

Graduation

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Governing Academic Program

Students follow the requirements of their academic program that were in effect in the year they were admitted to it unless (a) that version of the program is terminated or (b) they obtain the permission of their faculty to follow a different set of requirements. In the case of programs requiring choice of a major, the governing program is the one in effect at the time the student chooses the major.

When a program or set of program requirements is terminated, the faculty will set a deadline for students who are currently in the program to complete its requirements. Students who are readmitted or transfer to the faculty are required to follow a new program unless otherwise stated. Students who have not completed the old program requirements by the deadline must choose a new program.

If a program or set of program requirements must be terminated without notice, students will be assisted in finding courses to substitute for those that are no longer offered.

Awarding Of Concurrent and Additional Degrees

Upon formal application by a student, the University may permit enrolment in two concurrent undergraduate programs (this is not the same as enrolment in a joint program leading to two degrees; joint programs are indicated as such in the faculty sections of this Calendar and on the Application for Undergraduate Program Admission). A student's primary program will be the one the student declares as such, subject to any approved faculty regulations. Faculties will determine which of their undergraduate programs cannot be taken concurrently with another, and will publish this information.

As well, students who already hold a bachelor's degree from the University of Regina or another institution may pursue undergraduate studies leading to additional bachelor's degrees of the same or another designation.

The following conditions apply to concurrent and additional programs. Conditions 4 and 5 apply to degree programs only.

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1. In order to graduate with a certificate, diploma, or degree program, a student must first be admitted to the associated program (see the Admissions section of this Calendar). Exceptions to this regulation may be approved by the dean of the faculty that offers the program.
2. All the requirements of each program must be met.
3. If students hold a first degree from another institution, they must meet the faculty's residency requirement for subsequent programs.
4. The principal area of study or academic emphasis of each degree program must be different. This determination will be made by the dean of the faculty that offers the second degree program.
5. Thirty additional credit hours must be completed for each additional degree beyond the first. If the degree programs are of different lengths, then the cumulative total required is 30 credit hours plus the credit hours of the longer program. For example, a student who completes both a three-year (90 credit hour) and a four-year (120 credit hour) degree program, in either order or concurrently, requires 150 credit hours (30 + 120) in order to graduate with the second degree. Formal after-degree programs may require additional credit hours.
6. When a student who is enrolled in two programs concurrently graduates from a primary program and the secondary program remains valid and current, the former secondary program becomes the primary program. A new student primary program record will be created by either the Enrolment Services Admissions Office (programs in different faculties) or the student's faculty or college (programs in the same faculty).

University Minimum GPAs and Institutional Honours

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A minimum UGPA of 60.00% is required for graduation from all undergraduate degree programs.

In all undergraduate faculties, the average required for graduation will be calculated only on those courses which form part of the degree program (failed courses and extra courses are not included).

Each faculty may set its own standards for graduation provided that they are not less than the University minimum. Students should check with their faculty advisors regarding these standards.

Distinction and Great Distinction

A minimum PGPA of 80.00% is required for graduation with Distinction.

A minimum PGPA of 85.00% is required for graduation with Great Distinction.

Distinction and great distinction are only available to students who have completed a degree program.

Honours and High Honours

Honours and High Honours is awarded to degree programs in which students take a more intensive concentration in their major area. These standards are faculty specific and students should check with their faculty advisors.

Other Institutional Honours

In accordance with University and faculty regulations, in addition to those noted above, the following institutional honours appear on students' transcripts, parchments, and in the Convocation program:

- Bilingual mention/mention bilingue: A minimum of 40% and maximum of 60% of courses counted towards the degree program taken in French, including at least 3 courses from departments other than French (but must be from the Faculties of Arts, Media, Art, and Performance, or Science).
- Co-operative Education
- Internship
- International

Applying to Graduate

Graduation is not automatic upon completion of a program.

In order to graduate, students must complete and submit an Application for Graduation form for *each* credential (degree, diploma, certificate) they are applying for. Forms are available at faculty and college offices, the Registrar's Office, and on the web at www.uregina.ca/student/registrar/resources-for-students/printable-forms.html.

Applications for graduation may be submitted at any time, before or after completion of program requirements, and are processed in the order in which they are received. Students who are applying to graduate at the end of fall or winter term are recommended to submit their applications to their faculty, federated college, or academic unit at least three months before the projected completion of their program.

Note: Students who plan to attend the Convocation ceremony should pay attention to the relevant application and attendance deadlines in the Convocation and Convocation Ceremonies section below.

If an application is denied, the student must apply for graduation again once all requirements have been fulfilled.

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Approval to Graduate and Conferral of Degrees

The eligibility of all applicants for graduation is checked by the faculty that will confer the degree (for students registered in the colleges, a first check is made by the college and a final check by the faculty). Applicants must successfully complete all the course requirements for the degree, diploma, or certificate for which they have applied, and must meet the minimum PGPA for graduation in that program.

When program requirements have been met, the applicant is recommended by the faculty for approval of graduation to Executive of Council, which meets monthly from September to November and January to June (for the current year's meeting dates refer to www.uregina.ca/president/governance/council/eofc-meetings). The relevant certificate, diploma, or degree is conferred by the University Chancellor within one week after approval by Executive of Council. Faculties may not meet on a monthly basis. Students should refer to the faculty sections of this Calendar for information about minimum processing times to prepare applications for approval by Executive of Council.

Posthumous Degrees

A degree, diploma, or certificate may be awarded posthumously when the requirements for a degree, diploma, or certificate are 75 per cent completed on the recommendation of the primary faculty of registration. The concurrence of the student's next of kin is required for the faculty to submit the application for graduation. Posthumous degrees will be acknowledged in the Convocation program and may be acknowledged or presented at the ceremony.

A degree credential is not considered to be posthumous if the student dies following completion of the degree program requirements but prior to formal approval for conferral, or following conferral of the degree but prior to the ceremony at which the credential would have been acknowledged.

Graduands on Letter of Permission

Students who, in the final term before graduation, are approved by their faculty or college to take a course towards their program at another post-secondary institution must have official transcripts sent from that institution to the University of Regina Registrar's Office certifying their final grade. The official transcript must be received in the Registrar's Office at least three (3) business days before the meeting of Executive of Council to approve the lists of graduands.

Transcript Record

All degree program information, except the date of conferral, appears on students' official transcripts as soon as their faculty has approved them for graduation. The date of conferral appears on the official transcript once the Chancellor has conferred the degree (see Approval to Graduate and Conferral of Degrees section above).

Parchments

Additional information and forms referred to in the following items may be obtained from the convocation website: www.uregina.ca/convocation

Name on Parchment

Parchments are printed with the **full legal name** of the graduate, as recorded in the University's student information system at the time of graduation. Students are required to provide proof to the Registrar's Office in support of any request for correction or change of name. For information about acceptable forms of documentation and/or to print the required Change of Name form, refer to: www.uregina.ca/student/registrar/assets/docs/pdf/forms/name_change.pdf

Parchments are issued at the Convocation ceremony to attending graduates. The remaining parchments are held at the Registrar's Office for approximately one month and are then mailed. Students must ensure their **mailing** address is up to date in [UR Self-Service](#). In the interim, graduates with proof of identity may collect their parchment at AH 210. A third party must have written, signed authorization from the graduate and show their photo identification in order to collect a parchment.

Early Release of Parchment

Graduates who need their parchment before the Convocation ceremony at which it is to be issued, should complete an "Early Release of Parchment" form, accompanied by the processing fee. Forms can be found in person at AH 210, or at the following link: www.uregina.ca/student/registrar/resources-for-students/printable-forms.html.

Duplicate and Replacement Parchments

Students may apply for duplicate or replacement parchments by applying to the Registrar's Office. The following conditions apply: The University will issue duplicate parchments, marked as such, upon written request by a graduate.

- Upon request and with the submission of appropriate documentation, the University will change a student's legal name and, with submission of a completed "Replacement Parchment" form and the appropriate fee, will reissue a parchment in the new legal name. The original parchment must be returned before a reprint is issued.

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- A replacement parchment will be produced if the original has been lost or destroyed (replacements are identified as such). The University requires a statement sworn before a notary public or commissioner of oaths in support of a graduate's claim that a parchment has been lost or destroyed.
- Order forms for a "Duplicate Parchment" or "Replacement Parchment" may be obtained on the Registrar's Office webpage: www.uregina.ca/student/registrar/resources-for-students/printable-forms.html.
- The prescribed fee must be received prior to processing.

Financial Holds and Graduation

Students who have an outstanding account with Financial Services, the Library, AV Services, or a federated college, may be approved for graduation, have their degree, diploma, or certificate conferred, and participate in the Convocation ceremony. Their parchment and any other certification, including transcripts, will be withheld until their account is paid in full.

Convocation and Convocation Ceremonies

Convocation is the assembly of the University Chancellor, the University Senate, and all graduates of the University of Regina. Convocation meets twice a year to present students with their degrees and to acknowledge scholarships and prizes. These ceremonies are usually held in early June, and in mid-October.

Dates for the current year are listed at: www.uregina.ca/student/registrar/convocation/upcoming.html

- January 31 – deadline for receipt of applications for graduation for Spring Convocation. Students who apply to graduate between August 1 and January 31, and who complete their program requirements no later than the end of the Winter term, are eligible to attend Spring Convocation
- July 31 – deadline for receipt of applications for graduation for Fall Convocation. Students who apply between February 1 and July 31, and who complete their program requirements no later than the end of the Spring/Summer session, are eligible to attend Fall Convocation.

In early April, for spring, and in early September, for fall, those eligible to attend convocation will be notified by e-mail when the convocation information has been posted. This information includes the date of their convocation ceremony, and information about the ceremony, and guest tickets, photographs, social functions, and other services available to graduates (e.g. diploma framing). Parents and friends are encouraged to attend the ceremony and the reception that follows. Every effort will be made to fill all requests for guest tickets, but the space constraint at the Conexus Arts Centre sometimes necessitates setting a limit.

Inquiries about the convocation ceremony may be directed to UR.Graduation@uregina.ca. For dates of future convocations and all information relating to the convocation ceremonies, consult the website at: www.uregina.ca/student/registrar/graduation-convocation/.

Academic Regalia

University regulations require graduates who are participating in the Convocation ceremony to do so in proper, approved academic regalia – that is academic gown and hood (certificate recipients do not wear a hood unless specified by the costume guidelines below). The University of Regina does not have caps (mortarboards). All students wear black gowns except for the following: PhD students wear a scarlet gown with royal blue trim, facing and cuffs; Federated college students wear the color of gown approved for the federated college – that is red for Champion College, royal blue for Luther College, and sky blue for the First Nations University of Canada. Serving members of Canada's Armed Forces and Canadian police forces may wear their dress uniform without an academic gown, but they must wear a hood corresponding to the degree they are receiving. Students receiving degrees are hooded at the Convocation ceremony. A description of hoods for students graduating with an undergraduate degree from the University of Regina is listed below. Protocol inquiries about appropriate academic regalia should be directed to the Registrar's Office UR.Graduation@uregina.ca. Graduates wear black hoods except for those designated an alternate colour. A list of degree hoods and descriptions is available at www.uregina.ca/student/registrar/graduation-convocation/convocation/history/dress.html

University of Regina Alumni Association

The University of Regina Alumni Association (URAA) was established in 1974 to promote the accomplishments and support the development of the University of Regina, its students and alumni. This is reflected in the Alumni Association's vision statement: "We are the leading proponent of our University and our alumni throughout the world." Membership is automatic to all who have been granted a degree, diploma, or certificate from the University of Regina. The organization is governed by a volunteer board of directors who are elected by the membership.

The Alumni Association is an active participant in the University. Through its many fundraising activities, the Association has established a number of worthwhile funds and scholarships. These include the Children of Alumni Scholarship, the Dr. John Archer Scholarship, the Bert Fox/Robert Ferguson Alumni Entrance Scholarship, the Dr. George and Helen Ferguson Alumni Entrance Scholarship, the Ferguson Alumni Scholarship for Kinesiology and Health Studies, the Dr. David Barnard Graduate Scholarship in

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Fine Arts, the Bill Ciz Memorial Athletic Award, the Donald O. and Deborah Wells International Study Award, Leadership Scholarships and the Scott Irving Spirit Award.

At each spring and fall convocation, the URAA board welcomes each graduate as a new alumnus to the Association by presenting them with a small token of welcome. The Association also recognizes University faculty through its awards of excellence in teaching, graduate research mentorship, research and public service, and honours its own with the Alumni Crowning Achievement Awards.

As members of the Association, alumni receive *Degrees* magazine, AlumniConnect, benefits and promotions exclusive to alumni, and information about upcoming activities and programs. Alumni who do not wish to receive these or who wish to update their contact information must notify External Relations at www.uregina.ca/external/alumni-relations/update-your-info.

For information on programs and services for alumni, or volunteer opportunities, contact:

External Relations
210 North Residence
3737 Wascana Parkway
University of Regina
Regina, SK S4S 0A2
Tel: (toll-free): 1-877-779-4723
Tel: (Regina): 306-585-4503
Email: uralumni@uregina.ca
Website: www.uregina.ca/external/alumni-relatons

Graduate Retention Program

In January of each year, the Registrar's Office supplies a list of names of graduates, applicable to the previous tax year, to the Government of Saskatchewan, Ministry of Advanced Education, which determines the eligibility of the individual graduate for the Graduate Retention Program (GRP) and issues the relevant certificates. For information or to report non-receipt of the certificate, contact:

Government of Saskatchewan
Advanced Education, Student Service Centre
1120-2010 12th Avenue, Regina, SK S4P 0M3
Tel: 1-800-597-8278 (toll-free)
Tel: 306-787-5620 (in Regina area or outside Canada)
Fax: 306-787-1608
Email: studentservices@gov.sk.ca

Students who want their name included on the list submitted to Advanced Education must check the "yes" box on the Application for Graduation form. Students who check the "no" box, will not have their name submitted and it will then be their responsibility to apply individually to Advanced Education to determine their eligibility.

For further information, refer to: <https://www.saskatchewan.ca/residents/education-and-learning/graduate-retention-program>