

# FACULTY OF SOCIAL WORK

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## GENERAL INFORMATION

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### Student Services

#### Regina Campus

Faculty of Social Work Student Services  
University of Regina  
Regina, SK S4S 0A2  
Tel: 306-585-4554 (Regina)

#### Saskatoon Campus:

Faculty of Social Work Student Services  
The Concourse  
111-116 Research Drive Saskatoon, SK S7N 3R3  
Tel: 306-664-7370 (Saskatoon)

### General Inquiries

E-mail: [SW.Studentservices@uregina.ca](mailto:SW.Studentservices@uregina.ca)

Website: [www.uregina.ca/socialwork](http://www.uregina.ca/socialwork)

Faculty and Staff: <https://www.uregina.ca/socialwork/about/faculty-staff/index.html>

### The Faculty of Social Work Mission Statement

The social work program of education, research and community service is designed to prepare students for critical generalist social work practice with diverse peoples. Informed by the principles of indigenization, sustainability and social justice, the social work program encourages students to identify the needs of the disadvantaged, marginalized and oppressed. It supports students in developing the commitment, knowledge, values, attitudes, and skills required to confront structural inequalities, and to empower individuals, families, and communities to realize their full potential.

### Undergraduate Programs

The Faculty of Social Work offers programs leading to the Bachelor of Social Work (BSW), and Master of Social Work (MSW). The BSW and MSW are accredited by the Canadian Association for Social Work Education (CASWE). As well as offering programs in Saskatoon and Saskatchewan regional colleges, the Faculty of Social Work delivers the Bachelor of Social Work Program in Whitehorse, Yukon in affiliation with Yukon University. The Faculty of Social Work grants the Certificate of Indigenous Social Work (CINSW) and Bachelor of Indigenous Social Work (BINSW) offered through the School of Indigenous Social Work, First Nations University of Canada.

The Bachelor of Social Work undergraduate program is generalist in approach and oriented particularly to the Saskatchewan situation with an emphasis on preparation for work in rural and remote areas with minority and disadvantaged groups. The decentralized program and an adult education philosophy encourage part-time studies and continuing education for those employed in the fields of human services.

Social Work courses are offered on a regular basis in Regina and Saskatoon and are available in other communities throughout the province. The Faculty of Social Work regularly offers information sessions for students who are interested in applying to the Faculty. Students are strongly encouraged to attend one of these sessions. Students should check the events calendar on the Faculty's website for notices of these sessions.

In partnership with the University of Regina, Yukon University offers an accredited undergraduate Bachelor of Social Work program. This program prepares students for generalist social work practice in northern, remote and First Nations communities. The program features a 10-day cultural camp, hosted by a Yukon First Nation, and is set in a remote wilderness location. Admission criteria, program information and deadlines are available online at <http://yukonu.ca/>

The Yukon BSW program has some policies that differ from the BSW offered at the Regina and Saskatoon locations, so in the event of a discrepancy, the Yukon BSW program policies will take precedence.

In partnership with the University of Regina, Aurora College previously offered a Certificate of Social Work Program from 2004 to 2020. Admission to this program is now suspended.

### U of R; Saskatoon Campus

Courses are regularly scheduled at the Saskatoon campus, making educational resources and studies accessible to an increased proportion of the province's population. In addition, it provides a means for the Faculty to remain alert to current concerns, needs, and services in the human services field.

In addition to offering SW courses, the Saskatoon Campus offers a selection of general university studies courses in a face-to-face format. Students may take additional courses required for the general university studies section of their BSW through the University Regina's online and live-streamed offerings, as well as through the University of Saskatchewan.

## ADMISSION, RE-ADMISSION, AND TRANSFER

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### Admission to the University

Students who have attempted fewer than 24 credit hours of university courses will be admitted based on the high school admission criteria. Students who have attempted 24 or more credit hours of university courses must have a minimum university grade point average of 70.00% or a completed baccalaureate degree. All students who designate social work as their program of study on the application form will be admitted to the category of Pre-Social Work. Students requesting to transfer from another University of Regina faculty to the Faculty of Social Work will also be admitted to Pre-Social Work. Students are limited to a maximum of two SW courses (SW 100 and SW 202) either as U of R courses or approved courses taken from another institution, before being admitted to the Bachelor of Social Work (BSW) program. The application to the BSW program is the second admission step.

### Mature Admission

Applicants for admission who do not meet admission requirements to Pre-Social Work as outlined in the Admissions section of this Calendar, who have completed fewer than 24 credit hours of post-secondary courses, are Canadian citizens or permanent residents, and will be at least 21 years of age before the term begins, may be granted mature admission for Fall or Winter term.

Applicants for mature admission to Pre-Social Work who have been taking courses through the University of Regina's Centre for Continuing Education or Casual Student Program must also present a UGPA of at least 70% (see the [Academic Regulations](#) section) on all University of Regina courses taken. Those who do not meet this criterion may petition the Associate Dean for admission (refer to the Faculty Appeal Procedures section below). The decision of the Faculty with respect to admission and conditions for continuation is final.

### Advising and Registration Requirements for Mature Admissions to Pre-Social Work

Advising is mandatory for Pre -Social Work applicants who are granted mature admission, until they have attempted 24 credit hours of courses. Students are responsible for ensuring that program requirements are met at each stage of their progress. Courses are selected according to the prerequisites of the courses (see the Courses section in this Calendar or [UR Self-Service](#)) and the requirements for the degree program within this section.

Applicants granted mature admission are subject to the following additional restrictions:

1. Limited to registering in a maximum of 12 credit hours per term for the first 24 attempted credit hours.
2. Required to register in ACAD 100, where available, within the first 12 attempted credit hours. This course will count towards degree credit in the Faculty of Social Work.
3. May register in more than 12 credit hours if they:
  - have the equivalent of 12 credit hours of transfer credit from another recognized post-secondary institution with a minimum grade point average of 70.00%.
  - register in ACAD 100; and
  - achieve a minimum term grade point average (TGPA) of 70.00% in the first full-time term at the University of Regina.

### Admission to the Bachelor of Social Work

Admission to the Bachelor of Social Work (BSW) is a competitive process as there are more applicants than spaces available. The precise number admitted will depend on the number of qualified applications and the resources available to the Faculty. Students are assessed for admission in three stages:

#### 1. Academic Requirements

The criteria for determining eligibility for admission to the BSW are:

- Completion of a minimum of 30 university credit hours including English 100, Indigenous Studies 100, Psychology 101, Sociology 100, and Social Work 100. These academic requirements can be met with approved transfer credits from other institutions. Students may have transfer credit assessed and applied to their academic record at the University of Regina by submitting up-to-date transcripts from post-secondary institutions attended. Transcripts are to be sent to the U of R Enrolment Services office no later than January 15 of the application year.
- Minimum 70.00% program grade point average (PGPA) on those courses contributing to the Bachelor of Social Work degree, including grades from courses granted as transfer credit toward the Program.
- Minimum UGPA of 60.00% at the University of Regina.

#### 2. Assessment

All applicants who meet the academic requirements will have their admission application evaluated by a social work review panel. Reviewers will assess applicants' commitment to and experience in human service, as well as their writing skills, critical thought, self-awareness, ethics, and values. The assessment will be based on the applicant's work, volunteer/community, educational experiences, overall academic history, personal statement, and overall student portfolio.

The decision of the admission panel cannot be appealed.

#### 3. Ranking

Applicants who have met the academic requirements and, through the assessment process above, have demonstrated adequate commitment to and experience in human service will be ranked by PGPA. The Faculty of Social Work supports the principles of equity and promotes social and cultural diversity. Applicants who identify themselves as experiencing cultural and/or social barriers will be given additional consideration in the ranking process.

Applications for admission to the Bachelor of Social Work must be received by the Faculty of Social Work through online submission by January 15.

#### Conditional Admission

Students who have not completed 30 credit hours and/or not completed all of the five required classes (ENGL 100, INDG 100, PSYC 101, SOC

100 and SW 100) for admission to the BSW program can apply to the BSW program for the January 15 deadline. Courses in progress must be successfully completed prior to April 30 of the application year. If these courses are being taken at institutions other than the U of R, transcripts showing them in progress must be submitted by January 15 to the U of R Enrolment Services office. Applications that meet the criteria will be taken forward to the review panel for screening. If successful in screening and ranking, these students will be offered conditional admission to the BSW program. If conditionally admitted, students will have until May 31 to provide the U of R Undergraduate Enrolment Services office with original transcripts showing successful completion of the required classes and/or credit hours for courses taken at institutions other than the U of R. Students who successfully complete the requirements by April 30 will be offered full admission to the BSW program. Students who have not met admission requirements will have their conditional admission revoked and will need to re-apply to the BSW program for the next application deadline.

Students not admitted to the BSW program via this process will remain in the Pre-Social Work Program and are not limited to the number of times they can re-apply.

All admission decisions are final and are not subject to appeal.

#### Calculation of BSW Admission GPA

Grade point average (GPA) for admission to the BSW Program is calculated using the applicant's grades earned in all courses applicable to the program. This includes failing grades in U of R courses, if the course(s) would have been used toward the program.

#### BSW Admission for U of R / Aurora CSW Program Graduates

The Faculty of Social Work no longer admits to the Aurora CSW program. Past, present and future graduates of the U of R / Aurora CSW program, in place from 2004 to 2020, are permitted to bypass the 'regular' BSW application process and have direct admission into the U of R BSW program.

U of R / Aurora CSW graduates are sent an offer of admission to the BSW program and must accept the offer in order to be transferred from the CSW to the BSW program.

#### BSW Admission for U of R CSW Program Graduates

The U of R Faculty of Social Work delivered a Certificate in Social Work (CSW) program from 1984-2008. The Faculty of Social Work no longer admits to the CSW program. Past graduates of the U of R CSW program who are seeking admission to the BSW program are to follow the competitive BSW Admission process listed above. Note: Any other mention of the CSW throughout the Faculty of Social Work section of the Undergraduate Calendar is in reference to the Aurora CSW program.

## RESIDENCY AND TRANSFER CREDIT

#### Residence Requirement

Students must complete a minimum of 45 credit hours of the social work studies section of the BSW through the University of Regina.

#### Transfer Credit

Students holding a three-year or four-year degree, from a recognized institution, will be granted credit for the general university studies section of the BSW, provided the equivalents to each of the required courses have been completed. Degrees from Bible colleges, theological colleges and seminaries will be assessed on a course-by-course basis in accordance with the Admissions section. Grades obtained in courses from other institutions that have been granted transfer credit toward the BSW are included in calculating the student's BSW Admission grade point average but are not included in calculating grade point averages for convocation.

For the BSW program, the Faculty of Social Work will not grant transfer credit or PLAR credit for SW 448.

For the BSW program, the Faculty of Social Work may grant transfer credit for SW 348 if a previous practicum experience, from another educational institution, is evaluated to be equivalent. Transfer credit equivalence is determined through assessment by the Faculty of Social Work of practicum course syllabi and/or other relevant practicum documents. Students also have the option to have previous experience assessed for Prior Learning Assessment and Recognition (PLAR) as outlined in the PLAR section below.

#### **Courses Taken at Other Post-Secondary Institutions after Admission to the Faculty**

Students who wish to complete courses through post-secondary institutions other than the University of Regina should refer to the Transfer Credit Equivalency Guide before requesting a letter of permission (LOP) from the Faculty of Social Work, to ensure that credits associated with any such course will be transferable to the University of Regina.

A letter of permission must be requested in writing from the Faculty of Social Work Student Services Office, to be assessed by an Academic Program Advisor. If permission is granted, a letter (LOP) to the host institution will be forwarded directly and a copy will be transmitted to the student by e-mail. Please provide the following information when requesting a letter of permission:

1. The institution from which courses will be taken;
2. The specific courses to be registered in; and
3. The expected dates of commencement and completion.

Fifteen credit (15) hours per term are considered to be a full course load. Students must not be taking courses from the University of Regina or another institution which will exceed this limit, without permission. Students should contact their [Academic Advisor](#) for details.

When courses taken on letter of permission (LOP) are completed, the student must request the host institution to forward one official transcript to the University of Regina Enrolment Services office. Transfer credit for courses approved on the LOP will then be applied to the student's official academic record at the University of Regina, if the student has attained a passing grade in each course.

#### **Policy on Prior Learning Assessment and Recognition (PLAR)**

Students applying for credit for SW 348, Practicum, must:

- Be fully admitted to the BSW program;
- Have a minimum of the equivalent of two (2) years of full-time waged or unwaged human service experience, which has been completed in the past 10 years;
- Contact the appropriate Practicum Placement Coordinator prior to the relevant practicum application deadline to discuss their intent to apply for PLAR credit and, if needed, participate in the placement planning process; and,
- Clearly demonstrate in their PLAR application how they have met the objectives and competencies for SW 348.

A student may apply for prior learning assessment and recognition (PLAR), based on learning obtained through employment experience in a social work setting, and/or completion of professional development activities, to be considered for social work course credit where their knowledge, skills and abilities meet the goals and objectives of that course. A supervised practicum from another educational institution may be considered if presented in combination with work experience and/or professional development activities. **Note:** Practicum may be eligible for transfer credit on its own.

Students may be granted a maximum of fifteen (15) credit hours for recognized prior learning towards each section in the BSW program (Social Work studies and General University studies), for a maximum total of thirty (30) possible credit hours for PLAR. An individual interested in seeking credit for prior learning is strongly encouraged to contact the PLAR Centre [www.uregina.ca/cce/student\\_services/admitted/plar.html](http://www.uregina.ca/cce/student_services/admitted/plar.html). The PLAR Mentor will assist students with the process to facilitate a

focused application. The approval of credit is at the discretion of the Associate Dean.

#### **Challenge Credit Examinations**

A maximum of six (6) credit hours may be granted through Challenge Credit Examinations for students who present evidence of learning gained prior to entering the Social Work program which is equivalent to specific three (3) credit hour courses taught in the Faculty of Social Work by full-time instructors. The method of assessment is negotiated between the students and the instructor. Refer to the Admissions section in this Calendar.

## ARTICULATION AGREEMENTS

#### **Articulation Agreements with Medicine Hat College**

The Faculty of Social Work has two block transfer agreements that enable graduates from the Diploma in Social Work program or the Combined Diploma in Addictions Counselling and Social Work program at Medicine Hat College to transfer two complete years of study to the Bachelor of Social Work (BSW) program at the University of Regina.

#### **Diploma in Social Work**

This articulation agreement is an exception to the standard residence requirement (refer to the Residence Requirement above) in the Faculty; students who receive this block of credits must complete a minimum of 39 credit hours of the Social Work Studies section of the BSW through the University of Regina.

In order to be eligible to receive this block of credits, graduates must have completed the Social Work Diploma program in Fall 2012 or after, and graduates must have obtained a minimum cumulative GPA of (70%) in their program.

#### **Block Transfer Credit Granted (60 Credit Hours):**

- SW 100, SW LV 200 (6 credits), SW 348, SW 390, SW 425, SW437, SW 450, SW 451, SW 469
- ENGL 100
- INDG 100
- KIN LV 100
- PSYC 101, PSYC 102, PSYC 210
- 9 additional credit hours to be assessed on a course-by-course basis

Graduates from the Diploma in Social Work from Medicine Hat College must follow the BSW admission requirements outlined in the Admission to the Bachelor of Social Work section above.

#### **Combined Diploma in Addictions Counselling and Social Work**

The articulation agreement is an exception to the standard residence requirement (refer to the Residence Requirement above) in the Faculty; students who receive this block of credits must complete a minimum of 42 credit hours of the Social Work Studies section of the BSW through the University of Regina.

In order to be eligible to receive this block of credits, graduates must have completed the Combined Diploma in Addictions Counselling and Social Work program on or after April 30, 2013, and graduates must have obtained a minimum cumulative GPA of (70%) in their program.

#### **Block Transfer Credit Granted (60 Credit Hours):**

- SW 100, SW LV 200, SW 348, SW 390, SW 425, SW437, SW 450, SW 451, SW 469
- ENGL 100
- INDG 100
- KIN LV 100
- PSYC 101, PSYC 102, PSYC 210
- SOC 100, SOC 205 or SOC LV 300
- ELEC LV 200
- ELEC LV 300

Graduates from the Combined Diploma in Addictions Counselling and Social Work from Medicine Hat College must follow the BSW admission requirements outlined in the Admission to the Bachelor of Social Work section above.

## ACADEMIC ADVISING AND REGISTRATION

### Academic Advising

BSW and MSW are accredited Program are strongly encouraged to attend New Pre-Social Work Student Group Advising prior to registration. Upon receipt of their letter of acceptance, students are asked to contact the Faculty of Social Work Student Services Office or use our online booking system to register in a group advising session.

At the point of admission to the BSW, students should attend a program orientation and advising session, details of which will be included in their BSW admission letter.

It is recommended that students meet with an [academic advisor](#) at least once per year.

Faculty of Social Work Academic Program Advisors are available to meet with students to discuss:

- preparation for application to the BSW Program;
- course selection that aligns with the student's individual interests and aspirations;
- course sequencing and how transfer credit is used to meet program requirements;
- course registration and planning a balanced schedule;
- University of Regina policies and procedures, as well as academic rules and regulations governing the student's program;
- strategies for academic success including returning to good academic standing when students are on/at risk of academic probation, or returning from a period of discontinuance;
- academic options surrounding personal/family emergencies;
- convocation application deadlines and processes; and
- various services to help ease transition to the University of Regina and ensure success all the way to convocation.

The ultimate responsibility for ensuring that the program requirements are satisfied rests with the student.

### Registration

Refer to the Registration and Withdrawal section in this Calendar for general information about registration. Prior to the commencement of registration for each term, course offering information may be found at the SW Timetable on the Faculty of Social Work website, or through [UR Self-Service](#).

Off-campus courses, other than in Saskatoon, are offered throughout the province in cooperation with the Centre for Continuing Education and the regional colleges. Therefore, off-campus students should contact their local regional college for social work course information if they are interested in having social work courses offered in their area.

## EVALUATION OF ACADEMIC PERFORMANCE

### Dean's Honours List

The Faculty of Social Work does not have a Dean's Honours List.

### Probation and Discontinuance

The Faculty of Social Work reviews students' academic performance following every term.

### University Regulations

Refer to the [Academic Regulations](#) section in this Calendar for all regulations governing Academic Performance.

## FACULTY REGULATIONS

At the end of every term, the Faculty of Social Work monitors student academic records. If a BSW student's GPA in the Social Work Studies section of the BSW program falls below 70%, the student will be placed on faculty-level academic probation. An academic advising hold will be placed on the student's account so that a conference may be held with the student to holistically assess his or her academic situation. The academic program advisor and the student may develop a plan to address the situation, including identifying barriers to success, and determining appropriate supports and resources. Students on Faculty-level academic probation are permitted to continue studies and are not limited to taking SW courses only. However, during the probation period, students are limited to enrolling in a maximum of 12 credit hours per term. Academic probation does not appear on a student's official transcript.

### Process for Clearing Faculty-Level Academic Probation

To clear faculty-level academic probation, students must raise their GPA in the Social Work Studies section of their program to at least 70% by the time they complete 15 credit hours while on faculty-level academic probation.

### Extending Faculty-Level Academic Probation

The Faculty may extend a student's faculty-level academic probation up to an additional 6 credit hours if the student achieves an average of at least 70% on social work courses taken while on faculty-level academic probation. The faculty may impose conditions such as mandatory attendance at study skills classes and restricted course loads on students granted an extension. If at the end of the extension the student's GPA in the social work studies section is less than 70%, no further extension is available.

### Failure to clear Faculty-level Academic Probation

Students who do not raise their GPA in the Social Work Studies section of their program to at least 70% according to the above regulations will be required to discontinue (RTD) from the Faculty of Social Work for a minimum of two consecutive terms.

### Re-admission after RTD Period

To return to the Faculty of Social Work after an RTD period, students are required to petition for re-admission in accordance with the 'Academic Regulations' in the Undergraduate Calendar. Re-admission is not guaranteed, and the Faculty may impose performance conditions on re-admitted students.

### When a student is re-admitted after the RTD period on petition, the student must attain a 70% SW GPA within 15 credit hours.

Faculty-level probation will be permitted only once on a student's record. If a student's GPA in the social work studies section falls below 70% after already clearing faculty-level academic probation or remains below 70% after gaining re-admission following an RTD, that student will be required to discontinue from the Faculty of Social Work indefinitely.

Students may be required to discontinue from their program for reasons of unsatisfactory professional development as per the guidelines set out in the [Faculty of Social Work Policy and Procedures Regarding Student Professional Suitability](#).

### Additional Regulations of the School of Indigenous Social Work

1. The First Nations University of Canada, School of Indigenous Social Work is a professional school mandated by Aboriginal Elders and communities and is accredited through the Canadian Association of Schools of Social Work. As such, the school is obligated to uphold academic standards as well as ethical and moral standards. Ethical qualities, character and emotional development of students will be reviewed annually to determine the appropriateness of students remaining in the program and/or graduating.

- Students who display unethical behaviour or lack of emotional development may be required to discontinue from the faculty for reasons of unsatisfactory professional development. Such behaviours may include racial slurs, physical or verbal attacks on other students/faculty, threats, sexual harassment, plagiarism, buying or selling papers, and criminal charges/convictions. A conference may be held with the student(s) to assess the situation. Incidences that fall within these categories are subject to University of Regina Academic Regulations and disciplinary actions, as well as the First Nations University of Canada Review and Assessment Protocol.

## TIME LIMIT AND GRADUATION REQUIREMENTS

### Graduation

Refer to the [Graduation section](#) in this Calendar for general information.

- BSW students must have a minimum GPA of 70.00% on the social work studies section of the BSW program and a minimum PGPA of 70.00% on the 120 credit hours contributing to the degree (as of May 2018).
- To graduate with a BSW, students must complete at least 60 credit hours of social work courses, as required in the July 2000 CASSW Accreditation Standards. Forty-five of these 60 social work credits must be completed through the University of Regina.
- To graduate with a BSW as an additional degree, students who have a four-year prior degree must complete a minimum of 45 social work credits over and above their previous degree. These must all be completed through the University of Regina.
- .
- In order to graduate with a BINSW or a CINSW, students must achieve a GPA of 70.00% on social work courses and an overall PGPA of 70.00% on all courses contributing to the degree or certificate.
- The Faculty of Social Work does not have "Distinction" or "Great Distinction" graduation categories for the BSW.CSW.

### Completion Date for Discontinued Programs

The completion date for all Bachelor of Social Work students admitted to the BSW from 2004-2013 was April 30, 2019.

The completion date for all Aurora Certificate in Social Work students was August 31, 2020.

Effective May 1, 2018, the completion date for all Bachelor of Social Work students admitted to the BSW from 2014-2018 is April 30, 2023.

### Stale Dated Courses

Required Social Work course(s) completed more than 10 years prior to commencing a practicum will be considered stale dated. Students will be required to update their knowledge by repeating stale dated Social Work courses. This policy excludes Social Work elective courses and general university courses. Social Work courses that have contributed to a completed Social Work credential (i.e. certificate or diploma) will not be subject to this stale dating policy. As per current university policies, the repeated grade will be the final grade on record (see the [Academic Regulations](#) section in this Calendar).

### Social Work Course Registration

All 300- and 400-level Social Work courses are restricted. Only students admitted to a bachelor or certificate program in Social Work (BSW, BINSW, CINSW) are permitted to enroll in these courses. Students in Pre-Social Work or INSW Qualifying are not permitted to take 300- and 400- level Social Work courses.

Exception – Students in the Certificate of Inclusive Education may enroll in SW 479 and SW 405.

### Faculty Appeal Procedures

Students seeking information about the Faculty's appeal procedures should consult the [Student Code of Conduct and Right to Appeal](#) section in this Calendar or contact the Faculty of Social Work Student Services Office.

## ACADEMIC PROGRAMS

### Social Work Practicum

Professional social work education involves the acquisition of knowledge and skills through academic study and through supervised practice, which is called practicum (SW 348 and SW 448). Practicum involves direct practice in social work agencies and other helping settings. Students will be exposed to helping situations in which they are expected to have direct involvement in the helping role. The student will also be expected to carry reduced workload, subject to close supervision by the agency. Seminars are conducted to provide students with an additional source of theoretical learning which relates to the practicum experience. Students are also provided with opportunities to share learning through presentation of cases and study of practice issues that emerge in a group of peers experiencing practicum in different agency settings.

Eligibility requirements for SW 348 and 448: See the Bachelor of Social Work section below and course descriptions in the [Course Catalogue](#) or in [UR Self-Service](#).

Students are not permitted to register for any other courses during a full-time SW 448 practicum term, without written permission of the Associate Dean of Social Work. Only in extenuating circumstances, beyond the student's control, will this permission be granted.

All students must have a minimum grade point average (GPA) of 70% on the social work studies section of their program, and they must have successfully completed the prerequisite courses to be eligible to register to SW 348 or SW 448.

Students may choose to complete the practicum on a full-time or part-time (SW 448 only) basis.

### Social Work Practicum Information for U of R BSW Students

The following practicum information pertains to students taking the U of R (Saskatchewan-based) BSW program and does not apply to students in the Yukon University BSW program.

Instructions to apply for a practicum placement are on the Social Work website. SW 348 placements must be completed in Saskatchewan. SW 448 may be completed internationally or outside of Saskatchewan in Canada. Students taking SW 448 internationally must submit an international practicum portfolio as part of the placement process. International students taking practicum in Canada are required to obtain a co-op work permit, in addition to their study permit.

SW 348 and SW 448 are available in the fall and winter terms only. Limited Spring/Summer practicum placements for SW 448 and SW 348 may be available for special projects offered through the Faculty of Social Work. In extenuating circumstances, Faculty approval for Spring/Summer practicum may be considered for placements in rural or northern Saskatchewan, or out-of-province/international placements. SW 448 may be completed on a part-time basis over two terms, starting in the fall term only.

Practica have enrolment limits. Priority for placement will be given to students following our recommended course sequencing, in which SW 348 is completed in the second last term, and SW 448 is completed in the final term of the program. Therefore, practicum placements in any given term are not guaranteed simply by meeting the application deadline and are subject to the availability of approved placements.

Mandatory Preparation Workshops will occur prior to the commencement of the practicum placement and details on how to register for these sessions will be made known to students each term by Social Work Student Services.

**Deadlines for Practicum Application (SW 348 and SW 448)**

Fall practicum – January 15

Winter practicum – May 15

**Deadlines for International Practicum Portfolio Submission (SW 448 only)**

Fall practicum – March 31

Winter practicum – June 30

**Bachelor of Social Work (BSW)**

It is recommended that students take SW 100 and SW 202 as initial social work courses. All students must have a minimum GPA of 70.00% on the social work studies section of the BSW program to be eligible to register for SW 348 and SW 448.

A minimum of 30 of the 63 social work credit hours must be graded on a percentage basis.

Students who have not completed the direct equivalent to the following courses, but who have completed three courses in the same subject area as the requirement, are considered to have met the requirement for BSW purposes: ENGL 100, ENGL 110, INDG 100, PSYC 101, SOC 100, and WGST 100.

**Pre-Social Work Program**

The following courses must be completed before admission to the BSW. Students are limited to completing two SW courses while in Pre-Social Work: SW 100 and SW 202.

Credit hours	Pre-Social Work Program Required Courses
3.0	ENGL 100
3.0	INDG 100
3.0	PSYC 101
3.0	SOC 100
3.0	SW 100
15.0	University Credit Hours.* Recommended: 12 credit hours of general university studies ( <a href="#">see list below</a> ) and SW 202. (Additional SW courses are taken after admission into the BSW program. See Admission to BSW section above)
<b>30.0</b>	<b>Minimum Pre-Social Work Requirement</b>
*INSW (formerly ISW) courses may be used as social work electives	

**Recommended General University Studies**

A selection of courses from any of the following subject areas are recommended as part of the General University Studies section of the Bachelor of Social Work program:

- ANTH – Anthropology
- CREE – Cree Language
- DENE – Dene Language
- ECON – Economics
- GES – Geography and Environmental Studies
- HIST – History
- HS – Health Studies
- ILP – Intercultural Leadership
- INDG – Indigenous Studies
- INDL – Indigenous Languages
- INHS – Indigenous Health Studies
- INA – Indigenous Art
- INAH – Indigenous Art History
- IS – International Studies
- JS – Justice Studies
- KHS/KIN – Kinesiology & Health Studies
- LG – Local Government Authority
- MAP – Media, Art, and Performance
- NSLI – Nonprofit Sector Leadership & Innovation
- PHIL – Philosophy
- PSCI – Political Science
- PSYC – Psychology
- RLST – Religious Studies
- WGST – Women’s & Gender Studies
- SAUL – Saulteaux Language Studies
- SOC – Sociology
- SOST – Social Studies

Bachelor of Social Work Program

Credit hours	Bachelor of Social Work Required Courses
<b>General University Studies</b>	
3.0	ENGL 100
3.0	ENGL 110
3.0	INDG 100
3.0	INDG 200-level or higher (Recommended: INDG 262 or 260)
3.0	PSYC 101
3.0	SOC 100
6.0	Two SOC 200-level or higher courses
3.0	WGST 100
30.0	Ten Open Electives: Courses at the 100-level or higher. May include up to nine maximum credit hours of SW or INSW courses.
<b>57.0</b>	<b>TOTAL General University Studies credit hours</b>
<b>Social Work Studies</b>	
3.0	SW 100
3.0	SW 202
3.0	SW 346 <sup>1</sup>
3.0	SW 347
3.0	SW 350
3.0	SW 390
3.0	SW 421
3.0	SW 451
3.0	SW 460
3.0	SW 469
3.0	CSW 405*
9.0	Three SW or INSW courses
6.0	SW 348 <sup>2</sup>
15.0	SW 448 <sup>3</sup>
<b>63.0</b>	<b>Total Social Work Studies credit hours</b>
<b>120.0</b>	<b>Total</b>
<b>*May be substituted with one of the following: SW 480AI, INSW 437 or INSW 414</b>	

Notes:

1. SW 346 must be completed prior to or concurrently with SW 347. SW 451 or SW 469 are not recommended as a first SW course.
2. Prerequisites for SW 348 (Practicum I) are the completion of SW100, SW 346, SW 390, and 6 other social work credit hours.
3. Prerequisites for SW 448 (Practicum II) are the completion of SW 100, SW 202, SW 346, SW 347, SW 348, SW 350, SW 390, SW 421, SW 451, SW 460, and SW 469.

**Bachelor of Social Work (BSW) Yukon University**

The following table outlines the course requirements for the BSW (Yukon University). Admission to this program follows a two-step process: 1) application and admission directly through Yukon University; 2) application and admission to the University of Regina. For full details, please visit the Yukon University website <http://yukonu.ca/>

<b>Credit hours</b>	<b>Bachelor of Social Work Yukon University Required Courses</b>
3.0	HIST 140 (Yukon University course, transfers as HIST 100-level or INDG 100-level)
3.0	ENGL 100-level
3.0	ENGL 100-level or higher
3.0	PSYC 100-level
3.0	PSYC 100-level or higher
3.0	SOC 100-level
42.0	Fourteen Open Electives (May include up to nine credit hours of SW or INSW courses)
<b>60.0</b>	<b>Total General University Studies Credit Hours</b>
<b>Social Work Studies</b>	
3.0	SW 200 (Yukon University course, transfers as SW 200)
3.0	SW 346
3.0	SW 347
6.0	SW 352
3.0	SW 389
3.0	SW 390
3.0	SW 414
3.0	SW 421
3.0	SW 451 or SW 469
9.0	Three SW Electives (May be SW or INSW courses)
6.0	SW 348
15.0	SW 448
<b>60.0</b>	<b>Total Social Work Credit Hours</b>
<b>120.0</b>	<b>Total Credit Hours For BSW</b>



FIRST NATIONS UNIVERSITY OF CANADA  
SCHOOL OF INDIGENOUS SOCIAL WORK (SISW)

For further information about these programs, contact:

**First Nations University of Canada**

School of Indigenous Social Work  
230 – 103B Packham Ave. Saskatoon, SK. S&N 4K4  
Tel: 306-931-1800 ext. 5475  
Fax: 306- 931-1849

The School of Indigenous Social Work (SISW) provides a Certificate in Indigenous Social Work (CINSW), Bachelor of Indigenous Social Work (BINSW) and a Master of Indigenous Social Work (MISW) through the cooperation of the Faculty of Social Work, University of Regina and the First Nations University of Canada (FNUniv). The School of Indigenous Social Work program is accredited through the Canadian Association for Social Work Education (CASWE). The SISW provides the academic and cultural training for social work students to work in First Nations and non-First Nations communities.

**INDIGENOUS SOCIAL WORK QUALIFYING**

Indigenous Social Work Qualifying (INSW) refers to students who have been granted admission to the University of Regina and are intending to apply for admission into the SISW when they complete their qualifying requirements. (See the Admissions section of this Calendar for detailed admission requirements.)

**Admission to Indigenous Social Work Qualifying**

New students first apply to the University of Regina.

All students who check FN University and put social work as their 'Program of Study' on the U of R application will be placed in the INSW Qualifying category. Once they have successfully completed the qualifying requirements, they apply to the SISW for admission. See Academic Requirements INSW Qualifying section below and the Application and Admission to the BINSW/CINSW section below.

Students who have not been accepted into the SISW through the admissions process may not take any INSW courses other than those noted in the qualifying requirements. The Department Head of Indigenous Education, Health and Social Work (DIEHSW) of which the SISW is part, may make exceptions upon written request. Visiting students must go through the appropriate process to enroll in INSW courses.

**Academic Requirements – INSW Qualifying (24 Credit Hours)**

INSW qualifying students must complete the 24 credit hour requirements below to be eligible for admission into the CINSW/BINSW program.

**Indigenous Social Work Qualifying Courses**

Credit hours	Indigenous Social Work Qualifying Required Courses
3.0	ENGL 100
3.0	INDG 100
3.0	Two elective courses not INSW or SW (INDG 104 recommended)
3.0	
3.0	INSW 200
3.0	INSW 321
3.0	INSW 351
3.0	INSW 377
<b>24.0</b>	<b>Minimum Qualifying Requirement</b>

**Note: Students are limited to four INSW courses while in INSW Qualifying: INSW 200, 321, 351 and 377.**

**Note:**

1. These qualifying requirements also apply to students with previous degrees and/or students who have been in a social work program at the U of R or other universities. Advising is mandatory for Indigenous Social Work Qualifying applicants who are granted mature admission until they have been accepted into the CINSW/BINSW program.

**Sequencing and Recommended Courses – The four Indigenous Qualifying Social Work courses:**

- INSW 200, INSW 321, INSW 351 and/or INSW 377, may be taken in any order.
- INSW 200 is a prerequisite for all other INSW courses.

**APPLICATION AND ADMISSION TO THE BINSW/CINSW**

**Application Information**

- Students may pick up their application package either at the Indigenous Social Work program office of FNUniv Saskatoon Campus or Student Success Services of FNUniv Northern Campus and Regina Campus.
- The completed application is forwarded to the Saskatoon Campus, Administrative Assistant.
- The deadlines to apply are March 1 and November 1. Exceptions determined by Department Head in-committee.

Students must achieve a minimum 70% PGPA on those courses contributing to the CINSW or BINSW program.

**Application Documents**

All the following documents must be included in the application or the student will not be interviewed. The student may resubmit a completed application for the next admission date.

1. Criminal Records Check – Current within three months of interview
2. Cover Letter
3. Résumé
4. Three letters of references
5. Statement on aspirations in Indigenous Social Work

**SISW Admissions Process and Admissions Committee**

The completed SISW application is submitted to the Saskatoon Campus or to the appropriate Academic Advisor, who will forward it to the SISW Saskatoon Campus. Eligible students whose applications are complete are notified of an interview date.

The SISW Admissions Committee conducts the interviews and is comprised of two SISW full-time faculty members. In the case of community based SISW programs, the community coordinator of the program is also included in the interview. Students declare whether they would be in the CINSW program or the BINSW program during the interview.

Admission is based on the application information as well as interpersonal skills and academic and professional suitability.

Decisions of the SISW Admissions Committee are final and not subject to appeal.

Students will be notified in writing of the results of the admission application. It is suggested that students meet with their Academic Advisor to review and plan their program.

Students not admitted to the BINSW via this process will remain in the INSW Qualifying program category and are not limited to the number of times they can re-apply. Note that students are limited to four social work courses while in INSW Qualifying.

### Re-admission to the SISW

If an SISW student has been required to discontinue they may apply to be re-admitted to the university through the First Nations University of Canada (FNUUniv) re-admissions process when they have met the necessary conditions. If successfully re-admitted to the FNUUniv, the student must make a written request to the Department Head of DIEHSW for an interview with the SISW Admissions Committee. The Admissions Committee reserves the right to request that the student submit a new application package. If re-admitted the student will need to provide a current CPIC within the first term they are registered.

Students who were previously admitted to the CINSW or BINSW program and who have not been registered in any courses for a period of more than 5 years must submit a written request, including a current resume, for re-admission to the Department Head of DIEHSW for an interview with the SISW Admissions Committee. The Admissions Committee reserves the right to request that the student submit a new application package. If re-admitted the student will need to provide a current CPIC within the first term they are registered.

### Canadian Police Information Check (CPIC)

Effective May 2005, all students applying to the School of Indigenous Social Work must provide a current CPIC relevant to the applicant's place(s) of residence for review by the Admissions Committee. A CPIC that indicates a criminal record does not preclude students from admission to the School of Indigenous Social Work. Such records will be reviewed and assessed with respect to the nature of the offence(s), what the student has done to rectify the situation, and what measures the student has taken to enhance their personal development subsequent to the charges/convictions. Applications for admission to the School of Indigenous Social Work will not be considered complete without a CPIC.

Returning students who were previously admitted to the program, but have taken time off from school, will be required to submit a CPIC to the SISW within their first term of registration in classes. Failure to provide a CPIC may prohibit students from registering in subsequent terms and/or graduating.

### Policies on INSW Courses Practica INSW 448 and INSW 458

1. Students must have an overall program average of 70.00% (PGPA) and must have an average of 70.00% in social work courses in their program to register for INSW 448 and INSW 458 (Practica).
2. Students must have a final grade of 70.00% or better in INSW 346 before enrolling in INSW 448 (Practicum I).
3. Students must have a final grade of 70.00% or better in INSW 447 before enrolling in INSW 458 (Practicum II).
4. Students may apply for International placements for INSW 458. Planning time must be considered, and funding for such placements is the responsibility of the student.
5. INSW 458 students may apply to do a research project within an agency if they completed INSW 451 with a minimum grade of 65.00%.
6. Practica (INSW 448 and INSW 458) may only be offered in the fall and winter terms.

Students are not permitted to register for any other courses during the term they are registered in INSW 448 or INSW 458 without written permission of the Department Head of DIEHSW in consultation with the Practicum Coordinator. Students must have a 75.00% or higher PGPA to be eligible to apply for this overload. Requests must be made in writing to the Department Head of DIEHSW providing the academic reason that the overload is needed. Exceptions to the 75.00% average may be made if the academic needs are sufficient.

### Cultural Camp - INSW 352

Cultural Camp (INSW 352) is a mandatory and integral aspect of the Indigenous Social Work program and is required for graduation. Students

must have applied and been admitted to the BINSW or CINSW prior to registering for INSW 352. Students are expected to participate fully and purposefully in cultural camp to assist their development of knowledge in Aboriginal worldview, culture, and way of life.

### Cultural Camp Grade Appeal Process

The grade appeal process for INSW 352, Cultural Camp, is completely within the jurisdiction of the School of Indigenous Social Work. Students appeal to the instructor. If the situation is not resolved, the students may then appeal to the Department Head of DIEHSW who will discuss the circumstances with the instructor and cultural camp Elders. If the student is still not satisfied, a formal appeal can be submitted to the First Nations University of Canada Registrar's Office. An Elder/SISW faculty review committee will be struck to review the situation. Students are encouraged and entitled to bring one support person/advocate to their review committee interview. The decision of this review committee is final and will be given to the student within 48 hours. This appeal process applies only to the cultural camp. To appeal other classes, see the Academic Regulations section of this calendar.

## RESIDENCY AND TRANSFER CREDIT

### Prior Learning Assessment and Recognition (PLAR)

A maximum of 15 credit hours may be acquired through the Prior Learning Assessment and Recognition (PLAR) process. PLAR is defined in this instance as the process of assessing and recognizing skills, knowledge or competencies that have been acquired through human service work experience. Currently PLAR may be applied to INSW 448 OR INSW 458 (see below for policy on INSW 458).

Students in the faculty of Indigenous Social Work may apply for credit for INSW 448, Practice I, through the SISW PLAR process. To be eligible for application students must:

- be accepted into the faculty,
- be in the BINSW program or CINSW program;
- maintain a 70.00% overall program average and a 70.00% average or better in INSW courses in their INSW program,
- be registered in or have successfully completed INSW 346 at the time of application,
- must have twelve years of human service employment,
- must complete and submit the 12-year human service form
- consistently show professional behaviour as a social work student

The 12-year Human Service form is available from the Saskatoon Campus, and this form must be completed and submitted to the SISW first along with a current résumé. When it is approved, they may pick up the application package.

The PLAR Application Package is available from the FNUUniv, Saskatoon Campus. The completed application, which will indicate knowledge and skills gained during the human service employment, must be submitted to the Saskatoon Campus. The SISW PLAR Committee is comprised of three full-time SISW faculty.

A student may apply to have INSW 458, Practicum II, accepted through the PLAR process based on students not having the opportunity to apply for credit for INSW 448, because their twelve years of human service work was completed after taking INSW 448.

### Social Work Transfer Credits from Other Universities

Social Work electives from the University of Regina can be credited towards the INSW elective portion of the CINSW and BINSW if they do not replicate SISW course numbers that have been taken. Program approval must be obtained prior to registration to avoid duplication of courses.

With permission of the Department Head of DIEHSW, after consultation with the SISW faculty, credit hours may be used into the required portion

of the BINSW if the courses are taken through off campus U of R Social Work programs that have been developed for communities with a high Aboriginal population and if the specific course(s) have a strong First Nations focus. Outlines will be reviewed by SISW faculty. The number of credit hours is at the discretion of the Department Head of DIEHSW in consultation with the SISW faculty.

A maximum of six (6) credit hours of social work courses can be transferred from other universities into the INSW electives portion of the CINSW program.

A maximum of nine (9) credit hours of social work courses can be transferred from other universities into the INSW electives portion of the BINSW program.

#### **SISW Residency Requirements**

Residency requirements are the minimum number of credit hours that must be taken through the SISW in the ISW portion of the CINSW or BINSW program.

Students must complete a minimum of 42 credit hours of the ISW portion of the CINSW, including all required INSW courses.

Students must complete a minimum of 63 credit hours for the ISW portion of the BINSW, including all required INSW courses.

This means that a maximum of six (6) credits hours of social work courses can be transferred into the CINSW or nine (9) credit hours of social work courses can be transferred into the BINSW from other universities into the social work portion of these programs.

#### **Evaluation of Professional Performance**

The First Nations University of Canada, School of Indigenous Social Work is a professional school mandated by First Nation elders and accredited through the Canadian Association of Social Work Education. As such, the school is obligated to uphold academic standards as well as ethical and moral standards. Ethical qualities, character and emotional development of students will be reviewed annually to determine the appropriateness of students remaining in the program and/or graduating.

Students who display unethical behaviour or lack of emotional development will face consequences and may be required to discontinue from the faculty for reasons of unsatisfactory professional development. Such behaviour may include racial slurs, physical or verbal attacks on other students/faculty, threats, sexual harassment, plagiarism, buying or selling papers and criminal charges/convictions. A conference may be held with the student(s) to assess the situation. Incidences that fall within these categories are subject to University of Regina Academic Regulations and disciplinary actions and the Faculty of Social Work, University of Regina: Policy and Procedures of Student Performance of Professional Responsibilities. See the policy at: [www.uregina.ca/socialwork](http://www.uregina.ca/socialwork).

#### **Off-Campus Programs**

The above policies and regulations apply to both on and off-campus programs. Exceptions and special considerations within off-campus community-based programs are negotiated between the Department Head of DIEHSW and the relevant Program Coordinators. Questions or concerns about any of these regulations must be referred to the Department Head of DIEHSW.

#### **Graduation Requirements**

Students must achieve a GPA of 70.00% on all INSW courses contributing to the degree or certificate and an overall PGPA of 70.00% on all courses contributing to the degree or certificate.

The School of Indigenous Social Work does not have "Distinction" or "Great Distinction" graduation categories for any of its programs.

#### **SISW Policy Exceptions**

Exceptions to any of the above criteria must be approved by the Department Head of DIEHSW. Required averages for admission, specific courses and graduation are not subject to exceptions.

Bachelor of Indigenous Social Work (BINSW)

**Note:** Students admitted into the BINSW program prior to September 1, 2013 have until August 31, 2020 to complete the program requirements consistent with the date of being admitted into the BINSW program.

Credit hours	Bachelor of Indigenous Social Work Required Courses
<b>Required Indigenous Studies and Arts Courses</b>	
3.0	ENGL 100
3.0	ENGL 110
3.0	Once Indigenous language introductory course
3.0	One Indigenous language second-level introductory course
3.0	INDG 100
3.0	INDG 104 or 200-level INDG course
3.0	SOC 100
21.0	Subtotal
<b>Indigenous Studies and Arts, Science or Media, Arts, and Performance Electives</b>	
12.0	Four INDG courses at the 200-level or higher
6.0	Two Social Science courses
9.0	Three open Arts, Science or Media, Art, and Performance electives
27.0	Subtotal
<b>Required Indigenous Social Work Courses</b>	
3.0	INSW 200 (prerequisite for all INSW/SW courses except 321, 351, 377 which can be taken concurrently)
3.0	INSW 321
3.0	INSW 377
3.0	INSW 351
9.0	INSW 352* (prerequisite INSW 351)
3.0	INSW 346*
3.0	INSW 447* (prerequisite INSW 448)
15.0	INSW 448* (prerequisite INSW 346)
3.0	INSW 451* (prerequisite INSW 448)
15.0	INSW 458* (prerequisite INSW 447)
3.0	INSW 469* (recommend second year)
<b>63.0</b>	<b>Subtotal</b>
<b>Indigenous Social Work Electives</b>	
9.0	Three courses at 300-level or higher
<b>Open Electives</b>	
6.0	Two courses from any discipline at 200-level or higher
<b>126.0</b>	<b>Total</b>
*must be accepted into the School of Indigenous Social Work	

### Certificate in Indigenous Social Work (CINSW)

**Note:** Students admitted into the CINSW program prior to September 1, 2013 have until August 31, 2020 to complete the program requirements consistent with the date of being admitted into the CINSW program.

Credit hours	Certificate in Indigenous Social Work Required Courses
<b>Required Arts Courses</b>	
3.0	ENGL 100
3.0	Indigenous language introductory course
3.0	INDG 100
3.0	INDG 104 or 200-level INDG course
12.0	Subtotal
<b>Arts Electives</b>	
3.0	Two INDG courses at the 200-level
3.0	
<b>6.0</b>	<b>Subtotal</b>
<b>Required Indigenous Social Work Courses</b>	
3.0	INSW 200
3.0	INSW 321
3.0	INSW 377
3.0	INSW 351
9.0	INSW 352* (prerequisite INSW 351)
3.0	INSW 346*
15.0	INSW 448* (prerequisite INSW 346)
<b>39.0</b>	<b>Subtotal</b>
<b>Indigenous Social Work Electives</b>	
3.0	Three courses at the 300-level or higher
3.0	
3.0	
<b>66.0</b>	<b>Total</b>
*must be accepted into the School of Indigenous Social Work	

### Social Policy Research Centre (SPRC)

Much of the research of the Faculty of Social Work is conducted under the auspices of the Social Policy Research Centre. The main areas of research include social policy and the economy, child well-being, family violence, status of women and aboriginal perspectives. The unit operates a Research Clearing House and maintains a website at: <https://www.uregina.ca/socialwork/Research/index.html>.

Many faculty members are research associates with SPRC and can be approached individually or collectively with queries or requests for assistance