



Council Committee on Undergraduate Admissions and Studies

Date: January 11, 2018

Location: CW 113

- PRESENT:** Doug Cripps, James D'Arcy, Naomi Deren, Robin Evans, Francesco Freddolini (Chair), David deMontigny, Saqib Khan, Dorothy Lane, Robin Markel, Nader Mobed, Val Mulholland, Wes Pearce, Tom Phenix, Adrian Pitariu, Kevin O'Brien, Miguel Sanchez, Glenys Sylvestre
- OBSERVERS:** Kim Forest, Christine McBain, Stephanie Smith
- REGRETS:** Emmanuel Aito, Saman Azadbakht, Kathy Sabo, Lianda Tanner
- RECORDER:** Coby Stephenson

Chair, Francesco Freddolini, called the meeting to order at 1:33 p.m.

1. APPROVAL OF AGENDA

Mobed — Pearce

CARRIED

2. APPROVAL OF MINUTES OF LAST MEETING, December 7, 2017

Pearce — Cripps

D. deMontigny moved to have all the Engineering and Applied Science effective dates on the December agenda be changed from 201830 to 201820.

Moved to approve minutes with these amendments.

CARRIED

3. Reports from Faculties and Other Academic Units

3.1 Report from the Centre for Continuing Education

Items for Approval

Motion 1: Advanced Certificate in Local Government Authority Revisions

Markel – Evans

Moved to amend the list of electives for the Advanced Certificate in Local Government Authority as as outlined in the template on page two of the Agenda, **effective 201830**.

During discussion it was suggested that the note at the bottom of the template be moved above the Electives section.

Markel moved to approve as amended.

CARRIED

3.2 Report from the Faculty of Kinesiology and Health Studies

Items for Approval

Motion 1: Admission Requirements to the Faculty of Kinesiology and Health Studies

Cripps – Pearce

Moved to approve the revisions to the Faculty of Kinesiology and Health Studies admission requirements as outlined in Appendix II of the agenda, **effective 201820.**

CARRIED

Motion 2 – Pathway Program

Cripps – Deren

Moved to approve the creation of the Pathways Program as outlined in Appendix II of the agenda, **effective 201820.**

During the discussion it was noted that ACAD 100 should have a numerical grade and not a grade of “P.” It was asked if this was the approval for all faculties or just Kinesiology and Health Studies. At this time it is only for Kinesiology and Health Studies. The Pathway Program will be listed under Admissions in the Undergraduate Calendar. It was noted that the major average is consistent with the transfer average. This program presents opportunities for students who are disadvantaged systemically. Students do not apply to the program. Students who do not qualify for admission, will be identified and approached about this option. In Banner, the students will be “tagged” as a student in the faculty they applied to. It was asked how will the program deal with the intricacies of each faculty. It was suggested that a chart would be in the Admissions section for the requirements for all faculties’ pathway programs and links in the online calendar.

Cripps moved to amend the the requirement to say:

“To successfully complete the Pathways Program, students will have to:

- Receive a passing grade in ACAD 100.
- Receive a “P” (pass) in Student Success Workshops both terms.
- Have the minimum faculty-required program specific GPA at the end of their second term in the Pathways Program.”

CARRIED

Items for Information

The Articulation agreement with NAIT as outlined in Appendix II of the agenda material was noted for information.

3.3 Report from the Faculty of Media, Art, and Performance

Items for Approval

Motion 1: Undergraduate Calendar Revisions

Pearce – Cripps

Moved for the approval to revise the Faculty of Media, Art, and Performance in the Undergraduate calendar as outlined in the Appendix III of the Agenda, **effective 201820**.

During discussion it was asked if point 5 under Additional Regulations should read “No student may repeat a course (except for English 100) more than once. Students who fail the third attempt of English 100 are required to discontinue from the Faculty.” It was also suggested that this is a University wide policy and so it does not need to be repeated in the faculty section.

Under Outdated Courses, the word *complete* should be changed to *completed*. And the final sentence should read “...the regulation *may usually be* counted for elective credit.” It was asked if *Outdated* should be changed to *Stale Dated* in order to use consistent language throughout the calendar and this was affirmed.

CARRIED

Motion 2 – Creation of Certificate in Animation

Pearce – Evans

Moved to create the Certificate in Animation as outlined in Appendix II, page 14, of the Agenda, **effective 201820**.

All of the courses and the faculty to teach the courses are in place.

CARRIED

Motion 3 – Creation of a Diploma in Film Production

Pearce – Sanchez

Moved to create a Diploma in Film Production as outline in Appendix II, page 16 of the Agenda, **effective 201820**.

During discussion it was asked if this was a diploma based on 30 credit hours and if diplomas typically have 60 credit hours. It was explained that this would be classified as a Post-Baccalaurate diploma, similar to the Post-Baccalaurate Diploma in Visual Arts. The University has not officially defined what a diploma or certificate is, this is something the Registrar’s Office will be working on in the future. This diploma was created with existing courses. Students can transfer into the diploma from other institutions if they have any Bachelor Degree, or if internal students have 90 credit hours.

CARRIED

Motion 4 – Revision to the Bachelor of Arts (Theatre) (Special Three-year)

Pearce – Evans

Moved to add MAP 202 as a required course to the program template, **effective 201820**.

CARRIED

Items for Information

The creations, revisions, and deletions of the courses outlined in Appendix III of the agenda materials were noted for information.

3.4 Discussion Items from the Registrar's Office

The discussion item was in regards to how to manage new program proposals and when to send them to CCAM and CCB. This discussion was based on the process that FGSR Council agreed upon. The following points were brought forward:

- How often does CCAM and CCB meet?
Both committees meet monthly.
- How do we determine if the program should go forward to CCAM and CCB or to Executive of Council?
We will have to set very clear principles and criteria regarding the E of C mission and budget.
- There is a new program proposal template that asks all the questions necessary for CCUAS review.
- This new process will help with the flow of approvals for new programming.
J. D'Arcy will create a motion based on feedback from this discussion and will include the criterion of Executive of Council.

4. ADJOURNMENT

W. Pearce motioned for adjournment at 2:35 p.m.