



Council Committee on Undergraduate Admissions and Studies

Approved Meeting Minutes of
June 1, 2023
10:00 a.m.

Location: Zoom meeting

Members Present: Taehan Bae, John Barden, Darlene Chalmers, James D’Arcy, Naomi Deren, Sophie Gaudet, Fidji Gendron, Leanne Groeneveld, Karen Lehmann, Robin Markel, Richard Manzon, Pamela Osmond-Johnson (Chair), Yvonne Petry, Morina Rennie, Yaya Siggins, Toby Sperlich, Glenys Sylvestre

Guests: Jason Albert, Paul Laforge

Regrets: Kartik Patel, Nisarg Patel, David deMontigny, Jacob Muthu, John Smith

Observers: Heather Antonini, Tatum Cruise, Barb Elich, Courtney Oleksinski, Janelle Richardson

Recorder: Coby Stephenson

The meeting was called to order at 10:07 am by P. Osmond-Johnson.

1. Approval of the Agenda

T. Sperlich – G. Sylvestre

P. Laforge asked that item 4.4 Report from the Faculty of Engineering and Applied Science be moved to the beginning of the agenda due to a scheduling conflict.

CARRIED AS AMENDED

2. Approval of the Minutes – Meeting May 4, 2023

D. Chalmers – T. Sperlich

1 ABSTENSION
CARRIED

3. Business Arising from the Minutes – No discussion

4. Reports from Faculties and Other Academic Units

4.4. Faculty of Engineering and Applied Science

P. Laforge presented the report on behalf of the Faculty of Engineering and Applied Science

4.4.1. Program Revisions

The template outlining the changes is found on p. 12 of the Agenda.

J. D’Arcy – T. Sperlich

MOVED that ENGG 100 to term 1 and ENGG 123 to term 2 in Electronic Systems, Industrial Systems, Environmental Systems, Energy Systems and Software Systems Engineering, effective 202430.

No discussion.

CARRIED

J. D’Arcy – T. Sperlich

MOVED to move ENGG 140 from term 1 to term 2 and replace PHYS 119 with PHYS 109 and move to Term 1 in Electronic Systems, Industrial Systems, Environmental Systems, Energy Systems and Software Systems Engineering, effective 202430.

No discussion.

CARRIED

4.1. Centre for Continuing Education

R. Markel presented the report on behalf of the Centre for Continuing Education.

4.1.1. Certificate in Foundations for Nursing and Pre-Nursing Certificate – Suspension

R. Markel – K. Lehmann

MOVED to suspend admissions to the Certificate in Foundations for Nursing and the Pre-Nursing Certificate, effective 202410.

CCE is combining these two certificates in to one to reduce confusion for students.
Are there students currently in these programs? Yes.

CARRIED

4.1.2 Certificate in Nursing Readiness – NEW

R. Markel – K. Lehmann

MOVED to create the Certificate in Nursing Readiness as indicated in the template on page 3 of the Agenda, effective 202410.

S. Gaudet from La Cité universitaire francophone asked if French equivalents will be accepted. K. Lehmann would like time to take a look to see if the equivalents will meet the needs of admission. Nursing is open to equivalents in this program or to establishing a French certificate. ENGL 100 and STAT 100 have French equivalents, but INHS does not. Nursing can work with French students interested in this certificate.

CARRIED

4.2. Faculty of Arts

T. Sperlich presented the report on behalf of the Faculty of Arts.

4.2.1. Bachelor of Geographic Information Science – Admission Suspension

T. Sperlich – D. Chalmers

MOVED to suspend admission to the Bachelor of Geographic Information Science (BGISc) program, effective 202420.

During discussion: Are there students admitted for fall? Currently, no students are in the program's admissions funnel. For the last three years, no new admits to the program. There haven't been ample resources and no interest for several years. If by chance there are new students – the department will make sure the students can get through the program.

Further to that point, would it make sense to suspend admission immediately? The admission cycle is currently open, but T. Sperlich is agreeable to suspending admission immediately. Enrolment Services wants to avoid immediate admission suspension as they have advertised the program to students.

Even though the program is advertised, it might be easier for applicants to be redirected into something similar vs. working with students to complete the program.

1 OPPOSED
CARRIED

The remainder of the report from the Faculty of Arts was received as information.

T. Sperlich stepped in as chair so P. Osmond-Johnson could present the Faculty of Education motions.

4.3. Faculty of Education

P. Osmond-Johnson presented the report on behalf of the Faculty of Education.

4.3.1. Secondary Education Mathematics Major – Revision

P. Osmond-Johnson – D. Chalmers

Moved that the *Secondary BEd Program Mathematics Major* (120 credit hours) and *Secondary BEd After Degree (BEAD) Program Mathematics Major* (60 credit hours) be revised as indicated in the template on pp. 6-7, effective 202410.

No discussion.

CARRIED

4.3.2. Certificat Voie d'avenir pour enseigner en Saskatchewan élémentaire – Revision

P. Osmond-Johnson – D. Chalmers

Moved that the *Certificat Voie d'avenir pour enseigner en Saskatchewan élémentaire (18 crédit)* be revised as indicated in the template on p. 8 of the Agenda, effective 202410.

No discussion.

CARRIED

4.3.3. Bac en éducation (élémentaire, secondaire et français de base)

P. Osmond-Johnson – D. Chalmers

MOVED that the *Bac en éducation (élémentaire, secondaire et français de base)* section of the Undergraduate Calendar be revised by adding a grade conversion table as indicated in the template on p.8 of the Agenda, effective 202410.

The Faculty of Education worked with the Registrar's Office to establish a grade conversion table.

M. Rennie noted that in the conversion table, the lowest passing grade is 61%, and ours (U of R) is 50% Education applicants need a passing grade of 60% for transfer credit to be applied to the program.

P. Osmond-Johnson explained that the conversion table would not be on the transcript. The transfer credit is on the transcript because 25% of the degree is outside of the Faculty. This conversion table is currently in use but must be published for transparency.

J. D'Arcy explained that there are three different grading systems at Laval, and this is the best of all three; J. D'Arcy would like an opportunity to sit down with the three grading scales and to see how the table was determined. The Faculty of Education is willing to discuss this with the director at Le Bac and the manager of the transfer credit unit.

M. Rennie moved to withdraw the motion until further consultation. J. D'Arcy seconded.

WITHDRAWN

4.3.4. Faculty of Education Professional Ethics and Suitability Regulation

P. Osmond-Johnson – J. D'Arcy

MOVED to approve the Faculty of Education Professional Ethics and Suitability regulation as indicated on p. 9 of the Agenda, effective 202410.

No discussion.

CARRIED

The remainder of the report was presented as items for information.

4.5. La Cité universitaire francophone

S. Gaudet presented the report on behalf of La Cité universitaire francophone.

4.5.1. Bachelor of Arts in French as a Second Language - Creation

S. Gaudet – R. Manzon

MOVED que le Baccalauréat ès arts (BA) – Majeure en français langue seconde soit créé, pour 202430.

That the Bachelor of Arts (BA) in French as a Second Language be created, effective 202430.

Template found on p. 13 of the Agenda.

Because La Cité's core requirements were modeled after the Faculty of Arts core, T. Sperlich noted that the Arts core requirements were revised and took effect on May 1. S. Gaudet will take that information back to her colleagues.

This program is billed as a second language major in French (an additional language). There are some linguistic courses but mostly language instruction. It's about learning the language, not about studying culture or literature. Will this be a consideration in the future? Resources will be needed. Is the projection of 20 students in the first year ambitious?

The 20 stems from international recruitment in North African countries and interest from English speakers who want to take French.

What are the resource implications? Generally, we have smaller course sizes to accommodate and fund.

Has CCB reviewed this program? A CCUAS member can move to refer the program to CCB, and then it comes back to CCUAS.

L. Groeneveld noted in the chat that the Theatre course codes have changed. The new theatre code is THTR, so the core section needs to be revised.

T. Sperlich moved to have the program sent to CCB – R. Markel seconded

WITHDRAWN

4.5.2. Bachelor of Arts Honours in French as a Second Language- Creation

N. Deren explained that admissions to the honours programs are done through faculty and there is no direct entry. Based on the discussion in the previous motion S. Gaudet withdrew this motion. Will be sent to CCB before returning to CCUAS.

WITHDRAWN

The remainder of the report was received as items for information. All course information attached to 4.5.1 and 4.5.2 should be disregarded at this time.

4.6. Faculty of Science

R. Manzon presented the report on behalf of the Faculty of Science.

4.6.1. Bachelor of Science in Software Systems Development - Revision

R. Manzon – L. Groeneveld

MOVED that the revisions to the requirements for the major Software Systems Development in the Bachelor of Science be approved as indicated in the template on pp 19-20 of the Agenda, effective 202330.

No discussion.

CARRIED

4.6.2. Faculty of Science Residency and Transfer Credit – Revision

R. Manzon – L. Groeneveld

MOVED that the revisions to the list of courses that Science does not accept for credit towards any program in the Faculty of Science be approved as indicated on p. 20 of the Agenda, effective 202410.

During discussion is was asked why ACAD 100, EAP 100 or RDWT 120 are not accepted.

This is because programs are limited in the number of open electives. If students take these classes they do not have room for MAP/Arts electives and it “dilutes” their program. Success rate data was provided by CCE to Science. CCE indicated that students who complete these classes do better, but Science’s data does not indicate this.

CARRIED

Remainder of the report was received as items for information.

4.7. Faculty of Social Work

D. Chalmers presented the report on behalf of the Faculty of Social Work. Dr. Jason Albert, Indigenous Social Work Program Chair, was present to answer any questions about the Indigenous Social Work motions.

4.7.1. Stale-dated Courses – Indigenous Social Work

D. Chalmers – F. Gendron

MOVED that the First Nations University of Canada Indigenous Social Work students must seek approval from the SISW Program Chair to use stale-dated courses in their program, effective 202420.

It was asked if U of R SW students are encouraged to meet with an academic advisor regarding stale-dated courses, as well. For clarification that should be stated in calendar in the future.

4.7.2. School of Indigenous Social Work Admissions

D. Chalmers – F. Gendron

MOVED that students can only be admitted to one School of Indigenous Social Work program at one time, effective 202420.

Students would be able to do the diploma program first and then the degree.

CARRIED

4.7.3. Certificate in Indigenous Social Work – Name Update

D. Chalmers – T. Sperlich

MOVED to change the credential Certificate in Indigenous Social Work to Diploma of Indigenous Social Work, effective 202420.

J. D’Arcy thanked the Faculty of Social Work for bringing this change forward.

No discussion.

CARRIED

4.7.4. School of Indigenous Social Work Graduation Requirements

D. Chalmers – F. Gendron

MOVED to include the criteria outlined on p. 24 of the Agenda to the Graduation Requirements for the SISW program, effective 202420.

No discussion.

CARRIED

4.7.5. Indigenous Social Work Admission Application Deadline Revision

D. Chalmers – T. Sperlich

MOVED that the admission application deadline to the Indigenous Social Work programs be changed to May 15 and January 15. Exceptions will be determined by the School of Indigenous Social Work Program Coordinator Chair, effective 202410.

No discussion.

CARRIED

4.7.6. Bachelor of Social Work – SW 099

D. Chalmers – T. Sperlich

MOVED to add SW 099 to the Bachelor of Social Work as indicated in the template on p. 26 of the Agenda, effective 202420.

No discussion.

CARRIED

4.8. Registrar’s Office

J. D’Arcy presented the report on behalf of the Registrar’s Office.

4.8.1. 2025-2026 Academic Schedule

J. D’Arcy – T. Sperlich

MOVED to approve the 2025-2026 Academic Schedule as presented in Appendix IV of the Agenda.

Under Important Dates revise the graduation application deadline to January 31 and remove the specific year attached to the graduation application deadlines.

CARRIED

4.9. Faculty of Media, Art, and Performance

An item for information was presented. The clarification was appreciated.

5. Discussion Item

Some members are in favour for meetings fully in person while other members supported maintaining a Zoom option because of location (Saskatoon and College Avenue campus). The Committee administrator expressed concern about managing a hybrid meeting. It was agreed that beginning in September CCUAS meetings will be hybrid until further notice.

Adjournment was called by L. Groeneveld at 11:14 a.m.