

**DATE:** 18 April 2013  
**TO:** ALL MEMBERS OF COUNCIL  
**FROM:** Annette Revet, Executive Director and University Secretary  
**RE:** MEETING AGENDA

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A meeting of Council will be held on Thursday, April 25<sup>th</sup>, 2013 in the Education Auditorium, ED 106, as follows:

12:00 p.m. Registration Opens (All Members and Guests will be required to sign in)  
12:30 p.m. Call to Order

**AGENDA**

1. **Introductions and Comments of the Chair**
2. **Approval of the Agenda**
3. **Approval of the Minutes of Meeting 6 March 2013** – *circulated with the Agenda*
4. **Business Arising from the Minutes**
  - 4.1 President's Report
5. **Report from the Council Agenda Committee**
  - 5.1 Items for Approval, Appendix I, Pages 2-7
  - 5.2 Items for Discussion, Appendix I, Pages 8-10
6. **Other Business**
7. **Adjournment**

**REPORT TO  
COUNCIL MEETING  
April 25, 2013  
FROM THE COUNCIL AGENDA COMMITTEE**

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**1. ITEMS FOR APPROVAL**

The Council Agenda Committee has approved the following motions for consideration by Council.

**1.1 Motion from Patricia Elliot, Assistant Professor, School of Journalism**

**MOTION 1:** Be it resolved that members of the media be notified and provided the agenda package in advance of University Council meetings, and be allowed to use their recording devices during the proceedings.

(end of Motion 1)

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**Rationale:** Whereas University Council is a public meeting of a public institution, And whereas we have a common interest in ensuring comprehensive, accurate media reporting of the proceedings.

**1.2 Motion from the Council Agenda Committee, presented by John Conway, Professor, Faculty of Arts**

**MOTION 2:** That Council approves the establishment and the Terms of Reference for a Special Committee of Council (*as outlined below*) that will recommend for approval revised Council Rules and Regulations. It will also assist in the coordination and implementation of the approved Council motions, while also addressing the issues that have been identified in the existing Council Rules and Regulations.

**Special Committee of Council**

**TERMS OF REFERENCE**

A Special Committee (the 'Committee') of Council has been established by the Council of the University of Regina to review and recommend for approval revised Council Rules and Regulations (the 'Rules and Regulations') that will also coordinate and assist in the implementation of approved Council motions. An additional function of the committee will be to address issues that have been identified in the existing Rules and Regulations.

**Roles & Responsibilities**

The Committee shall meet as often as necessary for a period of up to six months starting from May 2013 for the purpose of:

1. Reviewing the Rules and Regulations and recommending to Council and Executive of Council changes (if any are considered to be necessary) to the existing Rules and Regulations;
2. While doing the review, coordinate and assist in the implementation of the approved Council motions that impact on the existing Rules and Regulations, such as new committees, new rules governing the operation of Council, etc. and recommend to Executive of Council and Council those changes that are required to enable the decisions of Council from the 2013 Winter semester;
3. Ensuring that the existing Rules and Regulations and any said recommended changes thereto are authorized by, and are in compliance with The University of Regina Act (the 'Act'); and,

4. Reporting to the University Council and the Executive of Council and recommending suggested changes to the Rules and Regulations for its approval with such changes to be effective upon such approval being granted.

### Membership

5 Council Members – elected by Council  
 1 Student Member – appointed by URSU  
 Ex-officio: President  
 Resource: University Secretary

(end of Motion 2)

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**Rationale:** Section 78 (1)(a) of the Act states that: “The council shall: (a) make rules for governing its meetings and proceedings including the determining of the number of members that shall constitute a quorum for the transaction of business, and establish committees as required;”

Since the call of the full meeting of Council in February 2013, the University has learned that the existing Rules and Regulations are out of date (and in some cases incorrect) regarding:

1. student participation in Council;
2. student participation in Executive of Council;
3. the now existing eleven (11) faculty structure of the University of Regina; and,
4. current practices regarding electronic media in meetings.

The Council meetings from the Winter 2013 semester have resulted in decisions that impact the existing Rules and Regulations. In order to implement these decisions, the Rules and Regulations will need to be updated.

This Committee would be established according to the Terms of Reference in May 2013 to begin its review of the existing Rules and Regulations. The Committee would conclude its work with a recommendation of revised Rules and Regulations at Executive of Council’s October 2013 meeting.

### 1.3 Motion from Peter Campbell, Associate Professor, Faculty of Arts

Whereas: Council created the Budget Committee of Council at its meeting of March 6, 2013, for the purpose of providing “recommendations from faculty to the President on annual budget allocations, and in particular, on budget allocations as they pertain to the academic mission of the University”, and

Whereas: Council therein declared that “the Budget Committee of Council shall report to Council, and shall consult with Council, deans and the senior administration; and that, based on these consultations and on timely access to budget information, the Budget Committee of Council shall make annual recommendations to the President regarding budget allocations”,

**MOTION 3:** That the Budget Committee of Council shall comprise the following:

- Six (6) in-scope faculty members of Council, elected by members of Council, one of whom shall be the elected chair
- Two (2) student representatives---1 undergraduate; 1 graduate---appointed by URSU and GSA, respectively
- Two (2) *ex-officio* members of the administration: VPs Academic and Administration

(end of Motion 3)

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**Rationale:** A university's faculty are the guardians of its academic mission; students are joined with faculty in that mission; VPs Academic and Administration will provide the budgetary information necessary for the Budget Committee of Council to carry out its terms of reference.

**MOTION 4:** That the Budget Committee of Council shall have the following terms of reference:

- The Budget Committee of Council represents the academic mission of the University in the matter of University budget allocations.
- The Budget Committee of Council reports to Council and is advisory to the President.
- The Budget Committee of Council consults with faculty, Council, students, deans and the senior administration.
- Based on these consultations and on timely access to all relevant budget information, the Budget Committee of Council makes recommendations to the President on annual budget allocations---in particular, on budget allocations as they pertain to the University's academic mission.

(end of Motion 4)

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**Rationale:** see rationale for Motion 3

#### 1.4 Motion from Neil Ashton, Professor, Faculty of Science

**MOTION 5:** THAT University Council implement the recommendation in Motion 7, which was passed at the March 6, 2013 meeting of Council, namely the establishment of a 'think tank' tasked with collecting data and generating ideas from which to devise strategies for effective fiscal management of the University of Regina within a framework, which acknowledges and accepts that our university's primary roles are the generation and dissemination of knowledge, i.e. research and teaching respectively.

Furthermore, THAT University Council approve the reporting and membership structures outlined below.

**Reporting.** The 'think tank' shall report in the first instance no later than November 1, 2013 to University Council, and thereafter every six months.

**Membership.** All members of University Council, who belong to one of the academic units included in the table below, will be eligible for election to the 'think tank' by members of Council from their respective units. 'Think tank' seats will be distributed among faculties as shown below. Members of federated colleges will be eligible to vote and/or serve as members of their cognate faculties in the university. Representation is proportional to the faculty complement of each of the faculties. The student body's allocation is equal to 10% of the rest of the membership. Standard practices for nomination and election will be observed, e.g. those used for Executive of Council.

Arts + Fine Arts	3
Business Admin + JSGS	1
Education + Social Work	2
KHS	1
Science + Nursing	2
Engineering	1
Student body	1
<b>Total</b>	<b>11</b>

(end of Motion 5)

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**Rationale:** The intention underlying this motion is the mobilisation of the collective intellect of the university community with a view to discovering novel and alternative solutions for current and future fiscal problems that beset the University of Regina. It is expected that the 'think tank' will operate within the context that teaching and research comprise the core elements of the University's academic mission. Input from all sectors of the university will be possible and encouraged via the elected Council members.

#### 1.5 Motion from Michael Trussler, Professor, Faculty of Arts

**MOTION 6:** That Council create the Academic Committee of Council (ACC), the purpose of which shall be to provide recommendations from faculty to the President on all matters of teaching, research and structural organization that are central to the academic mission of the university. This committee shall report to University Council, shall receive regular reports from the VPs Academic and Research, and shall consult with Council, deans, and students. Based on these consultations it shall make annual recommendations to the President regarding the academic mission of the university. The composition of the ACC shall be limited to in-scope faculty from the various academic units of the university, the library and student representatives who are members of Council.

(end of Motion 6)

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**Rationale:** Whereas: "The University of Regina Council is the "senior legislative body on academic matters"; and  
 Whereas: "All matters of substance related to the academic affairs of the university must be considered and approved by the Council"; and  
 Whereas: Council may "make recommendations to the President regarding matters considered by the council to be of interest to the university"; and  
 Whereas: Council shall "establish committees as required."  
 Insofar as the generation and dissemination of knowledge, research and teaching are primary roles of our university, this committee can facilitate dialogue and fruitful exchanges across and among faculty and students, as well as help to ensure the centrality of the academic mission in all academic program decisions in the university. Insofar as this committee would be a committee of council it can provide a regularized institutional foundation for the idea of a 'Think Tank' passed by Council in Motion 7 of the meeting of March 6, 2013.

#### 1.6 Motion from James Farney, Assistant Professor, Faculty of Arts

**MOTION 7:** Be it resolved that University Council establish a committee, with a mandate and membership as outlined, to examine our academic and fiscal arrangements and submit a draft report on parts 1 and 2 of its mandate to both the Board of Governors and Executive of Council/University Council no later than November 1, 2013.

**Mandate:**

1. To identify the areas in which members of different faculties share common goals as teachers and researchers.
2. To present operational plans for how to better pursue these common goals.
3. To facilitate cross-faculty discussions about common goals, challenges, and opportunities.

The committee may call upon the Office of Resource Services or relevant members of the Leadership Team for information.

**Membership:**

Members of University Council are eligible for election to the think tank if they have been in a permanent position at the University for less than ten years and have not been department head or held an out of scope position. Think tank seats will be distributed between faculties as follows. Members of federated colleges will be eligible to vote and/or serve as members of their cognate faculty at the university.

Arts	3
Fine Arts	1
Education + Social Work	2
KHS + Nursing	1
Science	2
Engineering	1
Business Admin	1
JSGS	1
<b>Total</b>	<b>12</b>

(end of Motion 7)

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**Rationale:** The plan presented here is for a deliberative body with a research, recommendation, and information dissemination role. The goal is to create a body where discussion and exchange can happen easily and in a creative manner about the core mission, structure, and finances of the university across faculty divides. Its small size, junior membership, and the submission of its report to both the Board of Governors and Executive of Council/University Council are all intended to allow it to take a broad, long term, innovative, and comparative view of the operations of the university. Membership is roughly proportional to the faculty complement of each of the faculties.

**1.7 Motion from Susan Johnston, Associate Professor, Faculty of Arts**

**MOTION 8:** BE IT RESOLVED THAT the University of Regina Council shall

- (a) reserve to itself the right to approve any changes to the rules governing its meetings and proceedings, and not delegate the approval of such changes to its Executive; and
- (b) reserve to itself the right to approve or reconsider any changes to the rules governing the meetings and proceedings of Executive of Council, as the junior body;
- (c) reserve to itself the right to approve the minutes of the meetings of The University of Regina Council, and
- (d) on matters upon which Council has expressed its will, it thereby rescinds the authority Council had delegated to Executive of Council to act on its behalf, and its will cannot be reconsidered by Executive of Council, but only by The University of Regina Council, meeting in accordance with the provisions of The University of Regina Act.

(end of Motion 8)

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**Rationale:** Whereas The University of Regina Council is the University's senior legislative body on academic matters; and

Whereas The University of Regina Act, in Item 78(1):(a) requires that Council "shall... make rules for governing its meetings and proceedings"; and

Whereas Executive of Council is a delegated committee of Council, whose terms of reference and areas of responsibility are determined by Council; and

Whereas Executive of Council is bound by Council, and not Council by Executive of Council; and

Whereas The University of Regina Council has been called, and thus takes up those powers it had delegated to Executive of Council;

**1.8 Motion from Michelle Stewart, Assistant Professor, Faculty of Arts**

**MOTION 9:** Be it resolved that the University Council will meet at least once a semester effective April 26, 2013.

(end of Motion 9)

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**Rationale:** Whereas the University Council is the governing body of the University, and whereas the Council has delegated most tasks to the Executive of Council, this motion seeks to reassert the role of University Council and to bring together faculty, students and the President to address issues pertinent to the academic mission.

## 2. ITEMS FOR INFORMATION

### 2.1 Information Item from Lisa Watson, Associate Professor, Faculty of Business Administration

**Subject:** Discussion Item Request 1

It is requested that half an hour of meeting time be allocated “to discuss the academic implications of the current financial situation of the university.”

**Rationale:** This was the original purpose of convening a meeting of University Council as proposed at the January 23, 2013 Executive of Council meeting.

When a meeting’s agenda is filled with motions, the only matters that may be discussed are the motions on the table, thus restricting discussion to a predetermined context and set of issues.

**Subject:** Discussion Item Request 2

It is requested that University Council discuss informal adoption of a set of common working definitions for various different levels of university administration to aid overall communication during Council meetings.

The following definitions are proposed as a starting point for discussion, with the understanding that it is establishment of common (as opposed to technically accurate) language that is important. These are not intended to be mutually exclusive categories, nor are they intended to be exhaustive. They are simply meant to allow us to be more precise when we discuss and interpret the meaning of administration.

<b><u>Term</u></b>	<b><u>Proposed Definition</u></b>
<u>Senior Administration (and associated positions)</u>	<u>Associate Deans, Directors, and up</u>
<u>Executive offices (and associated positions)</u>	<u>AVPs and up</u>
<u>Out-of-scope Administration (and associated positions)</u>	<u>All out-of-scope administrative staff whose primary role is not instructional</u>
<u>Support staff (and associated positions)</u>	<u>All CUPE positions (including office and other ancillary support)</u>
<u>Academic Administration (and associated positions)</u>	<u>Academic advisors, library, IT</u> <b><i>(ORIP?)</i></b>
<u>Ancillary Administration (and associated positions)</u>	<u>HR, financial services, external relations, residences, ORP, facilities, parking, bookstore, food services, etc.</u> <b><i>(student recruitment? ORIP?)</i></b>
<u>Student Support Services (and associated positions)</u>	<u>Centre for Student Accessibility, Student Success Centre, Counselling Services, Career Centre, UR Guarantee, Global Learning Centre, UR International student support services, SAFA, Registrar’s Office, etc.</u> <b><i>(student recruitment?)</i></b>
<u>Administration (and associated positions)</u>	<u>All APT and out-of-scope (as defined above) staff</u> <b><i>CUPE?</i></b>

**Rationale:** It appears that University Council members were talking at cross purposes during the March 6, 2013 meeting because terminological interpretations were different. Common understanding would greatly help communication at this and future meetings.

## 2.2 Information Item from Cameron Louis, Associate Dean, Faculty of Arts

**Subject:** Policy on Recruitment of International Students

**MOTION:** Moved that the university establish a policy on recruitment of international students that is ethically and intellectually sound, and avoids the recruitment of international students who are linguistically unqualified to succeed in a University of Regina academic program: and that the University of Regina also institute changes in program delivery to identify EAL problems at an early stage and provide support for at-risk EAL students. In particular:

1. That the admission requirements for English language testing of Visa students be re-examined to determine which testing procedures are valid and free of abuse, and which are not, and to determine whether our minimum standards need to be raised; in particular, that we consider that the minimum proficiency for acceptance on the basis of such tests as TESL and AILES be raised, and that students who score at or above the existing minimum but below a proposed new minimum be required to enroll in a transition program (see point 3, below);
2. That EAL students who are exempted from language testing because they have graduated from a Canadian secondary or post-secondary or other English language-based program but clearly have language problems be identified and offered additional support programs geared to EAL students;
3. That more of the funds obtained from the tuition fees of international students be directed towards support and tutoring of all EAL students, including a dedicated transitional program, well as continuing support classes/services specifically directed at EAL students; and that such transition and support programs be coordinated by a committee of faculty and relevant administrators;
4. That the university re-examine the tuition fee schedule charged to International students to reflect the fact that unlike other jurisdictions in Canada, the Saskatchewan government allows universities to count international students in the calculation of per student grants;
5. That the university provide programs for faculty members that will assist them in understanding the cultural and linguistic contexts from which international students have come, and that the university provide performance review or other incentives for faculty to enroll in these programs;
6. And that there be a rigorous approval process for all proposed articulation agreements involving international students which includes faculty input and that there also be a periodic review process for evaluating the effectiveness of existing agreements.

**Rationale:** The University has embarked on initiatives to increase the number of international students enrolled at the university. It is acknowledged that international students bring great benefits to the university, including a significant increase in cultural diversity. As well, it is acknowledged that many of our best students are international students. However, the primary motive for such recruitment should not be a financial one, primarily based on the fact that international students pay three times the fees paid by Canadian students. The university must face up to the fact that admission of linguistically under-qualified students has consequences for both the students and the university, such as the incursion of large expenditures and debts by many families, some of them from the Third World, without a return; the situation of many students spending several years away from home while compiling academic records that are far from the

completion of a degree, but requiring them to take (and repeat) numerous, expensive classes with dubious results; increasing instances of academic misconduct by desperate students who are convinced that for lack of language skills, their only chance of success is through cheating; corresponding hours expended in adjudicating these instances of academic misconduct; numerous tutorial hours expended by faculty members who are equally desperate to help these students, but end up with an equal sense of frustration at having to attempt a task that was doomed to failure from the beginning; and an inevitable long-term erosion of academic standards . The university needs to institute measures designed to screen out students who will not succeed in their programs, and to put in place more preparatory and support programs to assist the ones who end up in our programs but still have major language challenges.

**2.3 Information Item from Andrew Stevens, Assistant Professor, Faculty of Business Administration**

**Subject:** Discussion Question

At the University Council meeting on March 6, 2013, Council passed a total of seven motions. These motions provided a number of recommendations for the President, as well as for the University to establish a “thinktank” tasked with developing a fiscal management strategy. Since the meeting, what has the President done to implement these recommendations?

**Rationale:** I understand that, the President will be delivering a report on the developments since the March 6 meeting. Perhaps this discussion item will provide some insight to what a few of us faculty would like to see included in the report.

Prepared by: D’arcy Schauerte	On behalf of: John Conway, Chair, Council Agenda Committee	18 April 2013
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