

Assistive Animal Housing Accommodation Request Form

This form is to be completed by applicants who wish to request accommodation to reside in student housing with a Support Animal or a Service Animal (an “Assistive Animal”).
Deadline Date: Completed forms must be submitted with the Housing Application by **July 31, 2021**

Please note that although Housing Services makes every effort to accommodate students within one of the approved Assistive Animal Housing accommodation spaces, each request will be assessed on an individual basis and space will be made available at the most appropriate location, and subject to availability, at the discretion of Housing Services.

Section 1: STUDENT INFORMATION

Last Name: _____ First Name: _____ U of R Student ID #: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Male Female Not Listed/Other Date of Birth: _____

Section 2: ASSISTIVE ANIMAL INFORMATION

The above-named Resident desires to live in U of R student housing with the following Assistive Animal:

Name of Assistive Animal: _____

Type: _____ Breed: _____ Color: _____

Age: _____ Weight: _____

License #: _____ Issued by City of: _____

Microchip #: _____

Date of Last Rabies Shot (proof required for all dogs): _____

Service Assistive Animal Certification: _____

Is the Assistive Animal Neutered/Spayed? Yes No

Is the Assistive Animal Housebroken? Yes No

Has the Assistive Animal received all required vaccinations? Yes No

(Note: The Resident must be able to provide proof of current vaccination status, upon request)

Assistive Animal enclosure requirements (e.g. cage/kennel/etc.): Electrical outlet required: ? Yes No

(Note: Assistive animal enclosures must meet safety standards as set out in the Housing Handbook)

Procedure:

1. The Resident must complete the *Assistive Animal Housing Accommodation Request Form* and provide it to Housing Services, in order to apply to have an Assistive Animal in student housing. **This request must be received no later than July 31st, 2021.** The number/type of suitable accommodation spaces may be limited and assignment of these spaces is at the discretion of Housing Services to ensure Resident and Assistive Animal safety.
2. The Resident is required to meet with a certified counsellor with the Centre for Student Accessibility at the University of Regina and provide the counsellor with medical evidence supporting a documented disability and that the assistance of an Assistive Animal is required. Following this meeting, the Centre for Student Accessibility will, on behalf of the Resident, advise Housing Services of the nature of the accommodation, if any, that is required.
3. Once Housing Services receives confirmation from the Centre for Student Accessibility that an accommodation is appropriate, Housing Services will process the housing accommodation request, pending receipt of an executed Assistive Animal Housing Accommodation Agreement (Addendum A attached).
4. If Housing Services determines that either:
 - (a) the Resident is not able to care for the Assistive Animal; or
 - (b) the Animal is not suited to available on-campus housing spaces;the request may be declined.
5. A student that is dissatisfied with any Housing Services decision may appeal to the Director of Student Affairs, Operations. Decisions of the Director, Student Affairs Operations, are final.

Assistive Animal Housing Accommodation Agreement
(Addendum A to the Housing Agreement)

This Agreement authorizes the Resident (named below) to maintain the Assistive Animal (named below) in Student Housing subject to certain conditions and restrictions.

Resident Name: _____ Student Number: _____

Name of Assistive Animal: _____ Type of Animal: _____

License #: _____ Issued by City of: _____

Emergency Care

In case of an emergency, my Assistive Animal will be taken care of by:

Name: _____ Phone Number: _____

Address: _____

Subject to the following terms and conditions, the Resident is authorized to keep the Assistive Animal on the University of Regina premises, and within their assigned room/suite in Student Housing, for the term of the Housing Agreement.

1. The Resident must be capable of caring for the Assistive Animal at all times for the term of the Housing Agreement. Should the Resident become unable to care for the Assistive Animal at any time, the Resident will be required to make immediate arrangements for the removal of the Assistive Animal and will inform Housing Services, in writing, of the change in arrangements. Approval to reside with the Assistive Animal in Student Housing will be revoked if the Resident becomes incapable of caring for the Assistive Animal, or if there is evidence the Assistive Animal is being abused or neglected
2. The Resident will be responsible for the behaviour of the Assistive Animal at all times and will respect others when bringing the Assistive Animal through any public areas of any student housing location on campus. *This includes, but is not limited to: hallways, elevators, stairways, etc.* The Resident must be able to effectively control the Assistive Animal at all times (whether by voice commands, leash, or otherwise).
3. The Assistive Animal must be immunized in accordance with local and provincial requirements. The Resident will confirm the Assistive Animal is in good health prior to move in. The Resident must identify a local veterinary care provider, as the continuing care of the Assistive Animal will be the sole responsibility of the Resident.
4. The Resident will license and register the Assistive Animal with the City of Regina before move-in, and will renew and update this registration, as required.
5. The Resident will take reasonable measures to minimize excessive noise from the Assistive Animal which may result in disruption to other residents. This will apply whether the Assistive Animal is inside or outside the

assigned suite/dorm. Excessive noise from the Assistive Animal will be sanctioned as per the Housing Community Standards as stated in the Housing Handbook. Should the Assistive Animal's conduct, hygiene, and/or the Resident's housekeeping not meet Housing Community Standards, the Resident may be subject to eviction.

6. The Resident agrees to immediately take appropriate action in the event that Housing Services receives complaints from other residents of other members of the University community concerning the Assistive Animal.
7. The Assistive Animal must not pose a direct threat to the health and safety of others. If the Assistive Animal is deemed to pose a threat to others, Housing Services will contact the Regina Humane Society to have the Assistive Animal immediately removed from University property.
8. The Assistive Animal must be house-trained. The Resident will be responsible for the proper disposal of Assistive Animal waste, both indoors and outdoors. Outdoor waste must be immediately picked up by the Resident and discarded in an outdoor garbage bin. Indoor waste must be placed in a sturdy bag, tied securely and discarded immediately in an outdoor garbage bin.
9. The Assistive Animal must not be tied to any fixed object outside the assigned room/suite, including stairs, stairwells, or any other part of the building.
10. The Assistive Animal must be fed and watered inside the assigned room/suite and pet food or water may not be left outside the assigned room/suite at any time.
11. The Assistive Animal must wear an identification tags at all times. This tag must contain the Assistive Animal's name, the Resident's name and the Resident's contact information.
12. The Resident will be financially responsible for any damage the Assistive Animal may cause to University property. The Resident agrees, upon written notice from Housing Services, to remit immediate payment for any damage, loss, or expense caused by the Assistive Animal.
13. Prior to vacating the assigned room/suite, the Resident will be responsible for cleaning and deodorizing the unit in order to protect future residents from possible health hazards, regardless of how long the Assistive Animal occupied the room/suite.
14. Housing Services will post signage on the exterior door of the Resident's suite to alert others that there is an Assistive Animal in-room.
15. There are certain areas of campus, including research labs and food-preparation spaces, where Assistive Animals are prohibited due to health and safety regulations. The Resident must request permission before attempting to enter an unknown area with the Assistive Animal.
16. The Assistive Animal is only permitted within the room/suite specifically assigned to the Resident and the public hallways leading to the assigned room/suite.



**HOUSING SERVICES AND
RESIDENCE LIFE**

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The Resident agrees to all of the aforementioned terms and understands that the University reserves the right to revoke approval should the Resident or the Assistive Animal breach any of these terms and conditions. Any violation of these terms and conditions may result in eviction of the Assistive Animal, the Resident, or both.

Housing Services reserves the right to make reasonable changes and additions to this agreement, so long as the same are in writing and distributed to the Resident, with 30-days' notice.

I certify that the information I have provided above is, to the best of my knowledge, true and complete. I understand that inaccurate, misleading, missing, or false information may lead to cancellation of my approval to have an Assistive Animal in Student Housing.

Signed: _____
(Resident)

Date: _____

Signed: _____
(Associate Director, Housing, Hospitality and Residence Life)

Date: _____