

## Council Committee on Undergraduate Admissions and Studies

**Date:** October 27, 2021  
**To:** Council Committee on Undergraduate Admissions and Studies  
**From:** Coby Stephenson on behalf of Dr. Stephen Cheng, Chair  
**Re:** Meeting of November 2, 2021

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A meeting of the Council Committee on Undergraduate Admissions and Studies is scheduled for November 2, 2021, 1:00 p.m. - 3:00 p.m. via web conferencing (Zoom). The Zoom details were provided in the distribution email.

### AGENDA

1. **Approval of the Agenda**
2. **Approval of the Minutes of Meeting October 5, 2021** - *circulated with the Agenda*
3. **Business Arising from the Minutes**
4. **Reports from Faculties and Academic Units**
  - 4.1 [Faculty of Engineering and Applied Science](#)
  - 4.2 [Faculty of Science](#)
  - 4.3 [The Registrar's Office](#)
5. **Adjournment**

#### 4. REPORTS FROM FACULTIES AND ACADEMIC UNITS

##### 4.1. FACULTY OF ENGINEERING AND APPLIED SCIENCE

The Faculty of Engineering and Applied Science has approved and recommends approval of the following motions.

##### ITEMS FOR APPROVAL

##### 4.1.1. NEW MINOR: PIPELINE ENGINEERING

**MOTION:** To create a minor in Pipeline Engineering as outlined below, **effective 202220.**

##### Pipeline Engineering Minor

Courses Code	Course Name	Credit hours
ENPE/ENGG 420	Piping Engineering and Design	3.0
ENPE/ENGG 325	Piping Materials and Failure	3.0
ENPE/ENGG 315	Pipeline Integrity and Management	3.0
ENPE/ENGG 405	Process Equipment and Pressure Vessel Design	3.0
One of:	<ul style="list-style-type: none"><li>ENIN 456 Process Unit Operations and Design</li><li>ENPE 490 Petroleum Waste Management</li><li>GEO 460 Applied Exploration Geophysics</li></ul>	3.0
Total Credit hours:		<b>15.0</b>

**Rationale:** Piping engineering design knowledge is a critical component for engineers to work in oil and gas industries, chemical, process and pharmaceutical plants. An approximately 30-40 pipeline engineering jobs per year are available on the job market. The specialized knowledge acquired from a pipeline minor will provide an edge for U of R engineering students in the job market both in Saskatchewan and Canada.

##### End of Motion

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##### ITEMS FOR INFORMATION

The Faculty of Engineering and Applied Science submits the following items for information. All course creations and revisions are effective for 202220.

##### I. Update Prerequisite

##### ENPE 420 3:3-3

##### Piping Engineering and Design

This course focuses on piping engineering and design analysis covering topics from CSA Z-662 pipeline systems standards, the flow of fluid in a pipe, and stress analysis. The students will learn piping system layouts and piping components essential for industries and also will develop a comprehensive knowledge of Non-Destructive Testing (NDT) methods. \*\*\*Prerequisite: Successful completion of ~~75~~ 54 credit hours. \*\*\*Note: Students may receive credit for one of ENPE 495AE or ENPE 420.\*

## II. Course Creations

### **ENSE 489 3:3-3**

#### **Social and Economic Impacts of Artificial Intelligence**

This course aims to enhance understanding of the impact of Artificial Intelligence (AI) on society, this will help prepare students to design, deploy and use AI in a responsible manner. The course will briefly introduce the AI technology and discuss implications of its adoption in different areas of society.

\*\*\*ENSE 353 or completion of 81 SSE program related credit hours or permission of Program Chair or Instructor\*\*\*"

### **ENSE 406 3:3-3**

#### **Multimedia Design and Applications**

In this class students will explore aspects of multimedia theory and, utilizing an Agile/Complexity Thinking engineering approach, the design and development of creative multimedia projects. Course lectures will provide a blend of multimedia theory and exposure to Agile engineering processes to guide the design and development of multimedia projects (and beyond). Course labs will provide structured and open opportunities to explore the industry standard Adobe Creative Cloud suite of multimedia applications. Students will converge class and lab learning experiences and explore the design and development of a collaborative multimedia project. \*\*\*Completed 30 credit hours\*\*\*

### **ENSE 433 3:3-3**

#### **DSP Applications for Software Engineering**

Other Contact Hours: 0 Fundamentals of Fourier Analysis including the Discrete Fourier Transform, Inverse Discrete Fourier Transform and Fast Fourier Transform and how they are applied in practical software and multimedia systems. Programmatic analysis and implementation of digital audio, digital images and data compression as well as other topics related to DSP software applications.

\*\*\*Prerequisite: ENSE 353\*\*\*

### **ENSE 441 3:3-3**

#### **Fundamentals of Modern Cryptography**

This course presents the fundamentals of modern digital cryptography. The course presents rigorous definitions of security, privacy, and authenticity. The emphasis will be on the underlying cryptographic principals and supporting primitive objects. Topics contain Pseudo- Random generation, key exchange, hashing, and one-way functions.

\*\*\* Prerequisite: one of ENSE 472 or CS 335 \*\*\*

### **ENGG 3153:3-3**

#### **Pipeline Integrity and Management**

Due to the significant severity of pipeline failures, the pipeline integrity tools are needed to improve business performance, manage risks and ensure compliance. Hence, this course focuses on pipeline integrity management strategies in compliance with regulatory requirements. It also covers comprehensive integrity management program covering both pipelines and their associated facilities, latest techniques for analyzing degraded pipelines condition due to either corrosion or mechanical damage including API 579 techniques. Review case histories of field failures and will evaluate their cause and solutions to avoid recurrence. \*\*\* Completion of 54 credit hours \*\*\*

### **ENGG 3253:3-3**

#### **Piping Materials and Failure**

This course focuses on piping materials, the effect of corrosion and erosion in pipes, and piping failure. Topics include relationship between material structures and properties, heat-treatment process and the modified material structures, non-metallic materials, piping failure, and effect of corrosion on piping

systems.

\*\*\* Completion of 54 credit hours \*\*\*

**ENGG 4053:3-3**

**Process Equipment and Pressure Vessel Design**

This course focuses on a holistic approach towards the design of process equipment and pressure vessels, construction of pressure vessels, stress and failure mode, design analysis of shell, head, nozzle and support. It also covers wall thickness calculation, welding and joint design and code compliance report.

\*\*\* Completion of 54 credit hours \*\*\*

**ENGG 4203:3-3**

**Piping Engineering and Design**

This course focuses on piping engineering and design analysis covering topics from CSA Z-662 pipeline systems codes and standards, the flow of fluid in a pipe, and stress analysis. The students will learn piping system layouts and piping components essential for industries and also will develop a comprehensive knowledge of Non-Destructive Testing (NDT) methods. \*\*\* Completion of 54 credit hours \*\*\*

**ENPE 315 3:3-3**

**Pipeline Integrity and Management**

Due to the significant severity of pipeline failures, the pipeline integrity tools are needed to improve business performance, manage risks and ensure compliance. Hence, this course focuses on pipeline integrity management strategies in compliance with regulatory requirements. It also covers comprehensive integrity management program covering both pipelines and their associated facilities, latest techniques for analyzing degraded pipelines condition due to either corrosion or mechanical damage including API 579 techniques. Review case histories of field failures and will evaluate their cause and solutions to avoid recurrence. \*\*\* Completion of 54 credit hours \*\*\*

**ENPE 405 3:3-3**

**Process Equipment and Pressure Vessel Design**

This course focuses on a holistic approach towards the design of process equipment and pressure vessels, construction of pressure vessels, stress and failure mode, design analysis of shell, head, nozzle and support. It also covers wall thickness calculation, welding and joint design and code compliance report. \*\*\* Completion of 54 credit hours \*\*\*

**III. Course Number Revision**

Changing course number ENPE 425 to ENPE 325.

**ENPE ~~425~~ 325 3:3-3**

**Piping Materials and Failure**

This course focuses on piping materials, the effect of corrosion and erosion in pipes, and piping failure. Topics include relationship between material structures and properties, heat-treatment process and the modified material structures, non-metallic materials, piping failure, and effect of corrosion on piping systems. \*\*\* Completion of 54 credit hours \*\*

**End of Report from the Faculty of Engineering and Applied Science**

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## 4.2. REPORT FROM THE FACULTY OF SCIENCE

The Faculty of Science submits the following motions for approval to CCUAS.

### ITEMS FOR APPROVAL

#### 4.2.1. NEW MINOR: INDIGENOUS KNOWLEDGE AND SCIENCE

*In partnership with First Nations University of Canada*

**MOTION:** To create a Minor in Indigenous Knowledge and Science as outlined below, **effective 202220.**

Credit hours	Minor in Indigenous Knowledge and Science
3.0	CHEM 101
3.0	ENVS 100 or ENVS 200
3.0	INDG 100
3.0	Indigenous Language 100-level
12.0	Four approved electives from lists A and B (at least one (1) elective course must be from List A)
<b>24.0</b>	<b>Subtotal</b>

#### Approved electives for the Minor in Indigenous Knowledge and Science

*Note that courses from List A are preferred.*

##### List A (With Indigenous content in the course description)

- ADMN 436AM - Natural Resource Development from an Indigenous Perspective
- BIOG 200 - Medicinal Plants and Culture
- ENVS 100 - Introduction to Indigenous Environmental Science
- ENVS 200 - Indigenous Environmental Law
- INDG 222AD - Indigenous and Traditional Ecological Knowledge
- INDG 236 - Indigenous Economic, Environmental and Geographic Systems
- INDG 290AE - Indigenous Ecological Knowledge and Resource Management
- INDG 360 - Indigenous Economic Geography
- PHYS 140 - Physics of Energy and the Environment
- INHS 100
- INHS 101

##### List B (No Indigenous content in the course description)

- BIOL 100 - Biology I - From Cells to Organisms
- BIOL 101 - Biology II - Organisms in their Environment
- BIOL 275 - Ecology
- BIOL 276 - Environmental Biology
- BIOL 316 - Conservation Biology
- CS 100 - Introduction to Computers
- CS 110 - Programming and Problem Solving
- GES 200 - Introduction to Environmental Studies
- GES 400 - Environmental Impact Assessment
- GES 120 - Human Geography
- GES 121 - Physical Geography
- GES 325 - Biogeography

- GES 326 - Environment and Resource Management
- GEOL 102 - Environmental Geology
- GEOL 270 - Earth Resources and the Environment
- GEOL 329 - Soils and Sediment Analysis
- IDS 100 - Interdisciplinary Studies: Historical Issues
- IDS 290AD - Ecomuseums: Community Engagement for Sustainability
- MATH 101 - Introductory Finite Mathematics I
- MATH 108 - Mathematical Problems, Ideas and Personalities
- PHIL 275 - Environmental Ethics
- PHIL 282 - Philosophical Issues in Sustainable Development
- PHIL 370AF - Environmental Ethics and Public Policy

**Rationale:** The minor will allow students to complete courses with significant Indigenous content. The minor can be completed by any students registered in Arts, Science, Kinesiology, or Media, Arts, and Performance programs. Four approved electives are currently included in the proposed minor. A multidisciplinary science course with significant Indigenous content is being developed and will be added to the minor in the future. As well, when other Science courses with Indigenous content will be developed, they will be required in the minor and the number of approved electives will decrease.

**End of Motion**

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**4.2.2. DIPLOMA IN GENERAL SCIENCE PROGRAM REVISION**

**MOTION:** To include the minor in Indigenous Knowledge and Science as a concentration option in the Diploma in General Science as indicated in the template below, **effective 202220.**

Credit hours	Diploma in General Science
3.0	BIOL 100
3.0	BIOL 101
3.0	CHEM 104
3.0	CHEM 105 or 140
3.0	CS 110
3.0	ENGL 100
3.0	ENGL 110
3.0	GEOL 102
3.0	MATH 103 or 110
3.0	MATH 111 or 112
3.0	PHYS 109 or 111
3.0	PHYS 119 or 112
3.0	STAT 100 or 160
12.0 – 18.0	<b>Completion of a Concentration in Science*</b> Options include: Biology, Biochemistry, Chemistry, Geology, <b>Indigenous Knowledge and Science</b> , Applied Mathematics, Pure Mathematics, Statistics, Physics
3.0	One Arts, La Cité, or Media, Art, and Performance course
0.0-6.0	Science, Arts, La Cité, or Media, Art, and Performance course(s)
<b>60.0</b>	<b>Total: 65% PGPA and 60% UGPA</b>
*For the purposes of the Diploma in General Science, requirements for a Concentration in Science corresponds with the Minor requirements outlined in the Department section for each discipline.	

**End of Motion**

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### 4.2.3. GEOLOGY PROGRAM REVISIONS

**MOTION:** To revise the Bachelor of Environmental Geoscience and the B.Sc. Honours in Environmental Science changes as outlined and indicated in the program templates below **effective 202220**.

- a) Change the Geology 241 requirement to GEOL 241, GEOL 270 or GES 207.
- b) Remove GES 207, 303, 309, 321, and GES 429 or GEOL 429 as requirements
- c) Add 3.0 cr. Hours – One of GEOL 340, GES 303, 309, 321, 333, 325, GES 327, BIOL 356, ENEV 321, 322, 334, 363, or 384.\*
- d) Add 6.0 cr. Hours – Two of GEOL 400AA, 400AB, 400AC, 414, 416, 429, 430, 451, 453, 454, 470, 472, 473, 476, 490 AH, 496, GES 421, 423, 429, 431, 499AA, 499AB, 499AC, BIOL 456, ENEV 422, 440, or 480\*
- e) Add note \* in order to qualify for APEGS, these three courses must be APEGS accepted.
- f) Add 3.0 credit hours Science elective (APEGS Approved)
- g) Add 3.0 credit hours INDG 100, 104, 200, 201, 236, ENV5 100, 200, ANTH 241AK, GES 344, 396AI, BIOC 200, RLST 290AN, ADMN 436AM, or other course with a core Indigenous component.

#### BSc in Environmental Geoscience

Refer to the faculty [Time Limits, Graduation Requirements, and Conferral of Degrees](#) and the BSc sections for additional important information.

CURRENT		PROPOSED	
Credit hours	BSc in Environmental Geoscience Required Courses	Credit hours	BSc in Environmental Geoscience Required Courses
3.0	GEOL 102	3.0	GEOL 102
3.0	GEOL 201	3.0	GEOL 201
3.0	GEOL 210	3.0	GEOL 210
3.0	GEOL 211	3.0	GEOL 211
3.0	GEOL 240	3.0	GEOL 240
3.0	GEOL 241	3.0	GEOL 241, <u>GEOL 270, or GES 207</u>
3.0	GEOL 307 or BIOL 456	3.0	GEOL 307 or BIOL 456
3.0	GEOL 314	3.0	GEOL 314
3.0	GEOL 329 or GES 329	3.0	GEOL 329 or GES 329
3.0	GEOL 353	3.0	GEOL 353
3.0	GEOL 396 or GES 411	3.0	GEOL 396 or GES 411
<del>3.0</del>	<del>GEOL 429 or GES 429</del>	3.0	GEOL 460
3.0	GEOL 460	3.0	GES 121
3.0	GES 121	3.0	GES 203
3.0	GES 203	3.0	GES 323
<del>3.0</del>	<del>GES 207</del>	3.0	GES 327
3.0	GES 303	<u>3.0</u>	<u>ONE of: GEOL 340, GES 303, 309, 321, 333, 325, 327, BIOL 356, ENEV 321, 322, 334, 363, or 384*</u>
3.0	GES 309	<u>6.0</u>	<u>TWO of: GEOL 400AA, 400AB, 400AC, 414, 416, 429, 430, 451, 453, 454, 470, 472, 473, 476, 490AH, 496, GES 421, 423, 429, 431, 499AA 499AB, 499AC, BIOL 456, ENEV 422, 440, or 480*</u>
3.0	GES 321	3.0	CHEM 104
3.0	GES 323	3.0	CHEM 105
3.0	GES 327	3.0	CS 110
3.0	CHEM 104	3.0	MATH 110

CURRENT		PROPOSED	
3.0	CHEM 105	3.0	PHYS 109 and 119 or PHYS 111 and 112
3.0	CS 110	3.0	STAT 100 or 160
3.0	MATH 110	3.0	BIOL 100 or 101
3.0	PHYS 109 and 119 or PHYS 111 and 112	<b>3.0</b>	<b>One Science elective (APEGS approved)</b>
3.0	MATH 110	<b>3.0</b>	<b>ONE of: INDG 100, 104, 200, 201, 236, ENVS 100, 200, ANTH 241AK, GES 344, 396AI, BIOC 200, RLST 290AN, ADMN 436AM or other course with core indigenous component.</b>
3.0	STAT 100 or 160	<b>87.0</b>	<b>Subtotal: Major Requirements 65.00% Major GPA required</b>
3.0	BIOL 100 or 101	3.0	ENGL 100
<b>87.0</b>	<b>Subtotal: Major Requirements 65.00% Major GPA required</b>	3.0	ENGL 110
3.0	ENGL 100	12.0	Four Arts, La Cité, or Media, Art, and Performance electives
3.0	ENGL 110	3.0	One Science, Arts, La Cité, or Media, Art, and Performance elective
12.0	Four Arts, La Cité, or Media, Art, and Performance electives	3.0	One Science elective
3.0	One Science, Arts, La Cité, or Media, Art, and Performance elective	9.0	Three Open electives
3.0	One Science elective	<b>120.0</b>	<b>Total: 65.00% Program GPA required</b>
9.0	Three Open electives		
<b>120.0</b>	<b>Total: 65.00% Program GPA required</b>		

### BSc Honours in Environmental Geoscience

Refer to the faculty [Time Limits, Graduation Requirements, and Conferral of Degrees](#) and the BSc sections for additional important information. Students planning an honours program should consult with the Head of the Geology Department.

CURRENT		PROPOSED	
Credit hours	BSc Honours in Environmental Geoscience Required Courses	Credit hours	BSc Honours in Environmental Geoscience Required Courses
3.0	GEOL 102	3.0	GEOL 102
3.0	GEOL 201	3.0	GEOL 201
3.0	GEOL 210	3.0	GEOL 210
3.0	GEOL 211	3.0	GEOL 211
3.0	GEOL 240	3.0	GEOL 240
3.0	GEOL 241	3.0	GEOL 241, <b>GEOL 270, or GES 207</b>
3.0	GEOL 307 or BIOL 456	3.0	GEOL 307 or BIOL 456
3.0	GEOL 314	3.0	GEOL 314
3.0	GEOL 329 or GES 329	3.0	GEOL 329 or GES 329
3.0	GEOL 353	3.0	GEOL 353
3.0	GEOL 396 or GES 411	3.0	GEOL 396 or GES 411
6.0	GEOL 400AC (or GEOL 400AA and 400AB), or GES 499AC (or GES 499AA and 499AB)	6.0	GEOL 400AC (or GEOL 400AA and 400AB), or GES 499AC (or GES 499AA and 499AB)
3.0	GEOL 413 or higher; or GES 409 or higher	3.0	GEOL 413 or higher; or GES 409 or higher
3.0	<del>GEOL 429 or GES 429</del>	3.0	GEOL 460
3.0	GEOL 460	3.0	GES 121
3.0	GES 121	3.0	GES 203
3.0	GES 203	3.0	GES 323
3.0	GES 207	3.0	GES 327
3.0	GES 303	<b>3.0</b>	<b>ONE of: GEOL 340, GES 303, 309, 321, 333, 325, 327, BIOL 356, ENEV 321, 322, 334, 363, or 384*</b>
3.0	GES 309	<b>6.0</b>	<b>TWO of: GEOL 414, 416, 429, 430, 452, 453, 454, 470, 472, 473, 476, 490AH, 496, GES 421, 423, 429, 431, BIOL 456, ENEV 422, 440, or 480*</b>
3.0	GES 324	3.0	CHEM 104



CURRENT		PROPOSED	
3.0	GES 323	3.0	CHEM 105
3.0	GES 327	3.0	CS 110
3.0	CHEM 104	3.0	MATH 110
3.0	CHEM 105	3.0	PHYS 109 and 119 or PHYS 111 and 112
3.0	CS 110	3.0	STAT 100 or 160
3.0	MATH 110	3.0	BIOL 100 or 101
3.0	PHYS 109 and 119 or PHYS 111 and 112	3.0	<u>One Science elective (APEGS approved)</u>
3.0	STAT 100 or 160	3.0	<u>ONE of: INDG 100, 104, 200, 201, 236, ENVS 100, 200, ANTH 241AK, GES 344, 396AI, BIOC 200, RLST 290AN, ADMN 436AM or other course with core indigenous component.</u>
3.0	BIOL 100 or 101	96.0	Subtotal: Major Requirements 75.00% Major GPA required
96.0	Subtotal: Major Requirements 75.00% Major GPA required	3.0	ENGL 100
3.0	ENGL 100	3.0	ENGL 110
3.0	ENGL 110	12.0	Four Arts, La Cité, or Media, Art, and Performance electives
12.0	Four Arts, La Cité, or Media, Art, and Performance electives	3.0	One Science elective
3.0	One Science elective	3.0	One Open elective
3.0	One Open elective	120.0	Total: 70.00% Program GPA required
120.0	Total: 70.00% Program GPA required	*In order to qualify for APEGS registration, these three courses must be APEGS accepted	
*In order to qualify for APEGS registration, these three courses must be APEGS accepted.			

**Rationale:** As a result of the hiring of two new faculty members in the area of environmental geology and the retiring of a faculty member teaching few classes in this program, and the new University Strategic Plan, the curriculum committee revised the courses and the structure of the program. Items (a) through (e) are made to increase the course options within the different streams, Item (f) is to ensure the program is APEGS compatible, and item (g) is to comply with the new strategic plan.

## End of Motion

### 4.2.4. REVISIONS TO THE FACULTY OF SCIENCE POST-SECONDARY ADMISSION REQUIREMENTS

#### MOTIONS A & B

- A. To update the post-secondary admission requirements to the Faculty of Science and the Faculty of Science Qualifying program such that the post-secondary admissions category applies to any student who has attempted a minimum of 15.0 credit hours, **effective 202220.**
- B. To update the minimum admissions average for post-Secondary applicants is calculated based on a maximum of the student's most recent 30 credit hours of approved courses as indicated below, **effective 202220.**

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CURRENT	PROPOSED
<p>Science (U of R, Campion, FNUniv, or Luther)</p> <p>Applicants who have attempted <u>24</u> credit hours or more of approved post-secondary courses with a minimum of 65% will be admitted directly to their major in the Faculty of Science.</p> <p>Applicants must provide evidence of having completed course work in math and sciences at either the post-secondary or secondary school level.</p> <p><b>Program Specific Admission Requirement</b></p> <p><b>Science Qualifying:</b></p> <p>Applicants who have attempted <b>24</b> credit hours or more of approved post-secondary courses with an AGPA of 60-64.99% OR who have not completed the indicated course requirements may be admitted as a Science Qualifying student.</p>	<p>Science (U of R, Campion, FNUniv, or Luther)</p> <p>Applicants who have attempted <u>15</u> credit hours or more of approved post-secondary courses with a minimum <b><u>Admissions Grade Point Average (AGPA)</u></b> of 65% <b><u>based on a maximum of their 30 most recent credit hours of approved courses</u></b>, will be admitted directly to their major in the Faculty of Science.</p> <p>Applicants must provide evidence of having completed course work in math and sciences at either the post-secondary or secondary school level.</p> <p><b>Program Specific Admission Requirement</b></p> <p><b>Science Qualifying:</b></p> <p>Applicants who have attempted <u>15</u> credit hours or more of approved post-secondary courses with an AGPA of 60-64.99% (<b><u>based on a maximum of their 30 most recent credit hours of approved courses</u></b>) OR who have not completed the indicated course requirements may be admitted as a Science Qualifying student.</p>

**Rationale:** Many applicants have attended multiple post-secondary institutions. We do not want to punish students for their past academic difficulties, if in the meantime they have been performing well. We currently look at all approved previous post-secondary work when calculating admission averages. Other universities only look at transferable courses or a certain number of credit hours. For example, University of Calgary uses the past 30 credit hours, University of Alberta uses the past two terms if they contain at least 24 credit hours, and University of Toronto uses the most recent annual average.

**End of Report from the Faculty of Science**

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#### 4.3. REPORT FROM THE REGISTRAR'S OFFICE

The Registrar's Office submits the following motion for approval to CCUAS. This item was originally presented at the April 2021 CCUAS meeting and was withdrawn until further consultation was completed.

##### 4.3.1. INVIGILATION OF DISTANCE LEARNING EXAMS

**MOTION:** To update the Invigilation of Distance Learning Exams regulation as presented below, effective 202220.

##### Invigilation of Distance Learning Exams

Final exams in distance learning courses (**including, but not limited to**, on-line, **remote**, televised, video-conferenced) must be invigilated by a University-authorized **in-person** invigilator **or remote proctoring service**, except for courses with take-home final exams.

**When in-person invigilation is required for courses offered through the Centre for Continuing Education**, the Student and Instructor Services (Credit) office at the Centre for Continuing Education will arrange for exams at designated, pre-authorized sites within Saskatchewan. Students who wish to write at a different site within Saskatchewan or to write outside Saskatchewan must receive approval from the Student and Instructor Services (Credit) office at the Centre for Continuing Education for the proposed site and proposed invigilator, and are responsible for any additional costs resulting from their proposed site and invigilator. **The Student and Instructor Services (Credit) office at the Centre for Continuing Education maintains a list of authorized sites and can help in finding an appropriate invigilator, but the student is ultimately responsible for making invigilation arrangements outside of the pre-authorized sites.**

Students in the Faculty of Nursing are **normally** expected to write their exams at the site in which the course is delivered.

~~The Student and Instructor Services (Credit) office at the Centre for Continuing Education maintains a list of authorized sites and can help in finding an appropriate invigilator, but the student is ultimately responsible for making invigilation arrangements outside of the pre-authorized sites.~~

**For in-person invigilation or remote proctoring**, students must provide photo identification ~~to the invigilator~~ prior to writing.

**Rationale:** Housekeeping and updated to reflect current practice.

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**End of Report from the Registrar's Office**

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5. Adjournment