

BUS 260-004/043WEB

Introduction to Organizational Behaviour

Spring 2023

On-line

Instructor: Nadine Milne

I only accept email via the UR Courses email function (do not message me via the chat function).

Office hours – send me an email on URcourses and we can book a time for a Zoom meeting for telephone call.

What you need to be successful in this class

A computer and internet access.

The textbook, as detailed below.

Stay up to date on the readings/lectures.

All assignments are to be submitted onto URcourses as either Word docs

All quizzes/exams will be completed here on URcourses, as such you will need a reliable/stable internet connection.

It is your responsibility to ensure you have met all of the technical requirements to participate in all aspects of this class.

How will we communicate

URcourse email. Please do not use the chat or messaging function. URcourses email, and of course if we need to schedule a call or Zoom meeting we will so do.

Course Description

This introductory course addresses the basic concepts and processes of organizational behaviour. Topics will include: individual level variables, such as perception, personality, attitudes, and motivation; interpersonal and group processes, such as communication, teams, leadership, and power; and, organizational level factors such as organizational design, culture, and change. * Note: Students may not receive credit for both BUS 260 and ADMN 260. *

Course Overview

The course will provide an introduction and overview to important issues and practices in organizational behaviour. We will be covering a wide range of topics. Group discussions, guest speakers, videos and other mediums will compliment lectures and assigned readings.

Learning Objectives

- To provide an introduction to the content knowledge of OB as a basis for further learning.
- To enable students to identify the ways in which various OB theories can be used to assist organizations, teams, and individuals enhance their effectiveness.
- To increase your self-understanding through discussions and self-assessment tools.
- To enhance your leadership and teamwork skills through group exercises and involvement.

Required Reading

Students are expected to purchase the following textbook from the University of Regina Bookstore – McShane, S.L. & Tasa, K., Canadian Organizational Behaviour

11/e, Toronto: Ontario: McGraw-Hill Ryerson, 2021.

The e-version of this book is also acceptable.

Yes, you do need the current edition of the textbook because the content is different and the case studies in the back are also different. The course is being taught based on the 11th edition. There may also be periodic links and cases posted on UR Courses that will also be required reading. They will be noted with due date on UR Courses.

UR Courses

Access to UR Courses is mandatory for this class. Lectures and other supplemental reading are posted here. As well, I will communicate to the class through both the email function and the news forum. I recommend that you log on to the class page regularly to see reading assignments and discussions.

Harassment

The University of Regina promotes a learning environment that is free of all forms of harassment and discrimination. The University will neither tolerate nor condone any inappropriate or irresponsible conduct including any behavior which creates an intimidating, hostile or offensive environment for work or study through the harassment of an individual or group on the basis of any ground prohibited under the Saskatchewan Human Rights Code, including race, race and all race related grounds such as ancestry, place of origin, color, ethnic origin, citizenship, creed, sex, gender, sexual orientation or disability. Please refer to the General Calendar for more information.

Students Requiring Accommodations

If you have a need for special accommodation for a disability, please come and discuss this with me, as well as contacting the Centre for Student Accessibility at 585-4631 or email accessability@uregina.ca.

Date	Assessment	% of Final Grade
May 15 from 4pm to 5pm Urcourses/Proctortrack	Chapters 1, 2, 3 quiz	20%
May 25 at midnight on Urcourses	Assignment 1	10%
May 29 from 4pm to 5pm Urcourses/Proctortrack	Chapters 4, 5, 6, 7 quiz	25%
June 8 at midnight on Urcourses	Assignment 2	10%
June 24 from 9am to noon Urcourses/Proctortrack	Final 9am start time	35%
		100%

Quizzes may be a combination of multiple choice/true-false/short answers/case study and will cover the sections noted. These will be delivered on-line and will be timed events during regularly scheduled class time.

Final exam will be cumulative and may consist of multiple choice/short answer/true-false/case studies. This will be a timed event, delivered online, and during our scheduled final exam time as noted above.

Assignments

If you submit a summary of the topic rather than focusing on the ask of the assignment the submission will receive a grade of zero. Late submissions will not be considered, resulting in a grade of zero. Please note that overall quality of writing (including punctuation, spelling, sentence structure, overall flow) will impact your mark by 20%. If I cannot understand what you are trying to say this will impact your mark. **If you are unclear on the ask of the assignment, please reach out to me for confirmation.**

25-May	#1 Describe for me the main activities of Self-leadership (as detailed in the text Chapter 6, pg 161-164) and tell me about a time when you demonstrated self-leadership, noting each stage in the process (each of the practices). 800 - 1000 words, 12 font, submit on Urcourses assignment tab. Must be a Word doc.
08-Jun	#2 Tell me about a time you were involved in a conflict (preferably a workplace situation, but a school or team situation will suffice). Would you describe it as a task or relationship conflict, and why? What was the structural source of your conflict (see page 293-296 in your text) and tell me which interpersonal conflict handling style (pg 296-297) you used to resolve this conflict. 800-1000 words, 12 font, submit on Urcourses assignment tab. Must be a Word doc.

Academic Integrity

Academic integrity plays a key role in the University's efforts to maintain a high standard of academic excellence. Students registered at the University of Regina are expected to behave responsibly and with propriety and are expected to abide by the policies and regulations of the University of Regina. When a student fails to meet these expectations, the University reserves the right, under the University of Regina Act, to take whatever action it deems warranted by the student's misconduct.

Students are particularly exhorted to avoid plagiarism, which is representing as your own work, work done in whole or in part by any other person, even if that person is not in the course or is not a student at the University of Regina. Helpful information about plagiarism is provided by UR International at:

<http://www.uregina.ca/international/assets/doc/pdf/plagiarism.pdf>. All assignments will be assessed by Turnitin, a software that compares your submission to work on the internet, the work of other students, and the work compiled by previous students. It is in our best interest to just do your own work.

Week of	Suggested reading and lecture schedule
01-May	Chapter 1
08-May	Chapter 2
08-May	Chapter 3
15-May	Chapter 4
15-May	Chapter 5
22-May	Chapter 6
22-May	Chapter 7
29-May	Chapter 8
29-May	Chapter 9
05-Jun	Chapter 10
05-Jun	Chapter 11
12-Jun	Chapter 12
19-Jun	Chapter 14
24-Jun	Final exam

I am really looking forward to this semester with you and I hope that you enjoy the course. Please be sure to send me an email on URcourses if you have any questions.