

Hill Mentor Program

Student Guidelines

Frequently Asked Questions

1. How soon should I contact my mentor?

You should contact your mentor within 5 business days of being assigned a mentor.

2. How often should I meet my mentor?

You should schedule an appointment to meet your mentor once a month from November 2011 through March 2012.

3. How long should our meeting be?

You should meet for approximately one hour each month.

4. How should I dress when I meet my mentor?

You should wear business attire when meeting your mentor.

5. What should I talk about when I meet my mentor?

Potential topics of conversation could include some of the following:

- *Ask your mentor's suggestions about areas of study that will prepare you for a future career in your chosen field.*
- *Ask about what kinds of entry-level positions might be available in your chosen field, and how you could best position yourself for these types of positions.*
- *Discuss your mentor's career progression and how they prepared themselves for their current position.*

6. Can I ask my mentor for a job?

You should never ask your mentor for a job. The purpose of the mentor relationship is to provide advice, and there is never any expectation that the mentor will offer you employment.

7. What do I do if I am unable to make it to an appointment with my mentor?

Be sure to provide as much notice as possible regarding the cancelled appointment, and re-schedule your meeting to another date.

8. How should I follow up with my mentor after meeting with him/her?

It is recommended that you send your mentor a 'thank-you' note after your first meeting with them, and send a 'thank-you' note again at the end of the year after your series of meetings.