MINUTES OF THE
COUNCIL COMMITTEE ON THE FACULTY OF GRADUATE STUDIES AND RESEARCH
Friday, November 3, 2017

Members Present:

Regrets:
C Butz, T Salm, C Toman, H Weger

1. APPROVAL OF THE AGENDA
   Donnelly - Bruno
   MOVED to approve the agenda as circulated.
   CARRIED

2. APPROVAL OF MINUTES from September 11, 2017
   Pirbha-Illlich - Hoeber
   MOVED to approve the minutes as circulated.
   CARRIED

3. BUSINESS ARISING FROM THE MINUTES – No business

4. REPORTS FROM VICE PRESIDENT (RESEARCH)
   • Dena McMartin has resigned to take a position at the University of Saskatchewan. An interim replacement will be announced Monday, November 6th.
   • The tri-council cohort program has been successful with 43 participants.
   • There are currently 38 post-doc fellowships at the UofR. There will be a get together in December.
   • We are currently waiting for funding from the Minister of Justice regarding the Regional Data Centre. Anticipated opening will be in the fall of 2018.
   • In the November President’s message, it was noted that Research Infosource has rated our university number one in growth percentage in research revenue.

5. REPORTS FROM FGSR
   5.1 Dean (Dr. Bredohl)
   • The process for CCAM and CCB for new programs has changed effective 2017/2018 academic year. FGSR council will now vote on whether new programs should go to CCAM and/or CCB before being approved to move forward to EofC.
5.2 Associate Dean (Dr. Meagher)
- The policy for creation of graduate work term courses can be made available to anyone who is interested.
- Currently working on all forms and will be updated on the website.
- We are looking for volunteers to help review the cohort applications (NSERC).

5.3 Manager, Graduate Scholarships and Awards (Darlene Sorensen)
- Fall GAP competition – recently completed adjudication and awarded over $180,000.
- Vanier Doctoral, CIHR Doctoral and Trudeau Foundation competitions recently closed and nominations have now been sent to Ottawa.
- NSERC Doctoral competition closes this afternoon; adjudication begins Monday.
- SSHRC Doctoral competition closes Nov 13; then adjudication promptly begins.
- Fall Saskatchewan Innovation and Excellence Scholarship Competition – currently being adjudicated; we will award approximately $250,000 to our students.
- GSBF supplemental funding announcement yesterday by Thomas, worth $750,000.
- CGS Masters deadline is December 1.
- NSERCUSRA We will launch this year’s competition in early December.

5.4 Faculty Administration (Mandy Kiel)
- FGSR is currently under renovations.
- Staffing update – we have hired Tracy Eklund and Rechel Leonard.

5.5 PhD Committee - No report

5.6 Scholarships and Awards Committee – No report

6. REPORTS FROM FACULTIES

6.1 Faculty of Business Administration

MOTION 1: New Program
Senkow - Khan
MOVED to create the Master of Science in Organization Studies program effective 201830.
Friendly amendment to change the admission requirements to “within five years of applying and change PSYC 305 to PSYC 405”.
Master of Science in Organization Studies - thesis route

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>GBUS 817 – Human Behavior in Organizations</td>
<td>3</td>
</tr>
<tr>
<td>GBUS 838 – Research Methods in Management</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 802 – Applied Multivariate Statistics</td>
<td>3</td>
</tr>
<tr>
<td>Three approved electives*</td>
<td>9</td>
</tr>
<tr>
<td>Thesis</td>
<td>15</td>
</tr>
<tr>
<td><strong>Total Credit Hours</strong></td>
<td><strong>33</strong></td>
</tr>
</tbody>
</table>

*Approved electives for MSc in Organization Studies
GBUS 844 – Labour Relations and Collective Bargaining
GBUS 845AK - Business Analytics
GBUS 845 - Women in Leadership
GBUS 868 - Occupational Health and Safety
GBUS 870 - Leadership: Theory & Practice
GBUS 871 - Group Dynamics in Organizations
GBUS 873 – Negotiation and Conflict Resolution
PSYC 820 – Advanced Social Psychology
SOC 804 – Advanced Research Methods
SOC 805 – Advanced Research Methods II
Any other relevant graduate level course recommended by the faculty advisor and approved by the Faculty of Business Associate Dean Research and Graduate Programs.

CCAM – No
CCB - No
CARRIED

### 6.2 Faculty of Engineering and Applied Science

**MOTION 1: Program Change**

Morgan – Campbell

MOVED to modify the Master of Engineering in Electronic Systems Engineering (project and co-op) program effective 201830.

Sharpe – Bruno

TABLED the motion.

<table>
<thead>
<tr>
<th>Current MENG ESE Project</th>
<th>Cr Hrs</th>
<th>Proposed MENG ESE Project</th>
<th>Cr Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENEL 800 – ENEL 884</td>
<td>3</td>
<td>ENEL 800 – ENEL 884</td>
<td>3</td>
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<tr>
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<tr>
<td>ENGG 702</td>
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<td>ENGG 702</td>
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<tr>
<td>ENGG 703</td>
<td>1</td>
<td>ENGG 703</td>
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</tr>
<tr>
<td>ENEL 917</td>
<td>3</td>
<td>ENEL 917</td>
<td>3</td>
</tr>
</tbody>
</table>
(may be taken over two semesters) | (may be taken over two semesters)
---|---
Total | 30 | Total | 30

* Up to four courses may be taken in related engineering or science disciplines relevant to the area of specialization and approved by ESE. Up to four courses may be taken at the 300/400 level and must be approved by ESE.

* Up to **three** courses may be taken in related engineering or science disciplines relevant to the area of specialization and approved by ESE. Up to **three** courses may be taken at the 300/400 level and must be approved by ESE.

<table>
<thead>
<tr>
<th>Current MENG ESE Co-op</th>
<th>Cr Hrs</th>
<th>Proposed MENG ESE Co-op</th>
<th>Cr Hrs</th>
</tr>
</thead>
<tbody>
<tr>
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<td>3</td>
<td>ENEL 800 – ENEL 884</td>
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<tr>
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<td>3</td>
</tr>
<tr>
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<td>3</td>
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<td>3</td>
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<td>3</td>
</tr>
<tr>
<td>ENEL 917</td>
<td>3</td>
<td>ENEL 917</td>
<td>3</td>
</tr>
</tbody>
</table>
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2 Abstained  
CARRIED

### 6.3 Faculty of Graduate Studies and Research

**MOTION 1:** Graduate Admissions Extension Policy  
Meagher - Senkow  
MOVED to change the policy for graduate admissions to allow a maximum of two one-year extensions to an admission effective 201830.  
CARRIED

**MOTION 2:** FGSR Program Requirements  
Meagher – Hoeber  
MOVED to remove the following calendar entry from the program requirements section effective 201830.
• Up to half the course work in a graduate program may consist of Directed-Readings/Special Topics courses. Therefore, at least half the program must be comprised of stand-alone or integrated courses.

• Up to half the course work to be credited to a student’s program may be undertaken with the supervisor as the course instructor. Effective Fall 2015, no supervisor or co-supervisor may teach more than 50% of course work in a student’s program.

• Some programs allow a senior undergraduate course to be credited in a master’s program. At the doctoral level, undergraduate courses may not normally form part of the primary program requirements and will be considered as courses of secondary importance or courses additional to the program upon recommendation of the Department Head/Program Chair and final approval of the Dean of FGSR. Rationale is to be included.

• Master’s students who are accepted in the qualifying category will do more course work than the program minimum.

• Fully-qualified students may wish to take more than the required minimum hours in order to make full use of available courses or research facilities. Permission to register in courses outside the prescribed program requires a demonstration of relevance to the program of studies and is subject to approval by the head of the academic unit and the Dean of FGSR prior to registration.

• Graduate students may obtain permission to audit courses. Auditing students may attend lectures, but may otherwise participate in classes only to the extent permitted by the instructor. The deadline for students to change from credit to audit or audit to credit is the add/drop deadline.

CARRIED

MOTION 3: Supervisor
Meagher – Cameron
MOVED to change the course requirements regarding courses taken with a supervisor effective 201830.
https://www.uregina.ca/gradstudies/current-students/grad-calendar/reg-rules.html

Current
Up to half the course work to be credited to a student’s program may be undertaken with the supervisor as the course instructor.

Proposed
No single instructor, including a supervisor or co-supervisor, may teach more than 50% of the course work in a student’s program.

CARRIED
MOTION 4:  Annual Progress Reports  
Meagher – Cameron  
MOVED to change the annual progress reports policy for PhD students effective 201830.

Current  
The student is required to provide the Supervisory Committee with a written report of research progress every six to twelve months. This report is retained in the academic unit. The Supervisory Committee will meet with the student at least once a year. Additionally, the student and supervisor are to provide the FGSR Office with an FGSR annual report of the progress in the program. The form is available on the web site and is also to be used to provide information required by the Tri-Council granting agencies.  
https://www.uregina.ca/gradstudies/current-students/grad-calendar/program-reqts.html

Proposed  
The student is expected to meet with their entire supervisory committee at least once a year. The purpose of this meeting is to give the committee an opportunity to give input into the direction of the student’s research, resolve any issues regarding the student’s research or progress, and ensure that the student has a feasible plan for the completion of their program.

The student and supervisor are expected to submit an FGSR Annual Progress Report each year. The FGSR Annual Progress Report is available online and upon completion should be submitted through UR Self Service -> Students -> Graduate Student Requests for approval by FGSR. This report must be signed by the department or unit head, and will be reviewed by the Dean of FGSR. The Dean will contact the supervisor if FGSR has any concerns about the student’s progress and the completed report will be sent, by FGSR, to the supervisory committee.

CARRIED

MOTION 5:  Research Ethics Board and President’s Committee on Animal Care  
Meagher – Arries  
MOVED to change the calendar entry on Research Ethics Board and President’s Committee on Animal Care policy effective 201830.

Current  
The University of Regina considers the protection of the dignity and welfare of human research participants to be of paramount importance.

The Research Ethics Board (REB) will regulate the conduct of research with human subjects in a manner that is consistent with the most current version of the Tri-Council Policy for the Ethical Conduct of Research Involving Humans (hereafter referred as the Tri-Council Policy Document). Researchers are encouraged to regularly review the policies and procedures outlined in the Tri-Council Policy Document.

All research projects involving human subjects are required to have approval from the
University of Regina Research Ethics Board regarding the proposed research protocol before research begins. Failure to observe this requirement can result in discontinuation or non-acceptance of the research undertaken. Every research project involving human subjects is required to have the approval of the Research Ethics Board (REB) of the University before the research begins. Students who are in doubt as to whether their research projects should be reviewed by the REB should address the matter with their supervisor and the Chair of the REB. Failure to obtain this approval will cause delay in completion of the program and can result in discontinuation. Ethical clearance forms part of the official documentation required when the thesis is presented for defense. Students must be enrolled in order to access the REB. Students must be registered in order to conduct research towards their degree and represent themselves as students at the University.

The President’s Committee on Animal Care (PCAC) reviews all research projects involving non-human animal species. Failure to obtain this review will cause delays in completion of the program and may result in discontinuation. Please consult the following web site: http://www.uregina.ca/research.

Proposed Ethics in research, including the research of graduate students, is under the purview of the Research Office. Graduate students are expected to follow the Research Office’s policies on Ethics – Research with Humans (RCH-020-010) and Care and Use of Animals (RCH-020-005).

The Research Ethics Board (REB) regulates the conduct of research with human subjects. All research projects, including the research of graduate students (both in classes and thesis work), involving human subjects are required to have approval from the University of Regina Research Ethics Board regarding the proposed research protocol. This approval must be granted before research begins.

The President’s Committee on Animal Care (PCAC) reviews all research projects involving non-human animal species. All animal care and use must be reviewed and approved by the PCAC prior to commencement.

Failure to obtain REB or PCAC approval when required is considered research misconduct, and may result in the student being required to discontinue their program.

CARRIED

6.4 Faculty of Science

MOTION 1: New Courses
Hoeber – Morgan
MOVED to create the following new courses effective 201820.

MATH 803 - Approved Summer School (3 or 6)
This course is available to full-time Mathematics graduate students in good standing.
Students will participate in a summer school offered by an approved institute. The school and credit award must be approved by the Graduate Coordinator for Mathematics and Statistics (or designee). Students may only take MATH 803 once.

**STAT 803 - Approved Summer School (3 or 6)**
This course is available to full-time Statistics graduate students in good standing. Students will participate in a summer school offered by an approved institute. The school and credit award must be approved by the Graduate Coordinator for Mathematics and Statistics (or designee). Students may only take STAT 803 once.

**Math 820 - Introduction to Commutative Algebra (3)**
A first graduate course in commutative algebra. Topics include prime and maximal ideals, radicals, Nakayama’s Lemma, exact sequences, tensor products, localization, Noetherian and Artinian rings and selected additional topics.

**MOTION 2: Course Changes**
Hoeber – Morgan
MOVED to change the following course titles and/or descriptions effective 201820.
*Friendly amendment to add to the motion “and that these courses be approved as grad co-op work term courses”.*

<table>
<thead>
<tr>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
</table>
| CS 601 Graduate Co-op Work Term 1 (6)  
First work placement. | **CS 601 Graduate Co-op Work Term I (6)**  
*This is the first one semester graduate work experience placement for graduate students in Computer Science. To register in this class a student must be in good standing and enrolled full-time in a Master’s program in Computer Science. A preliminary work term report must be submitted before the end of the semester. A student who completes both CS 601 and CS 602 will have the designation “Co-Operative Education” added to their degree.*  
Prerequisites: two CS 800-level graduate courses, CGPA of at least 80% |
| CS 602 Graduate Co-op Work Term 2 (6)  
Second work placement | **CS 602 Graduate Co-op Work Term II (6)**  
*This is the second one semester graduate work experience placement for graduate students in Computer Science. To register in this class a student must be in good standing and enrolled full-time in a Master’s program in Computer Science. A final work term report must be* |
submitted before the end of the semester. A student who completes both CS 601 and CS 602 will have the designation "Co-Operative Education" added to their degree. Prerequisites: CS 601, CGPA of at least 80%.

CARRIED

6.5 La Cité

MOTION 1: New Program
Melancon – Sharpe
MOVED to add a course-based route to the Master of Arts in French & Francophone Intercultural Studies effective 201830.

Master of Arts in French & Francophone Intercultural Studies Course-Based

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FRN 801</td>
<td>Bibliographie et méthodologie</td>
<td>3</td>
</tr>
<tr>
<td>FRN 802</td>
<td>Perspectives sur l’étude des communautés francophones</td>
<td>3</td>
</tr>
<tr>
<td>FRN 803</td>
<td>Stage en communauté</td>
<td>6</td>
</tr>
<tr>
<td>FRN 8xx</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>FRN 8xx*</td>
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</tr>
<tr>
<td>FRN 900</td>
<td>Séminaire **</td>
<td>3</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>30</td>
</tr>
</tbody>
</table>

Students may not take an 8xx version of a course they have already taken at the 4xx level.

*In addition to FRN 801 (3 cr.), FRN 802 (3 cr.), FRN 803 (6 cr.), and FRN 900 (3 cr.), students are required to take at least 6 credits of courses offered by La Cité universitaire. Where the student’s academic and professional goals warrant it and with the permission of the Graduate Program Coordinator, students may be allowed to take no more than three courses (the equivalent of 9 cr.) outside the program, in related disciplines and with the agreement of the Graduate Program Coordinator, only two of which (3 cr.) may be in English-language courses.

**Students who are completing the course-based program route part-time and are unable to meet the requirements of FRN 900 Séminaire, can register instead for FRN 890, with the approval of the Graduate Program Coordinator.

CCAM – 1
CCB – No
CARRIED

MOTION 2: New Program
Melancon – Sharpe
MOVED to create the Master’s Certificate in French & Francophone Intercultural Studies effective 201830.
Master’s Certificate in French & Francophone Intercultural Studies

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FRN 802</td>
<td>Perspectives sur l’étude des communautés francophones</td>
<td>3</td>
</tr>
<tr>
<td>FRN 8xx*</td>
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<td>3</td>
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<tr>
<td><strong>TOTAL</strong></td>
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<td><strong>12</strong></td>
</tr>
</tbody>
</table>

*Excluding FRN 803, FRN 890, and FRN 900.

Students may not take an 8xx version of a course they have already taken at the 4xx level.

7. **OTHER BUSINESS** – No other Business

**ADJOURNMENT (3:32PM)**