

**DRAFT MINUTES OF A MEETING OF THE
COUNCIL COMMITTEE ON UNDERGRADUATE ADMISSIONS AND STUDIES (CCUAS)**

November 6, 2020

9:00 a.m.

Location: Zoom meeting

Members Present: Stephen Cheng, Doug Cripps, James D'Arcy, Naomi Deren, David deMontigny, Karen Lehmann, André Magnan, Robin Markel, David Meban, Nader Mobed, Pamela Osmond Johnson, Wes Pearce, Joe Piwowar, Morina Rennie, Yaya Siggins, Glenys Sylvestre, Sean Whalley, Scott Wilson (Chair)

Regrets: Alfred Adenuga, Darlene Chalmers, Fidji Gendron, Dorothy Lane, Katlyn Richardson

Observers: Heather Antonini, Jordan Courtney, Barb Elich, Christine McBain, Sarah Stewart

Recorder: Coby Stephenson

The meeting was called to order at 9:01 a.m. by S. Wilson, Chair.

1. Approval of the Agenda

D. deMontigny – D. Cripps

MOVED Agenda as presented.

CARRIED

2. Approval of the Minutes

S. Cheng – J. Piwowar

MOVED that the minutes of the October 9, 2020 meeting be approved as distributed.

CARRIED

3. Business Arising from the Minutes – None.

4. Reports from Faculties and other Academic Units

4.1 FACULTY OF ENGINEERING AND APPLIED SCIENCE

D. deMontigny presented the report from the Faculty of Engineering and Applied Science.

4.1.1 ENVIRONMENTAL SYSTEMS ENGINEERING (EVSE) PROGRAM REVISION

D. deMontigny – D.Cripps

MOVED to replace ENGG 330 with ENEV 322 in Term 5 as indicated in the template on pages 2-3 of the Agenda, **effective 202120.**

During discussion it was asked if there was room in the template to include Indigenous studies content. This has been discussed before. This is challenging to include as the program has to contain a certain number of accreditation units mandated by the accreditation body. It was suggested that maybe instead

of specific courses, is there a way the current courses can weave indigenous content into the courses themselves? Or perhaps add decolonization content in order to avoid putting extra pressure on the indigenous students in the program. Maybe include content around broader issues such as how current structures/systems have been colonized. Will bring forward to the program chair for review.

CARRIED

4.1.2 ELECTRONIC SYSTEMS ENGINEERING (ESE) PROGRAM REVISIONS

D. deMontigny – P. Osmond Johnson

MOVED to update the ESE program as indicated in the template on pages 4-5 of the Agenda, **effective 202120.**

It was asked why the course numbers were being changed. This is so the course numeric patterns make sense to the students.

CARRIED

4.1.3 ENGINEERING MINORS REVISIONS

D. deMontigny – A. Magnan

MOVED to update all Engineering minors, based on Software Systems and Electronic Systems course renumbering, as indicated on page 6 of the Agenda, **effective 202120.**

The renumbering is so the different streams of content align with the course numbering.

CARRIED

4.1.4 SOFTWARE SYSTEMS ENGINEERING (SSE) PROGRAM REVISIONS

D. deMontigny – J. Piwowar

MOVED to update the SSE program based on the ENEL course number changes as indicated in the template on pages 7-8 of the Agenda, **effective 202120.**

No discussion.

CARRIED

4.1.5 INDUSTRIAL SYSTEMS ENGINEERING (ISE) PROGRAM REVISIONS

D. deMontigny – N. Mobed

MOVED to update the ISE program as indicated in the template on pages 8-9 of the Agenda, **effective 202120.**

How will students know that they have to take two Natural Science courses when they are grouped with Social Sciences? The way it is noted in the template is to offer flexibility to the student – it does not matter when these courses are taken. Students will be advised and there is a note at the bottom of the template that indicates One Social Science and Humanities courses and Two Natural Science courses are needed.

For BUS 250 there is a current process of overriding the pre-req (BUS 100) for ENGG students so they can take the course without the pre-req. Is there a reason why this specific course is mandatory? Just wondering if there is a way we can simplify the internal process in the BU faculty? It may be a reversion to the older template? Will take to ISE program chair.

CARRIED

4.1.6 PETROLEUM SYSTEMS ENGINEERING (PSE) PROGRAM REVISIONS

D. deMontigny – N. Mobed

MOVED to update the PSE electives list as indicated in the template on page 10 of the Agenda, **effective 202120**.

No discussion.

CARRIED

The remainder of the report was received as information. During discussion it was asked if the renumbered courses should note under the course description to exclude the older numbered course so students don't get credit for both. It was not realized that this had to be noted, but D. deMontigny will follow-up with the Registrar's Office to ensure the course changes are correct.

4.2 La Cité universitaire francophone

A. Magnan presented the report from La Cité universitaire francophone.

The French translation of the *Integrated Pathway in French and Francophone Intercultural Studies and Common Law* to be included in the undergraduate calendar was received as information. It was asked if there are any students in the program yet. La Cité is currently promoting this new program.

4.3 The Registrar's Office

J. D'Arcy presented the report from the Registrar's Office.

4.3.1 UNDERGRADUATE CREDENTIAL FRAMEWORK

J. D'Arcy – D. deMontigny

MOVED to approve the Undergraduate Credential Framework as presented in Appendix A (pages 15-30) of the Agenda, **effective 202120**.

On page 18 it should only note undergraduate credit not graduate credit. This frame work is for undergraduate programs only. A couple of concerns were raised from CCE in regard to the optics of the credit hour changes and the legacy of past credentials. If the current certificate programs that are 15 credit hours become classified as micro-credentials would this be less attractive to adult learners? CCE supports this framework in spirit.

This project has been in the works for the past two years and these concerns were not brought forward at the different working groups. The previous director of CCE was part of the consultation process and these issues were not raised. These concerns have surfaced with a new director and the accelerated conversations around the micro-credential because of the pandemic. The pandemic should not dictate on how we move forward.

Maybe we can introduce a new category of certificate for the 15-18 credit hour? This is a quality control issue. These changes will align us with the Pan-Canadian environment. University certificates are 30 credit hours this frame work is a compromise. Going below 21 credit hours begins to degrade the integrity of a U of R credential.

Business Administration appreciates the logical framework and consistency. Faculty of ED, support smaller

packages of course work to create additional opportunities. It does seem odd that 18 CH doesn't fit in any parameter? 18 CH is used for minors, but no stand-alone credentials. Nursing is interested in pursuing micro-credentials as well there are some great opportunities in this area. KHS is also quite excited about use of micro-credentials in the broader health and fitness industry. Lots of interest. Typo in the After Degree Baccalaureate section, Parchment Nomenclature "Bachelors of" should probably say "Bachelor of." Micro-credentials are gaining momentum. ENGG minors include 12 credit hours of new content – ENGG allow one double counted course. Can a summary table be created so we can compare them all on one page? Residency requirement – conversations about that – look at the wording. Grandfathering – would the current certificates become micro-credentials or remain certificates? We won't solve our issue with consistency if we grandfather. A few more conversations needed for a tight framework before going to Executive of Council. This work is much appreciated.

The Registrar will work with CCE to do an environmental scan of other continuing education units across Canada regarding certificate and micro-credential program credit hours. Will probably come back in April/May/June. Let's not delay these conversations.

WITHDRAWN

5. Adjournment

Moved by A. Magnan at 10:15 a.m.

Minutes prepared by the Registrar's Office on behalf of
S. Wilson, Chair, Council Committee on Undergraduate Admissions and Studies