

AGENDA



University
of Regina

Go far,
together.

EXECUTIVE OF COUNCIL

Date: 16 October 2025
To: Executive of Council
From: Glenys Sylvestre, University Secretary
Re: Meeting of 22 October 2025

A meeting of Executive of Council is scheduled for 22 October 2025, 2:30-4:30 p.m. in the Administration Humanities Building, Room 527 (AH 527) and via web conferencing (Zoom). As per Section 4.6.2 of the Council Rules and Regulations, meetings shall be closed except to persons invited to attend and members of Council who chose to attend as guests.

AGENDA

1. **Approval of the Agenda**
2. **Approval of the Minutes of 24 September 2025 – Circulated with the Agenda**
3. **Business Arising from the Minutes**
4. **Remarks from the Chair**
5. **Report from the University Secretary**
6. **Report from Committees of Council**
 - 6.1 Council Committee on Undergraduate Admissions and Studies, Appendix I, pp. 2-12
 - 6.2 Council Committee on Research, Appendix II, pp. 13-27
7. **Graduand Lists**
 - 7.1 Graduand Lists for Approval – Omnibus Motion – *Distributed Confidentially*

7.1.1 Faculty of Arts	7.1.4 Faculty of Graduate Studies and Research
7.1.2 Faculty of Business Administration	7.1.5 Faculty of Social Work
7.1.3 Faculty of Education	7.1.6 Centre for Continuing Education
 - 7.2 Correction of Errors to Previous Approved Graduate Lists – *Distributed Confidentially*
 - 7.2.1 Faculty of Arts
 - 7.2.2 Faculty of Nursing
8. **Other Business**
9. **Reports from Faculties, Academic Units, and Federated Colleges**
10. **Adjournment**

UNIVERSITY OF REGINA
Executive of Council

Subject: Report from the Council Committee on Undergraduate Admissions and Studies

Item(s) for Decision:

1. FACULTY OF ARTS

1.1 Program Revision – Removal of ARTS 099

MOTION: To remove ARTS 099 from all programs in the Faculty of Arts, effective 202620.

Rationale:

The University has created their own essential skills course, UNIV 001, that all incoming students must take. UNIV 001 replaces ARTS 099 but is not to show in the templates.

There are numerous ARTS 099 references in the Undergraduate Calendar that will require the removal of ARTS 099, such as all Faculty of Arts program templates, Arts Transition Program (ATP) template, Bachelor of Arts (BA) Overview, and the Bachelor of Arts & Science Overview (BA&Sc).

(end of Motion)

2. FACULTY OF EDUCATION

2.1 Admission Suspension – Mineurs pour les voies secondaire

MOTION: That admission to the Mineurs pour les voies secondaire (DFLL et DFRN) Baccalauréat en Éducation Secondaire 2e concentration be suspended, effective 202620 and that these minors be made historical, effective 203220.
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The mineures (minors) are listed on pp. 209-210 of the 2025-26 Undergraduate Calendar.

Rationale:

Le Bac secondary students currently must take their secondary minors in English. Closing access to these listed minors is necessary to allow le Bac students access to a wider range of minors through the English program.

(end of Motion)

2.2 Program Revisions – Secondary Education Minors

MOTION: That le BAC secondary students (DFLL and DFRN) be made eligible for any of the secondary minors, with the exception of the French minor (EFRN), effective 202620.

p. 182 of the 2025-26 Undergraduate Calendar

Secondary Education and Arts Education Program Minors

(Options for all Secondary Education [including Le Bac French Education with the exception of EFRN](#) and Arts Education Programs)

[\(Options offertes pour tous les programmes menant à l'enseignement au secondaire, y compris le baccalauréat en éducation française \[Le Bac\] à l'exception de EFRN et les programmes en éducation artistique\)](#)

Rationale:

This move will increase the range of minor options available to le Bac secondary students.

(end of Motion)

2.3 English Language Proficiency Revision – Faculty of Education

MOTION: That the English Language Proficiency requirements for the Faculty of Education be revised, effective 202620.

(per p. 4 of the 2025-2026 Undergraduate calendar)

[Approved Test for the Faculty of Education](#)

[The Faculty of Education requires one of the following:](#)

- [An IELTS \(Academic\) exam with an overall band score of 7, with a minimum of 7 on the speaking and writing bands](#)
- [A TOEFL-iBT exam with a total score of 103 with a minimum of 24 on reading, 23 on listening, 27 on speaking, and 25 on writing.](#)

Rationale:

Currently the English language proficiency required by incoming international students does not meet the level required for success as a teacher in Saskatchewan schools. This change will raise that standard so that accepted students can be successful as teachers in an English language environment. This standard mirrors the standard required by the Saskatchewan Professional Teachers Regulatory Board as of April 2021.

(end of Motion)

2.4 Admission Suspension – Certificate in Extended Studies in Early Childhood Education and Certificate in Teaching Elementary School Mathematics

MOTION: To suspend admission to the Certificate in Extended Studies in Early Childhood Education and the Certificate in Teaching Elementary School Mathematics, effective immediately.

Rationale:

The Certificate in Extended Studies in Early Childhood Education and the Certificate in Teaching Elementary School Mathematics have been functionally suspended for a number of years. This motion will allow governance to affirm current practice.

(end of Motion)

3. FACULTY OF EDUCATION AND CENTRE FOR CONTINUING EDUCATION

3.1 Admission Suspension – Certificate in Early Childhood Education and the Helping Professions

MOTION: To suspend admission to the Certificate in Early Childhood Education and the Helping Professions, effective immediately.

Rationale:

The Certificate in Early Childhood Education and the Helping Professions has been functionally suspended for a number of years. This motion will allow governance to affirm current practice.

The suspension of the certificate was approved at the Centre for Continuing Education Council meeting on March 22, 2022. The suspension of the certificate approved at the Faculty of Education Council meeting on September 10, 2025. The suspension of the certificate approved at the October 7, 2025 Council Committee on Undergraduate Admissions and Studies meeting.

(end of Motion)

4. FACULTY OF SCIENCE

4.1 Admission Suspension – Post-Diploma Bachelor of Science in Computer Science

MOTION: To suspend admissions or transfers into the Post-Diploma Bachelor of Science in Computer Science, effective 202610

Rationale:

This program provides a mechanism for students who have been awarded a two-year diploma in Computer Systems Technology or Business Information Systems from Saskatchewan Polytechnic to be granted 60 credit hours of transfer credit, requiring just 60 credit hours (20 courses) to be awarded a B.Sc. degree. A recent review of the courses in these SaskPoly programs has revealed that they have diverged from what is required in our Computer Science curriculum.

As the Department of Computer Science is currently undergoing a curriculum review and will be realigning the courses taught in the B.Sc. program with the latest ACM/IEEE-CS/AAAI Computer Science Curriculum, we are not in a position yet to restructure this post-diploma program. For now, we propose to cease admissions; after we have finished updating our curriculum and have moved motions to make the associated changes, we will bring forward a motion to restructure this post-diploma program and re-open admissions. The Faculty of Science will work with the Registrar's Office to ensure students currently enrolled in the program can complete their requirements.

(end of Motion)

4.2 Program Revision – Bachelor of Science in Computer Science

MOTION: To revise the Bachelor of Science in Computer Science program, effective 202620.

p. 316 of the 2025-2026 Undergraduate Calendar

Credit hours	BSc in Computer Science Required Courses
3.0	CS 110
3.0	CS 115
3.0	CS 180 (new course)
3.0	CS 201
3.0	CS 210
3.0	CS 220 (formerly CS 310)
3.0	CS 280
3.0	CS 285 (formerly CS 215)
3.0	CS 301
3.0	CS 320

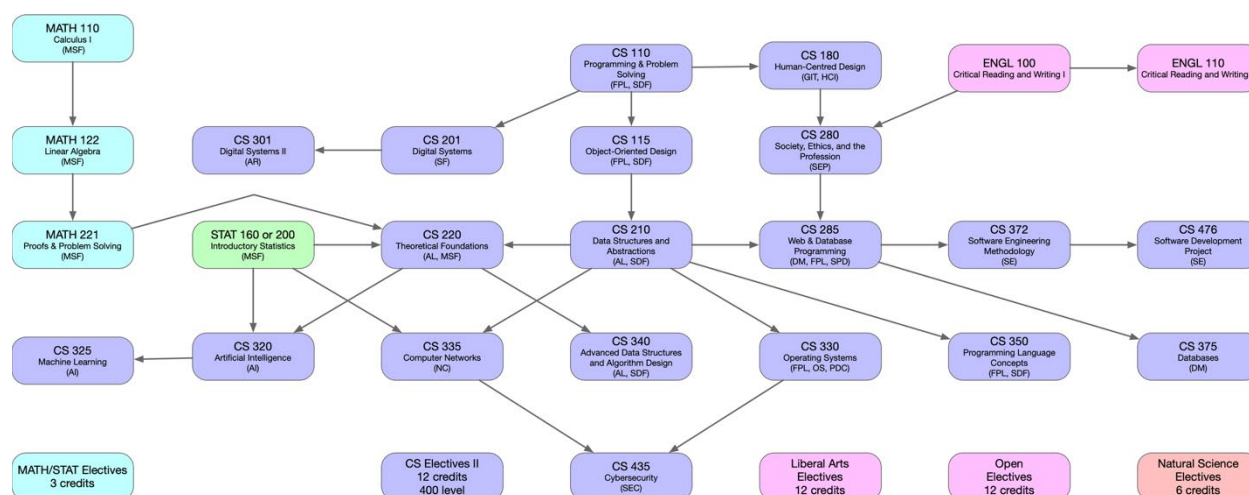
Credit hours	BSc in Computer Science Required Courses
3.0	CS 321 (new course)
3.0	CS 330
3.0	CS 335
3.0	CS 340
3.0	CS 350
3.0	CS 372
3.0	CS 375 (existing course, now required)
3.0	CS 435 (new course)
3.0	CS 476
3.0	CS 400-level
3.0	CS 400-level
3.0	MATH 110
3.0	MATH 111
3.0	MATH 122
3.0	MATH 221
3.0	STAT 160 or 200
3.0	MATH or STAT above 200 (not MATH 261)
69.0 78.00	Subtotal: Major Requirements 65.00% Major GPA required
3.0	ENGL 100
3.0	ENGL 110
12.0	Four Arts, La Cité, or Media, Art, and Performance electives
6.0	Two Natural Science electives
15.0	Five Science, Arts, La Cité, or Media, Art, and Performance electives
6.0 18.0	Two Six Open electives*
6.0	Two Open electives *these courses cannot be from the subjects of CS, Math, Stats or ACSC
120.0	Total: 65.00% PGPA and 60.00% UGPA required

[*The Faculty of Science recommends students use their open electives toward a minor or certificate.](#)

Rationale:

The ACM/IEEE-CS/AAAI Computer Science Curriculum 2023 specifies topics that must be taught in all 4-year computer science undergraduate programs. Through a detailed curriculum review, it was identified that three new courses were needed (CS 180, CS 325, and CS 435). In addition, CS 375 was added as a required course, and two previous courses were renumbered (CS 310 to CS 220, and CS 215 to CS 285). MATH 111 (Calculus II) is removed from the required courses, as it exceeds what is required by the curriculum; removing it makes space for the new courses. The electives have been restructured to allow more flexibility, including the ability for students to pursue minors and certificates offered in other programs.

The prerequisite structure of the program is provided below (the codes below each course reference the ACM/IEEE-CS/AAAI Computer Science Curriculum 2023 knowledge areas):



(end of Motion)

4.3 Program Revision – Bachelor of Science Honours in Computer Science

MOTION: To revise the Bachelor of Science Honours in Computer Science degree, effective 202620.

317 of the 2025-2026 Undergraduate Calendar

Credit hours	BSc Honours in Computer Science Required Courses
3.0	CS 110
3.0	CS 115
3.0	CS 180
3.0	CS 201
3.0	CS 210
3.0	CS 220 (formerly CS 310)
3.0	CS 280
3.0	CS 285 (formerly CS 215)
3.0	CS 301
3.0	CS 320
3.0	CS 321 (new course)
3.0	CS 330
3.0	CS 335
3.0	CS 340
3.0	CS 350
3.0	CS 372
3.0	CS 375 (existing course, now required)
3.0	CS 435 (new course)
3.0	CS 412
3.0	CS 476

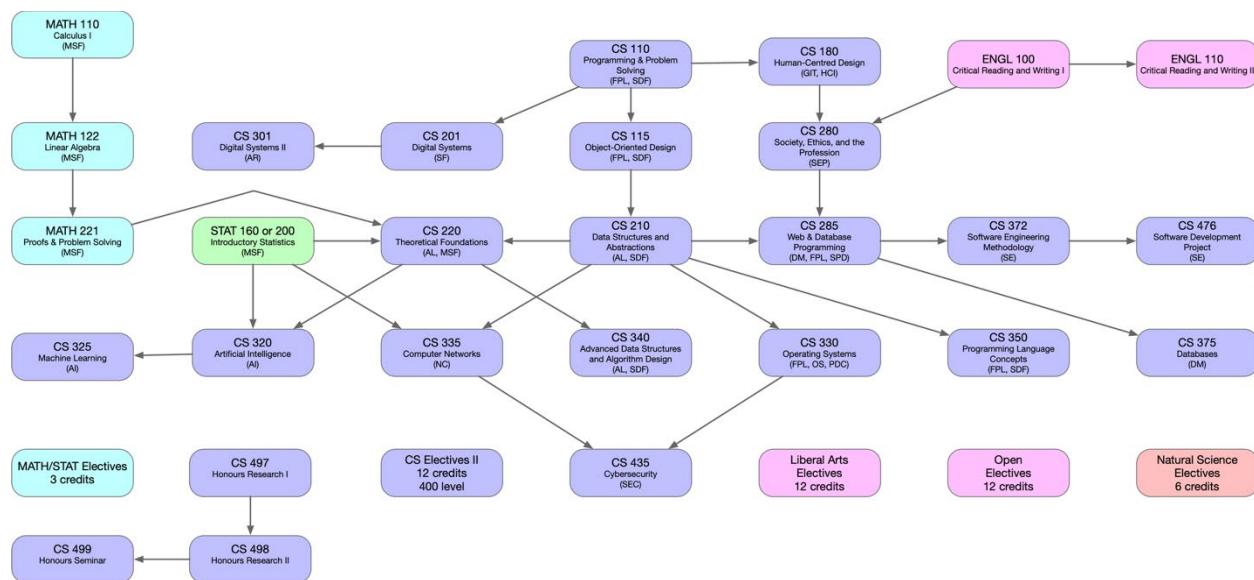
Credit hours	BSc Honours in Computer Science Required Courses
3.0	Any CS 200, 300, or 400 level (not MATH 261)
3.0	Any CS 200, 300, or 400 level (not MATH 261)
9.0 <u>12.0</u>	Three <u>Four</u> CS 400-level courses
0.0	<u>CS 488</u>
0.0	CS 498
0.0	CS 499
3.0	MATH 110
3.0	MATH 111
3.0	MATH 122
3.0	MATH 221
3.0	STAT 160 or 200
3.0	MATH or STAT above 200 (not MATH 261)
84 <u>84.0</u>	Subtotal: Major Requirements 75.00% Major GPA required
3.0	ENGL 100
3.0	ENGL 110
12.0	Four Arts, La Cité, or Media, Art, and Performance electives
6.0	Two Natural Science electives
<u>12.0</u>	<u>Six Open electives*</u>
3.0	One Science, Arts, La Cité, or Media, Art, and Performance elective
6.0	Two Open electives
6.0	Two Open electives *these courses cannot be from the subjects of CS, Math, Stats or ACSC
120.0	Total: 70.00% PGPA and 60.00% UGPA required

*The Faculty of Science recommends students use their open electives toward a minor or certificate.

Rationale:

The ACM/IEEE-CS/AAAI Computer Science Curriculum 2023 specifies topics that must be taught in all 4-year computer science undergraduate programs. Through a detailed curriculum review, it was identified that three new courses were needed (CS 180, CS 325, and CS 435). In addition, CS 375 was added as a required course, and two previous courses were renumbered (CS 310 to CS 220, and CS 215 to CS 285). MATH 111 (Calculus II) is removed from the required courses, as it exceeds what is required by the curriculum; removing it makes space for the new courses. The previous honours degree required CS 412 and three other 400-level CS courses; this has been replaced with requiring four 400-level CS courses. The electives have been restructured to allow more flexibility, including the ability for students to pursue minors and certificates offered in other programs.

The prerequisite structure of the program is provided below (the codes below each course reference the ACM/IEEE-CS/AAAI Computer Science Curriculum 2023 knowledge areas):



(end of Motion)

4.4 Program Revision – Bachelor of Science in Psychology and Bachelor of Science Honours in Psychology

MOTION: To revise the Bachelor of Science in Psychology program and Bachelor of Science Honours in Psychology program, effective 202620.

p. 333 of the 2025-2026 Undergraduate Calendar

BSc in Psychology

Credit hours	BSc in Psychology Required Courses
3.0	PSYC 101
3.0	PSYC 102
3.0	PSYC 204
3.0	PSYC 210
3.0	PSYC 220
3.0	PSYC 230
3.0	PSYC 255
3.0	PSYC 270
3.0	PSYC 305 ¹
12.0	Four PSYC 300- or 400-level courses
Cognate Courses	
3.0	MATH 103 or 110
3.0	BIOL 100
3.0	BIOL 101

Credit hours	BSc in Psychology Required Courses
3.0	CHEM 104
3.0	CS 110, or CS 165, or STAT 165
54.0	Subtotal: Major Requirements 65.00% Major GPA required
3.0	ENGL 100
3.0	ENGL 110
12.0	Four Arts, La Cité, or Media, Art, and Performance electives
18.0	Six courses from: BIOC 220, 221; BIOL 205, 224, 288, 303, 305, 378, 380, 385, 390, 395, 407; CHEM 105, 140, 241; CS 115, 210, 215, 315, 320, 428; MATH 111, 122; PHYS 109, 111, 112, 119, or 319 PHYS 109, 111, 112, or 119, or 200X level or higher from BIOL, BIOC, CHEM, CS, MATH, or PHYS with a lab component.
12.0	Four Science, Arts, La Cité, or Media, Art, and Performance electives
18.0	Six Open electives
120.0	Total: 65.00% PGPA and 60.00% UGPA required
¹ STAT 100 and 200, or STAT 160 may be substituted for PSYC 305	

BSc Honours in Psychology

Credit hours	BSc Honours in Psychology Required Courses
3.0	PSYC 101
3.0	PSYC 102
3.0	PSYC 204
3.0	PSYC 210
3.0	PSYC 220
3.0	PSYC 230
3.0	PSYC 255
3.0	PSYC 270
3.0	PSYC 305 ¹
9.0	Three PSYC 300- or 400-level courses
3.0	PSYC 400-level
3.0	PSYC 400AA
3.0	PSYC 400AB
3.0	PSYC 405
3.0	PSYC 408
Cognate Courses	
3.0	MATH 103 or 110
3.0	BIOL 100
3.0	BIOL 101
3.0	CHEM 104
3.0	CS 110 or CS 165, or STAT 165
66.0	Subtotal: Major Requirements 75.00% Major GPA required
3.0	ENGL 100
3.0	ENGL 110
12.0	Four Arts, La Cité, or Media, Art, and Performance electives
18.0	Six courses from: BIOC 220, 221; BIOL 205, 224, 288, 303, 305, 378, 380, 385, 390, 395, 407; CHEM 105, 140, 241; CS

Credit hours	BSc Honours in Psychology Required Courses
	115, 210, 215, 315, 320, 428; MATH 111, 122; PHYS 109, 111, 112, 119, or 319 <u>PHYS 109, 111, 112, or 119, or 200-level or higher from BIOL, BIOC, CHEM, CS, MATH, or PHYS with a lab component.</u>
18.0	Six Open electives
120.0	Total: 70.00% PGPA and 60.00% UGPA required
¹ STAT 100 and 200, or STAT 160 may be substituted for PSYC 305	

Rationale:

Students frequently request substitutions in the “Six courses from” requirement. The change upholds the rigour by requiring the course to have a lab component and allows flexibility.

CS 165 is a relatively new course that focuses on Python. Either CS 110 or CS/STAT 165 would give students the background necessary to understand programming and problem solving; Python might be more applicable to students pursuing psychology.

(end of Motion)

5. FACULTY OF MEDIA, ART, AND PERFORMANCE**5.1 New Program – Minor in Art History and Curatorial Studies**

MOTION: To create the new Minor in Art History and Curatorial Studies, effective immediately.

Minor in Art History and Curatorial Studies

Credit hours	Minor in Art History and Curatorial Studies Required Courses
3.0	ARTH 100 or INAH 100
3.0	ARTH 211
3.0	ARTH 301
3.0	One 200-level course in ARTH or INAH
6.0	Two courses in ARTH or INAH at the 300- or 400-level
18.0	Total 65.00% GPA

Calendar copy revision, p. 275

Minors in Art History and Curatorial Studies, ~~Cultures of Display~~, and Visual Arts

Minors must be distinct from majors. Courses used in the major discipline cannot be used toward the minor.

Students taking BA or BFA programs in Visual Arts who want to complete a minor in Art History **and** ~~Curatorial Studies or Cultures of Display~~ may do so but must substitute six additional credit hours in Art History for ARTH/INAH 100 and ARTH 301, since these courses are both in the minor and the major.

Rationale:

The minors in Art History and in Cultures of Display are being replaced by this new streamlined minor which brings together Art History and Curatorial Studies into a single new minor.

This motion was inadvertently missed for approval by the Governance Office in May 2024. It is being forwarded for approval at the October 2025 Executive of Council meeting and will receive Senate approval in February 2026.

(end of Motion)

UNIVERSITY OF REGINA
Executive of Council

Subject: Report from the Council Committee on Undergraduate Admissions and Studies

Item(s) for Decision:

1. Policy Update – Care and Use of Animals (RCH-020-005)

MOTION: That the “Care and Use of Animals (RCH-020-005)” policy be revised as outlined in Attachment B.

Background and Description:

On April 18, 2024 the Canadian Council on Animal Care (CCAC) conducted an assessment visit of the animal care program at the University of Regina. These visits take place every three years and are a requirement to hold federal research funding from the Tri-Agencies (NSERC, SSHRC and CIHR). Following the visit, the University received an assessment report outlining a number of recommendations from the CCAC which the University is required to address.

Revisions to the Care and Use of Animals Policy are proposed to address specific requirements as noted below from the CCAC. Other changes were made to ensure that the policy aligns more closely with the relevant CCAC Policy Statements:

[CCAC Policy Statement for: Senior Administrators Responsible for Animal Care and Use Programs](#)
[CCAC Policy Statement on: Terms of Reference for Animal Care Committees](#)

Excerpts from the University of Regina’s Canadian Council on Animal Care Assessment Report of January 17, 2025:

1. There is a University of Regina Policy on the Care and Use of Animals that was last reviewed in February 2021. University of Regina policies are normally reviewed every 5 years, but those on animal care should be reviewed every three years to meet CCAC guidance;
2. That the President’s Committee on Animal Care (PCAC) Terms of Reference be focused on PCAC composition and responsibilities, and be complete and up to date, with reviews at least every three years.
3. That the following elements be included as senior administration responsibilities within the University of Regina Policy on the Care and Use of Animals in Science, which should also be reviewed at least every three years:
 - The processes for scientific merit review of animal-based research projects, and for pedagogical merit review of teaching or training using animals;
 - Animal care personnel and veterinary service structure, support and continuing education, and continuing education of PCAC members;
 - Animal user training;
 - Animal facility compliance with CCAC guidelines, including management and ongoing maintenance;
 - Occupational health and safety and crisis management measures.

4. The PCAC Terms of Reference will need to be reviewed, along with the University of Regina Policy on the Care and Use of Animals. The University of Regina should take this opportunity to ensure that all senior administration responsibilities concerning animal care and use are well defined in the institutional policy, and that the PCAC Terms of Reference are focused on PCAC composition and responsibilities and are complete and up to date. Both policies will need to be reviewed at least every three years to ensure that they:
 - Reflect the current animal care and use program;
 - Are based on all relevant and updated CCAC and related guidance ([*CCAC policy statement for: senior administrators responsible for animal care and use programs*](#)& [*CCAC policy statement on: terms of reference for animal care committees*](#))

To allow comparison between the old and new policies, a redline version of the policy is provided showing all tracked changes (Attachment A). The clean, revised version with all changes accepted is included as Attachment B.

(end of Motion)

ATTACHMENT A



Research

Care and Use of Animals

Number: RCH-020-005
 Audience: All University Employees
 Issued: May 2010
 Last revised: ~~24 February 2021~~ 22 October 2025
 Owner: Vice-President (Research)
 Approved by: Executive of Council
 Contact: Director, ~~Research Office~~ Office of Research Services – 306-337-2478

Introduction

The University of Regina is committed to maintaining the highest possible standards of animal care and use in research, teaching, and testing. Standards for animal care and use are outlined by the Canada Council on Animal Care (CCAC) and in other guidelines published or endorsed by the CCAC, and are in accordance with the Agreement on the Administration of Agency Grants and Awards by Research Institutions.

The committee authorized to oversee the administrative aspects of research, teaching, and testing involving animals is the President's Committee on Animal Care (PCAC). It is the responsibility of the PCAC to establish procedures to ensure compliance with applicable regulations. It is not a right to use animals in research, teaching, and testing; rather, if demonstrated that it is necessary, and if this necessity can be justified, the privilege to do so may be extended.

Only those who receive approval from the PCAC may bring animals onto University property, and animals may only be brought on university property for use in research, teaching, and testing. This includes animals on display for events, animals involved in fieldwork off-campus and animals occupying University space (including outdoor spaces, offices, and leased space) but does not include service or support animals used by a person with a disability, which are governed by policy [OPS-160-005 Service and Support Animals](#).

Any University of Regina faculty, staff member, or student intending to work with animals in any capacity as part of their research or University of Regina program of study both on and off campus is required to receive approval from the PCAC before any work involving animals can be carried out.



Purpose

The purpose of this policy is to ensure ethical and humane use and responsible care of animals used to conduct research, teaching, and testing.

Scope

This policy applies to all research, teaching, and testing involving animals:

1. conducted by University of Regina Faculty, Staff, and Students;
2. undertaken under the auspices of or in affiliation with the University of Regina; or
3. using University of Regina equipment, facilities or resources.

Definitions

- **Animals** – non-human, living vertebrates and any living invertebrates of the class cephalopoda, including free-living and reproducing larval forms, used for research, education or breeding purposes.
- **Faculty** – an individual employed by the University of Regina who holds an academic appointment.
- **Principal Investigator** – a faculty member or equivalent visiting scholar in charge of a research or education project.
- **Staff** – an individual employed by the University of Regina or an individual employed by a Faculty member.
- **Student** – an individual enrolled in a course and/or program of study at the University of Regina or from another institution visiting the University of Regina and using University of Regina equipment, facilities or resources to conduct their program of study.

Policy

Review for Animal Use

All care and use of animals for research, teaching, and testing must be reviewed and approved by the PCAC prior to commencement to ensure it is conducted in accordance with the standards for the ethical care and use of animals established by the Canadian Council on Animal Care (CCAC). This includes animals brought on campus for educational events.

The PCAC may review external protocols for care and use of animals to ensure they meet animal care and use standards, where possible. The PCAC does not approve non-University protocols because the University does not have authority over the work or personnel involved.



Accountability

Implementation and compliance with policies on the proper care and use of animals in research and education is an institutional responsibility shared by University of Regina administration, the animal facility [director/manager](#), faculty members, staff, students and the PCAC.

Roles and Responsibilities

President's Committee on Animal Care

- ~~The PCAC will: review the proposed animal use protocol to determine if the proposed use complies with applicable regulations.~~
- ~~If the PCAC finds that the proposed protocol is compliant, the protocol may be approved. provide ethical review and approval of animal use protocols if they have been peer reviewed for scientific or pedagogical merit;~~
- ~~ensure that animal use protocols are being carried out as approved;~~
- ~~ensure that there are Standard Operating Procedures and policies for the care and use of animals in place which are reviewed regularly;~~
- ~~The PCAC will monitor compliance with approved protocols and inspect all animal facilities at least once per year. undertake at minimum one (1) annual site visit of animal facilities to ensure they meet CCAC standards;~~
- ~~work with the Vice-President (Research) to ensure that there are sufficient, qualified veterinary and animal care staff receiving relevant continuing education and training, and that animal users have also received appropriate training~~

Vice-President (Research)

The Vice-President (Research) bears executive responsibility for the implementation of the University's animal care and use policy.

~~The Vice-President (Research) shall resolve any appeals by applying the PCAC Appeal Provision (PCAC Terms of Reference).~~ The Vice-President (Research) shall ensure that:

- ~~there are mechanisms in place to ensure that the proposed animal-based work has scientific merit for animal-based research or pedagogical merit for animal-based teaching;~~
- ~~the President's Committee on Animal Care is appropriately composed, structured, well-functioning, effective, and provided with sufficient, qualified, human resources to ensure compliance with all relevant animal care and use standards;~~
- ~~there are sufficient veterinary and animal care staff, who are knowledgeable of the species and types of animal use undertaken, and skilled in communication with animal users and the Animal Care Committee;~~
- ~~the veterinarians and animal care staff have access to continuing education and training relevant to their field;~~
- ~~animal users receive training and are well informed with regard to all aspects of the animal care and use program, and understand that using animals is a privilege that is granted with the understanding that CCAC, institutional, provincial, and national standards with respect to animal care and use are followed;~~



- The Vice President (Research) shall resolve any appeals are resolved by applying the PCAC Appeal Provision (PCAC Terms of Reference).
- when animals will be held within an institution, appropriate and sufficient animal facilities are in place for the species held and types of work undertaken;
- measures are in place to protect those who may be exposed to animals from related hazards;
- ensure the institution has a crisis management program in place for animal facilities and for the animal care and use program;
- the institution prepares appropriately for every CCAC assessment visit and that they and members of the animal care and use program are available to answer the CCAC's questions and provide timely and comprehensive responses to CCAC recommendations.

Deans and Directors

- Deans and Directors will ensure that those who use, and those who are being trained to use, animals for research, teaching, and testing carried out by members in their faculty or department, or in association with their ~~faculty or department~~ unit, are compliant with applicable University policies and procedures.

Animal Users

Faculty, staff, and student animal users have the responsibility to:

- consider the Three Rs (replacement, reduction and refinement) of animal use and not use animals if a replacement alternative is available and appropriate;
- work with the President's Committee on Animal Care, Consulting Veterinarian, and animal care staff in a collegial and respectful manner;
- treat all animals with respect and dignity;
- ensure animal use protocols include all information required to conduct an informed review of the proposed animal use, and that it is approved before any animal use begins;
- ensure that amendments to protocols are submitted in a timely manner;
- report to PCAC at minimum annually;
- ensure all team members handling animals are trained and competent to undertake the procedures and understand what is included in the animal use protocol and associated standard operating procedures;

respect, design, and conduct all work in accordance with the approved animal use protocol, University of Regina and Canadian Council and Animal Care policies, standards, guidelines and any other relevant best practices.

Faculty Members and Principal Investigators

- Faculty Members and Principal Investigators must ensure that work carried out under their supervision is conducted in accordance with University policy on the care and use of animals.



- ~~Faculty Members and Principal Investigators are responsible for designing and carrying out research, teaching, and testing in accordance with all applicable requirements.~~
- ~~Faculty Members and Principal Investigators are also responsible for ensuring students working under their supervision are compliant with applicable requirements.~~

Students

- ~~Graduate and undergraduate students must ensure they follow the animal care and use policy.~~

Consulting University Veterinarian(s)

- The consulting Veterinarian(s) or a designated Veterinarian will:
 - a) provides assistance to all Faculty , Staff, and Students ~~Members and Principal Investigators~~ using animals for research or educational purposes;
 - b) provides emergency veterinary services where warranted; ~~and~~
 - c) remains current on new theories, practices and emerging trends in animal care.
- The consulting Veterinarian or a designated Veterinarian is delegated the authority to:
 - a) terminate any procedure which causes unnecessary pain or stress to animals or which deviates from approved protocols; and
 - b) euthanize any animals believed to be in pain or distress that cannot be alleviated.

Facilities

- The University will acquire and maintain only the number and type of animals that can be accommodated in existing facilities in accordance with applicable regulations.
- If suitable space is unavailable, research may need to be modified or rescheduled or funds may need to be allocated for modification or expansion of existing facilities.
- Approval of a protocol, authorization of a research grant, or receipt of a contract does not guarantee the University will be able to acquire, house and care for the research animals specified under the terms of the project if, at the time the work proceeds, the capacity of the University's facilities is otherwise fully used or space is unavailable.

Consequences for Noncompliance

- Conducting animal research that has not been reviewed or approved by the PCAC is considered noncompliant.
- Acquisition of animals for research, teaching, and testing that has not been approved by the PCAC is considered noncompliant.
- Cases of suspected noncompliance will be investigated by the PCAC and appropriate actions will be taken. Appropriate actions may include, but are not limited to, the misconduct procedures as outlined in policy GOV-022-025 Research and Scholarly Misconduct.



- Once approval from the PCAC has been granted, failure to adhere to the conditions of the approved protocol constitutes noncompliance.



Related Information

- [PCAC Terms of Reference](#)
- [GOV-100-005 Health and Safety](#)
- [GOV-022-025 Research and Scholarly Misconduct](#)
- [OPS-160-005 Service and Support Animals](#)
- [Canadian Council on Animal Care](#)
- [Agreement on the Administration of Agency Grants and Awards by Research Institutions](#)



Research

Care and Use of Animals

Number: RCH-020-005
Audience: All University Employees
Issued: May 2010
Last revised: 22 October 2025
Owner: Vice-President (Research)
Approved by: Executive of Council
Contact: Director, Office of Research Services – 306-337-2478

Introduction

The University of Regina is committed to maintaining the highest possible standards of animal care and use in research, teaching, and testing. Standards for animal care and use are outlined by the Canada Council on Animal Care (CCAC) and in other guidelines published or endorsed by the CCAC, and are in accordance with the Agreement on the Administration of Agency Grants and Awards by Research Institutions.

The committee authorized to oversee the administrative aspects of research, teaching, and testing involving animals is the President's Committee on Animal Care (PCAC). It is the responsibility of the PCAC to establish procedures to ensure compliance with applicable regulations. It is not a right to use animals in research, teaching, and testing; rather, if demonstrated that it is necessary, and if this necessity can be justified, the privilege to do so may be extended.

Only those who receive approval from the PCAC may bring animals onto University property, and animals may only be brought on university property for use in research, teaching, and testing. This includes animals on display for events, animals involved in fieldwork off-campus and animals occupying University space (including outdoor spaces, offices, and leased space) but does not include service or support animals used by a person with a disability, which are governed by policy [OPS-160-005 Service and Support Animals](#).

Any University of Regina faculty, staff member, or student intending to work with animals in any capacity as part of their research or University of Regina program of study both on and off campus is required to receive approval from the PCAC before any work involving animals can be carried out.



Purpose

The purpose of this policy is to ensure ethical and humane use and responsible care of animals used to conduct research, teaching, and testing.

Scope

This policy applies to all research, teaching, and testing involving animals:

1. conducted by University of Regina Faculty, Staff, and Students;
2. undertaken under the auspices of or in affiliation with the University of Regina; or
3. using University of Regina equipment, facilities or resources.

Definitions

- **Animals** – non-human, living vertebrates and any living invertebrates of the class cephalopoda, including free-living and reproducing larval forms, used for research, education or breeding purposes.
- **Faculty** – an individual employed by the University of Regina who holds an academic appointment.
- **Principal Investigator** – a faculty member or equivalent visiting scholar in charge of a research or education project.
- **Staff** – an individual employed by the University of Regina or an individual employed by a Faculty member.
- **Student** – an individual enrolled in a course and/or program of study at the University of Regina or from another institution visiting the University of Regina and using University of Regina equipment, facilities or resources to conduct their program of study.

Policy

Review for Animal Use

All care and use of animals for research, teaching, and testing must be reviewed and approved by the PCAC prior to commencement to ensure it is conducted in accordance with the standards for the ethical care and use of animals established by the Canadian Council on Animal Care (CCAC). This includes animals brought on campus for educational events.

The PCAC may review external protocols for care and use of animals to ensure they meet animal care and use standards, where possible. The PCAC does not approve non-University protocols because the University does not have authority over the work or personnel involved.



Accountability

Implementation and compliance with policies on the proper care and use of animals in research and education is an institutional responsibility shared by University of Regina administration, the animal facility manager, faculty members, staff, students and the PCAC.

Roles and Responsibilities

President's Committee on Animal Care

The PCAC will:

- provide ethical review and approval of animal use protocols if they have been peer reviewed for scientific or pedagogical merit
- ensure that animal use protocols are being carried out as approved
- ensure that there are Standard Operating Procedures and policies for the care and use of animals in place which are reviewed regularly
- undertake at minimum one (1) annual site visit of animal facilities to ensure they meet CCAC standards
- work with the Vice-President (Research) to ensure that there are sufficient, qualified veterinary and animal care staff receiving relevant continuing education and training, and that animal users have also received appropriate training

Vice-President (Research)

The Vice-President (Research) bears executive responsibility for the implementation of the University's animal care and use policy.

The Vice-President (Research) shall ensure that:

- there are mechanisms in place to ensure that the proposed animal-based work has scientific merit for animal-based research or pedagogical merit for animal-based teaching
- the President's Committee on Animal Care is appropriately composed, structured, well-functioning, effective, and provided with sufficient, qualified, human resources, and continuing education to ensure compliance with all relevant animal care and use standards
- there are sufficient veterinary and animal care staff, who are knowledgeable of the species and types of animal use undertaken, and skilled in communication with animal users and the Animal Care Committee
- the veterinarian(s) and animal care staff have access to continuing education and training relevant to their field
- animal users receive training and are well informed with regard to all aspects of the animal care and use program, and understand that using animals is a privilege that is granted with the understanding that CCAC, institutional, provincial, and national standards with respect to animal care and use are followed
- appeals are resolved by applying the PCAC appeal provision (PCAC Terms of Reference)



- when animals will be held within an institution, appropriate and sufficient animal facilities are in place for the species held and types of work undertaken and that these facilities comply with relevant CCAC guidelines including those for management and ongoing maintenance
- measures are in place to protect those who may be exposed to animals related hazards
- the institution has a crisis management program in place for animal facilities and for the animal care and use program
- the institution prepares appropriately for every CCAC assessment visit and that they and members of the animal care and use program are available to answer the CCAC's questions and provide timely and comprehensive responses to CCAC recommendations

Deans and Directors

- Deans and Directors will ensure that those who use, and those who are being trained to use, animals for research, teaching, and testing carried out by members in their faculty or department, or in association with their unit, are compliant with applicable University policies and procedures.

Animal Users

Faculty, staff, and student animal users have the responsibility to:

- consider the Three Rs (replacement, reduction and refinement) of animal use and not use animals if a replacement alternative is available and appropriate
- work with the President's Committee on Animal Care, Consulting Veterinarian(s), and animal care staff in a collegial and respectful manner
- treat all animals with respect and dignity
- ensure animal use protocols include all information required to conduct an informed review of the proposed animal use, and that it is approved before any animal use begins
- ensure that amendments to protocols are submitted in a timely manner
- report to PCAC at minimum annually
- ensure all team members handling animals are trained and competent to undertake the procedures and understand what is included in the animal use protocol and associated standard operating procedures
- respect, design, and conduct all work in accordance with the approved animal use protocol, University of Regina and Canadian Council on Animal Care policies, standards, guidelines and any other relevant best practices

Consulting University Veterinarian(s)

- The consulting Veterinarian(s) or a designated Veterinarian will:
 - a) provides assistance to all Faculty, Staff, and Students using animals for research or educational purposes;
 - b) provides emergency veterinary services where warranted;



- c) remains current on new theories, practices and emerging trends in animal care.
- The consulting Veterinarian or a designated Veterinarian is delegated the authority to:
 - a) terminate any procedure which causes unnecessary pain or stress to animals or which deviates from approved protocols; and
 - b) euthanize any animals believed to be in pain or distress that cannot be alleviated.

Facilities

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