

BUS 260-397/398WEB

Introduction to Organizational Behaviour

Fall 2023

On-line

Instructor: Nadine Milne

I only accept email via the UR Courses email function (do not message me via the chat function).

Office hours – send me an email on URcourses and we can book a time for a Zoom meeting for telephone call.

What you need to be successful in this class

A computer and internet access.

The textbook, as detailed below.

Stay up to date on the readings/lectures.

All assignments are to be submitted onto URcourses as either Word docs

All quizzes/exams will be completed here on URcourses, as such you will need a reliable/stable internet connection.

It is your responsibility to ensure you have met all of the technical requirements to participate in all aspects of this class.

How will we communicate

URcourse email. Please do not use the chat or messaging function. URcourses email, and of course if we need to schedule a call or Zoom meeting we will so do.

Course Description

This introductory course addresses the basic concepts and processes of organizational behaviour. Topics will include: individual level variables, such as perception, personality, attitudes, and motivation; interpersonal and group processes, such as communication, teams, leadership, and power; and, organizational level factors such as organizational design, culture, and change. * Note: Students may not receive credit for both BUS 260 and ADMN 260. *

Course Overview

The course will provide an introduction and overview to important issues and practices in organizational behaviour. We will be covering a wide range of topics. Group discussions, guest speakers, videos and other mediums will compliment lectures and assigned readings.

Learning Objectives

- To provide an introduction to the content knowledge of OB as a basis for further learning.
- To enable students to identify the ways in which various OB theories can be used to assist organizations, teams, and individuals enhance their effectiveness.
- To increase your self-understanding through readings and reflective assignments.
- To enhance your leadership and teamwork skills through group exercises and involvement.

Required Reading

Students are expected to purchase the following textbook from the University of Regina Bookstore – McShane, S.L. & Tasa, K., Canadian Organizational Behaviour

11/e, Toronto: Ontario: McGraw-Hill Ryerson, 2021.

The e-version of this book is also acceptable.

Yes, you do need the current edition of the textbook because the content is different and the case studies in the back are also different. The course is being taught based on the 11th edition. There may also be periodic links and cases posted on UR Courses that will also be required reading. They will be noted with due date on UR Courses.

UR Courses

Access to UR Courses is mandatory for this class. Lectures and other supplemental reading are posted here. As well, I will communicate to the class through the email function. I recommend that you log on to the class page regularly to see reading assignments and discussions.

Harassment

The University of Regina promotes a learning environment that is free of all forms of harassment and discrimination. The University will neither tolerate nor condone any inappropriate or irresponsible conduct including any behavior which creates an intimidating, hostile or offensive environment for work or study through the harassment of an individual or group on the basis of any ground prohibited under the Saskatchewan Human Rights Code, including race, race and all race related grounds such as ancestry, place of origin, color, ethnic origin, citizenship, creed, sex, gender, sexual orientation or disability. Please refer to the General Calendar for more information.

Students Requiring Accommodations

The Centre for Student Accessibility upholds the University's commitment to a diverse and inclusive learning environment by providing services and supports for students based on disability, religion, family status, and gender identity. Students who require these services are encouraged to contact the Centre for Student Accessibility to discuss the possibility of academic accommodations and other supports as early as possible. For further information, please email accessibility@uregina.ca.

Please note that accommodation requests are not retroactive.

Date	Assessment	% of Final Grade
Sept 18 from 4pm to 5pm - here on Urcourses	Chapters 1, 2, 3 quiz	20%
Oct 5 at midnight submit on Urcourses	Assignment 1	10%
Oct 16 from 4pm to 5pm - here on Urcourses	Chapters 4, 5, 6, 7 quiz	25%
November 23 at midnight on Urcourses	Assignment 2	10%
December 16 - here on Urcourses	2pm start time	35%
		100%

Quizzes may be a combination of multiple choice/true-false/short answers/case study and will cover the sections noted. These will be delivered on-line and will be timed events at the times and dates noted above.

Final exam will be cumulative and may consist of multiple choice/short answer/true-false/case studies. This will be a timed event, delivered online, and during our scheduled final exam time as noted above.

Assignments

If you submit a summary of the topic rather than focusing on the ask of the assignment the submission will receive a grade of zero. Late submissions will not be considered, resulting in a grade of zero. Please note that overall quality of writing (including punctuation, spelling, sentence structure, overall flow) will impact your mark by 20%. If I cannot understand what you are trying to say this will impact your mark. **If you are unclear on the ask of the assignment, please reach out to me for confirmation.**

05-Oct	<p>#1 Tell me about a job that you have had: what was your role and what business was the company in (2 marks). Explain to me, using the concepts in Chapter 6 regarding Financial Reward Practices (starting on page 146), which system of financial reward did you receive (3 marks). Was it motivating to you, why or why not (3 marks) . If you have never worked before, that is ok. State that and then tell me about the job you hope to get once you are done school and the financial reward practice you are hoping for and why that might be motivating to you. Please note that overall quality of writing will be worth 2 marks. The submission must be between 800 - 1000 words, 12 font, submit on Urcourses assignment tab. Must be a Word doc.</p>
23-Nov	<p>#2 Tell me about a leader you have experienced - who were they and what was the circumstance (2 marks) Using the concepts in Chapter 12 on leadership, tell me what kind of leader you think they were and give specific examples of things they did that emulated that type (those types) of leadership (3 marks). Was their leadership style motivating, why or why not? (3 marks) Please note overall quality of writing will be worth 2 marks. Your submission must be between 800-1000 words, 12 font, submit on URcourses assignment tab. Must be a Word doc.</p>

Academic Integrity

Academic integrity is expected of all students taking business courses at all times. Learn more here: <https://www.uregina.ca/business/hill/assets/docs/pdf/Important-Information-about-Academic-Integrity.pdf>

All assignments will be assessed by Turnitin, a software the compares your submission to work on the internet, the work of other students, and the work compiled by previous students. It is in our best interest to just do your own work.

All Quizzes and the Final Exam are proctored by Proctortrack.

I would ask that you both read and agree to the code of conduct URcourses by September 15th

Week of	Suggested reading and lecture schedule
30-Aug	Orientation
04-Sep	Chapter 1 and Chapter 2
11-Sep	Chapter 3
18-Sep	Chapter 4 and Chapter 5
02-Oct	Chapter 6 and Chapter 7
09-Oct	OFF
16-Oct	Chapter 8
23-Oct	Chapter 9
30-Oct	Chapter 10
06-Nov	Chapter 11
13-Nov	Chapter 12
20-Nov	Chapter 12
27-Nov	Chapter 13
04-Dec	Chapter 14
16-Dec	Final exam

I am really looking forward to this semester with you and I hope that you enjoy the course. Please be sure to send me an email on URcourses if you have any questions.