

# Centre for Continuing Education

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## CCE Programs and Services

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The Centre for Continuing Education (CCE) links the University's resources to individual and group learning needs in the community.

The Centre for Continuing Education's mandate is to meet lifelong learning needs by offering high quality, flexible and accessible education and training programs to learners of all ages that build on the strengths and resources of the community and the University.

A wide selection of programs is offered in seven general categories:

1. Undergraduate certificate and bridging programs for adults seeking to upgrade their qualifications or pursue new career paths. Programs can normally be completed within one to five years.
2. Nights, online, Saturday, spring and summer credit courses applicable to degree and certificate programs.
3. Off-campus, Face-to-face, Live-streamed and video-conference courses, which carry credit toward a University degree.
4. English as a Second Language provides students with oral and written English language skills sufficient to meet requirements for admission to University certificate and degree programs.
5. Lifelong Learning Centre: Learning opportunities on and off-campus, and applied research outreach projects in Saskatchewan and beyond.
6. Conservatory of Performing Arts offers group classes and private instruction in music, dance, theatre, film and video and drama for children and adults of all ages.
7. Certificates and seminars for professionals emphasizing real-world expertise while balancing theoretical and practical information in every course.

Mailing Address:

### Centre for Continuing Education

University of Regina  
3737 Wascana Parkway  
Regina, SK S4S 0A2  
Website: [www.uregina.ca/cce/](http://www.uregina.ca/cce/)

## Student and Instructor Services (Credit and Non-credit)

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Student and Instructor Services (Credit) and Student Services (Non-credit) offer support services to CCE students, instructors, and internal and external partners in the following areas:

- Admissions (Credit) and Registrations (Credit and Non-Credit)
- Exam Invigilation (Credit)
- Instructor Appointments (for credit and non-credit courses administered by CCE)
- Scheduling of courses (for credit and non-credit courses administered by CCE)

General Inquiries and information on support services provided for Career and Professional Development (Credit) and Flexible Learning Divisions can be directed to:

### Student and Instructor Services (Credit)

Centre for Continuing Education  
University of Regina  
Room 212, College Avenue Campus  
2155 College Avenue  
Regina, SK S4S 0A2  
Tel: 306-585-5807  
Email: [CCE.StudentServices@uregina.ca](mailto:CCE.StudentServices@uregina.ca)  
Website: [www.uregina.ca/cce/](http://www.uregina.ca/cce/)

Inquiries for support services provided for Career and Professional Development (Non-credit) Division, Conservatory of Performing Arts Division, and Lifelong Learning Centre can be directed to:

### Student Services (Non-credit)

Centre for Continuing Education  
University of Regina  
Room 118, College Avenue Campus  
2155 College Avenue  
Regina, SK S4S 0A2  
Tel: 306-585-5748  
Email: [SIS.noncredit@uregina.ca](mailto:SIS.noncredit@uregina.ca)  
Website: [www.uregina.ca/cce/](http://www.uregina.ca/cce/)

## Student Academic Policies

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Students enrolled in CCE programs at the University of Regina must follow the academic and other policies and procedures of the University. The following policies apply to students enrolled in credit and non-credit certificates, as well as students enrolled in the ESL program.

### Academic Misconduct

Students enrolled in CCE programs at the University of Regina are expected to adhere rigorously to principles of intellectual integrity. Plagiarism is a form of intellectual dishonesty in which another person's work is presented as one's own. Plagiarism or cheating on examinations/assignments is a serious offence that may result in a zero grade on an assignment, a failing grade in a course, or expulsion from the University. Refer to the [Academic Regulations](#) section in this Calendar for University regulations on academic misconduct.

### Appeal Guidelines and Procedures

The CCE Student Appeals Committee (or its delegate) will hear all appeals and applications by students in connection with academic action decisions, including probation, discontinuance, re-admission after RTD, MW, and exceptions from program requirements. The committee does not hear appeals of grades; consult the Academic Regulations section.

Appeals are to be made in writing within two weeks of notification of the academic action and addressed to the

### Chair, Student Appeals Committee

Care of the Director's Office  
Centre for Continuing Education, Room 219  
College Avenue Campus, University of Regina  
3737 Wascana Parkway  
Regina SK S4S 0A2

Late appeals will not be heard.

Appeal guidelines and information about the supporting documentation that may be needed by the Student Appeals Committee are available at [www.uregina.ca/cce/](http://www.uregina.ca/cce/).

Appeals of CCE decisions may be heard by the Council Committee on Student Appeals (see the [Student Code of Conduct and Right to Appeal](#) section). The decision of CCE with respect to admission and conditions for continuation is final.

Students may appeal the imposition or severity of a penalty for misconduct (academic or non-academic) to the Council Discipline Committee. Requests for a hearing must be submitted as per the procedure outlined in the Student Code of Conduct and Right to Appeal section for definitions and guidelines related to Academic and Non-academic Misconduct.

## Career and Professional Development Division (CPD)

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### General Information

The Career and Professional Development Division provides undergraduate level and non-credit courses and programs in flexible formats for those who wish to pursue their academic and personal career goals. The Career and Professional Development Division offers programs with non-traditional learners in mind.

Undergraduate level certificates offer students an opportunity to pursue a program that can ladder into an undergraduate diploma or degree. Courses are scheduled at a variety of times and a variety of locations. Most credit certificate programs require no minimum educational background for admission for students age 21 and over. On average, students studying part-time complete a certificate program within 2.5 to 5 years. Three-credit-hour courses include 39 hours of instruction and require an average of 4 to 8 hours of study per week outside the classroom. Please direct inquiries to Student and Instructor Services (Credit).

A wide range of non-credit professional development certificates and seminars provide training for busy professionals who want to stay competitive in our ever-changing economy. Emphasis is on real-world expertise, ensuring a stimulating balance between theoretical and practical information in every seminar. Professional development certificates include business analysis, project management, leadership, advanced leadership, organizational innovation and management. Career and Professional Development Division also offers a variety of professional seminars and corporate training. Please direct inquiries to Student Services (Non-credit).

### Admission, Re-admission, and Transfer

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#### Admission

All new applicants to certificate and transition programs (Casual Studies and UR Accelerated) must apply for admission directly to Student and Instructor Services (Credit), Centre for Continuing Education. Applications are accepted until the start date of each term. Refer to the Admissions section for dates. Continuing Education students who would like to apply to a Certificate Program can apply for admission into Undergraduate Certificate Programs online at <http://www.uregina.ca/cce/student-services/admitted/admission.html>, in person, or by mail.

Students can apply for re-admission online, by mail, or in person. Re-admission forms are available at

<https://www.uregina.ca/cce/student-services/admitted/admission.html>

Students are admitted to CCE through either Open Admission or Regular Admission.

**Regular Admission** requires the following:

See the [Admissions section](#) - Admission from Canadian High Schools, Admission from Canadian Universities and Colleges, Admission from Outside Canada, and Admission of Home-Based Learners.

Students applying for regular admission must supply these documents:

- High School Marks
- An official statement of Saskatchewan Division IV or Secondary Level marks or similar official statements from the provincial department of education where the applying student attended high school. Students are advised to request transcripts well in advance of applying for admission. Transcripts will not be returned.
- Post-Secondary Transcripts (if applicable)

Students who have attended another university or college must have that institution forward an official transcript directly to the Centre for Continuing Education. Photocopies, faxes, and transcripts issued to students are not acceptable.

The Centre for Continuing Education reserves the right to refuse admission even when the stated requirements for entrance have been satisfied.

#### Stale Dated Courses

Students who are admitted or re-admitted to certificate programs in the Centre for Continuing Education, having completed courses in their program more than 10 years ago, may be required to update their knowledge by repeating or taking additional courses toward their program. Certificate programs that include courses academically housed in another academic unit are governed by the stale dated courses policies in the relevant faculty.

#### Concurrent Programs

Students in other faculties wanting to complete a CCE certificate program must submit a completed Application for Undergraduate Concurrent Program form. Signatures of approval are required from the Primary Program Advisor and the Secondary Program Advisor.

The paper application form for Concurrent Programs can be accessed here: <https://urconnected.uregina.ca/apply/apply-now.ezc>

### Residency and Transfer Credit

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#### Residency Requirement

Students can complete the requirements for CCE certificates as part of a degree program. Students must apply for graduation from the certificate program within one year of the degree being awarded.

Students who have graduated with a Bachelor of Business Administration or Bachelor of Administration are not eligible to graduate with the Certificate in Administration, Level I and II.

#### Transfer of Credit from Other Post-Secondary Institutions

For courses taken at other universities, students can receive transfer credit for up to 50% of their Certificate program. This regulation applies provided the courses have been evaluated by the University of Regina and are deemed to be equivalent. More information on the regulations and processes associated with transfer credit at the University of Regina can be found at [www.uregina.ca/student/registrar/transfer-credit/](http://www.uregina.ca/student/registrar/transfer-credit/)

#### Minimum Grades Required for the Awarding of Transfer Credit from other Canadian Universities

Grades in courses awarded transfer credit are not used in calculation of GPAs in the Centre for Continuing Education.

#### Letter of Permission

CCE students who wish to take courses through other universities for credit towards their certificate programs must obtain permission prior to registering for the course(s). Letters of Permission are not granted automatically. Students must submit a request in writing and provide any supplemental documentation as required.

Students can receive transfer credit for up to 50% of the applicable courses in their certificate program. Transfer credit is not guaranteed, and students must ensure that courses taken at other post-secondary institutions are eligible for transfer credit and applicable to their program.

Once the course has been completed, the student must request that one official transcript be sent directly from the educational institution to the University of Regina's Registrar's Office. A transfer credit evaluation will be completed after transcripts have been received.

#### Credit by Challenge

Refer to the Admissions section for University regulations.

Challenge credit examinations may be permitted for CCE courses at the discretion of the Head of Career and Professional Development Division.

### **Transfer of Credit for Certificate Courses to Other University of Regina Faculties**

Students who wish to take courses in the Career and Professional Development Division and later apply the credit obtained in these courses to a degree program at the University of Regina, should enquire with the appropriate faculty before enrolling in the Career and Professional Development Division. It is the responsibility of the various faculties to determine what amount of credit, if any, they will allow students to use.

### **Prior Learning Assessment and Recognition (PLAR)**

The Centre for Continuing Education may evaluate and grant credit for previous formal, non-formal and informal learning up to a maximum of six credit hours toward credit certificate\* or diploma programs offered through the Centre for Continuing Education. Credit will be awarded on a case-by-case basis for university-level knowledge, skills and abilities only. Credit will not be awarded for experience alone. Evaluation may include portfolio and/or interview. For more information contact Student and Instructor Services (Credit) <https://www.uregina.ca/cce/student-services/admitted/plar.html>.

\*Currently Business Administration courses are ineligible for evaluation for PLAR credit. Students may still seek PLAR credit for any other courses or portions of the Certificates in Business Administration Levels I and II.

## **Academic Advising and Registration**

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### **Academic Advising**

Academic advising is important. The Career and Professional Development Division encourages new and continuing students to receive program advising before registering.

Call the Student and Instructor Services (Credit) Office at 306-585-5807 or email [CCE.StudentServices@uregina.ca](mailto:CCE.StudentServices@uregina.ca) to make an advising appointment. Each student is responsible for ensuring that program requirements are being met at each stage of progress. Students are required to fulfill all "Responsibilities of Students" found the Academic Regulations section.

### **Repeating Courses**

Students may repeat any course, passed or failed, once (English 100 may be repeated twice). The most recent grade is the one that is used in calculation of program GPAs. Written requests to repeat a required course an additional time are to be submitted to the Career and Professional Development Division office.

### **Registration Permit/Override**

Students may obtain Registration Permit/Overrides to register for a section when course or class prerequisites, co-requisites, repeat, link, program, faculty, campus and/or other registration restrictions are not satisfied.

This permission is based on the academic, course, and program regulations. It is not automatic and will be given only when the regulations are met and in exceptional circumstances.

The faculty or college office that offers the class determines who is qualified to grant and enter the Registration Permit/Override on the student's academic record. The Registration Permit/Override is assigned to the student for a course or a section of a given term.

The Registration Permit/Override does not guarantee that the student will be registered, that space will be available in the section, or that the course will apply to the student's program. The permission only allows the student to bypass the registration restrictions of the course or section online. Once the permission is assigned the student may proceed with their registration in that course or section.

Please consult the appropriate academic regulation, course, or program section of the Undergraduate Calendar to determine if you need Registration Permit/Override and how to obtain that permission if required. Career and Professional Development Division students should contact Student and Instructor Services (Credit) at 306-585-5807 if they require assistance in determining whether or not they need Registration Permit/Override before registering online.

### **Registration**

Students may register online using UR Self Service found at: [www.uregina.ca](http://www.uregina.ca). If you require assistance please contact Student and Instructor Services (Credit).

In cases where students cannot register online, they may register by email: [CCE.StudentServices@uregina.ca](mailto:CCE.StudentServices@uregina.ca). Students will be required to provide their student number and birth date to register by email. Registration will not be accepted by voice mail. Students can also register by mail or in person at:

### **Student and Instructor Services (Credit) Office**

Room 212, College Avenue Campus  
2155 College Avenue  
University of Regina  
3737 Wascana Parkway  
Regina, SK, S4S 0A2.

The Student and Instructor Services (Credit) Office is open Monday to Friday, from 8:15 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m.

## **Evaluation of Academic Performance**

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### **CCE Honours List**

The list for part-time students is compiled once an academic year at the end of the spring/summer term. To be included on the CCE Honours List, a student must be a CCE student and identify a CCE program as their primary academic program and must achieve a GPA of at least 85.00% on a minimum of nine numerically-graded credit hours of University of Regina courses over an academic year (fall, winter, and spring/summer).

Inclusion on the CCE Honours List will appear on the student's official transcript.

### **Probation and Discontinuance**

CCE follows the University guidelines for academic performance regulations as outlined in the [Academic Regulations](#) section. Refer to the Academic Regulations section for definitions of GPAs.

### **Deferral of Final Examination and/or Term Work**

CCE follows the University policies and procedures regarding deferrals. Refer to the Academic Regulations section for more detailed information.

### **Failed Courses and Prerequisites**

Failed courses include grades of "NP." If the failed course is a prerequisite to one in which the student has enrolled in the next term, it is the student's responsibility to drop the course which he or she is no longer eligible to take.

## Time Limits and Graduation Requirements

The minimum undergraduate program average (UGPA) and graduating program average (PGPA) for all Career and Professional Development Division programs is 60.00%. Refer to the Graduation section for University Graduation Requirements.

### Completion of Discontinued Programs

When a program is discontinued, students will be informed of the date by which they must complete their program requirements. Students should also be aware of the policy relating to "Stale Dated Courses" in relation to the completion of their programs.

### Completion of Old Programs

From time to time, CCE may change its program requirements. Students normally follow the program that is in effect at the time of their most recent date of admission, faculty transfer or re-admission, but may choose to follow program changes occurring after that date. Prolonged completion of a program may mean that specific courses academically housed outside of CCE but used in CCE programs are subject to that faculty's policy on outdated courses.

### Time Limit for Completion of Non-credit Certificates

Students enrolled in Career and Professional Development programming have a three (3) years to complete a non-credit certificate.

### Applying and Approval to Graduate

Students who wish to have their certificate conferred as soon as possible after completing their requirements should apply while in their final term of courses. Application deadlines are outlined in the Graduation section of this Calendar.

## Academic Programs

The Career and Professional Development Division offers the following credit programs, which are described in more detail below this list:

- Certificate in Administration – Levels I and II
- Certificate in Early Childhood Studies for the Helping Professions
- Certificate of Extended Studies in Inclusive Education
- Certificate in Nursing Foundations
- Pre-Nursing Certificate
- Certificate in Local Government Administration
- Advanced Certificate in Local Government Administration
- Certificate in Public Relations
- Liberal Arts Certificate and Diploma

### In Partnership with First Nations University of Canada

- Certificate in Administration – Level I
- Certificate in Administration – Level II
- Certificate in Indigenous Management I
- Certificate in Indigenous Management II
- Certificate in Hospitality, Tourism and Gaming Entertainment Management
- Certificate of Extended Studies in Aboriginal Education
- Certificate of Extended Studies in First Nations Language
- First Nations Language Instructor Certificate
- Certificate in Indigenous Access Transition Education (IATEC)
- Certificate in Indigenous Environmental Management
- Certificate in Reconciliation Studies
- Certificate in Indigenous Economic Development

### In Partnership with Campion College

- Certificate in Pastoral Studies (admissions suspended; current students will have until December 31, 2020 to complete the program)

### In Partnership with Luther College

- Certificate in Nonprofit Sector Leadership and Innovations (NSLI)

## Certificate in Administration – Level I

This program is designed for individuals preparing for administrative careers or already working in administrative positions. The focus of the program is to improve analytical skills, develop an understanding of organizational behaviour, and explore the forces that shape management decisions and practices. Students will broaden their perspectives, increase confidence in their abilities, and develop new approaches to old problems.

The Certificate in Administration Level I can stand alone or can serve as the first step toward completion of an undergraduate degree in the Faculty of Business Administration. Students who might continue studies through to the Certificate of Administration Level II, the Diploma of Business Administration or the Bachelor of Business Administration degree program should seek academic advising early in their studies.

Credit hours	Certificate in Administration - Level I Required Courses
0.0	CCE 099
3.0	BUS 100
3.0	BUS 260
3.0	Three of: ACAD 100, BUS 201, BUS 205, BUS 210, BUS 250, BUS 285, BUS 288, BUS 307, , BUS 361, ECON 100*, ECON 201, ECON 202
3.0	
3.0	
<b>15.0</b>	<b>Total: 60% PGPA required</b>

## Certificate in Administration – Level II

This program consists of degree credit courses in Business Administration, Arts and electives. It is designed to help students build on knowledge and skills usually gained by completing the Certificate in Administration. Students must successfully complete at least 30 credit hours to earn this certificate.

Credit hours	Certificate in Administration – Level II Required Courses
0.0	CCE 099
3.0	BUS 100
3.0	BUS 260
3.0	BUS 285
3.0	ECON 100, ECON 201, or ECON 202
3.0	ENGL 100 or ACAD 100
6.0	Two BUS Electives
9.0	Three Open Elective
<b>30.0</b>	<b>Total: 60% PGPA required</b>

### Certificate in Early Childhood Studies for the Helping Professions

This 15-credit hour certificate program offers teachers, educators and those individuals who are employed in the helping professions the opportunity to advance their professional learning in early childhood development, as well as play, the arts, expressive art therapies and trauma informed practice and early literacies.

Credit Hours	Certificate in Early Childhood Studies for the Helping Professions Required Courses	
3.0	ECE 435	
6.0	Two ECE 200-400 level courses	
<b>Approved Elective List A</b> (Choose two courses from the list)		
6.0	EAE 201 ECE 200-400 level ECS 110 EFDN 306 EFDN 308 EFDN 309 EPSY 217	JS 280 KIN 180 KHS 139 SOC 208 SOC 212 SOC 213 SW 427 WGST 200
<b>15.0</b>	<b>Total: 60% PGPA required</b>	

### Certificate of Extended Studies in Inclusive Education

This certificate program consists of ten 3.0-credit-hour courses and is intended for teachers who want to increase their knowledge and enhance their professional background in inclusive education. The certificate presents students with a flexible and dynamic approach to supporting students in schools and communities. For reclassification information related to the successful completion of the program in Saskatchewan, visit [www.saskatchewan.ca](http://www.saskatchewan.ca).

Credit hours	Certificate of Extended Studies in Inclusive Education Required Courses
3.0	EPSY 323*
3.0	EPSY 324*
3.0	EPSY 326 or EPSY 329
3.0	EPSY 328*
3.0	EPSY 330
3.0	EPSY 333
3.0	EMTH 335
3.0	ERDG 425 or EPSY 401
3.0	**List A: One of the following: ECCU 200, ECCU 300, ECCU 400, , EISE 332, , EMTH 425
3.0	List B: One of the following: ECCU 200, ECCU 300, ECCU 400; ERDG 425; EFDN 306, EFDN 308; EHE 258, EHE 385, EISE 332; ELNG 326; EMTH 425; EPSY 217; EPSY 326, EPSY 329, EPSY 400, EPSY 401, EPSY 418; KIN 120; PSYC 220, PSYC 230, PSYC 311; SW 479, or approved elective
<b>30.0</b>	<b>Total :60% PGPA required</b>

\*Indicates course is required for teacher certification.

\*\*The prerequisite to all courses in the EPSY series is EPSY 322 Students with Special Needs or EPSY 400 Working with Difference and Diversity or EPSY 418, Vers une pédagogie inclusive. Students who have not successfully completed on of EPSY 322, EPSY 400, 418, or an equivalency may take the prerequisite course within the Certificate of Extended Studies in Inclusive Education as one of the approved elective courses.

Students must meet the following criteria to obtain a Certificate of Extended Studies in Inclusive Education (CESIE):

1. The student must hold a BEd or its equivalent to be admitted to the program.
2. The student must complete 30 additional credit hours for the CESIE beyond their degree(s).
3. Transfer Credits from Other Institutions: Students accepted into a CCE program will be permitted to transfer only those courses that meet program requirements. See Admissions section in this Calendar - Transfer of Credit from Other Post-Secondary Institutions
4. Students with a minor in Special Education as part of the BEd are eligible to enroll in the Certificate in Inclusive Education, provided that courses that have been used for the BEd are not used as part of the Certificate of Extended Studies in Inclusive Education. Decisions involving course work to be considered for substitution will be made by CCE, based on the approved list of courses from the Faculty of Education. Education will assist CCE to determine if the courses were used for the degree.
5. Stale Dated Courses: Please refer to the [Faculty of Education](#) section of this Calendar.

### Certificate in Local Government Administration

The Career and Professional Development Division, in cooperation with provincial government agencies and municipal organizations, offers a program of distance education studies leading to the Certificate in Local Government Administration. The program is designed to give students the knowledge and skills they need to assume positions in various fields of local government administration. The Urban and Rural Boards of Examiners have made completion of this program an educational requirement of certification for the offices of the administrator of a rural or an urban municipality. The program is delivered predominantly online. Students who wish to pursue further studies may apply the LG courses (12 credit hours) to the Advanced Certificate in Local Government Administration.

Credit hours	Certificate in Local Government Administration Required Courses
3.0	LG 200
3.0	LG 202
3.0	LG 204
3.0	LG 206
3.0	LG 208 AA-ZZ
<b>15.0</b>	<b>Total: 60% PGPA required.</b>

### Advanced Certificate in Local Government Administration

This certificate (30 credit hours) is designed for students who want to deepen their knowledge of subjects that relate to local government issues and administration. Students may apply courses taken in the ACLGA toward a Bachelor of Arts degree. Students who wish to pursue further degree studies should consult with their CCE advisor early in their program.

Credit hours	Advanced Certificate in Local Government Administration Required Courses
3.0	LG 200
3.0	LG 202
3.0	LG 204
3.0	LG 206
3.0	LG 208 AA-ZZ series
6.0	Two of*: PSCI 100, ECON 100, ECON 201, GEOG 100
* Remaining courses may be taken as electives if not taken as core courses.	
<b>Elective Courses</b>	
Nine additional credit hours chosen from the list of subjects below, of which two courses must be at the 200-level or above. Electives must be selected from at least two different disciplines.	
9.0	Anthropology, Business, Economics, Geography, History, Indigenous Studies, Public Relations, Psychology, Political Science, Religious Studies, Sociology, or Women's and Gender Studies.
<b>30.0</b>	<b>Total: 60% PGPA required</b>
Courses should include topics in areas of public or business administration, community development, prairie studies, climate change, etc. These electives must be approved by the Career and Professional Development Division, CCE, in consultation with the LGA Advisory Committee.	

### Certificate in Public Relations

This certificate will provide students with the knowledge and skills they need to be effective in the public relations/communications field. Students gain practical learning experiences and have the opportunity to meet and learn from other public relations professionals.

Credit hours	Certificate in Public Relations Required Courses
3.0	PR 100
3.0	PR 101
3.0	PR 200
3.0	PR 201
3.0	One of: PR 202, PR 203, PR 204, PR 205, PR 290AA-ZZ
<b>15.0</b>	<b>Total : 60% PGPA required</b>

### Liberal Arts Certificate and Liberal Arts Diploma

The Faculty of Arts and the Centre for Continuing Education are pleased to partner on the Liberal Arts Certificate (30 credit hours) and Liberal Arts Diploma (60 credit hours). These programs will meet the needs of students who wish to pursue liberal arts study but who may not initially want to pursue a full degree program. Students will have the opportunity to ladder from the certificate to the diploma and to a degree.

The flexibility of these programs will appeal to students who:

- live outside Regina and want to complete a stand-alone program through distance education, evenings and/or weekends and Summer University;
- juggle work, family and academic responsibilities; and
- need to stop in and out of their university studies.

### Liberal Arts Certificate

Credit hours	Liberal Arts Certificate Required Courses
3.0	ENGL 100
3.0	Any course in ASTR, BIOL, CHEM, GEOL or PHYS that has a laboratory component, or GEOG 121
3.0	One of ENGL 110; PHIL 100; RLST 245 or 248; SOST 110
3.0	Any course in ANTH; GEOG 100 or 120; INDG 232, 234, 238, 332, or 432; RLST (except RLST 181, 184, 186, 188, 284, 288)
3.0	Any course in ECON, GEOG (except GEOG 100, 120, 121, 309, 321, 323, 325, 327, 329, 333, 411, 421, 423, 429, or 431), INDG 236, 258, 305, 358, IS, JS or LING 270, PSCI, PSYC, SOC, SOST or WGST
3.0	Any course in INCA, INDG (except for INDG 208, 210, 215, 216, 218, 219, 221, 228, 229, 230, 232, 234, 236, 238, 258, 305, 332, 358, 432), , INHS or any one of ENGL 214, 310AA- ZZ; GEOG 344; HIST 310; JS 350, 351; KIN 105; LING 230; PSCI 338 or SOC 214 or other courses approved by the Faculty of Arts as having substantial indigenous content, including special studies
12.0	Four elective courses
<b>30.0</b>	<b>Total: 60.00% PGPA required</b>

Liberal Arts Diploma

Credit hours	Liberal Arts Diploma Required Courses
3.0	ENGL 100
3.0	Any course in MATH, STAT, CS (except CS 100), ECON 224, PHIL 150, 352, 450, 452, 460, GEOG 205 or SOST 201
3.0	Any course in ART, ARTH, CTCH, FILM, INA, INAH, MAP, MU, MUCO, MUEN, MUHI, MUTH, THAC, THDS, THEA, or THST
3.0	Any course in ASTR, BIOL, CHEM, GEOL or PHYS that has a laboratory component, or GEOG 121
3.0	One of ENGL 110; PHIL 100; RLST 245 or 248; SOST 110
6.0	Two language courses (or one six-credit class) in any language other than English.
3.0	Any course in ANTH; GEOG 100 or 120, INDG 232, 234, 238, 332, or 432; RLST (except RLST 181, 184, 186, 188, 284, 288)
3.0	Any course in HIST, CATH 200, CLAS 100, IDS 100 or INDG 208, 210, 215, 216, 218, 219, 221, 228, 229, 230 or INDL 241, 242, or any one of INDL 240AA-ZZ
3.0	Any course in ECON, GEOG (except GEOG 100, 120, 121, 309, 321, 323, 325, 327, 329, 333, 411, 421, 423, 429, or 431), INDG 236, 258, 305, 358, IS, JS, LING 270, PSCI, PSYC, SOC, SOST or WGST
3.0	Any course in INCA, INDG (except for INDG 208, 210, 215, 216, 218, 219, 221, 228, 229, 230, 232, 234, 236, 238, 258, 305, 332, 358, 432), INHS or any one of ENGL 214, 310AA- ZZ; GEOG 344; HIST 310; JS 350, 351; KIN 105; LING 230, PSCI 338 or SOC 214 or other courses approved by the Faculty of Arts as having substantial indigenous content, including special studies
18.0 – 24.0	Any minor offered by the Faculty of Arts ( <a href="#">refer to the list of minors</a> )
3.0-9.0	One to three elective courses
<b>60.0</b>	<b>Total: 60.00% PGPA required</b>

Certificate in Foundations for Nursing

This certificate, in partnership with the Faculty of Nursing, is intended for individuals who may be interested in applying to the Bachelor of Science in Nursing (SCBScN) program who want to lighten their course load in their first year, develop a solid foundation for the SCBScN, demonstrate success in courses specific to the SCBScN; and/or satisfy their curiosity about Nursing.

Credit Hours	Certificate in Foundations for Nursing Required Courses
3.0	ENGL 100
3.0	STAT 100
3.0	INHS 100
3.0	BIOL 222
3.0	BIOL 140
3.0	One of KIN 170, KIN 180 or KIN 275
<b>18.0</b>	<b>Total: 65.00% PGPA required</b>

Pre-Nursing Certificate

This certificate has been developed for potential applicants to the After Degree Nursing Program who do not have the courses required for admission.

Credit Hours	Pre-Nursing Certificate Required Courses
3.0	BIOL 110 or KIN 261
3.0	BIOL 111 or KIN 262 with a minimum grade of 60.00%
3.0	STAT 100
3.0	INHS 100
3.0	ENGL 100
<b>15.0</b>	<b>Total 65.00% PGPA required</b>

KIN 260, 267, and 268 may be substituted for BIOL 110 or KIN 261, and BIOL 111 or KIN 262. A minimum grade of 60.00% is required in KIN 267 and 268.

## Programs in Partnership with First Nations University of Canada

CCE offers the following programs in cooperation with the First Nations University of Canada. Inquiries should be directed to First Nations University of Canada at 306-765-3333, extension 7000 (Northern Campus) or 306-790-5950 (Regina), extension 3024.

### Admission

Students will be admitted to the certificate programs as CCE students with a campus identification of "F" (First Nations University of Canada). Applicants to the programs must meet the entrance requirements for the Centre for Continuing Education at the University of Regina and qualify under regular or open admission guidelines.

### Certificate in Administration Level I

This program is targeted to those preparing for administrative careers or already working in administrative positions. The focus of the program is to improve analytical skills, develop an understanding of organizational behaviour, and explore the forces that shape management decisions and practices. Students will be guided through a program of management development by studying various areas of business administration. In so doing they will broaden their perspectives, increase confidence in their abilities, and develop new approaches to old problems.

Credit hours in Administration Level I can stand alone or can serve as the first step of a four-step journey toward completion of an undergraduate degree in the Faculty of Business Administration. Students who might continue studies through to the Certificate in Administration Level II, the Diploma of Business Administration or the Bachelor of Business Administration degree program should seek academic advising early in their studies.

Credit hours	Certificate in Administration –Level I Required Courses
3.0	ADMN 100
3.0	ADMN 260
3.0	Three of: ADMN 205, ADMN 210, ADMN 250, ADMN 285, ADMN 288, ADMN 307, ADMN 361, ADMN 453, ECON 100**, ECON 201, ECON 202
3.0	
3.0	
<b>15.0</b>	<b>Total: 60% PGPA required</b>

### Certificate in Administration – Level II

This program consists of degree credit courses in Business Administration, Arts and electives. It is designed to help students build on knowledge and skills usually gained by completing the Certificate in Administration Level I. Students must successfully complete at least 30 credit hours to earn this certificate.

Credit hours	Certificate in Administration – Level II Required Courses
3.0	ADMN 100
3.0	ADMN 260
3.0	ADMN 285
3.0	ECON 100, ECON 201, or ECON 202
3.0	ENGL 100
6.0	Two ADMN Electives
9.0	Three Open Electives
<b>30.0</b>	<b>Total: 60% PGPA required</b>

### Certificate in Indigenous Management I

This program is targeted to those preparing for or already working in careers or already working in public administration. Students can specialize in Indigenous Management through First Nations University of Canada and choose electives that focus on administration in First Nations organizations with a focus on band management.

Credit hours	Certificate in Indigenous Management I Required Courses
3.0	ADMN 100
3.0	ADMN 260
3.0	Three of: ADMN 220, ADMN 225, ADMN 228, ADMN 285
3.0	
3.0	
<b>15.0</b>	<b>Total: 60% PGPA required</b>

### Certificate in Indigenous Management II

This program is designed to help students build on knowledge and skills usually gained by completing the Certificate in Indigenous Management Level I. Students must successfully complete a least 30 credit hours to earn this certificate.

Credit hours	Certificate in Indigenous Management II Required Courses
3.0	ENGL 100
3.0	ADMN 100
3.0	ADMN 220
3.0	ADMN 225
3.0	ADMN 228
3.0	ADMN 260
3.0	ADMN 285
9.0	Three of: ADMN 203, ADMN, 205, ADMN 210, ADMN 250, ADMN 261, ADMN 288, ADMN 310, ADMN 320, ADMN 328, ADMN 352
<b>30.0</b>	<b>Total: 60% PGPA required</b>

### Certificate in Hospitality, Tourism and Gaming Entertainment Management (HTGEM)

This program will provide students with the skills and knowledge they need to take advantage of opportunities in this vibrant and expanding sector of the economy.

These credit courses may be applied to further study at the First Nations University of Canada and the University of Regina. Students interested in pursuing a long-term study plan should seek academic advising early in their program.

Credit hours	Certificate in Hospitality, Tourism and Gaming Entertainment Management Required Courses
3.0	ADMN 261
3.0	ADMN 406
3.0	Three of: ADMN 262, ADMN 311, ADMN 351, ADMN 374, ADMN 396, ADMN 437AA-ZZ
3.0	
3.0	
<b>15.0</b>	<b>Total: 60% PGPA required</b>

### Certificate of Extended Studies in Aboriginal Education

This certificate is a dynamic, flexible, and developmental approach designed to fill a gap in cross-cultural teacher training. The core of this program is based on experiencing and building a greater awareness and understanding of Aboriginal history and culture that validates Aboriginal/Indigenous knowledge through working with Elders, going on field trips, listening to guest speakers, participating in simulations, and attending community events. Students will critically analyze and reflect on cultural bias, including one's own values and assumptions. The program will prepare sensitive educators to teach Aboriginal children, teach in inner city schools and teach all children about Aboriginal culture and history.

The Certificate of Extended Studies in Aboriginal Education is a 30 credit hour certificate program beyond the BEd degree. It is an Additional Qualification Certificate and teachers will be eligible for reclassification according to The Saskatchewan Education Teacher Certification and Classification Regulations 2002.

Credit hours	Certificate of Extended Studies in Aboriginal Education Required Courses
6.0	EIND 405 (must be taken within the first 15 credit hours)
3.0	ECCU 200 or EIND 205
3.0	EIST 300
3.0	EIST 400
3.0	INDG 100
3.0	One of: INDG 208, 210, 215, 216, 218, 219
3.0	INDG 221
<b>Elective Courses</b>	
3.0	One of: INDL 241, INDL 242, EISE 332, INAH 100, INA 220, , INA 210, JS 351, Senior Indigenous Studies Courses
3.0	One of: CREE 100/104, SAUL 100/104, DENE 100/104, NAK 100/104, DAK 100/104 or one <b>approved elective</b> (course content must be relevant to Aboriginal Education)
<b>30.0</b>	<b>Total: 60% PGPA required</b>

### Certificate of Extended Studies in First Nations Language

Applicants to this program must hold a Bachelor of Education degree with some First Nations language background and want to increase their knowledge and training in First Nations language teaching. Fluency in a First Nations Language is recommended. The prerequisite courses for the 200 level Indigenous Language courses are courses numbered 100 (or 104) and 101 (or 105), in CREE, DAK, DENE, NAK or SAUL.

Credit hours	Certificate of Extended Studies in First Nations Language Required Courses
3.0	Indigenous Language 202
3.0	Indigenous Language 203
3.0	Indigenous Language 225 or 230
3.0	EDTC 300
3.0	EINL 200
3.0	EINL 225
3.0	EINL 325 or LING 327
3.0	EINL 335
3.0	EINL 450
3.0	THAC 160
<b>Electives*</b> CREE/SAUL 305, 325, 340, an Indigenous Language course 206, INDL 241, 242 or 240 AA-ZZ, LING 230, 280, THAC 260, 360 *These courses will be open to students who have completed required courses in their Bachelor of Education degree program but must fulfill 30 credit hours to obtain an Additional Qualification Certificate from the Ministry of Education.	
<b>30.0</b>	<b>Total: 65.00% PGPA required</b>

### First Nations Language Instructor Certificate

This program, comprised of degree credit courses, provides training in First Nations Language instruction. It is designed for language instructors, teachers, and teachers' aides working in First Nations classrooms who are already fluent in a First Nations language with some literacy in the language as well. Students should also have some teaching experience and experience developing curriculum materials.

#### Additional requirements

Students must demonstrate competence in the target First Nations language they are teaching or plan to teach. In consultation with First Nations University of Canada, the Centre for Continuing Education will compile a list of people competent to examine the prospective students. Students will be given the name of the examiner for their particular language. The onus will be on the student to take the test and provide proof of competence when they register for the program. Costs for this service will be incurred by the student.

Students must demonstrate competence in oral and written English, as described in the Admissions section of this Calendar.

This program consists of ten (3 credit hour) degree courses.

Credit hours	First Nations Language Instructor Certificate Required Courses
3.0	EIND 100
3.0	EIND 116
3.0	EPSY 205
3.0	EINL 225
3.0	EINL 325
3.0	EINL 335
3.0	EINL 450
3.0	LING 230 (formerly LING 175)
3.0	One Indigenous language course at the 104-level
3.0	One language course at the 105-level
<b>30.0</b>	<b>Total 60% PGPA required</b>

### Certificate in Indigenous Access Transition Education

This program is designed to prepare students for a university level program of study thereby with a goal of increasing retention and success rates. The program is also designed to increase access for indigenous students to post-secondary programs.

#### Program Description

The Indigenous Access Transition Education Certificate is designed as an eight-month, twenty-four credit certificate program. The program can accommodate up to forty students who will progress through the program as a single cohort, with each student taking the same courses at the same time as a single group. Students in the IATEC Program would progress through the following courses in the following sequence (this sequence may vary depending on program delivery contract).

Credit hours	Certificate in Indigenous Access Transition Education (IATEC) Required Courses
3.0	AMTH 091
3.0	AMTH 092
3.0	BIOL 140 or CHEM 100
3.0	INDG 100 or INHS 100
3.0	INDG 104
3.0	INSW 377
3.0	RDWT 120
3.0	ENGL 100
<b>24.0</b>	<b>Total: 60% PGPA required</b>

### Certificate in Indigenous Environmental Management

In this stepping stone certificate, students will complete foundational courses and will have the option to branch out into other degrees, especially Science and Administration degree programs. It is a good first year preparation option for students who will learn time management skills and attain achievement and success in higher education. Completion of this certificate is also valuable for students who want to work in environmental management and science.

Credit hours	Certificate in Indigenous Environmental Management Required Courses
3.0	ADMN 100
3.0	ADMN 225
3.0	One of: ACAD 100, ENGL 100, or INDG 104
3.0	ENVS 100
3.0	ENVS 200
3.0	INDG 100
3.0	Indigenous Language 100 level
3.0	Two courses from: MATH 102, MATH 103 or MATH 110, STAT 100 or STAT 160
3.0	One of the following courses: BIOL 100, BIOL 101, CHEM 104, CHEM 105, CHEM 140, ECON 273, ENST 200, INDG 236, PHIL 275, SOC 230, WGST 201 or Approved elective.
<b>30.0</b>	<b>TOTAL: 60% PGPA required</b>

### Certificate in Reconciliation Studies

This 18 credit program (six courses) provides a core of coursework and electives from across FNUniv academic programs that will familiarize students with efforts to close the gap between First Nations and non- First Nations societies within Canada. Course options include class options in INDG, INHS, INSW, ILP and ADMIN. Program will be available at our campuses and online.

Credit hours	Certificate in Reconciliation Studies Required Courses
3.0	INDG 100
3.0	INDG 260
3.0	INDG 262
3.0	ILP 100
3.0	One of: INHS 100, INSW 200, or EIND 205
3.0	One of: INHS 101, ADMN 225, or INSW 377
<b>18.0</b>	<b>Total 60% PGPA required</b>

### Certificate in Indigenous Economic Development

The six course certificate program delivered through Indigenous Studies and Business and Public Administration at First Nations University of Canada will prepare students to engage in culturally appropriate strategies for economic development with Indigenous communities by providing students an understanding of Indigenous culture, history and current events (INDG 100 and INDG 201 or 236), community research issues and methods (INDG 280 or 282) and an introduction to economic theory and business in a First Nations context (ADMN 100 Intro to Administration, ADMN 225 First Nation Economic Development) and ADMN 260 (Intro to Organizational Behavior).

Credit hours	Certificate in Indigenous Economic Development Required Courses
3.0	INDG 100
3.0	INDG 201 or INDG 236
3.0	INDG 280 or INDG 282
3.0	ADMN 100
3.0	ADMN 225
3.0	ADMN 260
<b>18.0</b>	<b>Total 60% PGPA required</b>

### Programs in Partnership with Campion College

Certificate in Pastoral Studies (Admissions suspended) Current students will have until December 31, 2020 to complete the program) Refer to the academic calendar in the year of which the student was admitted to this program.

## Programs in Partnership with Luther College

### Certificate in Nonprofit Sector Leadership and Innovation

The five-course undergraduate-level Certificate in Nonprofit Sector Leadership and Innovation (NSLI), in partnership with Luther College and the Faculty of Arts, gives students an introduction to leadership in nonprofit and voluntary organizations. This dynamic, multidisciplinary certificate is designed for students who want to acquire the expertise to pursue paid employment and/or voluntary work in the nonprofit (voluntary, community-based) sector.

The courses will provide the necessary background in the structure and roles of nonprofit organizations, organization management, human resources, communications, and strategic planning. All courses will be grounded in a community-engaged, experiential learning model. This program is currently designed for part-time study.

Credit hours	Certificate in Nonprofit Sector Leadership and Innovation Required Courses
3.0	NSLI 200*
3.0	Three of: NSLI 300, 310, 320, 330, 340, 350, 360, 390 AA-ZZ
3.0	
3.0	
3.0	One elective from the following: NSLI 300, 310, 320, 330, 340, 350, 360, 390AA-ZZ; BUS 100, 260, SRS 340, IDS 101, SOC 214, PSCI 100, IS 302, PHIL 272, PHIL 276
15.0	Total

\*NSLI 200 is a prerequisite for all other NSLI courses and is offered in fall terms.

\*\*These NSLI courses may only be counted once in either the required courses section or the approved elective section.

### Financial Awards Available

There are a variety of awards available for credit continuing education students, including specific awards for Certificate students, and the Dr. Brian H. Campbell Scholarship for distance students.

Continuing Education students are also eligible for many university-level awards. For information on this and other scholarship opportunities, contact Student Awards and Financial Aid at 306-585-5556, email [scholarships@uregina.ca](mailto:scholarships@uregina.ca) or visit [www.uregina.ca/safa](http://www.uregina.ca/safa).

## Flexible Learning (FL)

Flexible Learning (FL) works closely with the University of Regina academic faculties and support institutions to provide flexible learning options to students in Regina, across Saskatchewan and beyond. Classes are delivered using the following modes: Face-to-face, Online, LIVE-streamed, Video-conferenced and Blended. Flexible Learning offers a large selection of on-campus courses with flexible class times from early morning to evenings, on Saturdays and in the spring and summer (May, June, July, and August).

### Online Courses

The University of Regina is continually expanding its online course offerings. Students can access courses which are entirely online, or which utilize a combination of instructional methods. The schedule can be viewed at [www.uronline.ca](http://www.uronline.ca).

### LIVE-streamed Courses

LIVE-streamed courses are offered throughout the province. Students watch the on-campus class via the LIVE-streamed eCast Network on any device connected to the internet. Students have the choice of taking the course in a classroom setting with other students or can utilize our YOURHOME section, which allows students to watch from anywhere on any computer or mobile device. The schedule can be viewed at <https://www.uregina.ca/cce/flexible-learning/live-streamed/index.html>.

### Off-Campus Face-to-Face Courses

Flexible Learning delivers many courses each year on a face-to-face basis through regional colleges and the Faculty of Social Work Saskatoon Campus. Full-time first and second year University of Regina studies are offered at most college locations. The schedule can be viewed at:

<https://www.uregina.ca/cce/flexible-learning/regionalcolleges/index.html>

### Saskatchewan Regional Colleges

<https://www.saskatchewan.ca/residents/education-and-learning/universities-colleges-and-schools/post-secondary-institutions>

Flexible Learning offers Social Work programs on both full- and part-time basis in Saskatoon and throughout Saskatchewan.

### University of Regina Faculty of Social Work

[www.uregina.ca/socialwork](http://www.uregina.ca/socialwork)

### Video-Conference Courses

Students attend a course at an off-campus location equipped with video-conferencing equipment.

### Blended Courses

Blended courses employ a combination of the following: face-to-face, LIVE-streamed, online and/or video-conference instruction.

### Early Morning

Flexible Learning offers early morning courses beginning at 7:30 am.

### Evening and Saturday Courses

Flexible Learning offers evening and Saturday courses, providing students with flexibility and convenience. All faculties offer a variety of courses scheduled in the evenings as well as on Saturdays.

### Spring and Summer University

Flexible Learning offers a large selection of courses in May, June, July and August, both on and off-campus. Spring and Summer University lets students:

- Finish a program faster.
- Lighten a course load during the fall and winter terms.
- Catch up on missed courses.
- Complete a class in a compressed time frame.

The schedule can be viewed at [www.ursummer.ca](http://www.ursummer.ca).

## English as a Second Language Program (ESL)

### Tests to Establish English Proficiency

#### University of Regina ESL Placement Test

For information on ESL Placement test dates and registration, contact the ESL Program at 306-585-4585.

#### Canadian Test of English for Scholars and Trainees (CanTEST)

Candidates must register at least seven days before the test date (photo I.D. required). The test takes 3.5 hours and results are available a week later. CanTEST dates offered by the U of R are as follows:

Dates for 2020	Dates for 2021
February 8	February 6
May 9	May 8
November 7	November 6
Note: 2020 and 2021 dates are subject to change	

For additional information about the University's English Proficiency requirements, please refer to the Admissions section.

## English as a Second Language Academic Program

The University of Regina ESL Program offers a 12-week non-credit Academic Program, 3 times per year coinciding with University of Regina academic terms for students 16 years of age and older. Students receive 252 hours of instruction per term consisting of core curriculum (15 hours/week) and skills courses (6 hours/week) from TESL Canada certified ESL instructors. Instructional activities involve individual, pair and group work and include workshops, seminars, and socio-cultural activities. Evaluation is based on graded assignments, tests, mid-term and final examinations. Students are required to purchase course texts and other materials at an approximate cost of \$250.00 CAD.

Classes are held on campus with an average class size of 18 students. The ESL Program has its own computer lab with scheduled class time. Upon successful completion, Advanced EAP (Level 050) students receive a certificate of completion at a formal closing ceremony.

Passing Advanced EAP (Level 050) of the ESL Academic Program satisfies the University of Regina English Language Proficiency requirement. Students who are conditionally admitted to the University of Regina can begin their credit studies in the term immediately after successfully completing their ESL studies. (See the [ESL+1 Program](#) section which enables students to take a credit class while studying at the Advanced EAP level).

### Mandatory Orientation and Placement Testing

New students write an in-house placement test and are placed in one of six levels:

- 005 (low basic)
- 010 (basic)
- 020 (high basic)
- 030 (intermediate)
- 040 (high intermediate)
- Advanced EAP Level 050 (advanced)

The placement testing is part of a general orientation program preceding the start of each term's classes.

Students who have submitted proof of an overall IELTS (Academic) Band score of 6.0 with no IELTS Band score less than 5.0 or a TOEFL iBT score of 70 with no skill below 17, or a TOEFL Paper score of 525, or a CAEL score of 50 will be directly admitted into Advanced EAP (Level 050). Students who have submitted proof of an overall IELTS (Academic) Band score of 5.5 with no IELTS Band score less than 5.0, will be directly

admitted into ESL 040 High Intermediate. These scores must be submitted no later than the 100% Refund (minus tuition deposit) deadline. If documents are submitted prior to the start of the term, there is no requirement to write the in-house placement test. Test results may not be more than 2 years old at the time of application to the ESL program if they are to be considered for placement.

### Academic Program Curriculum

The ESL Academic Program curriculum consists of an integrated core class supplemented by either one or two skills classes depending on the level of the student.

Within the core courses students study listening, speaking, reading, and writing through a theme-based integrated curriculum. The core courses are offered 15 hours a week Monday to Friday.

The skills courses focus on specific language skills and are offered through classroom instruction, workshops, seminars, and socio-cultural activities. In the lower levels, skills classes consist of writing and/or communication. In the highest, Advanced EAP (Level 050), skills classes consist of Literature and Writing (a writing and research class recommended for students entering Undergraduate Studies) and Advanced Writing (a writing and research class recommended for students entering Graduate Studies).

Courses are graded numerically and carry no degree credit.

### Performance Regulations

To receive a full pass, the student must achieve a minimum grade of 60% in the core class, and an average grade of 60% weighted across the core and skill classes.

No conditional passes will be given.

Students who are enrolled in Advanced EAP (Level 050) and who are applying to a degree credit program will be granted conditional acceptance if their previous education qualifies them academically for admission. Admission will be confirmed or revoked upon receipt of the final grade in Advanced EAP (Level 050).

Students who receive a Fail grade may repeat the course once. Second and subsequent failures have additional requirements that must be met before registration can occur. Refer to the ESL Policy book for details.

### ESL Academic Program Dates

Registration follows a first-come, first-served basis. Students are recommended to apply as early as possible so that they can ensure a spot in their chosen term.

### ESL Tuition Fees

All fees are subject to change without notice.

A non-refundable tuition deposit is required for each session. The remainder of tuition fees are due on the first day of classes.

**2020 Winter and Spring/Summer Tuition fees (approximate) for Visa students in the Academic Program are as follows with an approximate additional cost of \$250 for materials:**

<b>Full Program</b> 21 hours per week, 252 hours per term *includes \$400 non-refundable tuition deposit	\$4220
<b>Core Class</b> 15 hours per week 180 hours per term	\$3014.29
<b>Skills Class</b> 3 hours per week (36 hours/term) 6 hours per week (72 hours/term)	\$602.86 \$1205.71

**2020 Winter and Spring/Summer Tuition Fees (approximate) for Permanent Residents and Canadian citizens are as follows with an approximate additional cost of \$250 for materials:**

<b>Full Program</b> 21 hours per week 252 hours per term	\$3310
<b>Core class</b> 15 hours per week 180 hours per term	\$2364.29
<b>Skills class</b> 3 hours per week (36 hours/term) 6 hours per week (72 hours/term)	\$472.86 \$945.71

**2020 Tuition Fees (approximate) for Visa students in the Academic Program are as follows with an approximate additional cost of \$250 for materials:**

<b>Full Program</b> 21 hours per week 252 hours per term	\$4315
<b>Core class</b> 15 hours per week 180 hours per term	\$3082.14
<b>Skills class</b> 3 hours per week (36 hours/term) 6 hours per week (72 hours/term)	\$616.43 \$1232.86

**2020 Fall Tuition fees (approximate) for Permanent Residents and Canadian citizens are as follows with an approximate additional cost of \$250 for materials:**

<b>Full Program</b> 21 hours per week 252 hours per term	\$3385
<b>Core class</b> 15 hours per week 180 hours per term	\$2417.86
<b>Skills class</b> 3 hours per week (36 hours/term) 6 hours per week (72 hours/term)	\$483.57 \$967.14

**Deadline**

The deadline for the submission of applications is approximately one month before classes start: August 1 (fall term), December 1 (winter term), and April 1 (spring/summer term). Late applications may be considered after the deadline, but some classes may be at full capacity.

For information on 2020 tuition fees contact:

**English as a Second Language Program**

Wakpá Tower, Room 114  
University of Regina  
Regina, SK, Canada S4S 0A2  
Tel: 306-585-4585  
Fax: 306-585-4971  
Email: [esl@uregina.ca](mailto:esl@uregina.ca) Website: [www.uregina.ca/esl](http://www.uregina.ca/esl)

**ESL Scholarships**

Current and incoming ESL students are eligible for a variety of ESL-specific scholarships. Please consult the ESL website at [www.uregina.ca/esl/student-services/scholarships.html](http://www.uregina.ca/esl/student-services/scholarships.html) for details.

**ESL + 1 Program**

Students who qualify to take Advanced EAP (Level 050) (via passing ESL 040 or by achieving an appropriate score on the ESL placement exam or submitting an IELTS (Academic), TOEFL, or CAEL score with an acceptable score to allow for direct entry into Advanced EAP, as per the Mandatory Orientation and Placement Testing in this section, and who are offered conditional admission to a credit undergraduate program at the University of Regina in the Faculties of Arts (Economics only), Business Administration, Engineering and Applied Science, Science, or the Centre for Continuing Education, will qualify for admission to the ESL + 1 program.

1. ESL students participating in this program may take an undergraduate credit course from the authorized course list while enrolled in Advanced EAP. Courses not on the authorized list may qualify but require prior approval from the Director of ESL and the advisor of the Faculty the student is conditionally admitted to.
2. Admission will be completed or revoked upon receipt of the final grade for Advanced EAP. Because students must pass Advanced EAP to be admitted to the University, students must pass both Advanced EAP and the credit course to receive credit for the credit course. Students who initially fail Advanced EAP but pass the credit course, and who successfully retake Advanced EAP and are admitted to the University, may then receive credit for the previously completed credit course.
3. Students must consult with the ESL department and the Faculty that has conditionally accepted them to ensure their course choice is appropriate for their program, and that the credit for the course can be used in the program. The Faculty of Engineering and Applied Science requires students receive permission from one of their faculty advisors before registering in a credit course.
4. Students are responsible for having the appropriate academic prerequisites for any courses they take.
5. Advising support and tutorial support will be provided, but it is the responsibility of the student to ensure that they can handle the workload of the ESL course and the credit course.
6. Students who drop the Advanced EAP (Level 050) course will be dropped from the credit course (with refunds based on the normal refund schedule). This may affect the student's immigration status.

**FastTrack Courses**

FastTrack 020 (EFST 020) is an intensive, condensed version of the Academic program high basic ESL Level 020. Students must have successfully completed level 010 or attempted level 020 within the last 2 terms of the Academic program. Placement into Level 020 is not sufficient to study in the fast-track program.

FastTrack 030 (EFST 030) is an intensive, condensed version of the Academic program intermediate ESL Level 030. Students must have successfully completed level 020 or attempted level 030 within the last two terms of the Academic program. Placement into Level 030 is not sufficient to study in the fast-track program.

These courses are intended for highly motivated and dedicated learners who would like to accelerate their progress through the ESL program.

### Fundamentals for Success Courses

Fundamentals for Success Courses help ESL students improve their chances of academic success and help members of the community improve their language skills for professional or personal reasons. Proficiency in the Fundamentals for Success classes does not satisfy the English Language Proficiency requirement for University admission; however, students who want to be admitted to the University of Regina can improve their skills in order to prepare for a University entrance exam, such as the ESL Placement test, the IELTS or the CanTEST. Fundamentals for Success classes are offered on a part-time basis during the Academic ESL Program term and on a full-time intensive basis during the time between terms. They are not graded and are pass/fail courses.

### Fundamentals for Writing Success

In this course, learners will improve their writing skills through close reading and studying the writing styles and techniques of academic writers as well as offering important self-editing skills. Fundamentals for Writing Success is recommended and specifically designed for intermediate ESL students (such as those who are in Level 020 or above in our Academic Program) who wish to improve their writing skills.

### Fundamentals for Communicative Success

The most common English skills in our daily communication are speaking and listening. Fundamentals for Communicative Success will enhance the ability to comprehend and articulate words and sentences in English accurately and fluently.

This course includes intensive coverage of decoding (sound recognition) of different vowel and consonant sounds; sentence-level grammar in context; and thematic vocabulary development.

### Fundamentals for Workplace Success

This is a course recommended and specifically designed for intermediate EAL students who have attained at least CLB level 2, and who are looking to improve their Communicative English skills. In this course you will develop confidence and skill with communication in English using key speaking and listening strategies that will benefit you in the workplace, whether you are already working or seeking employment.

For further information on ESL programs, contact:

### English as a Second Language Program

Wakpá Tower, Room 114  
University of Regina  
Regina, Saskatchewan Canada S4S 0A2  
Tel: 306-585-4585  
Fax: 306-585-4971  
Email: [esl@uregina.ca](mailto:esl@uregina.ca)

### Lifelong Learning Centre

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The Lifelong Learning Centre, which is located at the College Avenue Campus, was established in 1977 as a partnership between the University of Regina and the Seniors' University Group Inc. (SUG). LLC provides lifelong learning opportunities for adults in a supportive environment. No prior formal education is required for the approximately 180 courses offered at the Centre each year and most have no assignments or homework. These non-credit courses which are offered during the day, nights and on weekends are for learners of all ages.

The Lifelong Learning Centre delivers outreach programs and conducts research on issues of concern to lifelong learning, well-being, and more. Outreach programs include: Aboriginal Grandmothers Caring for Grandchildren Support Network, Elder Abuse Awareness, English as a Subsequent Language, Intercultural Grandmothers Uniting, Retirement Planning, Speakers Bureau and professional development events for those who work with older adults. The Lifelong Learning Centre works with a wide range of other community organizations to achieve its mission and goals.

For further information on programming please contact:

### Lifelong Learning Centre Centre for Continuing Education

College Avenue Campus, Room 114  
2155 College Avenue  
University of Regina  
Regina, SK S4S 0A2  
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### The Conservatory of Performing Arts

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The Conservatory of Performing Arts offers high quality private music lessons and group classes in music, musical theatre, drama, and dance. Many of the Conservatory private instructors are active performers with their own groups and/or members of the Regina Symphony Orchestra. Conservatory students range in age from newborn to adult and from beginner to advanced professional. Private music instruction is available in a wide range of instruments including piano, violin, cello, guitar, voice, percussion, most winds and brass instruments, and bagpipes. As well, Conservatory group classes include a string orchestra, pipe and drum band, choirs, drumline, campfire guitar, musical theatre, drama, and First Nations arts. Some Conservatory students choose to work towards a recognized certificate in their instrument and many take classes and lessons for personal enjoyment.

For information about the wide range of Conservatory programs, please visit [www.uregina.ca/cce/conservatory](http://www.uregina.ca/cce/conservatory) or call 306- 585-5748.