

Joint Council/Senate Committee on Ceremonies

Purpose:

Note from the Special Committee of Council: Committee on Ceremonies is asked to fill in its purpose when it reviews its Terms of Reference and consider its terms and if these could be standardized to three year, similar to most other committees of Council.

Membership: 2 members of Council
2 members of Senate
1 member appointed by the Alumni Association
Ex officio: Chancellor
President and Vice-Chancellor (Chair)
University Secretary

Term of Office: Two (2) years for members of Council, Senate and the Alumni Association on the Committee.

Resources: Registrar
Associate Registrar (Academic Policy Services and Ceremonies) – *as secretary*

Roles and Responsibilities:

1. Have general responsibility for all ceremonial functions associated with the University;
2. Review the relevant sections of the Senate By-Laws relating to the Convocation ceremonies and recommend changes to Council and Senate;
3. Advise the Chancellor and/or President, when requested to do so, with respect to official delegates to represent the University at ceremonial functions;
4. Recommend appropriate guidelines and criteria for the awarding of honorary degrees;
5. Invite, receive and review suggestions for candidates to whom honorary degrees might be awarded; and,
6. Recommend for approval to Council and Senate candidates for honorary degrees.