

**DRAFT MINUTES OF A MEETING OF THE  
COUNCIL COMMITTEE ON UNDERGRADUATE ADMISSIONS AND STUDIES (CCUAS)**

**May 9, 2019**

**9:00 a.m.**

**Location: RC 286**

**Members Present:** Saman Azadbakht (Chair), Werner Beylefeld, Doug Cripps, James D'Arcy, Naomi Deren, Robin Evans (via telephone), Saqib Khan, André Magnan, Robin Markel, Nader Mobed, Val Mulholland, Léonie Mvumbi Mambu, Yvonne Petry, Joe Piwowar, Miguel Sanchez, Glenys Sylvestre, Lianda Tanner, Sean Whalley, and Scott Wilson

**Regrets:** David deMontigny, Dorothy Lane, David Meban

**Observers:** Barb Elich, Janelle Richardson

**Recorder:** Coby Stephenson

The meeting was called to order at 9:02 a.m. by S. Azadbakht (Chair)

**1. Approval of the Agenda**

V. Mulholland – M. Sanchez

**MOVED** to approve the Agenda as distributed.

**CARRIED**

**2. Approval of the Minutes**

A. Magnan – N. Deren

N. Mobed was not in attendance at the April meeting.

**MOVED** that the minutes of the April 11, 2019 CCUAS meeting be approved as amended above.

**CARRIED**

**3. Business Arising from the Minutes**

No discussion

**4. Reports from Faculties and other Academic Units**

**4.1 Faculty of Business Administration**

S. Khan presented the report on behalf of the Faculty of Business Administration.

Items for Approval

**4.1.1. Saskatchewan High School Course Requirements for Admission**

S. Khan – N. Deren

**MOVED** that the Saskatchewan High School Course Requirements list for entry into the Faculty of Business Administration programs be amended to add Entrepreneurship 30 and Accounting 30 to the list of course options in the “30-level language, social science, or fine/performing arts course” category. Effective **201930**.

During discussion it was asked if the effective day was appropriate as registration and admissions has already started. The change is late, but the change can be instituted going forward.

**CARRIED**

#### 4.1.2 Saskatchewan Polytechnic Transfer Credit Agreement

S. Khan – N. Deren

**MOVED** that the University of Regina Calendar item concerning the Saskatchewan Polytechnic Transfer Credit Agreement be amended to replace the words “~~with a minimum PGPA of 72.00%~~” with “and have met the Faculty of Business Administration’s post-secondary admissions criteria.” **Effective 201930**.

**No discussion.**

**CARRIED**

#### Items for Information

Course changes were presented for information.

(End of report for the Faculty of Business Administration)

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## 4.2 Faculty of Nursing and Centre for Continuing Education

R. Evans presented the report on behalf of the Faculty of Nursing via telephone.

#### Items for Approval

##### 4.2.1 Creation of a Certificate in Foundations for Nursing

R. Evans – L. Mvumbi Mambu

**MOVED** to approve the template for the Certificate in Foundations for Nursing as outlined in Appendix II, page 5 of the Agenda, effective for the **201930** intake.

During discussion, it was clarified that students would be admitted into the certificate program with CCE admission requirements. It was observed that the Certificate in Foundations for Nursing was only one course different than the proposed Pre-Nursing Certificate. The proposed Pre-Nursing Certificate is specifically designed for students want to get into the after-degree program. Will this certificate be a “back-door” into the Nursing degree program? No, students who complete this program will then have to apply to be admitted into the degree program. Advisors are aware that students will have to be advised carefully.

There are students who are eligible to enter this program immediately.

**CARRIED**

#### **4.2.2 Creation of a Pre-Nursing Certificate**

R. Evans – D. Cripps

**MOVED to** approve the template for the Pre-Nursing Certificate as noted in Appendix II, page 6 of the Agenda, effective for the **201930** intake.

It was asked why did BIOL or KIN 262 needed to be completed with a minimum grade of 60.00%. This is because 60.00% in one of these courses is a requirement in the Nursing degree program.

**CARRIED**

#### Items for Information

No items for information.

(End of report from the Faculty of Nursing and Centre for Continuing Education)

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#### **4.3 Academic Integrity Assessment Committee**

G. Sylvestre presented the discussion item on behalf of the Academic Integrity Assessment Committee (IAC).

During discussion it was mentioned that item 1.2 will lead to a culture of surveillance. There was also concern about the difference between anonymous (whistle blower) and confidential (tip line). The credibility of the allegation and the volume of accusations could be significant. The response was the risks behind having an anonymous reports regarding academic misconduct can be managed. There is pre-work that happens before a misconduct investigation.

There was a concern about item 5.6. Should this be moved to the Associate Dean section? Would students be informed about academic misconduct while the course was in session?

It was mentioned that these guidelines are in place for the exceptional things that may happen. Similar to seatbelts in vehicles. We won't necessarily get into an accident, but the seatbelt is there to protect us.

Item 8.1: proposed to change "your members" to "students". URSU and other student groups can contribute to the understanding of academic misconduct. This item came from students surveyed in a focus group.

It was asked if there were contingency plans in place for exams (if a professor did not show up, or if a student became ill, or students needing washroom breaks); if people

were committed to random seating plans more staff will be needed – will there be more funding?

There will be additional communication regarding gym and no-gym exams. Commissionaires will be a permanent fixture at gym exams.

A factor in academic misconduct could be English language admission requirements.

It was acknowledged that the work that went into the Academic Integrity Assessment Committee was appreciated.

Next steps, G. Sylvestre will go back to the IAC with the items that were discussed and then present the items to Executive of Council.

(End of report from the Academic Integrity Assessment Committee)

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#### 4.4 Registrar's Office

J. D'Arcy presented the report on behalf of the Registrar's Office

##### Items for Approval

##### 4.4.1 Fresh Start Program

J. D'Arcy – G. Sylvestre

**MOVED** That the Fresh Start Program be updated as indicated in Appendix IV, on page 10 of the Agenda, **effective 202020**.

Up until 2011 the Fresh Start Program was automatic and then starting in 2011 students had to ask to be admitted to the Fresh Start Program.

CCE is concerned about changing the regulation from “degree” to “credential” as students who have completed a certificate may want to continue to complete a degree, and may not have the UPGA/PGPA to be successful. We do not want to make regulations based on exceptions. CCE will meet with the Registrar to continue the conversation.

**CARRIED**

(End of Report from the Registrar's Office)

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#### 5. Adjournment – D. Cripps 9:45 a.m.

Prepared by The Registrar's Office on behalf of  
Saman Azadbakht  
Chair, Council Committee on Undergraduate Admissions and Studies