DATE: January 8, 2015

TO: Council Committee on the Faculty of Graduate Studies and Research

FROM: Dr. Armin Eberlein, Dean
Faculty of Graduate Studies and Research

RE: Meeting of the FGSR Faculty Council -- AGENDA
A meeting of the FGSR Faculty Council is scheduled for Monday, January 12, 2015, AH 527.

1. APPROVAL OF THE AGENDA

2. APPROVAL OF MINUTES OF November 10, 2014 – circulated with the Agenda

3. BUSINESS ARISING FROM THE MINUTES
3.1 Follow-Up Report from the November 26, 2014 Executive of Council Meetings - (Appendix A)

4. REPORT FROM THE VICE-PRESIDENT (RESEARCH)

5. REPORTS FROM FGSR
5.1 Dean
5.2 Associate Dean
5.3 Manager, Graduate Scholarships and Awards
5.4 Director, Graduate Student Services
5.5 PhD Committee
5.6 Scholarship and Awards Committee

6. REPORTS FROM FACULTIES
6.1 Faculty of Arts – (Appendix B)
6.2 Faculty of Business Administration (Appendix C)
6.3 Faculty of Engineering and Applied Science (Appendix D)
6.4 Johnson Shoyama Graduate School of Public Policy (Appendix E)
6.5 Faculty of Nursing (Appendix F)
6.6 Faculty of Social Work – (Appendix G)

7. OTHER BUSINESS

8. ADJOURNMENT

NOTE:
The next FGSR Faculty Council Meeting is scheduled for Monday, March 9, 2015 at 2:30 p.m. in CW 113.
(The deadline for submission of agenda items is February 23, 2015).
3. BUSINESS ARISING FROM THE MINUTES

3.1 Follow-up Report from the NOVEMBER 26, 2014 Executive of Council Meeting

Items in bold indicate further approval is required by Senate and/or the Board. Other items reached final approval at Executive of Council unless otherwise indicated and only in certain cases will go to Senate for information.

Council Committee on the Faculty of Graduate Studies and Research

MOTION 1: Arts - Suspension of the MA and MSc – Geography Program
MOTION 2: Business Administration - Master of Business Administration (MBA) Coop-Programs
MOTION 3: Business Administration - Master of Human Resource Management (MHRM) Co-op Programs
MOTION 4: Business Administration - Master of Administration of Leadership Co-op Programs
MOTION 5: Engineering and Applied Science - Revision – Software Systems Engineering (SSE)
MOTION 6: Engineering and Applied Science - Revision – Electronic Systems Engineering (ESE)
MOTION 7: Engineering and Applied Science - Revision – Industrial Systems Engineering (ISE)
MOTION 8: Engineering and Applied Science - Revision – Process Systems Engineering (PSEng)
MOTION 9: Engineering and Applied Science - Revision – Petroleum Systems Engineering (PSE)
MOTION 10: Engineering and Applied Science - Revision – Environmental Systems Engineering (EVSE)
INFO ITEM: Graduate Studies and Research - Probationary Classification - DISCUSSION ITEM
MOTION 12: Graduate Studies and Research - Graduate Work Experience

6. Reports from Faculties

6.1.1 Faculty of Arts - Department of Economics

<table>
<thead>
<tr>
<th>The current list of electives</th>
<th>The revised list of electives</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECON 831 – Applied Macroeconomics</td>
<td>ECON 831 — Applied Macroeconomics</td>
</tr>
<tr>
<td>ECON 832 – Tax Policy and Fiscal Federation</td>
<td>ECON 832 – Tax Policy and Fiscal Federation</td>
</tr>
<tr>
<td>ECON 872 - Resource and Environmental Economics</td>
<td>ECON 890AA-ZZ – Special Topics</td>
</tr>
<tr>
<td>ECON 890AA-ZZ - Special Topics</td>
<td>ECON895AA-ZZ – Directed Reading Courses</td>
</tr>
<tr>
<td>ECON 895AA-ZZ – Directed Reading Courses</td>
<td>JSGS 817 – Health Policy</td>
</tr>
<tr>
<td>JSGS 835AE – Public Choice</td>
<td>JSGS 818 – Program Evaluation</td>
</tr>
<tr>
<td>JSGS 835AL – Foreign Aid Policy</td>
<td>JSGS 832 – Population Based Health Program Management</td>
</tr>
<tr>
<td>JSGS 838 – Public Sector Financial Management</td>
<td>JSGS 851 – Qualitative Methods</td>
</tr>
<tr>
<td>JSGS 844 – Agricultural Policy</td>
<td>JSGS 867 – Advanced Policy Analysis</td>
</tr>
<tr>
<td>GEOG 805 – GIS and Spatial Analysis</td>
<td>MBA 832 – Accounting for Managers</td>
</tr>
</tbody>
</table>

(end of Motion 1)

Rationale:
The current list of elective courses does not reflect the current course offerings by the JSGS and other programs.

6.1.2 Faculty of Arts – Department of French

MOTION 2: Master of Arts in French Studies program change
That students in the graduate program (M.A. French Studies) be allowed to take up to 2 courses (or 50%) of their course requirements in cognate disciplines or departments effective Fall 2015.

(end of Motion 2)

Rationale:
Given its limited resources, the French department has in the past collaborated with the English department in order to meet the program needs of FR graduate students under specific circumstances. In addition, FR graduate enrollments in a given semester may not constitute a full class, in which case other arrangements become inescapable. Recently, this practice has enabled FR graduate students to register for the Research Methods class offered every so often by the English department. This will avoid the need for adhoc approvals by FGSR and follows established precedent.
6.1.3 Faculty of Arts - Department of Justice Studies and Economics (joint motions)

MOTION 3: New Justice Studies Courses and Economic Course
That 4 new courses: JS 802, JS 803, JS 804, ECON 836 be created effective Fall 2015.

- **JS 802 - Interprofessional Collaboration for Public Safety, Health, and Learning (3)**
  In this course students will explore, in an interprofessional context, complex issues related to justice, health and learning. A primary objective will be to engage in opportunities to develop knowledge, skills and attitudes related to collaborative competencies and promote interprofessional learning to foster interprofessional practices among policing and security services (RCMP, municipal police services, CBSA, etc.), health and educational organizations: other first responders, fire fighters, social workers, hospital professionals, etc.

- **JS 803 – Public Safety and Community Policing (3)**
  This course is a theoretical examination of the history and models of contemporary community policing in Canada. The interrelated roles of the community and the police in the development and implementation of community and problem-oriented policing in urban as well as rural settings will be examined.

- **JS 804 - Public Safety in a Democratic Society (3)**
  This course considers the role, organization, and accountability of policing within democratic societies; considers implications of jurisdiction, geography, community, training and operations.

- **Economics 836 - Economics of Public Safety (3)**
  In this course, students will learn basic analytical methods in economics and apply these methods to problems related to crime and criminal justice system. Major topics include the role of rational-choice models in understanding crime, measuring and estimating the costs of crime, resource constraints in the criminal justice system, economic evaluation of crime and crime prevention policies, organized crime, victimless crime, and white-collar crime. The emphasis will be placed on reviewing empirical studies and policy applications. The course is designed with the assumption that students have little or no background in economics.

(End of Motion 3)

Rationale:

There is an identified need for a graduate management program for individuals managing in public safety contexts. This specialization, designed in collaboration with the Department of Justice Studies and Economics in the Faculty of Arts and the Collaborative Centre for Justice and Safety, and with input from stakeholders representing the RCMP, the Chiefs of Police of Canada, the Regina Police Service, and individuals tasked with promoting and protecting industrial and public venues, is intended to address those specific needs.
6.2 Faculty of Business Administration

**MOTION 4: Public Safety Management**

That a specialization in Public Safety Management (as detailed below) be added to the Levene MBA program effective Fall 2015.

| Required Core Courses: (12 credit hours) | MBA 815 Business Policy & Strategy |
| MBA 830 Social Issues in Business |
| MBA 860 Managing Change |
| MBA 880 Managing Information, Analytics and Decision-making |
| Required Study Tour (3 credit hours) | MBA 848AA-ZZ International Study Tour |
| Required Practicum (6 credit hours) | MBA 899 Integrative Practicum |
| Public Safety Management Specialization Courses (12 credit hours) | |
| **Specialization Required Courses (6 credit hours)** | JS 802 Interprofessional Collaboration for Public Safety, Health, and Learning |
| ECON 836 Economics of Public Safety |
| **Specialization Elective Courses (choose two*)** | JS 803 Public Safety and Community Policing |
| JS 804 Public Safety in a Democratic Society |

The Specialization Courses have been approved by the Faculty of Arts RAGS Committee and Faculty Council (as highlighted above in *bold italics*).

*Additional elective courses to be added in the future pertaining to fire and paramedical services and pending approval by the corresponding line Faculty.

Background

Building on a foundation of technical skills developed either through an undergraduate business program or through the Post-Graduate Diploma in Business, the Levene MBA is designed to meet the needs of managers and leaders in multiple roles and sectors. This program combines a set of foundation courses in business with four core strategic courses, four elective/specialization courses, an international study tour, and an integrative practicum. Designating courses as *Required* for all students in the Public Safety Management Specialization program and additional courses as Specialization Electives creates greater flexibility to meet the advanced educational needs of Public Safety managers in fire services and paramedical services as well as in policing. Future courses specific to managing Fire Services and/or Paramedic Services could easily be added to the Public Safety Management Specialization Electives. For students from these additional fields, the courses in economics and interprofessional collaboration would be relevant.

The motion would add a new specialization to the existing Levene MBA specializations in 1) International Business, 2) Engineering Management, and 3) General Management .

(end of Motion 4)
Rationale:

MBA Specialization in Public Safety Management

The RCMP and Chiefs of Police of Canada have identified a need for a graduate management program for individuals managing in public safety contexts. This specialization, designed in collaboration with the Department of Justice Studies in the Faculty of Arts and the Collaborative Centre for Justice and Safety, and with input from stakeholders representing the RCMP, the Chiefs of Police of Canada, the Regina Police Service, and individuals tasked with protecting industrial and public venues, is intended to address those specific needs.
6.3 Faculty of Engineering and Applied Science

MOTION 5: Course Change - ENIN 822
That the term and campus restrictions on ENIN 822 be removed effective Winter 2015

(end of Motion 5)

Rationale:
The current restrictions which indicate that the course can only be offered in a Fall semester AND as an On-campus course restrict the Faculty of Engineering and Applied Science from offering this course in any semester and/or as an Off-Campus course which also includes Web Delivered.
6.4 Johnson Shoyama Graduate School of Public Policy

**MOTION 6: New Courses**
That the 4 new courses as noted below be created effective Fall 2015:
JSGS 880 Advanced Governance (3)
JSGS 882 Strategic Management (3)
JSGS 883 Essentials for Public Policy and Administration (1.5)
JSGS 884 Professional Planning (1.5)

**JSGS 880 Advanced Governance (3)**
Governance refers to “who gets to decide what” in political systems, sectors of the economy, the use of technology, and organizations. This course examines the development of governance systems in response to authority no longer being confined entirely to government, and examines arrangements leading to both desirable and undesirable outcomes.

**JSGS 882 Strategic Management (3)**
The course focuses on developing practical knowledge and skills public sector managers require to effectively “get things done” through others. Management skills developed include self-assessment/reflection, goal-setting, teamwork/collaboration, verbal/written communication, influence/persuasion, conflict resolution, stress management, and creative thinking.

**JSGS 883 Essentials for Public Policy and Administration (1.5)**
This residency pass/fail course will provide students with an introduction to the six MPA competency fields and the JSGS research clusters. It will also provide several refresher sessions on Canadian institutions, public sector processes, basic math skills, and introduce the final MPA portfolio project.

**JSGS 884 Professional Planning (1.5)**
This course requires the submission and presentation of a professional portfolio at the end of the MPA program where students demonstrate evidence that an acceptable level of proficiency in each of the six MPA competency fields has been acquired. ***Pre-Requisitie of JSGS 883***

(end of Motion 6)

**Rationale:**
Based on the MPA curriculum assessment that was completed in October 2014 and the new competency framework that has been adopted to guide curriculum development in the MPA program, a gap was identified in the current curriculum surrounding an understanding of advanced concepts in both governance and systems thinking that these courses are being proposed to fill.
MOTION 7: Curriculum Changes to the Master of Public Administration (MPA)
That the curriculum changes to the Master of Public Administration (MPA) program as outlined below be changed effective Fall 2016.

<table>
<thead>
<tr>
<th>Current Program</th>
<th>Proposed Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective September 2011</td>
<td>Effective September 2016</td>
</tr>
<tr>
<td>Tuition: per credit hour</td>
<td>Tuition: flat fee (Pending Board of Governors approval)</td>
</tr>
<tr>
<td>Credit hours: 30</td>
<td>Credit hours: 36</td>
</tr>
<tr>
<td>JSGS 990 (0)</td>
<td>Remove JSGS 990 (0)</td>
</tr>
</tbody>
</table>

### Core Courses:
- 801 – Governance and Administration (3)
- 802 – Public Finance (3)
- 805 – Economics for Public Policy Analysis (3)
- 806 – Public Policy Analysis (3)
- 807 – Statistics for Public Managers (3)

### Restricted Electives:
- One Management elective (3):
  - JSGS 808, 815, 838, 836AA-ZZ, 831
- One public policy elective (3):
  - JSGS 816, 817, 818, 819, 822, 840, 849, 854, 859, 863, 864, 868, 872, 875

### Electives:
- 3 electives for a minimum 9 credit hours. Elective courses taken outside of JSGS course offerings require approval of the Graduate Chair or Academic Advisor and FGSR.

### Rationale:
The MPA is the flagship program of the JSOG, accounting for the overwhelming majority of students on both campuses of the School. As the program description explains, the MPA is a professional graduate degree, “designed to prepare students for careers in public administration and policy work in such diverse areas as non-government organizations, industry associations, and, of course, the public service”. The following curriculum changes constitute the first significant revision to the MPA curriculum since its inception in 2005. It is the outcome of a three-year process of study and consultation culminating in the report on the MPA curriculum. The report articulates two key principles. First, that the MPA curriculum needs to keep abreast of developments in the two main public policy school accreditation...
bodies CAPPA and NASPA. Second, that the best way to do so will be to assess the curriculum according to the competencies that students are expected to have when they graduate from the program. Members of the MPA community – students, employers, faculty and alumni – were surveyed to assess the extent to which the existing program delivers the desired competencies and where it falls short. The result is a comprehensive review of the MPA program and a roadmap for curriculum development involving change at every level from the structure and composition of the program to the delivery of individual courses.

The survey of the MPA community suggested that certain competencies and attributes deemed important by employers and alumni are not being delivered by the current program, notably those associated with the practice of contemporary public management in the areas of professional ethics, strategic and financial management, and communications. As it stands, the JSGS MPA is the shortest in Canada, requiring students to complete 30 credits, compared with the 12-15 courses in most other programs.

<table>
<thead>
<tr>
<th>Required Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institution</td>
</tr>
<tr>
<td>Carleton</td>
</tr>
<tr>
<td>Dalhousie</td>
</tr>
<tr>
<td>Queens</td>
</tr>
<tr>
<td>Simon Fraser University</td>
</tr>
<tr>
<td>Ryerson</td>
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<tr>
<td>University of Ottawa</td>
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<tr>
<td>Western</td>
</tr>
</tbody>
</table>

Source: MPA Curriculum Report, Table 19, p. 87

After the extensive discussion, the faculty concluded that the deficits in ethics and public management could not be addressed within the current 30 credits and that additional courses would be required. At the same time, with the competencies as a guide, it is now possible to provide a clearer rationale for the program core, streamlining the program by doing away with the rather cumbersome existing arrangement of grouped and restricted electives. Electives that should really be requirements are brought into the program core.

As a final point, the Board will be asked to:
1) Approve a new tuition level for the 12-course program (at approximately $14,000 for the full program), and
2) Continue the current tuition regime for students continuing in the 10-course program.
### 6.5 Faculty of Nursing

**Motion 8: Admission Requirements**

That new admission requirements be implemented as listed below for the CNPP effective for the 2016 application period.

(End of Motion 8)

Information & Rationale:

<table>
<thead>
<tr>
<th>Current Requirements</th>
<th>New admission requirements</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicants must satisfy the admission requirements of the Faculty of Graduate Studies and Research and additionally have:</td>
<td>Applicants must satisfy the admission requirements of the Faculty of Graduate Studies and Research and additionally have:</td>
<td>No change</td>
</tr>
<tr>
<td>• an overall grade point average of 75% in all third and fourth year nursing courses taken at a Canadian accredited or provincially approved baccalaureate nursing education program.</td>
<td>• an overall grade point average of 75% in the last 60 credit hours of most recent post-secondary studies</td>
<td>Students may have completed an undergraduate degree many years ago with low GPA however they are now strong, academically, and have multiple continuing education experiences. Further, applicants can take additional university recognized courses to raise their GPA and meet the entry requirement. This change will allow us to consider post-secondary marks beyond the undergraduate degree. Additionally the change allows us to accept accomplished RNs that have been educated outside of Canada, if they are a strong candidate and fulfill all of the application criteria according to the guidelines of the Faculty of Graduate Studies &amp; Research (FGSR).</td>
</tr>
<tr>
<td>• proof of licensure or registration as a registered nurse (RN) including</td>
<td>• proof of licensure or registration as a registered nurse (RN) including registration</td>
<td>• No change</td>
</tr>
<tr>
<td>Registration number in a Canadian province or territory.</td>
<td>Number in a Canadian province or territory.</td>
<td>Curriculum vitae (CV) were not being submitted. This provides further guidance to the CV requirement which allows the application reviewer information to assess the student’s ability to complete graduate studies.</td>
</tr>
<tr>
<td>--------------------------------------------------------</td>
<td>---------------------------------------------</td>
<td>--------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>•</strong> completion of a minimum of two (2) years of clinical practice experience as a RN within the last five years; to be shown in the CV.</td>
<td><strong>•</strong> completion of a minimum of two (2) years of clinical practice experience as a RN within the last five years; to be shown in the CV <em>(which includes education, nursing &amp; work history, community involvement, special contributions and acknowledgements)</em></td>
<td><strong>•</strong> in addition to the FGSR required two (2) confidential letters of reference, applicants are to also have a clinical practice referee complete and submit the <em>Clinical Verification and Reference form</em>. The professional and academic reference should be from persons who can critically assess your ability to do research, practice clinically and successfully complete advanced courses in nursing. Delete</td>
</tr>
<tr>
<td><strong>•</strong> a written essay addressing the following topic: A graduate-level nurse practitioner program is very demanding. How do you intend to address the demands? <em>(500-1000 words).</em></td>
<td><strong>•</strong> a written essay addressing the following topic: A graduate-level nurse practitioner program is very demanding. How do you intend to address the demands? <em>(500-1000 words).</em> <em>This will include proper APA standards and be formatted properly</em></td>
<td><strong>•</strong> a written essay addressing the following topic: A graduate-level nurse practitioner program is very demanding. How do you intend to address the demands? <em>(500-1000 words).</em> The purpose of the essay is to assess writing ability needed for graduate studies. Providing information around the standard clarifies for the applicant the standard expected in the program.</td>
</tr>
</tbody>
</table>
**Motion 9: Sequence of Courses**

That the sequence of part time courses in semester two be adjusted so that MNUR 803 – Advanced Pathophysiology and Pharmacology is completed in Year 1 and MNUR 802 – Advanced Health Assessment and Diagnostic Reasoning is completed in Year 2.

### Information

<table>
<thead>
<tr>
<th>Current</th>
<th>Adjusted</th>
</tr>
</thead>
</table>
| Year 1: 9 credit hours  
Semester 1 MNUR 800  
Semester 2 MNUR 802 39 hours NP clinical  
Semester 3 MNUR 804 | Year 1: 9 credit hours  
Semester 1 MNUR 800  
Semester 2 **MNUR 803**  
Semester 3 MNUR 804 |
| Year 2: 9 credit hours  
Semester 1 MNUR 801  
Semester 2 MNUR 803  
Semester 3 MNUR 805 91 hours NP clinical | Year 2: 9 credit hours  
Semester 1 MNUR 801  
Semester 2 **MNUR 802** 39 hours NP clinical  
Semester 3 MNUR 805 91 hours NP clinical |
| Year 3: 6 credit hours  
Semester 1 MNUR 806 117 hours NP clinical  
Semester 2 MNUR 808 117 hours NP clinical  
Semester 3 None | Year 3: 6 credit hours  
Semester 1 MNUR 806 117 hours NP clinical  
Semester 2 MNUR 808 117 hours NP clinical  
Semester 3 None |
| Year 4: 9 credit hours  
Semester 1 MNUR 807 117 hours NP clinical  
Semester 2 MNUR 809  
Semester 3 MNUR 810 182 hours NP clinical | Year 4: 9 credit hours  
Semester 1 MNUR 807 117 hours NP clinical  
Semester 2 MNUR 809  
Semester 3 MNUR 810 182 hours NP clinical |

(end of Motion 9)

**Rationale:**

This program is attracting experienced registered nurses with many responsibilities. Many students need to maintain employment so they are completing the program part-time. MNUR 802 teaches students about the NP reasoning required in direct care NP clinical role as well as common procedures. In the original sequence, students did not enter an NP clinical experience until one year after taking MNUR 802. In the adjusted sequence, students will immediately enter NP clinical experience in the spring semester.
6.6 Faculty of Social Work

**Motion 10: New Course**
That a new required course, SW 885 *Thesis Proposal*, be created for the MSW Thesis route students effective Fall 2015

(end of Motion 10)

**Rationale for Motions 10, 11 and 12:**
The thesis route had been recently reduced to 12 credit hours from 15 credit hours of Thesis Research (SW 901) and the three credit hours were added to SW 8xx open electives for a total of six credit hours. This was an error in submission of the motion. The new required course SW 885 *Thesis Proposal*, will replace the three credit hours of SW 8xx elective

**Motion 11: Addition of SW 885 to Master of Social Work Thesis Based**
That the new course of SW 885 from Motion 9 be added as a required core course. This will increase the required courses for MSW students enrolled in the thesis option to three courses or nine credit hours.

(end of Motion 11)
**Motion 12: Removal of Course**
That three credit hours from the SW 8xx elective options be removed from the recently approved listing of MSW class offerings

(End of Motion 12)

<table>
<thead>
<tr>
<th>Current Program</th>
<th>Cr. Hrs.</th>
<th>Proposed Program</th>
<th>Cr. Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Courses SW 880 and 881</td>
<td>6.0</td>
<td>Core Courses: SW 880</td>
<td>9.0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>SW 881</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>SW 885</td>
<td></td>
</tr>
<tr>
<td>One Social Policy Course from SW 810, 811, 812, 816, 820, 821, 831, 835, 851, 890</td>
<td>3.0</td>
<td>One Social Policy Course from SW 810, 811, 812, 816, 820, 821, 831, 835, 851, 890</td>
<td>3.0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Mezzo (Group) Practice: SW 803, 820, 840, 873, 876, 890</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Macro (Community) Practice: SW 812, 820, 840, 851, 872, 890</td>
<td></td>
</tr>
<tr>
<td>Two Social Work Electives from all 800 level courses</td>
<td>6.0</td>
<td>One Social Work Electives from all 800 level courses</td>
<td>3.0</td>
</tr>
<tr>
<td>Thesis (SW 901)</td>
<td>12.0</td>
<td>Thesis (SW 901)</td>
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</tr>
<tr>
<td>Total Credit Hours</td>
<td>30.0</td>
<td>Total Credit Hours</td>
<td>30.0</td>
</tr>
</tbody>
</table>