

## Pricing Principles

The following categories have been created for the purposes of assessing fees for the use of the facilities under the control of the Faculty of KHS.

1. If the revenue generated by the unit booking the space is directly under the Faculty's control & benefits the Faculty directly (Internal User) (e.g., Athletics Admin, DPSC, Academics, etc.) there will be no charge.
2. If revenue generated by a group is indirectly tied to the Faculty, that is, the group is directing revenue or charging to a special purpose account held by the Faculty (e.g., team fundraising accounts, research accounts, etc.) then there will be no charge for booking of the space. (e.g., Athletic team camps, sport clubs, CEP/CPT testing)

*Note:* There would be an expectation that any costs associated with additional set -up/tear -down and/or custodial work would be the responsibility of the group (e.g., running a camp on stat holiday in winter). That is, there must not be a cost to a 10000-2710/11 account. Coaches and/or clubs may set up on their own to avoid these costs unless specialized set up is required (e.g., bleachers, etc.).

This category will be reviewed annually. In the future, we may need to (a) limit number of 'free' days a group receives and/or (b) add an overhead fee (as a percentage of the full rental cost) – this has already been applied in the case of the CEP/CPT testing. Initially, the application of such an overhead or revenue sharing arrangement will be handled on a case-by-case basis.

3. If revenue from an event or a series of rentals, etc. benefits a University of Regina budget in some way (i.e., some other unit of the University will use that revenue to run its operation, e.g., Career Centre, President's Office, Welcome Week, etc.) there will be no charge for the booking. However, staff costs associated with the event and/or rental will be charged.
4. If the group booking the space is a Community User or Community Partner, they would fit into one of the following categories.

The default for this grouping is to pay the full rental rate for the use of the Facility in question.

There are several mechanisms by which formal groups or organizations (not individuals) may receive discounts on their rental:

- (a) Those organizations considered Community Partners (see definitions) may receive a discount of 50%.
  - (a.1) A special application must be made to access this discount.
  - (a.2) The Dean or Associate Dean and/or Director must sign the Application form and must designate a University representative to take responsibility for the event (including attendance at the event and arranging for services such as AV, on campus catering, and parking).
  - (a.3) The University Faculty or Unit, Club or Society will pay for these events either through FOAPAL or cheque. To be considered an External Partner and qualify for this discount an application must be completed by the External Partner and the sponsoring unit of the University.
  - (a.4) Community Partners must pay 100% of any costs incurred by the Faculty/University to facilitate the event (e.g., set-up, extra staffing, etc.).
- (b) Community Users may apply to enter into a formal sponsorship agreement with the Faculty of KHS (and thereby the University of Regina) for the use of the Facility. There is an expectation that the Faculty & University would

benefit in a tangible way from the sponsorship arrangement. The maximum discount available in a sponsorship arrangement is 75% + costs associated with the actual set-up, equipment needs, custodial support, etc.

Application deadline to be considered for a sponsorship arrangement is a minimum of 365 days in advance of the particular event in order to facilitate the negotiation of the agreement. A proposal must be submitted to the Dean's Office in the Faculty of Kinesiology & Health Studies.

(c) Non-profit educational organizations (e.g., Regina public schools) and/or service organizations (e.g., Ranch Ehrlo) may apply to access unused/open non-primetime space (not in revenue sharing slots or being used by one of our internal priority groups) at no cost.

(c.1) This opportunity or category may also be considered or extended to high- school aged sport clubs that have a formal or informal relationship with one of the varsity athletic programs. Such groups would be able to access other times at regular rates or at discounted rates if they were to apply as a community partner or under the sponsorship category.

The Faculty reserves the right to cancel such bookings should a revenue opportunity avail itself or it is needed by an internal or external priority group. Application for such consideration should be made 30 days prior to event date.

5. All CKHS facility bookings may be subject to a parking surcharge and may require the involvement of University of Regina Parking Services to determine whether the campus can accommodate parking at the requested time.