



**GBUS 865: Project Management**

**Spring 2022**

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**INSTRUCTOR DETAILS:**

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Office Location: ED 508.5  
Office Hours: by appointment

**CLASS DETAILS:**

Class Dates: June 9-11, 17-18  
Class Times: 8:30 am – 4:30 pm  
Class Location: ED 514

**COURSE DESCRIPTION**

This course will introduce students to Project Management principles, intended to address the many phases of a project's life cycle. Students will learn to manage projects more effectively using Project Management techniques, through monitoring and maintaining control of scope, time, and costs within a project.

**LEARNING OBJECTIVES**

1. To provide students with experience in using the concepts, techniques, and decision tools available to manage projects.
2. To expand the student's basic understanding of the importance of work breakdown structures and networks to planning, scheduling, and controlling projects.
3. To provide the student with a framework for a complete computer-based information system for managing projects.
4. To create an awareness of the importance of social capital and the need to manage project stakeholders.
5. To provide an opportunity to practice effective project management.

**COURSE EXPECTATIONS**

This course will entail a combination of lectures, guest speakers, and case discussions. As a result, regular attendance in class and active participation in classroom activities is required. **Students are expected to prepare in advance for class and be able to participate in class discussions.** It is expected that students will read and prepare for the lecture and case studies appropriately for every class. Please read each section of the course outline for expectations on all components of the course.

**COURSE MATERIAL**

**Textbook:** *Project Management: The Managerial Process* 8<sup>th</sup> Edition. By Erik Larson and Clifford Gray. Published by McGraw-Hill. ISBN10: 1260238865. ISBN13: 9781260238860. You can use the e-book or an earlier version.



**COURSE MANAGEMENT**

The course homepage is available at <http://www.uregina.ca/urcourses/>. Lecture slides, announcements, practice problems solutions, and all other related material will be posted on the course web page. It is your responsibility to check the website regularly. **Please use UR-courses email for all communications related to the course.**

**COURSE ASSESSMENT SUMMARY**

The course grade will be based on the following components:

Assignment 1	10 %
Assignment 2	10%
Project report	30 %
Class participation	10 %
Final exam	40 %

For a description of the grading system, consult the Faculty of Graduate Studies and Research link here: <https://www.uregina.ca/gradstudies/current-students/grad-calendar/grading-system.html#gradingsystem>

**DESCRIPTION OF ASSESSMENT**

**Assignment 1:** Assignment 1 will be posted on May 22<sup>nd</sup> and is due on May 31. A drop box will be added to the course website for you to submit your assignment.

**Assignment 2:** Assignment 2 will be posted on May 31<sup>st</sup> and is due on June 7. A drop box will be added to the course website for you to submit your assignment.

**Class participation:** It is strongly recommended that you attend all classes. Participation during the class is also encouraged. There will be 10% of the course total mark dedicated to your participation in class and the discussions. Your questions, comments, and criticism will all be counted towards the participation grade. The objective is to create an involved atmosphere to enhance learning.

**Project:** Teams will be formed on the first day of classes (June 9) which will include 3-4 students depending on the final enrollment in the course. The project timeline is as follows:

- Team Selection: June 9
- Project Selection: June 10
- Team Charter: June 10
- Project Charter: June 12
- Presentation: June 18
- Project report: June 20

**Final exam:** The final exam will be posted on UR-Courses on June 21<sup>st</sup> and is due on June 28. The format of the exam will be discussed later during the course.



### **CLASS DELIVERY FORMAT**

This class is delivered using the hyflex format. On June 7, a sheet will be posted on UR-Courses and every student is expected to choose their preferred method of attendance. This will make it easier to plan for class activities and teamwork. Once you select your preference (in-person or remote), you cannot change that for the rest of the course. A zoom link will be provided only for students who are attending the class remotely.

### **ACADEMIC REGULATIONS**

All late assessments will be deducted 20% for the first 24 hours and will be counted as zero after 24 hours of the due date. For the final project report, all extensions will be considered a request for a deferred exam and will have to be signed by the instructor and final approval comes from the Faculty of Graduate Studies and Research.

Extensions or requests for changes by students to **final** exams and assignment due dates will require the student to complete a formal request for deferral. The student completes the request, consults with the instructor who must sign the form, and the instructor then submits the form (and any supporting documentation provided by the student) to the Faculty of Graduate Studies and Research (FGSR). The decision (approved or denied deferral) is made by FGSR and is usually only approved if there are extenuating circumstances (e.g., illness, death, etc). The decision is sent by mail to the student and it is the student's responsibility to ensure the deferred requirements are met within the outlined time frame. It is also the student's responsibility to follow-up with FGSR if they do not receive a response from FGSR on their submitted request. Requests for deferral received more than two (2) weeks after the final day of the examination period will be denied. The deferral form can be found on the FGSR website at <https://www.uregina.ca/gradstudies/forms.html>

### **STUDENT RESOURCES**

#### **Accessibility Services**

If there is any learner who, because of a disability or other consideration, may have a need for accommodation(s), please contact the Centre for Student Accessibility before or at the start of the course <https://www.uregina.ca/student/accessibility/>. The Centre will advise how you proceed and the required communication with your instructor.

#### **Counseling Services**

If any learner is experiencing personal problems which may be affecting their studies, please consider consulting UofR Consulting Services. For more information check here <https://www.uregina.ca/student/counselling/services/index.html>

#### **Writing Assistance**

The Student Success Centre ([www.uregina.ca/ssc](http://www.uregina.ca/ssc)) offers both on-line resources and in- person tutoring on writing skills.



**CLASS SCHEDULE**

The following is a tentative schedule of topics to be covered during the Semester. There may be changes in the schedule as the course progresses. Changes to this schedule will be announced during class and on UR-courses in advance of the class periods that will be affected.

*June 9 Schedule*

<b>Time</b>	<b>Subject</b>	<b>Reading</b>
8:30 – 9: 45	Course introductions	
10:00-11:15	Modern Project Management Defining a project	Chapter 1 Chapter 4
12:30 – 1:45	Case study in-class discussion	UR-courses (Case 1)
2:00 – 3:15	Being an Effective Leader/ Managing Project Teams	Chapter 10/11
3:30 – 4:30	Group Work	

*June 10 Schedule*

<b>Time</b>	<b>Subject</b>	<b>Reading</b>
8:30 – 9: 45	Estimating project time and cost	Chapter 5
10:00-11:15	Developing a Project Schedule	Chapter 6
12:30 – 1:45	Developing a Project Schedule	Chapter 6
2:00 – 3:15	Case study/guest speaker	Case 6.1
3:30 – 4:30	Group Work	

*June 11 Schedule*

<b>Time</b>	<b>Subject</b>	<b>Reading</b>
8:30 – 9: 45	Managing Risk	Chapter 7
10:00-11:15	Scheduling Resources and Costs	Chapter 8
12:30 – 1:45	Case study/guest speaker	
2:00 – 3:15	Reducing Project Duration	Chapter 9
3:30 – 4:30	Group Work	



*June 17 Schedule*

<b>Time</b>	<b>Subject</b>	<b>Reading</b>
8:30 – 9: 45	Outsourcing	Chapter 12
10:00-11:15	Performance Measurement and Evaluation	Chapter 13
12:30 – 1:45	Guest speaker	
2:00 – 3:15	Project Closure	Chapter 14
3:30 – 4:30	Group Work	

*June 18 Schedule*

<b>Time</b>	<b>Subject</b>	<b>Reading</b>
8:30 – 9: 45	Agile Project Management	Chapter 15
10:00-11:15	Guest speaker	
12:30 – 1:45	Group Presentations	
2:00 – 3:15	Group Presentations	
3:30 – 4:30	Group Presentations/ final exam expectations/ course wrap up	