

Seniors University Group Bursary* Application Procedure

In order to make it possible for low-income older adults to take part in Lifelong Learning Centre (LLC) courses the Seniors University Group will provide Bursaries to assist with covering the cost for up to one course per member per term. The amount available for bursaries shall be a maximum of \$1,000 per term with unspent funds carried forward for future allocation.

Applicants must be members of the Seniors University Group for the year in which the requested course is to be taken in order to be eligible to receive a bursary. They will be responsible for paying the SUG Membership Fee **and** a portion of the fee for the course they wish to take (\$10 for courses with fee of less than \$50, and \$20 for courses with fee of \$50 and higher). SUG Bursary will cover the remainder of the course fee for applicants selected to receive a bursary.

SUG Members who wish to be considered for a bursary will need to complete a Seniors University Group Bursary Application Form and return it to the LLC office by the deadlines specified below. Bursary Applications will be reviewed by the Bursary Selection Committee. If there are more applications than funds available preference will be given to those who have not previously received a bursary during the current year. Bursary applications made for subsequent terms will be considered if Feedback Form has been returned for previous bursaries awarded.

The SUG Treasurer will prepare cheque to cover course fee less the amount to be paid by the SUG Member for approved applicants. In the event that the course selected by a bursary recipient is cancelled they may transfer to another course in the same term.

Winter Term	Application Deadline January 8, 2020	Member Notified By January 14, 2020
Spring Term	Application Deadline April 9, 2020	Member Notified By April 15, 2020
Fall Term	Application Deadline September 9, 2020	Member Notified By September 15, 2020

* Eligible applicants are those who have a valid Seniors University Group Membership for the year in which the course is being taught. This means that applicants for Spring courses must purchase or renew their membership for the new membership year which begins April 1 in order to be eligible for Bursary for courses taught during the spring term.

Seniors University Group Bursary Application Form

Please complete this form and return it to Lifelong Learning Centre – Room 114 in the College Building of the University of Regina College Avenue Campus. LLC staff will review request to ensure eligibility and pass on to the Bursary Selection Committee who will decide which Seniors' University Group [SUG] Members will receive bursaries for the term.

Note Students are responsible for paying materials cost for course (if any).

Date: _____ Signature: _____

Name: _____

Phone: _____ Cell: _____

Email address: _____

I would like to request a Bursary for the following course:

Cost of course \$ _____

I will pay \$10 for course fee under \$50 \$20 for courses fee \$50 or higher

Why I would like to take this course? Use back of form if more space is needed

SUG Membership Fee valid for year of course YES NO NOT SURE

Bursary received for previous term(s) this year Spring Fall Winter

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SUG Membership Valid for term course is being taught YES NO

Selection Committee Reviewed Application on: _____

Approved YES NO Why? _____

Student notified on: _____ By: _____

Cheque issued for \$ _____ on _____ by _____

Seniors University Group Bursary Feedback Form

Please complete this form and return it to Lifelong Learning Centre – Room 114 in the College Building of the University of Regina College Avenue Campus. LLC staff will pass on to the Bursary Selection Committee who will use this feedback to ensure the Bursary Fund assists Seniors' University Group [SUG] Members to be lifelong learners.

Bursary Recipients must complete form to be considered for future Bursary.

Date: _____ Signature: _____

Name: _____

Phone: _____ Cell: _____

Email address: _____

I received Bursary for the following course:

Cost of course \$ _____

I paid \$10 for course fee under \$50 \$20 for courses fee \$50 or higher

This amount was reasonable Yes No

Three most important things I learned in this course were

Use back of form if more space is needed

What I liked most about taking this course

Use back of form if more space is needed

For Office Use Only

Selection Committee Reviewed Feedback Form on: _____