



Council Committee on Undergraduate Admissions and Studies

Approved Meeting Minutes of
February 2, 2023
10:00 a.m.

Location: Zoom meeting

Members Present: Taehan Bae, John Barden, Michael Cappello, Darlene Chalmers, James D'Arcy, David deMontigny, Naomi Deren, Sophie Gaudet, Fidji Gendron, Leanne Groeneveld, Karen Lehmann, Robin Markel, Richard Manzon, Jacob Muthu (Chair), Yvonne Petry, Morina Rennie, Toby Sperlich, John Smith, Glenys Sylvestre

Guests: Kevin Bolen, Victoria McGuigan

Regrets: Kartik Patel, Nisarg Patel, Wes Pearce, Yaya Siggins

Observers: Heather Antonini, Tatum Cruise, Barb Elich, Courtney Oleksinski, Janelle Richardson

Recorder: Coby Stephenson

The meeting was called to order at 10:00 AM by J. Muthu, Chair.

1. Approval of the Agenda

T. Sperlich – G. Sylvestre

CARRIED

2. Approval of the Minutes – Meeting January 5, 2023

T. Sperlich – L. Groeneveld

CARRIED

3. Business Arising from the Minutes – No discussion

4. Reports from Faculties and Academic Units

4.1. Registrar's Office

4.1.1. Experiential Learning and Community Service Designations Recognized as Institutional Honours

J. D'Arcy – M. Cappello

MOVED to have Experiential Learning and Community Service designations recognized as Institutional Honours at the University of Regina, **effective 202330**.

K. Bolen and V. McGuigan presented an overview of Experiential Learning and Community Service and why it is essential to include these designations on the parchment. Background information and rationale were included in Appendix A and B of the Agenda.

CESL met with stakeholders at all levels across campus. Students need recognition at the end of their degree. Some professors have already incorporated experiential learning and community service into their courses. Hours of experiential learning will be approved by the faculty. Hours of community service will be approved by CESL. These two designations will be a good addition to the current designations: Co-op, International, Internship, and Bilingual Mention. There will be rigour in the faculty-based content and reflection by the student. The typologies will help structure the regulations.

Thanks were given to the Registrar's Office for shepherding CESL through the approval process, and CCE was also acknowledged for helping with badge requirements.

During the discussion, the following points were made.

- How will this be implemented within Faculties?
 - User groups will be created across campus. It could be an instructor or administrative staff member.
- We want to capture all experiential learning across campus: e.g. classroom and assignments.
- We need to incentivize and validate the work the students are already doing. This aligns with the strategic plan to increase engagement thus, retention.
- This information will be captured through data collection and working with the student.
- There is a concern about increased workload within the faculties - will the faculties be supported?
 - CESL – will help with reflections and goals.
 - There are two academic leads.
- If this designation is on parchments, there is concern that non-academics will be evaluating this designation.
 - The badges will be determined by non-academics. These requirements will be embedded within the courses.
- This evaluation model has been established in the Co-op office for the last thirty years.
- Serious consideration should be given to recognizing experiential learning as a separate type of recognition that is not on the parchment.
- Will the EL designation be attached to the course or CRN?
 - The CRN.
- Nursing students are already in an experiential program. Nursing students will have to do additional requirements to receive the designation. The Nursing program is already intensive. Will this be fair?
 - We've developed typologies in consultation with areas across campus and external partners. Students will get EL in a variety of ways. We want well-rounded, career-ready students.

- This designation will provide an incentive for student engagement.
- There is strong support for CESL's programming and services, but does experiential learning and community service need a parchment designation? The co-curricular transcript may be better suited. If it is already embedded in the degree, is there a need for a designation on the parchment? Is it necessary if all U of R students are known to have EL?
 - A designation will formalize the recognition.
- How will students be able to meet 500 hours of work on top of their regular workload?
- It'd be double counting if EL is already part of the course; it shouldn't be a designation.
- Is the effective date of 202320 viable?
 - The goal is long-term and a work in progress.

The Mover recommended that the motion be withdrawn for further consultation. Presenters agreed to seek further consultation.

WITHDRAWN

4.1.2. Instructor Responsibilities – Addition

J. D'Arcy – M. Cappello

MOVED to add the regulation, as presented on pg. 2 of the Agenda, under Instructor Responsibilities (p.56) in the Academic Regulations section of the undergraduate academic calendar, **effective immediately**.

During the discussion, someone noted that Reading Week is the terminology in the calendar, so people may not understand what Wellness Week is. The Mover explained that the nomenclature is in the process of being revised. Another member noted that the rationale should clarify that the week break is a break from classes and a time for students to catch up on their studies. The Mover will update the rationale before submitting the report to E of C.

CARRIED

4.1.3. Undergraduate Student Leave of Absence – New Regulation

J. D'Arcy – M. Cappello

MOVED to approve the Leave of Absence regulations, as indicated on pg. 2 of the Agenda, to be added to the Academic Regulations section of the undergraduate academic calendar, **effective immediately**.

No discussion.

CARRIED

4.2. Faculty of Arts

T. Sperlich presented the report on behalf of the Faculty of Arts.

4.2.1. Economics Major Programs – Revision

T. Sperlich – R. Manzon

MOVED to add ECON 280 to the list of courses with a major writing component required for all Economics Major Programs as indicated in the templates on pp. 3-7 of the Agenda, **effective 202330**.

No discussion.

CARRIED

The remainder of the report was received as information.

4.3. Faculty of Education

M. Cappello presented the report on behalf of the Faculty of Education.

4.3.1. Elementary PreK-5 BEAD program – Revision

M. Cappello – T. Sperlich

MOVED that the two-year (60 credit hours) Elementary PreK-5 BEAD program be revised as outlined on pg. 9 of the Agenda, **effective 202330**.

No discussion

CARRIED

4.3.2. Faculty of Education Dean’s Honours List – Revision

M. Cappello – T. Sperlich

MOVED to revise the Faculty of Education Dean’s Honours List regulation as indicated on pg. 10 of the Agenda, **effective 202330**.

The Mover emphasized that the revision puts the policy in line with the practice.

No discussion.

CARRIED

The remainder of the report was received as information.

4.4. La Cité universitaire francophone

Items for Information

S. Gaudet was available to answer questions about items for information on behalf of La Cité universitaire francophone.

4.5. Enrolment Services

Item for Information

N. Deren presented the item for information on behalf of Enrolment Services.

It was asked if the change would have a negative impact on the students in the program. Yes, it may have a negative impact financially for some taking the course, but the Government will only fund courses that lead to a credential. We are bound by legislation.

5. Adjournment R. Manzon called for adjournment at 10:40 AM.