



<b>Policy Number:</b>	<b>20.10</b>
<b>Name:</b>	<b>Campus Smoking Policy</b>
<b>Responsibility:</b>	<b>Vice-President (Administration)</b>
<b>Approved:</b>	<b>March 25, 1998</b>
<b>Approval Process:</b>	<b>Vice-President (Administration)</b>
<b>Revision Date(s):</b>	<b>December 2005</b>

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## **Purpose**

The University of Regina is committed to providing a safe and healthy environment for all members of the University community. This policy will support that commitment through provision of a smoke-free environment and will comply with the requirements under the *Provincial Tobacco Control Act, 2004* and the *Occupational Health and Safety Regulations, 1996*. The policy applies to all employees, students, contractors, subcontractors, suppliers and others providing a service for the University of Regina.

## **Policy**

Smoking is prohibited in all University buildings owned or leased, University vehicles owned or leased, outdoor University areas used for sports, meetings, or other gatherings. Smoking is prohibited within 6 meters of all ventilation intakes.

Receptacles (ashtrays) will be provided outdoors in areas that will limit the drifting of second hand smoke into buildings, walkways and entrances.

Advertising of tobacco products within the University of Regina is prohibited.

Where tobacco products are burned as part of religious and spiritual ceremonies, or related to research, an exception to this policy must be requested to the Vice-President (Administration). The Vice-President (Administration) will review and approve these exceptions based on information provided.

## **Definitions**

*Smoke* means to smoke, hold or otherwise have control over an ignited tobacco product.

*Tobacco product* means a product that is manufactured from tobacco and intended to be used for the purpose of smoking.



## **Responsibilities**

Smokers must:

- respect the rights of non-smokers
- smoke only where ashtrays are provided
- prevent fire hazards by using ashtrays provided
- ensure their smoke does not enter buildings or other seated public areas

Non-Smokers must:

- respect the rights of smokers

Deans and Directors must:

- ensure this policy is communicated and complied with as with all University of Regina policies.

## **Consequences**

All employees, students, visitors and others are encouraged to report breaches of this policy.

Reporting incidents of smoking in prohibited areas:

Employees:

- to immediate supervisor, or
- to Health and Safety, Human Resources, or
- to Campus Security

Students:

- to Campus Security

Visitors and other:

- to Campus Security

Residence:

- to Residence Life Coordinator

## **Procedure**

Appropriate signage will be posted.

Receptacles (ashtrays) will be provided at appropriate sites on University property indicating areas where smoking is permitted.

Smoking cessation programs will be offered based on requests by staff and students who wish to stop smoking.