

Executive of Council Annual Work Plan

Membership:

Membership of the Executive of Council will reflect largely on a proportional basis, the academic composition (Faculties, Federated Colleges or Academic Units) of the University. *Ex officio* members of Executive of Council and elected members of Executive of Council are required to communicate to their respective Faculty, Federated College or Academic Unit the work of Executive of Council on a regular basis.

Resource:

Governance Office

Duties:

At a meeting held on April 29, 1976, Council empowered Executive of Council, a standing Committee of Council, to act on its behalf in all matters with the provision that a decision of the Executive may be challenged by requesting a Special Meeting of Council....

At a meeting held on April 25, 2013, Council resolved that Council reserves itself, and has not delegated the following matters to Executive of Council:

- a. To approve any changes to rules governing Council's meetings and proceedings; and
- b. To overturn or amend any decision made by Council.

Annual Work Plan and Reporting:

Key Items/Activities	Sept	Oct	Nov	Jan	Feb	Mar	Apr	May	Jun	At Least Annually	As Required
<i>Council Committee on Academic Mission</i>											
Terms of Reference - For Approval/Information											Y
Annual Report - For Information									Y		
Recommend on Matters Related to the Academic Structure of the University - For Recommendation/Information											Y
<i>Council Committee on Budget</i>											
Terms of Reference - For Approval/Information											Y
Annual Report - For Information									Y		

Council Committee on the Faculty of Graduate Studies and Research											
Terms of Reference - For Approval/Information											Y
Academic Schedule - For Approval				Y							
Graduate Degree Credential Framework - For Approval/Information											Y
President's Distinguished Graduate Student Award - For Approval	Y										
Governor General's Academic Gold Medal - For Approval								Y			
Approval of Motions from CCFGSR - For Approval/Information	Y		Y	Y		Y		Y			
Council Committee on Research											
Annual Report - For Information									Y		
Terms of Reference - For Approval/Information											Y
Recommend the Establishment of Research Centres/Institutes in Accordance with RCH-010-005										Y	
Recommend the Establishment of Research Chairs in Accordance with RCH-010-010										Y	
Develop and Review the University's Strategic Research Planning - For Approval/Information											Y
Review of Research Related Policies - For Approval/Information											Y
Council Committee on Student Appeals											
Annual Report - For Information									Y		
Terms of Reference - For Approval/Information											Y
Council Committee on Undergraduate Admissions and Studies											
Terms of Reference - For Approval/Information											Y
Academic Schedule - For Approval				Y							
Undergraduate Degree Credential Framework - For Approval/Information											Y
Approval of Motions from CCUAS - For Approval/Information	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Council Committee on Undergraduate Awards											
Terms of Reference - For Approval/Information											Y
Annual Report - For Information									Y		
President's Medal for Fall Convocation - For Approval	Y										

Governor General's Academic Silver Medal - For Approval								Y			
University Medal - For Approval								Y			
President's Medal for Spring Convocation - For Approval								Y			
Annual Review Undergraduate Awards Strategy - For Approval/Information										Y	
Council Discipline Committee											
Terms of Reference - For Approval/Information											Y
Annual Report - For Information									Y		
Recommend Changes to the Discipline Regulations – For Approval											Y
Council Nominating Committee											
Terms of Reference - For Approval/Information											Y
Annual Report - For Information									Y		
Approval of the Replacements to the Committees of Council - For Approval								Y			Y
Joint Committee of Senate and Council on Ceremonies											
Terms of Reference - For Approval/Information											Y
Annual Report - For Information									Y		
Approval of Honorary Degree Candidates to the Approved Roster											Y
Approval of Convocation Hoods											Y
President's Report - For Information	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Graduand Lists - For Approval	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Governance Office to Issue Survey to Outgoing Executive of Council Members										Y	
Governance Office to Offer Orientation to Incoming Executive of Council Members	Y										
Governance Office to Issue Annual Call for Nominations to Executive of Council				Y							
Results of the Annual Election to Executive of Council - For Information						Y					
Executive of Council Meeting Schedule - For Information				Y							