

**DRAFT MINUTES OF A MEETING OF THE  
COUNCIL COMMITTEE ON UNDERGRADUATE ADMISSIONS AND STUDIES (CCUAS)**

**May 5, 2021**

**9:00 a.m.**

**Location: Zoom meeting**

**Members Present:** Darlene Chambers, Stephen Cheng, Doug Cripps, James D’Arcy, Naomi Deren, David deMontigny, Fidji Gendron, Dorothy Lane, Karen Lehmann, Robin Markel, Nader Mobed, Pamela Osmond Johnson, Wes Pearce, Joe Piwowar, Morina Rennie, Yaya Siggins, Glenys Sylvestre, Sean Whalley, Scott Wilson (Chair)

**Regrets:** Alfred Adenuga, Katlyn Richardson, A. Magnan, David Meban

**Observers:** Heather Antonini, Barb Elich, Sarah Stewart, Jessie Chen

**Recorder:** Coby Stephenson

The meeting was called to order at 9:01 a.m. by S. Wilson, Chair.

**1. APPROVAL OF THE AGENDA**

N. Mobed – D. Cripps

**CARRIED**

**2. APPROVAL OF THE MINUTES**

J. Piwowar – N. Mobed

**MOVED** that the minutes of the April 7, 2021, meeting be approved as distributed.

**CARRIED\***

**3. BUSINESS ARISING FROM THE MINUTES**

**3.1. EFFECTIVE DATES FOR ADMISSION CHANGES**

J. Piwowar – N. Mobed

**MOVED** to revise the effective date on the motions passed at the April 10, 2021 CCUAS meeting from TBD to 202220. See list on page 2 of the Agenda.

\*It was asked why the April motion 3.2.1 from the Faculty of Arts was not included in this effective date revision. Will those motions remain 202210? According to the approved minutes the Faculty of Arts was not included in the TBD revision. It was assumed that all admission motions effective dates were to be changed to TBD. Because all of these admission motions are going to Senate at the same a different effective date may raise the question.

This motion was revised: “To revise the effective date on the motions passed at the April ~~10~~ 7, 2021 CCUAS meeting from ~~TBD~~ to 202220.” And the Art’s motion 3.2.1 was added to the list.

**CARRIED**

#### 4. UNFINISHED BUSINESS

##### 4.1. FACULTY OF ENGINEERING AND APPLIED SCIENCE

The report from the Faculty of Engineering and Applied Science was presented by D. deMontigny.

##### 4.1.1. PROCESS ENGINEERING MINOR UPDATE

D. deMontigny – D. Cripps

**MOVED** to update the Process Engineering minor as outlined on page 3 of the Agenda, **effective 202220**.

**CARRIED**

##### 4.1.2. ENGINEERING POST-SECONDARY TRANSFER ADMISSION UPDATE

D. deMontigny – N. Deren

**MOVED** that the post-secondary transfer admission requirements for the Faculty of Engineering and Applied Science be revised in the admissions section of the Undergraduate Calendar, as outlined on page 3 of the Agenda, **effective 202220**.

**CARRIED**

##### 4.1.3. ENGINEERING INTERNAL TRANSFER UPDATE

D. deMontigny – S. Cheng

**MOVED** to adopt a new process for internal U of R transfers where only the U of R marks are used if students have completed 15 or more credit hours at the U of R, **effective 202210**.

Is the effective date correct? Yes, as this does not impact URI admissions.

**CARRIED**

##### 4.1.4. ENGINEERING QUALIFYING STATUS CREATION

D. deMontigny – D. Cripps

**MOVED** to create a qualifying status for Engineering students who are missing one admission requirement so that they can be recognized as qualifying Engineering students while they complete the requirements to be fully accepted into the Faculty, **effective 202220**.

Clarification was sought regarding the following bullet point:

- The student must complete the missing pre-requisite or approved replacement course within the first 30 credit hours of their program (see chart below). Students that do not complete the missing requirement will not be able to select their major or advance within the program.

“What does advance within the program mean?” Students need to declare a major to advance in the program, but they have to successfully complete first year requirements to declare a major, if no major is declared they cannot go into second year. Just wanted to make sure the student is not going into their third or fourth year and not being able to continue. The new major selection process will not allow that to happen any longer.

**CARRIED**

The remainder of the report was received as information.

#### **4.2. FACULTY OF MEDIA, ART, AND PERFORMANCE**

The report from the Faculty of Media, Art, and Performance was presented by S. Whalley.

##### **4.2.1. REVISION OF THE HIGH SCHOOL ADMISSION REQUIREMENTS**

S. Whalley – N. Deren

**MOVED** that the High School Admissions Requirements for the Faculty of Media, Art, and Performance be revised, as outlined on page 8 of the Agenda, **effective 202220**.

In the rationale it mentions “Language” courses does this mean English language courses? No, it is other language courses as noted in second bullet and the other universities examples

**CARRIED**

##### **4.2.2. REVISION TO THE BA in MEDIA, ART, AND PERFORMANCE MAJOR, CREATIVE TECHNOLOGIES CONCENTRATION**

S. Whalley – W. Pearce

**MOVED** that the requirements for the BA in Media, Art, and Performance Major, Creative Technologies Concentration be amended as outlined on pages 9-10 of the Agenda, **effective 202220**.

During discussion it was asked if the ENGG courses removed from the program template were listed on the approved elective list. For the report to E of C, please include the list of the approved electives.

**CARRIED**

The remainder of the Report was received as information.

#### **4.3. FACULTY OF SCIENCE**

The report from the Faculty of Science was presented by N. Mobed.

##### **4.3.1. ADDITION OF SCI 099 TO ALL SCIENCE PROGRAM TEMPLATES**

N. Mobed – D. deMontigny

**MOVED** to add SCI 099 to all BSc, BSc Honours, Certificate, and Diploma templates in the Undergraduate Calendar, effective 202220.

No discussion.

**CARRIED**

The remainder of the Report was received as information.

#### 4.4. FACULTY OF SOCIAL WORK

The report from the Faculty of Social Work was presented by D. Chalmers.

##### 4.4.1. REVISION TO SK HIGH SCHOOL ADMISSION REQUIREMENTS FOR PRE-SW / INSW QUAL

D. Chalmers – J. Piwowar

**MOVED** to revise the Saskatchewan high school admission requirements to the Pre-Social Work and Indigenous Social Work Qualifying programs as indicated on pages 13-14 of the Agenda, **effective 202220**.

**CARRIED**

##### 4.4.2. ADMISSION GPA FOR CISW AND BISW

D. Chalmers – N. Mobed

**MOVED** to change the calculation of the Certificate in Indigenous Social Work / Bachelor of Indigenous Social Work Admission GPA from a program average to the most recent 30 credit hours, **effective 202130**.

Will the students who are already admitted but reassessed? There is a specific intake period for and they do not admit continuously so there is no harm in changing the effective date.

**CARRIED**

##### 4.4.3. REVISION TO CALCULATION OF BACHELOR OF SOCIAL WORK ADMISSION GPA

D. Chalmers – N. Mobed

**MOVED** to change the way the BSW Admission GPA is calculated from PGPA to 30 most recent credit hours, **effective 202130**.

D. Chalmers asked for a friendly amendment to the motion to read “from PGPA to 30 most recent credit hours of approved courses.”

How is “approved” defined? We want to make sure this is clear in the chance it is challenged by an applicant. In the Zoom chat feature, it was suggested that “approved” was defined in the Post-Sec/Transfer sections in the calendar. Enrolment Services can provide a definition for the calendar if necessary.

Add the following language to the Admission section of the calendar:

Applicants to the Bachelor of Social Work (BSW) must have human service experience, ~~completed~~ at least 30 credit hours of prescribed university courses, ~~and with~~ a minimum BSW Admission GPA UGPA of 70%.- (Current University of Regina students must also have a minimum UGPA of 60% on their U of R courses) ~~and a minimum Program Grade Point Average (PGPA) of 70% on all courses contributing to the BSW degree, including failing grades and grades from courses granted as transfer credit towards the program.~~ Admission to the BSW is competitive. For full admission details, refer to the Faculty of Social Work section of the Undergraduate Calendar.

**CARRIED**

#### 4.5. THE REGISTRAR'S OFFICE

The report from the Registrar's Office was presented by J. D'Arcy.

##### 4.5.1. 2022-2023 ACADEMIC SCHEDULE

J. D'Arcy – W. Pearce

**MOVED** to approve the 2022-2023 Academic Schedule as presented in [Appendix A](#) of the Agenda, **effective 202220**.

No discussion.

**CARRIED**

##### 4.5.2. INVIGILATION OF DISTANCE LEARNING EXAMS

J. D'Arcy – N. Deren

**MOVED** to update the Invigilation of Distance Learning Exams section as presented on page 17 of the Agenda, **effective 202130**.

The word "normally" in the first paragraph of the regulation was questioned. Would it leave it open for interpretation? Perhaps, the word "normally" was suggested to align with the Faculty of Nursing paragraph. "Normally" makes sense for the Faculty of Nursing paragraph because of students who are registered through the Saskatoon site, may live in the Regina area may be permitted to take their exams in Regina. There was support for "must" instead of "normally" so it isn't left up to interpretation other members were ok with either word. Would changing the effective date to 202210 make more sense? So that it is not viewed as a "Covid transition" regulation. This regulation may change again as we transition back to campus/normal.

If it is an invigilated exam it can only be proctored through Proctor Track.

Online or web-delivered? CCE is working towards using online-delivered instead of web-delivered.

Recommended that further discussion with the stakeholders regarding the language of this regulation is needed. Motion was withdrawn by J. D'Arcy.

**WITHDRAWN**

#### 5. NEW BUSINESS

##### 5.1. CENTRE FOR CONTINUING EDUCATION

The report for the Centre for Continuing Education was presented by R. Markel

##### 5.1.1. AWARDING OF CONCURRENT OR ADDITIONAL DEGREES REGULATION: ADDITIONAL CONDITION

R. Markel – J. Piwowar

**MOVED** That an additional condition be added to the "Awarding of Concurrent or Additional Degrees" in the CCE section of the University Calendar to address the awarding of concurrent and additional credit certificates, as outlined on page 18 of the Agenda, **effective 202220**.

CCE has started doing this in practice and wanted to point students to this regulation in the Calendar; trying to make this process more transparent.

**CARRIED**

### **5.1.2. LIBERAL ARTS CERTIFICATE AND DIPLOMA REVISION**

R. Markel – J. Piwowar

**MOVED** That CCE 099 be added to the Liberal Arts Certificate and the Liberal Arts Diploma, **effective 202220**.

No discussion.

**CARRIED**

### **5.1.3. REVISION TO CERTIFICATE IN ADMINISTRATION I and 5.1.4 REVISION TO CERTIFICATE IN ADMINISTRATION II were presented as an omnibus motion.**

R. Markel – S. Whalley

**MOVED** that the FNUniv Certificate in Administration Level I and Certificate in Administration Level II be revised as outlined on pages 20-21 of the Agenda, **effective 202220**.

What are the \* for in the program templates?

Should be a note at bottom of the template: \*Students may only receive credit for one Economics course in the Certificate in Administration Level I

**CARRIED**

The remainder of the Report was received as information.

## **5.2. FACULTY OF KINESIOLOGY AND HEALTH STUDIES**

The report from the Faculty of Kinesiology and Health Studies was presented by D. Cripps.

### **5.2.1. PATHWAY PROGRAM REVISIONS**

D. Cripps – J. Piwowar

**MOVED** that the Pathway Program admission, program, assessment, and completion requirements be amended as presented on page 22 of the Agenda, **effective 202210**.

Pathway Program changes were approved previously by MAP and SC.

No discussion.

**CARRIED**

**5.2.2. HIGH SCHOOL ADMISSION REVISIONS - BACHELOR OF KINESIOLOGY AND BACHELOR OF SPORT AND RECREATION STUDIES**

D. Cripps – S. Whalley

**MOVED** that the high school admission criteria for the Bachelor of Kinesiology and the Bachelor of Sport and Recreation Studies be amended as presented on pages 24-25 of the Agenda, **effective 202220**.

The Bachelor of Health Studies is not included because it is jointly administered by Faculty of Arts and FNUniv.

No discussion.

**CARRIED**

**5.2.3. POST-SECONDARY TRANSFER ADMISSION REVISION**

D. Cripps – N. Mobed

**MOVED** to revise the post-secondary transfer admission criteria as presented on page 25 of the Agenda, **effective 202220**.

No discussion.

**CARRIED**

**5.2.4. INTERNAL TRANSFER POLICY**

**D. Cripps – N. Mobed**

**MOVED** to implement an internal transfer policy as presented on page 26 of the Agenda, **effective 202220**.

No discussion.

**CARRIED**

The remainder of the Report was received as information.

**5.3. REGISTRAR'S OFFICE**

**5.3.1. CREDENTIAL FRAMEWORK**

J. D'Arcy – N. Mobed

**MOVED** to approve the credential framework at presented in [Appendix B](#) of the Agenda, **effective 202220**.

No discussion.

**CARRIED**

**6. Adjournment** – D. Cripps moved to adjourn the meeting at 10:28 a.m.