



Council Committee on Undergraduate Admissions and Studies

Approved Meeting Minutes of
December 7, 2023
10:00 a.m.

Location: AH 527/Zoom

Members Present: Taehan Bae, John Barden, Michael Cappello, Darlene Chalmers, James D’Arcy, Doug Farenick, Sophie Gaudet, Fidji Gendron, Leanne Groeneveld, Susan Johnston, Paul Laforge, Karen Lehmann, Robin Markel, Emily McNair, Jacob Muthu (Chair), Yaya Siggins, Toby Sperlich, Glenys Sylvestre, Scott Wilson

Guests: Merelda Fiddler-Potter and Gennadiy Chernov

Regrets: Naomi Deren, John Smith, Richard Manzon

Observers: Barb Elich, Christine McBain, Courtney Oleksinski, Janelle Richardson

Recorder: Coby Stephenson

The meeting was called to order at 10:05 a.m. by J. Muthu.

1. Approval of the Agenda

M. Cappello – J. Barden

CARRIED

2. Approval of the Minutes – Meeting November 2, 2023

T. Sperlich – D. Chalmers

CARRIED

3. Business arising from the Minutes

3.1. CCUAS Terms of Reference

G. Sylvestre – J. D’Arcy

MOVED to approve the revisions to the Council Committee on Undergraduate Admissions and Studies (CCUAS) Terms of Reference as outlined on p. 4 of the Agenda, **effective 202420**.

The following feedback was provided by the Committee:

- Would the Assistant Dean from Campion and Luther be better suited on this Committee instead of the Dean? They are the experts with undergraduate programming and student needs.
 - *Ex Officio* is by virtue of office and so it's appropriate to have the Dean of Campion and Dean of Luther – they can send designates who are members of council.
- There are substantial revisions to the *Ex Officio*. The AVP Student Affairs has been removed because the Registrar now reports directly to the Provost. Enrolment Services now reports to the Registrar. AVP International remains, but can designate a person. The AVP academic requested to sit on this committee. People not on Council needs to be limited.
- We should think through who should be on the committee based on role.
- The Associate Deans already meet with the Associate Vice President (Academic) every three weeks.
- Y. Siggins would like time to discuss with AVP International.
- Does the Chair have to give permission? Every meeting the Chair is giving permission for people to attend. With the permission of the chair could be removed, as long as it's clear that voting privileges are for Council members only.
- *Ex Officio* is by virtue of office and so it's appropriate to have the Dean – they can send designates who are member of council.

G. Sylvestre withdrew the motion for further consultation.

WITHDRAWN

4. Reports from Faculties and Academic Units

4.1 Faculty of Arts

T. Sperlich presented the report on behalf of the Faculty of Arts

4.1.1. Revisions to the Certificate in Health and Medical Humanities – Campion College

T. Sperlich – L. Groeneveld

MOVED to revise the requirements for the Certificate in Health and Medical Humanities as outlined on p. 5 of the Agenda, **effective 202420**.

CARRIED

4.1.2. Revisions to the Bachelor of Arts in Geography and Environmental Studies

T. Sperlich – E. McNair

MOVED to revise the major requirements of the Bachelor of Arts in Geography and Environmental Studies as outlined on p. 6 of the Agenda, **effective 202420**.

CARRIED

4.1.3. Addition to Problems of Philosophy

T. Sperlich – M. Cappello

MOVED to add PHIL 282 course to the Problems of Philosophy Areas for philosophy majors, **effective 202420.**

CARRIED

4.1.4. Revisions to the Faculty of Arts Co-op Education Program Requirements

T. Sperlich -- L. Groeneveld

MOVED to revise the Faculty of Arts Cooperative Education Program Entrance requirements as indicated on p. 8 of the Agenda, **effective 202420.**

CARRIED

4.1.5. Pre-Journalism Program – Historical

T. Sperlich -- L. Groeneveld

MOVED to make the two-year Pre-Journalism program historical, **effective 202420.**

What happens to the students currently in this program? They will be contacted and the Faculty will work with them to transfer out of the pre-journalism program into the new journalism program or another program. What if someone fails a course? We can work with those students to find a substitution.

CARRIED

4.1.6. Creation of the BA in Journalism, News Media, and Communication Program

T. Sperlich – S. Johnston

T. Sperlich amended the motion from “To revise the Bachelor of Arts in Journalism Program as outlined below” to the following:

MOVED to create the BA in Journalism, News Media, and Communication program as outlined on pp. 10-11 of the Agenda, **effective 202420.**

CARRIED

4.1.7. Admission Suspension: Bachelor of Journalism

T. Sperlich – E. McNair

Admissions was already suspended at a previous meeting.

WITHDRAWN

4.1.8. Creation of the Bachelor of Arts in Indigenous Journalism and Communication Arts

T. Sperlich – M. Cappello

MOVED to create the following Bachelor of Arts in Indigenous Journalism and Communication Arts as outlined on pp. 15-16, **effective 202420**.

Clarification was sought regarding admission requirements. Is it admission to First Nations University of Canada, or through the University of Regina, Faculty of Arts at FNUniv? Through U of R, Faculty of Arts at FNUniv.

CARRIED

4.1.9. Creation: Bachelor of Indigenous Journalism and Communication Arts After-Degree Program

T. Sperlich – M. Cappello

MOVED to create the following Bachelor of Indigenous Journalism and Communication Arts After-Degree Program as outlined on pp. 17-18 of the Agenda, **effective 202420**.

Clarification was sought regarding admission requirements. Is it admission to First Nations University of Canada, or through the University of Regina, Faculty of Arts at FNUniv? Response: Through U of R, Faculty of Arts at FNUniv.

CARRIED

4.1.10. Revisions to the Certificate in Nonprofit Sector Leadership and Innovation (in conjunction with Luther College and CCE)

T. Sperlich – L. Groeneveld

MOVED to revise the course requirements in the Certificate in Nonprofit Sector Leadership and Innovation as indicated on p. 19 of the Agenda, **effective 202420**.

CARRIED

The remainder of the report was received as information.

4.2. Faculty of Education

M. Cappello presented the report on behalf of the Faculty of Education.

4.2.1. Revisions to the Conjoint Bachelor of Music/Bachelor of Music Education Program

M. Cappello – T. Sperlich

MOVED that the Requirements of the Conjoint Bachelor of Music/Bachelor of Music Education program be revised as indicated on pp. 29-31 of the Agenda, **effective 202420**.

CARRIED

4.2.2. Revision to the Bachelor of Indigenous Education After-Degree Elementary Program

M. Cappello – T. Sperlich

MOVED That the credit hours of the BIEAD Elementary Program be revised from 72 credit hours to 60 credit hours, effective 202420.

CARRIED

4.2.3. Revision to the Bachelor of Indigenous Education After Degree Secondary Program

M. Cappello – T. Sperlich

MOVED that the INDG majors and minors be revised for the BIEAD Secondary Program as indicated on pp. 33-34 of the Agenda, **effective 202420**.

CARRIED

4.2.4. Revision to the Bachelor of Education After Degree Science Programs

M. Cappello – D. Farenick

MOVED that the Science BEADs program be revised as indicated on pp. 35-36 of the Agenda, **effective 202420**.

CARRIED

4.2.5. Addition of Indigenous Content

M. Cappello – T. Sperlich

MOVED that Indigenous content be added to the programs as indicated in the templates on pp. 37-70 to meet the SPTRB teacher certification requirements of 6 credit hours, **effective 202420**.

M. Cappello moved to amend the motion to include the Dakota language in the list of Indigenous languages.

CARRIED

4.3. Faculty of Kinesiology and Health Studies

J. Barden presented the report on behalf of the Faculty of Kinesiology and Health Studies.

4.3.1 Creation of the Faculty of Kinesiology and Health Studies Distance-delivered Exam Policy

J. Barden – M. Cappello

MOVED to approve the policy for all distance-delivered courses delivered by the Faculty of Kinesiology and Health Studies as outlined on p. 71 of the Agenda, **effective 202420**.

- G. Sylvestre supports the intent and concept, but is opposed as it is currently written.
- How would approved invigilators and deadlines be communicated to the students? If a student doesn't have an approved invigilator set up by the add/drop date, what does that mean?
- It's important to have a process/system in place.
- Piloting in the Winter term.
- What to make sure there isn't inconsistencies between faculties. Read this proposal as contrary to the institutional exam policy.
- RO is looking at the universal exam regulations
- This is the least drastic measure. The landscape of online learning has changed. Isn't it the prerogative of the faculties to create faculty specific regulations? For example: Nursing has different exam regulations.
- Preference would be to send to E of C in one bundle.
- Would it make sense to just say, Students who must write at a location other than the University of Regina campus, must receive approval from the Dean's office for the proposed site and/or invigilator.

Scheduled **Final** exams for distance-delivered learning courses (asynchronous online, televised, video-conferenced, remote section of hybrid courses) in the Faculty of Kinesiology and Health Studies will be invigilated **in person** by a University-authorized invigilator except for those courses with take-home final exams.

~~Students living within a 60 kilometer radius of the University of Regina main campus must write their final exam at that location. Students living outside this radius may still choose to write their exam at the University of Regina main campus if they wish to do so.~~ Saskatchewan based students not able to write the exam at the main campus must make arrangements to write the exam at a designated, pre-authorized site within Saskatchewan. The exam can be written at any authorized exam centre that meets the student's schedule and needs. Students will be responsible for any fees the exam centre may charge. A list of authorized invigilation centres will be provided. Students registered for any in-person course in the same term as a distance-delivered course will be required to write the final exam for the distance-delivered course at the University of Regina main campus.

Students who must write at any other location in Saskatchewan, or to write at a location outside of the province, must receive approval from the Dean's office, for the proposed site and/or invigilator.

Students writing outside of the main U of R campus are responsible for making their invigilation arrangements prior to the add/drop deadline of the semester/part of term in which the course takes place. Exams will be written online using UR Courses and an invigilator will be present with the student for the duration of the exam. Students with accommodation needs will make arrangements with their Instructors through the Centre for Student Accessibility (as is currently the case), and will need to ensure these requirements (for e.g. extra time) are communicated to the invigilator at the test centre.

Students must provide photo identification to the invigilator prior to writing.

4 OPPOSED
CARRIED

4.3.2 Creation of a Credit and Non-Credit Micro-Credential in High Performance and Tactical Strength and Conditioning

J. Barden – M. Cappello

MOVED to approve the micro-credential in High Performance and Tactical Strength and Conditioning, for both credit and non-credit delivery, as outlined on p. 72 of the Agenda **effective 202420**.

CARRIED

4.3.3 Creation of a Credit and Non-Credit Micro-Credential in Event Production Management

J. Barden – M. Cappello

MOVED to approve the micro-credential in Event Production Management, for both credit and non-credit delivery, as outlined on p. 72 of the Agenda, **effective 202420**.

S. Johnston suggested that CTCH 306 Digital Storytelling and Interactive Media could potentially be a good senior elective option for the Event Production Management micro-credential.

For both micro-credentials, if students choose to do the non-credit, would they be charged the same tuition and fees as credit? Yes.

CARRIED

4.3.4 Revision to Sport and Recreation Management (SRM) and SRM Internship Majors

J. Barden – E. McNair

MOVED to include SRS 133 (Podcasting and Dynamic Storytelling) as a major elective for the Sport and Recreation Management and Sport and Recreation Management Internship majors, **effective 202420**.

Why is ECON 201 bolded in the template? Will remove the bold for the E of C report.

CARRIED

4.3.5 Revisions to the Human Kinetics Major

J. Barden – T. Sperlich

MOVED to include the following courses to the Human Kinetics major electives: KIN 356, KIN 358, KIN 382, KIN 386, KIN 451, **effective 202420**.

CARRIED

The remainder of the report was received as information.

4.4. Faculty of Media, Art, and Performance

S. Johnston presented the report on behalf of the Faculty of Media, Art, and Performance.

4.4.1. Admission Suspension to the Diploma in Film Production

S. Johnston – L. Groeneveld

MOVED to suspend admission to the Diploma in Film Production, **effective 202420**.

We are suspending admission to this diploma until the current students have completed. This will also give the department time to reassess the diploma so it falls in line with the credential framework definition of a diploma program. For the report to E of C, remove the line “MAP wants to suspend the Film Diploma for 4 years.”

CARRIED

4.4.2. Creation of the Certificate in Film Production

S. Johnston – L. Groeneveld

MOVED to create a 30-credit Certificate in Film Production as outlined on p. 77 of the Agenda, **effective 202420**.

CARRIED

4.4.3. Creation of the Bachelor of Fine Arts in Creative Technologies

S. Johnston – L. Groeneveld

MOVED to create a Bachelor of Fine Arts in Creative Technologies as outlined on pp. 77-78, **effective 202420**.

During discussion it was asked if the admission average to this degree is 65% for both high school and post-secondary transfer applicants. The current admission average as a post-secondary admit is 60%. S. Johnston confirmed that the average should be the Faculty of MAP standard admission averages: 65% for high school admits and 60% on the most recent 30 credit hours for post-secondary admits.

CARRIED

4.5. Faculty of Science

D. Farenick presented the report on behalf of the Faculty of Science

4.5.1. Revision to BSc Psychology Honours Program Eligibility Average

D. Farenick – T. Sperlich

MOVED to revise the Program GPA and Major GPA eligibility requirements for the BSc Psychology Honours program to 80%, **effective 202420**.

CARRIED

4.5.2. Revision to the Chemistry and Biochemistry Co-operative Education Program

D. Farenick – P. Laforge

MOVED to revise the requirements for the co-op program in Chemistry and Biochemistry as outlined on p. 79 of the Agenda, **effective 202420**.

During discussion clarification was sought regarding the final bullet point. What does it mean by “enrolled in a program to complete at least three (3) biochemistry/chemistry courses beyond CHEM 104”? Could it be any program? Motion was withdrawn for further consultation with the co-op coordinator.

WITHDRAWN

4.5.3. Revision to Diploma in Computer Science

D. Farenick – P. Laforge

MOVED to remove the “...equivalent experience...” clause in the Computer Science Diploma as indicated in the template on p. 80 of the Agenda, **effective 202420**.

CARRIED

4.5.4. Revision to the BSc in Software Systems Development Program

Approved at a previous CCUAS meeting.

WITHDRAWN

4.5.5. Revision to the BSc Honours in Computer Science Averages

D. Farenick – P. Laforge

MOVED to increase the BSc Honours in Computer Science program GPA from 70.00% to 75.00% and major GPA from 75.00% to 80.00%, **effective 202420**.

CARRIED

4.5.6. Revision to the BSc in Data Science Program

D. Farenick – P. Laforge

MOVED to replace CS 412 with CS 365 in the program requirements for the BSc Data Science program, **effective 202420**.

CARRIED

The remainder of the report was received as information with the following noted:

D. Farenick removed CS 340 from the agenda and the Grade Mode revision applies to MATH 184/284/384.

4.6. Faculty of Social Work

D. Chalmers presented the report on behalf of the Faculty of Social Work.

4.6.1. Revision to Evaluation of Academic Performance in the Faculty of Social Work

D. Chalmers – M. Cappello

MOVED to revise Faculty Regulations under the Evaluation of Academic Performance in the Faculty of Social Work section as indicated on p. 86 of the Agenda, **effective 202420**.

CARRIED

4.6.2. Revision to the Bachelor of Social Work – Yukon University

D. Chalmers – T. Sperlich

MOVED to increase the number of SW elective credit hours in the Open University Electives-General University Studies section from 9 credit hours to 12 credit hours for Yukon University SW students, **effective 202420**.

CARRIED

4.6.3. Revision to Admission Term to the BSW Program

D. Chalmers – L. Groeneveld

MOVED that newly admitted BSW students start in the Fall term (Fall 20XX30), **effective 202420**.

It was noted that the calendar copy is normally included to ensure the change is updated in the correct location in the calendar. For example, would this be updated on page 6 of the Admission section? The RO will work with the faculty to add the calendar section to the report to E of C.

CARRIED

4.6.4. Suspension of the Faculty of Social Work Prior Learning Assessment and Recognition of Prior Learning

D. Chalmers – T. Sperlich

MOVED to suspend Prior Learning Assessment and Recognition of Prior Learning (PLAR) for SW 348 indefinitely, **effective 202420**.

Has anyone been admitted in the spring/summer term? No.

It was noted that the calendar copy is normally included to ensure the change is updated in the correct location in the calendar. The RO will work with the faculty to add the calendar section to the report to E of C.

CARRIED

4.6.5. Revisions to the Faculty of Social Work Stale-Dated Course Policy

D. Chalmers – T. Sperlich

MOVED to revise the Stale-dating Policy as indicated on page 88 of the Agenda, **effective 202420**.

CARRIED

The remainder of the report was received as information.

4.7. Registrar's Office

J. D'Arcy presented the report on behalf of the Registrar's Office.

Item for Information

Name on Parchment Regulation

The Parchment Name regulation was provided as information. J. D'Arcy removed the item from the agenda and will bring it back after further consultation.

5. Adjournment – 11:47 a.m.