



Student Success Centre Writing Services

A Checklist for **Research Papers**

- Is the title informative and appropriate?
- Is the thesis clear?
- Is the organization logical? If headings are used, are they consistent?
- Are sentences varied in length and structure?
- Are tone, voice, and diction consistent and appropriate?
- Are the transitions smooth from sentence to sentence and paragraph to paragraph?
- Are credible sources and evidence used? Is the supporting material suitable and persuasive?
- Are quotations, and paraphrased and summarized passages properly introduced with a signal phrase?
- Are visual materials – tables, figures, charts, maps, and the like – introduced before they appear in the text?
- Are long block quotations set off from the text?
- Is proper credit given to sources throughout?
- Does the paper consistently adhere to the style used?
- Were the instructions for the assignment – length, number, and kinds of resources to be used, directions for title page or documentation – followed carefully?