# PROFESSIONAL DEVELOPMENT FALL 2021 COURSE LISTINGS

**PROFESSIONAL CERTIFICATE PROGRAMS**

Professional certificate courses are being offered in a blended format using Zoom and CCE Community. You will be required to commit to a total of 14 hours of learning including: pre-work, after class work with your group, and on your own. Course fees are $645 + GST.

**PROJECT MANAGEMENT**

| Prerequisite Courses | Date | Instructor | Time |
|---|---|---|---|
| Fundamentals of Project Management | Tue-Thu, Sep 7-9 | Penny Popp | 8:30 am-12:30 pm |
| Project Planning & Scheduling | Mon-Wed, Sep 20-22 | Harlan Kennedy | 8:30 am-12:30 pm |
| **Required Courses** | **Date** | **Instructor** | **Time** |
| Project Risk Management | Wed-Fri, Oct 6-8 | Shari Hildred | 1:30 pm-4:30 pm |
| Project Quality Management | Mon-Wed, Oct 18-20 | Shari Hildred | 8:30 am-11:30 am |
| Stakeholder, Resource & Communication Management | Wed-Fri, Nov 3-5 | Penny Popp | 8:30 am-11:30 am |
| Cost & Procurement Management | Mon-Wed, Nov 15-17 | Shari Hildred | 8:30 am-11:30 am |
| Project Management Practicum (taken last) | Wed-Fri, Dec 1-3 | Harlan Kennedy | 8:30 am-12:30 pm |

**PROFESSIONAL LEADERSHIP**

| Required Courses | Date | Instructor | Time |
|---|---|---|---|
| Principles of Effective Leadership | Wed-Fri, Sep 1-3 | Cristine Saxon | 8:30 am-11:30 am |
| Creating Effective Work Groups | Mon-Wed, Sep 13-15 | Shelley Vendramin | 8:30 am-11:30 am |
| Interpersonal Communication | Wed-Fri, Sep 29-Oct 1 | Penny Popp | 8:30 am-11:30 am |
| Negotiation & Conflict Resolution | Wed-Fri, Oct 13-15 | Jacqueline Messer-Lepage | 8:30 am-12:30 pm |
| Coaching & Mentoring Employees | Wed-Fri, Oct 27-29 | Cristine Saxon | 8:30 am-11:30 am |
| **Elective Courses (2 are required)** | **Date** | **Instructor** | **Time** |
| Career Development: | | | |
| Transformational Leadership | Mon-Wed, Nov 22-24 | Shawn Stevenson | 8:30 am-11:30 am |
| Leading in a Diverse Environment | Wed-Fri, Dec 1-3 | Crisinte Saxon | 8:30 am-11:30 am |
| Leading Change | Winter 2022 | Penny Popp | TBA |
| Personal Development: | | | |
| Leading & Motivating Employees | Mon-Wed, Nov 8-10 | Bob Hornsberger | 8:30 am-12:00 pm |
| Developing a Personal Leadership Plan | Winter 2022 | Cristine Saxon | TBA |
| Authentic Leadership | Winter 2022 | Bob Hornsberger | TBA |

**BUSINESS ANALYSIS**

| Prerequisite Courses | Date | Instructor | Time |
|---|---|---|---|
| Fundamentals of Business Analysis | Wed-Fri, Sep 15-17 | Eli Rizk | 1:30 pm-4:30 pm |
| **Required Courses** | **Date** | **Instructor** | **Time** |
| Business Analysis: Planning & Monitoring | Mon-Wed, Sep 27-29 | Syed Moazzam | 1:30 pm-4:30 pm |
| Requirements Life Cycle Management | Wed-Fri, Oct 13-15 | Shawn Stevenson | 1:30 pm-4:30 pm |
| Elicitation & Collaboration | Wed-Fri, Oct 27-29 | Shawn Stevenson | 1:30 pm-4:30 pm |
| Strategy Analysis | Mon-Wed, Nov 8-10 | Ryan Gerstmar | 1:00 pm-4:30 pm |
| Requirements Analysis & Design Definition; Solution Evaluation | Wed-Fri, Nov 24-26 | Eli Rizk | 1:30 pm-4:30 pm |
| Business Analyst Practicum (taken last) | Mon-Thu, Dec 6-9 | Tanys McWatters | 1:00 pm-4:30 pm |

**PROFESSIONAL MANAGEMENT**

| Required Courses | Date | Instructor | Time |
|---|---|---|---|
| Principles of Effective Leadership | Wed-Fri, Sep 1-3 | Cristine Saxon | 8:30 am-11:30 am |
| Fundamentals of Project Management | Tue-Thu, Sep 7-9 | Penny Popp | 8:30 am-12:30 pm |
| Business Communication | Wed-Fri, Oct 6-8 | Pam Kapoor | 1:30 pm-4:30 pm |
| Fundamentals of Accounting for Non-Accountants | Wed-Fri, Nov 24-26 | June Schultz | 1:30 pm-4:30 pm |
| **Elective Courses (3 are required)** | **Date** | **Instructor** | **Time** |
| Organizational Management: | | | |
| Negotiation & Conflict Resolution | Wed-Fri, Oct 13-15 | Jacqueline Messer-Lepage | 8:30 am-11:30 am |
| Customer Service Excellence | Mon-Wed, Nov 1-3 | Shari Hildred | 1:30 pm-4:30 pm |
| Strategy & Risk Management | Winter 2022 | Shari Hildred | TBA |
| Personnel Management: | | | |
| Leading in a Diverse Environment | Wed-Fri, Dec 1-3 | Cristine Saxon | 8:30 am-11:30 am |
| Performance Management | Mon-Wed, Dec 13-15 | Jacqueline Messer-Lepage | 1:30 pm-4:30 pm |
| Effective Recruitment & Retention | Winter 2022 | Shari Hildred | TBA |

**ORGANIZATIONAL INNOVATION**

| Prerequisite Courses | Date | Instructor | Time |
|---|---|---|---|
| Fundamentals of Innovation | Wed-Fri, Sep 22-24 | Chris McKee | 1:30 pm-4:30 pm |
| **Required Courses** | **Date** | **Instructor** | **Time** |
| Identifying Innovations | Mon-Wed, Oct 4-6 | Trish Livingstone | 1:30 pm-4:30 pm |
| Operational & Strategic Problem Solving | Wed-Fri, Oct 20-22 | Trish Livingstone | 1:30 pm-4:30 pm |
| Implementing & Sustaining Change (must be last certificate course taken) | Wed-Fri, Dec 15-17 | Chris McKee | 1:30 pm-4:30 pm |
| **Elective Courses (3 are required)** | **Date** | **Instructor** | **Time** |
| Change Management | Mon-Wed, Nov 1-3 | Chris McKee | 1:30 pm-4:30 pm |
| Data Analytics for Innovation | Wed-Fri, Nov 17-19 | Trish Livingstone | 1:30 pm-4:30 pm |
| Navigating Change – Leading Through Uncertainty | Mon-Wed, Nov 29-Dec 1 | Dan Florizone | 1:30 pm-4:30 pm |
| Inspiring Innovation – Creating a Culture for Change | Winter 2022 | Dan Florizone | TBA |
| Facilitating Improvement – Staff & Client Engagement | Winter 2022 | TBA | TBA |

**ADVANCED LEADERSHIP CERTIFICATE**

THE PREREQUISITE TO TAKING THE ADVANCED LEADERSHIP CERTIFICATE IS COMPLETION OF THE PROFESSIONAL LEADERSHIP CERTIFICATE THROUGH CAREER & PROFESSIONAL DEVELOPMENT. SIMILAR, RECENT AND RELEVANT LEADERSHIP TRAINING MAY BE CONSIDERED.

**THIS IS A COHORT-BASED PROGRAM** THAT INCLUDES FIVE TWO-DAY 3,5 HOUR COURSES THAT ARE SCHEDULED BI-WEEKLY IN A SINGLE SEMESTER. STUDENTS COMPLETE THE PROGRAM AS A CLASS FROM START-TO-FINISH AND MUST COMMIT TO ALL OF THE DATES LISTED.

**COST: $3500 + GST**

| Required Courses | Date | Instructor | Time |
|---|---|---|---|
| Advanced Leadership Kick Off | Tue, Sep 28 | All instructors | 1:00 pm-4:30 pm |
| Discover Your Potential | Tue-Wed, Oct 12-13 | Cristine Saxon | 1:00 pm-4:30 pm |
| Express Your Vision | Tue-Wed, Oct 19-20 | Penny Popp | 1:00 pm-4:30 pm |
| Inspire Impact | Tue-Wed, Nov 2-3 | Laura Soparlo | 1:00 pm-4:30 pm |
| Choose with Purpose | Tue-Wed, Nov 16-17 | Penny Popp | 1:00 pm-4:30 pm |
| Achieve Resilience | Tue-Wed, Nov 30-Dec 1 | Jacquie Messer-Lepage | 1:00 pm-4:30 pm |
| Program Close | Tue, Dec 7 | All instructors | 1:00 pm-4:30 pm |

**SUPPLY CHAIN MANAGEMENT DIPLOMA PROGRAM**

Courses are temporarily being offered only via self-study through Supply Chain Canada. Please see the website at https://www.supplychaincanada.com/education-and-training/smt-program

| Course | Date | Instructor | Room |
|---|---|---|---|
| SMT-Logistics | TBA | TBA | |
| SMT-Operations Management | TBA | TBA | |
| SMT-Transportation | TBA | TBA | |
| SMT-Procurement | TBA | TBA | |

**SEMINARS**

SEMINARS ARE BEING OFFERED IN A BLENDED FORMAT USING ZOOM AND URCOURSES. YOU WILL BE REQUIRED TO COMMIT TO PRE-WORK, AFTER CLASS WORK WITH YOUR GROUP, AND ON YOUR OWN.

| Seminar | Date | Time | Instructor | Cost |
|---|---|---|---|---|
| Project Management Professional (PMP®) Prep Course | Winter 2021 | TBA | Shari Hildred | $1695 |
| Certified Associate in Project Management (CAPM®) Prep Course | Spring 2021 | TBA | Shari Hildred | $945 |

**MORE INFORMATION**

**Full Course & Program Descriptions & Online Registration:**

Visit our website at www.uregina.ca/cce

**Contact Us:**

Phone: 306-585-5748

Email: SIS.Noncredit@uregina.ca