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| [http://www.uregina.ca/home/web/images/homepage/i/logo-uofr.gif](http://www.uregina.ca/) | Supply Management Services  College West Building Room 146  Regina, Saskatchewan S4S 0A2 |

University Data Sanitization-Personal Sale of Computer(s)

|  |  |
| --- | --- |
| Name of Purchaser: |  |
| Email: |  |
| Contact Telephone#: |  |
| Barcode(s)/Serial #(s) |  |
|  |  |
|  |  |
|  |  |
| ITSC Ticket# |  |

***Purchaser***

I understand and accept that the University of Regina requires the removal of any and all data and software on the storage device(s) within the above mentioned computer(s). The storage device(s) will be erased in their entirety and the original licensed operating system will be re-installed. I hereby grant such removal for the intention of proceeding with my personal purchase of said computer(s).

|  |  |
| --- | --- |
| Signature: | Date: |
| Printed Name: |  |

***IT Support Centre***

I hereby acknowledge that any and all data and software has been removed from the storage devices(s) on the above noted computer(s) and the original licensed operating system has been re-installed.

|  |  |
| --- | --- |
| Signature: | Date: |
| Printed Name / Title: | |

Please Note: It is the responsibility of the ***Purchaser*** to bring the completed copy of this form to Supply Management Services (SMS). Once received, SMS can process payment for purchase.