

Council Committee on Undergraduate Admissions and Studies**Approved Meeting Minutes****January 11, 2022****1:30 p.m.****Location: Zoom meeting**

Members Present: Darlene Chalmers, Stephen Cheng (Chair), Doug Cripps, James D’Arcy, Naomi Deren, Fidji Gendron, Dorothy Lane, Jérôme Melançon, Robin Markel, Nader Mobed, Jacob Muthu, , Wes Pearce, Morina Rennie, Yaya Siggins, Toby Sperlich, Glenys Sylvestre, Hannah Tait, Sean Whalley

Guests: Simone Hegen, Risa Horowitz, Jaqueline Spalding

Regrets: David deMontigny, Karen Lehmann, Pamela Osmond Johnson, Katlyn Richardson

Observers: Heather Antonini, Barb Elich, Courtney Oleksinski, Janelle Richardson, Sarah Stewart

Recorder: Coby Stephenson

Note: Due to an audio setting issue on C. Stephenson’s computer, the first three items were recorded by B. Elich.

The meeting was called to order at 1:31 p. m. by S. Cheng, Chair.

1. Approval of the Agenda

T. Sperlich – J. Melançon

Faculty of Media, Art, and Performance would like to correct a typo with a friendly amendment later in the agenda.

CARRIED**2. Approval of the Minutes of Meeting December 7, 2021 - circulated with the Agenda**

S. Whalley – N. Mobed

No discussion.

CARRIED**3. Business Arising from the Minutes**

No discussion.

4. Reports from Faculties and Academic Units**4.1 FACULTY OF BUSINESS ADMINISTRATION**

M. Rennie presented the report on behalf of the Faculty of Business Administration.

4.1.1 RENAMING THE MAJOR IN MANAGEMENT

M. Rennie – D. Cripps

MOVED that the BBA and BAdmin major currently named Management be renamed General Business Studies, effective 202220.

No Discussion

CARRIED

The remainder of the report was received as information.

4.2 CENTRE FOR CONTINUING EDUCATION

R. Markel presented the report on behalf of the Centre for Continuing Education.

J. Spalding, Director of the ESL Program, explained that the first motion is connected to the other motions with the exception of 4.2.3.

4.2.1 ENGLISH AS A SECOND LANGUAGE PROGRAM – COURSES FOR CREDIT

R. Markel – N. Mobed

MOVED that the English as a Second Language Program at the University of Regina offer the High Intermediate (040) and Advanced English for Academic Purposes (050) courses for credit, **effective 202230**.

J. Spalding clarified that only the top level course will be for credit; the other levels of ESL will need to be transferred to Banner as zero credit for a smooth transition. The purpose of the top level for credit is to recognize that this creates a clear pathway for students who require English language training to satisfy ELP to earn credits while taking ESL; CCE discussed with programs who will determine if these will be accepted in their programs; this will encourage recruitment for INTL students and those needing the course for language and academic undergraduate study; supports inclusion of INTL students; done in many other universities for top level of ENGL language study.

Discussion Notes:

1. There is no course description included; the description is included in the items for information.
2. This course blurs the line between entrance requirements and courses and content; it provides credit for knowledge that they need to have prior to being fully admitted. Students cannot be accepted till they have completed these courses; many U's do give credit for ESL study – 252 hours in a term is a lot of study for a top level advanced English course and is recognize as a preliminary, prerequisite, academically rigorous.
3. Have the fees and cost for class been decided on because non-credit classes do not cost the same as a full 3 c.h. class; there are separate fees for the ESL program – have spoken to FS for the fees – after this motion is approved then Finance would bring the fees to the Board; they will not be much less than Arts credits; How much more will these classes cost; significant cost? Wondering if it is possible to have two stream – credit or non-credit? Fees will not increase substantially; Fees will be competitive to other

institutions; not for credit are those from partner institutions in Japan and Korea. May look at DIFF fees for those.

4. There is Interest in this project but there are concerns:
 - This course presumes that the student is already admitted to the U of R, as English is the primarily language of this institution, proficiency is needed for courses in the main language;
 - Does not appear to be housed by an academic unit, wondering why CCE is offering academic credit without oversight of a faculty or department.

The U of R has been offering second language ESL courses since 1972; with tenured faculty members; experts in the field, masters at least; CCE does offer other credit courses; do have the expertise, CCE offers and hires for other UG courses and it is an academic unit, with a council with TOR approved by Senate; have many credit offerings, but it will still be up to individual faculties which courses are allowed for credit or not.

5. Is ENGL 100 or ACAD 100 similar?

Students are conditionally accepted and the completion of these courses satisfies the ENGL proficiency requirement. Student who take one term of ESL at the institution do better, are successful in their studies and tend to stay. Has the Dept of English been consulted? Yes, and ACAD 100 is viewed as prep for ENGL 100.
6. Could this course be opened up for non-international students?

CCE does have domestic students, newcomers who take the program.
7. Not questioning expertise of the program, EAP housed within faculties in a number of U, not just for INTL, for all students; similar to ENGL 100 but it does not have a strong literature component, more on writing; main concern: creating these different categories of courses in different places vs housed within a faculty with a view to consistency of the courses; it is agreed that students are stronger that have come through the ESL program – EAP is something closer to ACAD 100;
8. These courses sound similar to RW 120 which prepares FNUniv students; have you reached out to the instructor for RW? Yes. He is sessional. It was agreed to meet with F. Gendron at FNUniv and the English coordinator. To clarify it is not open to all students; it is designed for students who have English as an additional language. ACAD is overseen by CCE - Career & Professional Development - the same unit that oversees PR, LG etc.
9. Should this motion wait for a bit for more consultation could happen? We have met with KHS, Business, ENGG, URI, SCI – It was suggested that it go to a vote.
10. EAP is a new entity as of the last 10-15 years that addresses writing and speaking; making assumptions of what we think of as INTL students, it is not just newcomers, people within the province could use this work in Reading, Writing, Listening, Speaking; U's have put it in their academic programs; CCE spoke to the Associate Dean of Arts and not the ENGL department specifically.
11. Domestic fee vs INTL fee and CCE is cost recovery from financial perspective; not sure what is being suggested - at this point the majority of students are INTL and do have domestic students with domestic fees. Already, we have a mix of international and domestic undergraduate students taking credit classes through CCE - in our certificate programs.
12. Are we in a time crunch for it to be approved at this CCUAS? Can it wait until Feb '22 without much impact? Don't want to delay until 2023. URI is happy to vote on it at today's meeting. Concern is it may get sent back by E of C. Is it possible to add more information before E of C? The path will be smoother

if more information is brought back to CCUAS. New courses do not go to Senate, but will go to E of C as information. It will make it in time for the new calendar. Procedural question – is there a difference between pulling motion and having it sent back? CCUAS is more informal so usually faculties will withdraw the motion. We would want to inform E of C when there are dissenting voices at CCUAS. Agreed to more consultation with the Department of English and FNUiv to ensure everything is clear regarding the courses. Going to a vote may not be the best course of action.

WITHDRAWN

4.2.2 ENGLISH AS A SECOND LANGUAGE PROGRAM – COURSE MODELS

MOVED that the English as a Second Language courses 040 Core, 040 Academic Writing, 050 Core and 050 Advanced Writing be offered for credit with the following course models, **effective 202230**.

WITHDRAWN

4.2.3 REMOVAL OF CANTEST FROM LIST OF OFFICIAL ENGLISH LANGUAGE PROFICIENCY EXAMS

MOVED to remove all CanTEST information from the CCE section of the 2021-2022 Undergraduate Calendar due to its discontinuance as an official English Language Proficiency exam, **effective immediately**.

This is an item for information because the CanTEST no longer exists it has to be removed from the calendar.

4.2.4 ESL COURSE LEVEL NAMES

MOVED that the ESL 005, 010, 020 and 030 level names be changed as follows, **effective 202220**.

005 (low basic) – 005 Foundations 1 (Beginner)
010 (basic) – 010 Foundations 2 (Elementary)
020 (high basic) – 020 Vantages 1 (Low Intermediate)
030 (Intermediate) - 030 Vantages 2 (Intermediate)

This is an item for information.

4.2.5 EAP 030 DIRECT ENTRY

MOVED to include Direct Entry for EAP 030 Vantages 2 (Intermediate) in the ESL section of the Undergraduate Calendar, **effective 202220**.

WITHDRAWN

4.2.6 CALENDAR REVISIONS

MOVED to update the ESL section of the undergraduate calendar as indicated in Appendix C, **effective 202220**.

This motion is connected the motions above and because those were withdrawn these changes cannot happen until the motions pass at next CCUAS.

WITHDRAWN

4.3 LA CITÉ UNIVERSITAIRE FRANCOPHONE

La Cité universitaire francophone's items for information were provided by J. Melançon.

No discussion.

4.4 FACULTY OF KINESIOLOGY AND HEALTH STUDIES

D. Cripps presented the report on behalf of the Faculty of Kinesiology and Health Studies.

4.4.1 RESIDENCY REQUIREMENT REVISION

D. Cripps – N. Mobed

MOVED to change the residency requirement in the Faculty of Kinesiology and Health Studies' programs as indicated in the Agenda, **effective 202220**.

During discussion it was explained that this motion mirrored the approved previous motion where the University's Residency Requirement minimum number of credit hours taken at the U of R was revised. Will this affect the joint degree with BBA and BRS? The only impact there, particularly, experiential learning component after 150 credit hours; BU will stick with 50% for their portion of the program. Yes, not all programs will absolutely move to this residency requirement.

CARRIED

4.5 FACULTY OF MEDIA, ART, AND PERFORMANCE

S. Whalley presented the report on behalf of the Faculty of Media, Art, and Performance.

4.5.1 BACHELOR OF ARTS IN MEDIA, ART, AND PERFORMANCE MAJOR, CREATIVE TECHNOLOGIES CONCENTRATION CORE REQUIREMENT REVISION

S. Whalley – W. Pearce

MOVED to remove CTCH 203 and 303 from Research and Methodologies section of the Bachelor of Arts, Media Art and Performance Major, Creative Technologies Concentration as they are required courses for the Creative Technologies Concentration, **effective 202220**.

No discussion.

CARRIED

4.5.2 VISUAL ARTS MAJORS AND MAJOR CONCENTRATIONS

S. Whalley – W. Pearce

MOVED that the majors and major concentrations be revised as indicated in the Agenda, **effective 202220**.

R. Horowitz, Department Head of Visual Arts, made a friendly amendment to point b. The

“Certificate in Advanced Studio Arts”, should be titled “Advanced Certificate in Studio Arts”.

No discussion.

CARRIED

The remainder of the report was received as information.

4.6 FACULTY OF SCIENCE

N. Mobed presented the report on behalf of the Faculty of Science.

4.6.1 ADMISSION REQUIREMENTS FOR COMPUTER SCIENCE MAJOR

N. Mobed – T. Sperlich

MOVED to enable the Faculty of Science to require an admission average higher than the stated 70% minimum for high school applicants to the Computer Science major, in order to limit enrolment to ensure appropriate program delivery as noted in the Agenda, **effective 202220**.

No Discussion.

CARRIED

5. **Adjournment** – W. Pearce moved to adjourn at 2:41 p.m.