2018/19 Hill | Levene Mentor Program ~ Mentor Guidelines

Frequently Asked Questions

1. How soon will the match-up be made between students and mentors?
   Students and mentors will be matched up around the middle to end of October. Your assigned student should contact you shortly after that.

2. What do I do if I the student does not call or email me to make an initial appointment?
   Contact the Mentor Program Coordinator, Raelynn Norbeck, at hill.mentor@uregina.ca and outline the situation, or phone 306-585-5016.

3. How often should I meet the student?
   Your student should contact you to schedule an appointment to meet once a month from November of the current year through March of the following year.

4. How long should our meeting be?
   You should meet for approximately one hour each month.

5. What should I talk about when I meet the student?
   Potential topics of conversation could include some of the following:
   - Provide advice about areas of study that will prepare the student for a future career in their chosen field.
   - Discuss the kinds of entry-level positions available in the student’s chosen field, and how the student could best position his/herself for these types of positions.
   - Discuss your own career progression and how you prepared yourself for your current position.

6. Will the student ask me for a job?
   The student should never ask you for a job. The purpose of the mentor relationship is to provide advice, and there is never any expectation that you will offer the student employment.

7. If I haven’t heard from the student in over a month, should I contact him/her to set up our next appointment?
   It is the student’s responsibility to set up the appointments. However, if it has been more than 6 weeks since you last heard from the student, please contact our office at hill.mentor@uregina.ca and we will encourage the student to contact you.