

**DRAFT MINUTES OF A MEETING OF THE
COUNCIL COMMITTEE ON UNDERGRADUATE ADMISSIONS AND STUDIES (CCUAS)**

April 6, 2020

1:30 p.m.

Location: Zoom meeting

Members Present: Saman Azadbakht (Chair), Stephen Cheng, Doug Cripps, James D’Arcy, Naomi Deren, David deMontigny, Robin Evans, Fidji Gendron, Saqib Khan, Karen Lehmann, André Magnan, Robin Markel, David Meban, Nader Mobed, Pamela Osmond Johnson, Yvonne Petry, Joe Piwowar, Katlyn Richardson, Glenys Sylvestre, Sean Whalley, and Scott Wilson.

Regrets: Alfred Adenuga, Miguel Sanchez, Yaya Siggins (technical difficulties)

Guest: Christine McBain

Observers: Heather Antonini, Barb Elich, Janelle Richardson, Sarah Stewart

Recorder: Coby Stephenson

The meeting was called to order at 1:32 p.m. by S. Azabdakht (Chair).

1. Approval of the Agenda

P. Osmond Johnson – N. Mobed

J. D’Arcy removed item 4.8.1, Undergraduate Grade Point Average Minimum

A. Magnan requested that La Cité universitaire francophone be moved to agenda item 4.1.

MOVED Agenda as indicated above.

CARRIED

2. Approval of the Minutes

J. D’Arcy – S. Whalley

MOVED that the minutes of the February 3, 2020 meeting be approved as distributed.

CARRIED

3. Business Arising from the Minutes

3.1 Subcommittee on Admissions

Further to the February meeting, N. Deren asked if there was interest in starting an admissions subcommittee in order to review the high school admission requirements. Enrolment Services is looking to streamline the requirements as much as possible in order to have consistency across the University. G. Sylvestre suggested that Enrolment Services, and perhaps other CCUAS members who are interested in assisting, complete research first and then bring a proposal forward to the Committee. There was agreement.

4. Reports from Faculties and other Academic Units

4.6 La Cité universitaire francophone

A. Magnan presented the report on behalf of La Cité universitaire francophone.

Items for Approval

4.6.1 French and Francophone Intercultural Studies (FFIS), BA Honours Program Revisions

A. Magnan – J. Piwowar

MOVED that the changes to the BA Honours Program in French and francophone intercultural studies be approved as outlined in Appendix VI, pages 44-45, **effective 202030**.

No discussion.

CARRIED

4.1 Faculty of Arts

J. Piwowar presented the report on behalf of the Faculty of Arts.

Items for Approval

4.1.1 Bachelor of Arts Honours in Sociology Revisions

J. Piwowar-P. Osmond Johnson

MOVED to revise the Bachelor of Arts Honours in Sociology as outlined in Appendix I, page 2 of the Agenda, **effective 202030**.

No discussion.

CARRIED

4.1.2 – 4.1.4 Admission Requirements for Economics Programs

J. Piwowar requested Motions 4.1.2 – 4.1.4 be presented together.

J. Piwowar – R. Markel

MOVED that Canadian High School, transfers from Universities and Colleges (including transfers from other University of Regina Faculties), and Outside of Canada admission requirements to the Economics program be revised as outline in Appendix I, pages 3-4 in the Agenda, **effective 202110**.

No discussion.

CARRIED

4.1.5 Bachelor of Arts in Economics and Society Revisions

J. Piwowar – A. Magnan

MOVED to revise the Bachelor of Arts in Economics and Society requirements as outlined in the template in Appendix I, page 5 of the Agenda, **effective 202120**.

No discussion.

CARRIED

4.1.6 Bachelor of Arts Honours in Philosophy Revisions

J. Piwowar – S. Whalley

MOVED to revise the Bachelor of Arts Honours in Philosophy as indicated in the template in Appendix I, page 5 of the Agenda, **effective 202030**.

J. Piwowar confirmed that PHIL 420 is 0 credit hours, and this has not been changed as part of these revisions.

CARRIED

4.2 Faculty of Arts and Faculty of Science

J. Piwowar presented the joint report on behalf of the Faculty of Arts and Faculty of Science.

Items for Approval

4.2.1 Geography and Environmental Studies Revisions

J. Piwowar – N. Mobed

MOVED to revise the Bachelor of Geographic Information Science; minor in Geographic Information Science; Bachelor of Science in Environmental Geoscience; and Bachelor of Science Honours in Environmental Geoscience program requirements to include the GES course name and prefixes as outlined in the templates listed in Appendix II, pages 11-13 of the Agenda, **effective 202120**.

No discussion.

CARRIED

4.2.2 Geography and Environmental Studies Admission Suspension

4.2.3 Creation of New Geography and Environmental Studies Programs

J. Piwowar moved 4.2.2 and 4.2.3 together.

J. Piwowar – N. Mobed

MOVED to suspend admissions to programs in Geography and Environmental Studies as listed in Appendix II, page 12 of the Agenda, and to create the Bachelor of Arts (BA) and Bachelor of Arts Honours (BA Hons) in Geography and Environmental Studies; the Bachelor of Science (BSc) and Bachelor of Science Honours (BSc Hons) in Geography and Environmental Studies; and a Minor in Geography and Environmental Studies as outlined in Appendix II, pages 13-14 of the Agenda, **effective 202120**.

During discussion it was asked if current students would be able to either finish the current programs or transfer into the new programs being created. Yes.

J. Piwowar acknowledged the hard work that went into these changes and the contributions from the Faculty of Science.

CARRIED

Items for Information

Course creations, revisions, and deletions were presented as items for information.

4.3 Faculty of Business Administration

S.Khan presented on behalf of the Faculty of Business Administration.

Item for Approval

4.3.1 Certificate in Hospitality, Tourism, Gaming and Entertainment Management Revision

S. Khan asked that it be noted in the minutes that this motion is a joint motion with the Centre for Continuing Education (CCE).

S. Khan – R. Markel

MOVED that the required courses in the Certificate in Hospitality, Tourism, Gaming and Entertainment Management be revised as indicated in Appendix III, page of the Agenda, **effective 202030**.

No discussion.

CARRIED

Items for Information

Course creations, revisions, and deletions were presented as items for information.

4.4 Faculty of Education

P. Osmond Johnson presented on behalf of the Faculty of Education

Items for Approval

4.4.1 Progress in the Elementary Program Revisions

P. Osmond Johnson – A. Magnan

MOVED that the following changes be made regarding progress in the Elementary program, **effective 202030**.

No discussion.

CARRIED

4.4.2 Two-Year Elementary BEd After Degree Program Revision

P. Osmond Johnson – S. Whalley

MOVED that Term 4 of the Two-Year Elementary BEd After Degree (BEAD) Program template be changed from "one of ECE 325, 425, 435 or 445 (3)" to "One ECE 300- or 400-level (3)" as indicated in the template on page 29 of the Agenda, **effective 202030**.

No discussion.

CARRIED

4.4.3 Elementary Program Revisions

P. Osmond Johnson – R. Evans

MOVED to make the revisions to the Elementary Program templates as outlined on pages 29-31 of the Agenda, **effective 202110**.

During discussion it was asked why the compression? P. Osmond Johnson noted that these changes will increase efficiency through the ability to offer full course sections and will correct artificial delineations that do not align with K-12 certification.

CARRIED

4.4.4 Secondary BEd Program Revisions

P. Osmond Johnson – S. Whalley

MOVED that ECS 303 be moved to Term 5 in all four-year Secondary Bachelor of Education Programs as indicated on pages 31-33 of the Agenda, **effective 202030**.

An error was noted in the templates. ECS should be listed in all program templates.

MOVED as amended.

CARRIED

4.4.5 Baccalauréat en éducation secondaire template Option A (120 crédits) and Option B (150 crédits) Revisions

P. Osmond Johnson – J. D’Arcy

English Translation:

MOVED that the following changes be made to the Baccalauréat en éducation secondaire template Option A (120 credits) and Option B (150 credits) as outlined on pages 34-35 of the Agenda, **effective 202030**.

Que les modifications suivantes soient apportées au modèle de Baccalauréat en éducation secondaire Option A (120 crédits) et Option B (150 crédits), **à compter de 202030**.

No discussion.

CARRIED

4.4.6 Arts Education Program Revisions

P. Osmond Johnson – J. D’Arcy

MOVED that the Four-Year BEd and Two-Year After Degree in the Arts Education program templates be revised as indicated on pages 35-36 of the Agenda, **effective 202030**.

An error was noted in the template

These changes will remedy the rigid templates and perhaps increase admissions directly from high school. The Arts Ed colleagues worked hard on these changes.

MOVED as amended.

CARRIED

4.4.7 Progress in the Program

P. Osmond Johnson – J. Piowar

MOVED that the changes outlined on page 37 of the Agenda be made to the Progress in the Program section of the Education section of the undergraduate calendar, **effective 202030**.

A question was raised regarding the assessment of demonstrated professionalism and collegial relationships. The Saskatchewan Teachers’ Federation provides regulatory guidance. The Faculty of Education is also working with the University’s legal counsel to create professional suitability guidelines, similar to other faculties such as Nursing and Social Work.

CARRIED

Items for Information

It was noted that the Certificate for Internationally Trained Educators was approved incorrectly and should be titled “Certificate for Internationally Educated Teachers”. The correction will be forwarded to the appropriate approval bodies.

4.5 Faculty of Engineering and Applied Science

4.5.1 Environmental Systems Engineering (EVSE) Elective List revision

D. deMontigny – N. Mobed

MOVED to update the elective list for EVSE program as outlined on page 40 of the Agenda, **effective 202110**

No discussion.

CARRIED

4.5.2 Software Systems Engineering (SSE) Program Revisions

D. deMontigny – N. Mobed

MOVED to update the SSE program as outlined and indicated in the program template on pages 40-42 of the Agenda, **effective 202110**.

No discussion.

CARRIED

Item for Information

The course creations and revisions were presented by D. deMontigny. It was asked why there was a listing of information under the ENIN 457. Is this necessary for the CCUAS agenda? It is information Catalogue needs for Banner purposes. We don't need to include this information in the Agenda going forward.

4.7 Academic and Research Committee

N. Deren presented information in regard to COVID-19 and Fall 2020 UG Admissions.

Discussion followed. Topics of discussion included:

- There should not be unnecessary barriers for Fall 2020 high school admissions
- Encouraging new students to access supplement programs or remote learning resources, to better support them for university study
- Importance of clear and positive communications to incoming students.

It was noted that further discussion must occur with the Associate Deans' Academic on how best to prepare incoming students and instructors for the Fall 2020 term.

4.8 Registrar's Office

J. D'Arcy presented on behalf of the Registrar's Office.

Item for Approval

4.8.2 2021-2022 Academic Schedule

J. D'Arcy – D. Cripps

MOVED to approve the 2021-2022 Academic Schedule as presented on page 49 of the Agenda, **effective 202120**.

During discussion it was asked if there was precedence with the fall term starting before Labour Day. Yes, Fall 2020 will be the first experience with the fall term starting before Labour Day. Based on CCUAS feedback in February, there is an extra day between final day of classes and the start of exams. This schedule also allows for 12 Mondays of teaching. The results of the fall reading week survey was strongly in favour of having a full week for reading week. It was asked if we refer to what the University of Saskatchewan does. No, we are autonomous.

CARRIED

4.9 Enrolment Services

Item for Discussion

C. McBain led the discussion regarding the creation of an Admission Grade Point Average (AGPA).

If the committee members agree, then we recommend that the members take this item back to their faculties for further discussion. How are we defining approved postsecondary requirements? We recognize the industry standard from accredited/recognized institutions with comparable programs at the university level. Will it not be confusing with different transfer criteria, we'd use the AGPA for U of R courses beyond 15 credit hours. Why wouldn't all faculties use the AGPA? This may not impact other faculties like it does Arts. It'd be ideal to have an agreement across all faculties (or close as possible) for consistency. C. McBain will reach out to each faculty to ask about the proposed changes and send a proposed document. If there is agreement, then Enrolment Services will bring back to CCUAS as a motion.

4.10 Centre for Continuing Education

R. Markel presented on behalf of Centre for Continuing Education

Items for Approval

4.10.1 Admission from Universities and Colleges (Including Transfers from Other University of Regina Faculties)

R. Markel – D. Cripps

MOVED to include language around post-secondary admission requirements for undergraduate certificate programs in the Admissions section, page 17 of the 2020-21 Undergraduate Calendar as outlined on page 52 of the Agenda, **effective 202110**.

No discussion.

CARRIED

4.10.2 Certificate in Administration I and II Revision

R. Markel – J. Piwowar

MOVED to remove ECON 202 as a named course in the Certificate in Administration Level I and II, **effective 202030**.

An error was noted in the Certificate in Administration Level II template. ECON 202 should be stricken through.

The question was called on the amended motion.

CARRIED

5. Adjournment

Moved by S. Wilson at 3:19 p.m.

Minutes prepared by the Registrar's Office on behalf of

Saman Azadbakht, Chair
Council Committee on Undergraduate Admissions and Studies