Council Committee on Undergraduate Admissions and Studies

Approved Meeting Minutes of
November 1, 2022
1:30 p.m.
Location: Zoom meeting

Members Present: Taehan Bae, John Barden, Michael Cappello, Darlene Chalmers, James D’Arcy, David deMontigny, Naomi Deren, Fidji Gendron, Dorothy Lane, Robin Markel, Richard Manzon, Jérôme Melançon, Jacob Muthu, Wes Pearce (Chair), Morina Rennie, Yaya Siggins, Toby Sperlich, Glenys Sylvestre, Sean Whalley

Regrets: Leanne Groeneveld, Karen Lehmann, Kartik Patel, Nisarg Patel

Observers: Heather Antonini, Tatum Cruise, Barb Elich, Courtney Oleksinski, Janelle Richardson

Recorder: Coby Stephenson

The meeting was called to order at 1:31 p.m. by W. Pearce, Chair.

1. Approval of the Agenda

S. Whalley – T. Sperlich CARRIED

2. Approval of the Minutes of Meeting October 4, 2022

M. Cappello* – S. Whalley

*Later in the meeting it was noted that M. Cappello was not at the last meeting and should not have moved the approval.

CARRIED


CARRIED

4. REPORTS FROM FACULTIES AND ACADEMIC UNITS

4.1. CENTRE FOR CONTINUING EDUCATION

R. Markel presented the report on behalf of the Centre for Continuing Education

4.1.1 LIBERAL ARTS CERTIFICATE REVISIONS

R. Markel – T. Sperlich

MOVED to revise the requirements for the Liberal Arts Certificate as indicated in the template on page 2 of the Agenda, effective 202320.

No discussion.

CARRIED
4.1.2 LIBERAL ARTS DIPLOMA PROGRAM REVISION
R. Markel – T. Sperlich

MOVED to revise the requirements for the Liberal Arts Diploma as indicated on page 3 of the Agenda, effective 202320.

No discussion. CARRIED

4.1.3 UR ACCELERATED PROGRAM NAME CHANGE
R. Markel – M. Cappello

MOVED to change the name of the UR Accelerated Program to the High School Accelerated program, effective 202330.

No discussion. CARRIED

4.1.4 ADMISSION REQUIREMENTS REVISION – HIGH SCHOOL ACCELERATED PROGRAM
R. Markel – S. Whalley

MOVED to create minimum academic admission requirements to the High School Accelerated Program as indicated on page 4 of the Agenda, effective 202330.

Would a higher admission average requirement be beneficial in order to prevent an unsuccessful attempt at university that could possibly prevent the student from continuing post-secondary studies?

When deciding on a minimum admission average, CCE also considered communities where students may have limited access to resources which could affect their high school average. It could also be at the faculties’ discretion. This motion is to put a minimum requirement into place as one does not currently exist, and is supported by the AVP Academic who would like to see this in place before the fall.

There are two criteria that informs university success: high school grades; and maturity, preparedness, independence. How would someone in grade 10 be ready for university classes? It is very rare that a person in grade 10 applies to the accelerated program – mostly grade 12 with a few grade 11. Students in the accelerated program, in some cases, have higher grades in English 100 than those fully admitted to the University. These high school students are highly motivated.

Shouldn’t the average align with each faculty admission average requirement? How many students will be affected if the average was increased? Could CCE provide more data to support the motion?

How are we supporting instructors and students? Is there a strong foundation for success? The Mover explained that these students are closely monitored and coached in order to avoid academic and financial implications.

A member asked if it is collegial to be questioning another academic unit’s admission requirements. Yes, because courses offered by each faculty vary. It was requested by the Mover to put the motion to a vote and if adjustments need to be made, it can be reviewed and brought back. It was cautioned to not push a motion through with the intent of bringing changes forward at later date, it’d be better to make changes prior to the vote.

The Chair called to vote on the question. 1 Opposed CARRIED
4.2. FACULTY OF EDUCATION

M. Cappello presented the report on behalf of the Faculty of Education.

4.2.1 REVISIONS TO THE BACCALAURÉAT EN EDUCATION ÉLÉMENTAIRE (BACED) AND SECONDAIRE, (BACED) FRANÇAISE PROGRAMS

M. Cappello – J. Melançon

MOVED that the revisions in the templates found on pp. 8-9 of the Agenda be made to the Baccalauréat en education Élémentaire (BacEd) and Secondaire, (BacEd) française programs, effective 2023.

No discussion.

CARRIED

The remainder of the report was received as information. DELF 151 was presented with a spelling and spacing error in the description. The corrections are indicated in red, bolded text below:

DELF 151 - Développement et enrichissement langagiers en français II
Continuation de l’acquisition d’une méthode personnelle d’expression écrite et orale par la pratique et l’approfondissement des notions langagières acquises tant dans les autres cours qu’enseignées en classe. *** Préalable: DELF 150 ou avec la permission du Bac. ***

French language development and enrichment II
Continuation of the acquisition of a personal method of written and oral expression by practicing and deepening the language concepts acquired both in other courses and taught in class. *** Prerequisite: DELF 150 or with permission from Bac. ***

4.3. FACULTY OF ENGINEERING AND APPLIED SCIENCE

D. deMontigny presented the report on behalf of the Faculty of Engineering and Applied Science.

4.3.1 ENVIRONMENTAL SYSTEMS ENGINEERING REVISION

D. de Montigny – J. Muthu

MOVED to update the Environmental Systems Engineering (EVSE) template as indicated on page 12 of the Agenda, effective 2023.

No discussion.

CARRIED

The remainder of the report was received as information.
4.4. REGISTRAR’S OFFICE

J. D’Arcy presented the report on behalf of the Registrar’s Office.

4.4.1. 2024-2025 ACADEMIC SCHEDULE

J. D’Arcy – S. Whalley

MOVED to approve the 2024-2025 Academic Schedule as presented in Appendix A of the Agenda, pp. 14-15.

The following points were discussed:

The academic schedule for 2024-2025 was presented early because of full-year scheduling beginning in May 2023.

Even though the bottom note about how many contact days will occur in each term is not being voted on, there is a math error. It should be 64 days not 65 days in the winter term. As well, in the Important Dates table: “Last day to apply to graduate for Fall 2023 Convocation” should read: “Last day to apply to graduate for Fall 2024 Convocation” and the “Last day to apply to graduate for Spring 2024 Convocation” should read: “Last day to apply to graduate for Spring 2025 Convocation.”

Having only 10 Mondays is problematic. This is a frequent occurrence for those who teach Monday classes. If we begin the term a week earlier to add one more Monday there is a ripple effect: students will have to pay more rent, move-in day will have to happen earlier, etc. If an extra week is added to the end of the term, then final exam period will end on Christmas Eve.

A member shared that they presented the option of a make-up class to the students and explained it would only happen if there was consensus of the class. All students agreed to the make-up class, but one student could not attend at the scheduled date/time so the professor made arrangements with that student.

Could Monday-only classes not be scheduled? We do not have the capacity to do that. Or Friday evening classes? Friday evening classes, historically, have not been desired. The Faculty of Education has three week internship blocks and because the schedule is beyond their control they accept it and work with the time they have. This shortened time does not affect pedagogy. They tried adding another hour to three-hour classes in order to make-up the time, but this was struggle.

It is possible to schedule four-hour classes once a week. The Registrar offered to explore options and then bring the motion back to the Committee.

It was also noted that adding an extra hour to labs does not work.

It was emphasized that this scheduling issue with only 10 Mondays only happens every seven years. As well, the Registrar is working with Human Resources to designate the Friday off instead of the Monday if a statutory holiday lands on the weekend and then make in known that Saturday is the common make-up day.

The Chair called for the vote.

CARRIED

5. Adjournment – 2:40 p.m. by M. Cappello.