

FLC and Aquatic Reservations

Important Notes for University of Regina Students:

- Reservations for the Fitness & Lifestyle Centre and the Aquatic Centre are only available to University of Regina registered students who have been assessed the Recreation & Athletic Fee for the winter semester. If you are unsure of your current status, please contact the Recreation & Athletic Seractivenetvices office at ras@uregina.ca.
- Your University of Regina student card must be presented and scanned upon entry to the facility. **You will not be allowed entry into the facility without your card.**
- Your account login username must be your University of Regina email address.
- All reservations must be made at least two hours in advance.
- Reservations may only be made 10 days prior to the reservation date.
- Each student is allowed one reservation in the pool and one reservation in the FLC each day.
- **All reservations are for 45 minutes.** The last 15 minutes of each reservation is allocated to sanitization of the equipment. Example: If your reservation is for 1:00 pm to 2:00 pm, you must exit the facility at 1:45 pm to allow 15 minutes for sanitization protocols.
- **Cancellation:** Please email ras@uregina.ca to cancel your reservation.


To Reserve a Facility:

1. Navigate to <https://ca.apm.activecommunities.com/uregina/Home> or activenetca.active.com/uregina
2. Choose the blue **Sign In** link. If you are a registered University of Regina student, you will have a valid email in the system. Your login name will be your University of Regina student email account. **Please do not create a new account.**
3. If you do not know your password or have never created an account profile, please choose the **Forgot your password?** link. An email with your temporary password will be sent to your .uregina account. If you do not receive an email with your password, please check your “junk” mail. If you experience any login issues, please email ras@uregina.ca or call 306.585.4371 for assistance during regular office hours.

Already have an account?

Login

Password

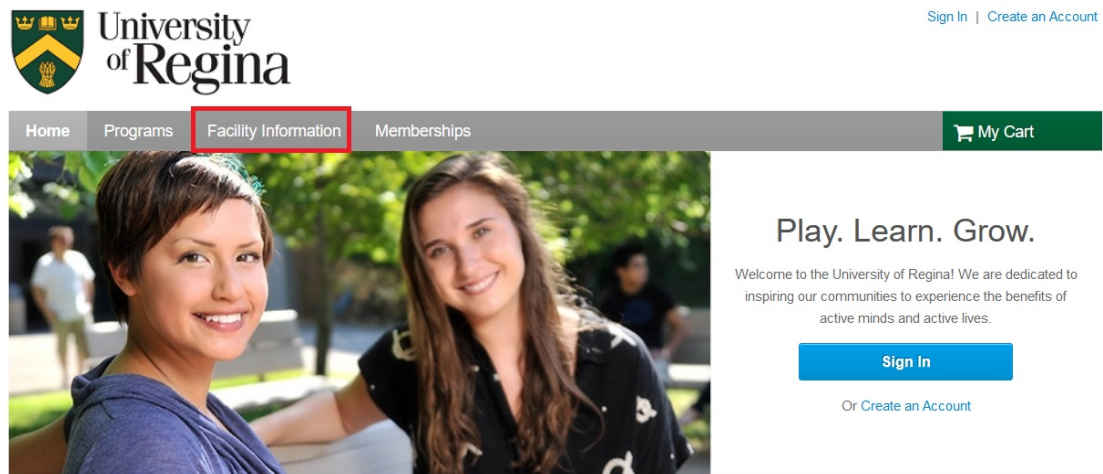
I'm not a robot  reCAPTCHA
Privacy - Terms

[Forgot your login name?](#)

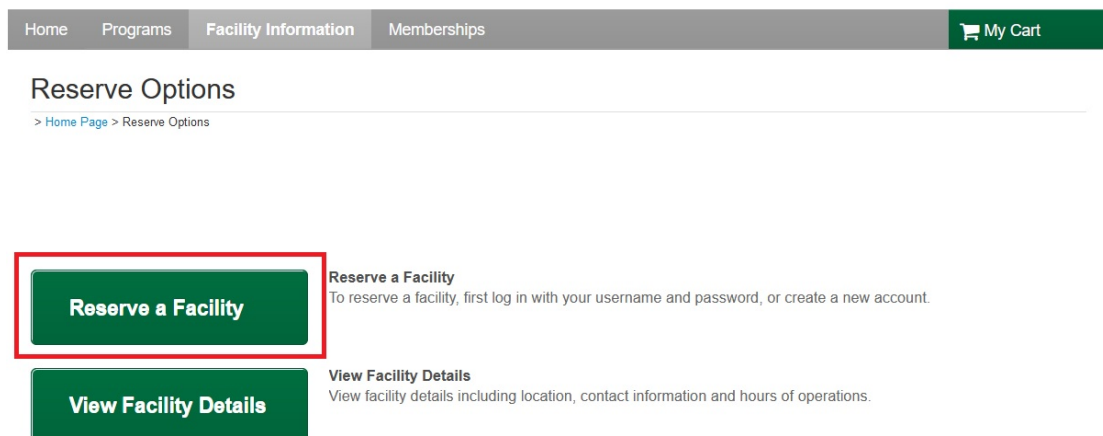
[Forgot your password?](#)

Don't have an Account?

4. At the top of the home page, click **Facility Information**.



5. On the “Reserve Options” page, click **Reserve a Facility**.



6. From the **Online Quick Reserve** page, select the applicable **Reservation Group** from the drop down box. For reservations in the fitness centre, choose **Fitness Centre Space Booking**. For pool reservations, choose **Aquatic Centre Space Booking**.
7. Enter the applicable **Reservation Date**.
8. The Time Range may be left blank. This will allow you to view the full day calendar.
9. Choose **Check Availability**.

Online Quick Reserve



Selection

*Reservation Group (Required)

Reservation Date: 2020 Dec 9

Time Range: am to am
 pm to pm

Check Availability

10. A calendar will appear for the date you have chosen. The checkboxes reflect available booking times for that day and facility.

*Please note: You do not have to fill in the **Event Name** field or the **Number of Guests** field. Leaving these fields blank is fine and will not impact your booking.*

*Reservation Group (Required)

Reservation Date: 2020 Dec 9

Time Range: am to am
 pm to pm

Check Availability

Availability for Wed, 9 Dec 2020

Event Name:

Hide Advance Booking Restrictions Info

Name	Type	Number of Guests	Qty of Equipment	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm
FLC Space Booking 1 - Bookings cannot be made more than 10 day(s) in advance - Bookings accepted starting at 7:00am, 10 day(s) in advance - Must be booked at least 2 hour(s) in advance	Facility	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
FLC Space Booking 2 - Bookings cannot be made more than 10 day(s) in advance - Bookings accepted starting at 7:00am, 10 day(s) in advance - Must be booked at least 2 hour(s) in advance	Facility	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

11. Once you have selected a reservation time, scroll to the bottom of the page and read the waiver. If you agree to the terms and conditions of the waiver, click the **Agree to Waiver**. Review your reservation details and click **Reserve**.

FLC Space Booking 8 Facility 0 0

- Bookings cannot be made more than 10 day(s) in advance
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 - Must be booked at least 2 hour(s) in advance

[Calculate Charges](#)

Please check any of the items you want included with your reservation request.

▼ Select Checklist Items

Agree to Waiver	Required	Description	Attachment
<input checked="" type="checkbox"/>	Yes	KHS Contract - Facility Rental Contract	--

[Reserve](#)

- If the reservation is successful, you will be transferred to a receipt page detailing your reservation. You will receive an email to your @uregina.ca email address.
- To view your receipt again, log into your ActiveNet account and click **My Account** in the top right of the page. On the "Account Options" page, click "Family Member's Schedule".

Welcome, [My Account](#) | [My Wish List](#) | [Sign Out](#)

Home Programs Facility Information Memberships [My Cart](#)

Account Options

- **Account Program**
 - [Family Member's Schedule](#)
 - Manage Wish List
 - List Account Credits
 - Historical Transaction List
 - Transactions that Need Attention List
 - Scholarships List
 - Current Registrations List
 - Waivers
 - List Saved Credit Cards / Electronic Checks
 - Memberships and Usage
- **Account Settings**
 - Change Your Password
 - Change Account Address or Personal Information
 - Change Question Answers
 - Change Information about Family
- **Payment Details**
 - Pay on Account
 - List of Account Payments
 - View Account Payment Details
- **Online Services**
 - View Your Shopping Cart
 - Register for Programs
 - Purchase or Renew Memberships
 - Modify Reservations
 - Facility Availability
 - Logoff

- On the **Family Member Schedule** page, select the search date. Choose the weekly or monthly layout. Ensure that you are in the "Selected Family Members" box and move "Rentals" into the "Selected Schedule Details" box. Click **View Schedule** and you will then see any bookings you have during the time period selected.

Schedule for Selected Customers as of 9 Dec 2020 11:47 AM

Date From: 9 Dec 2020

Date To:

Weekly Layout Monthly Layout

Available Family Members: Test1 Test1, Testing2 Testing

Selected Family Members: Testing Testing

Available Schedule Details: Programs, Flex Reg, Leagues, Membership expirations, Private Lessons

Selected Schedule Details: Rentals

[Printer Friendly Version](#)
[Create iCalendar Export File](#)

▼ Week of December 6 - 12, 2020

Day	Time	Customer	Description	Center	Facility
Wed, 9 Dec 2020	8pm - 9pm			#7993 Centre for Kinesiology and Health Studies	FLC Space Booking 1

*If you encounter any difficulties while reserving space in the FLC or Aquatic Centre during the above process, please call **306-585-4371** or email ras@uregina.ca for assistance.*