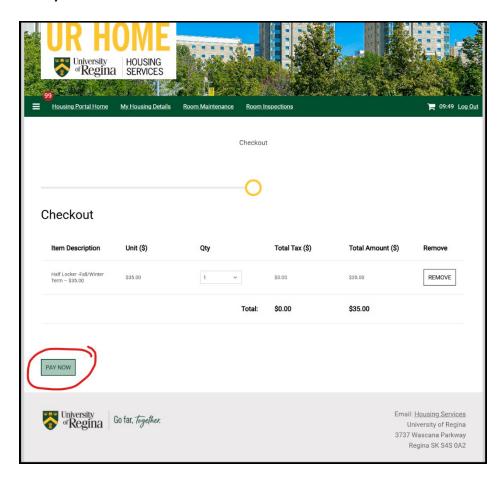
 $\boldsymbol{\cdot}$  Any items left behind will be destroyed without compensation.

Policy Changes The University of Regina may amend this policy at any time. Updates are binding upon renters once adopted.

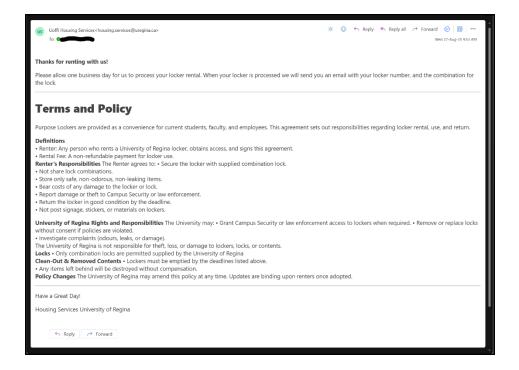


ADD TO CART

# 7. Pay For Rental

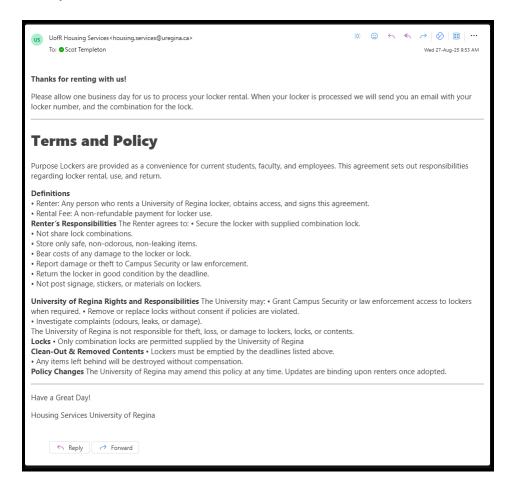


8. By renting the locker you have agreed to the terms and conditions.



9. You will receive a locker request confirmation email.

Please allow staff at least **one business day** to process the locker request.



- 10. After your locker is assigned, you'll receive a follow-up email with:
  - -building location
  - -locker number
  - -lock combination.

