

Contract Terms and Conditions

1. The Renter agrees that the University, its servants and agents, are in no manner responsible or liable to the Renter or any persons attending at or participating in, the activity planned or otherwise. The Renter agrees to indemnify and save from and against all costs, expenses, demands, claims, damages, and liabilities whatsoever which the University, its servants and agents, may incur, suffer, sustain or be or become subject to by reason of the rental of the facility and any event, incident or happening related thereto.
2. The applicant shall be responsible for the conduct and supervision of all persons using the contracted facility while occupied by the applicant.
3. The applicant shall comply with and ensure the compliance of the regulations of all persons using the contracted facility.
4. All articles brought to the facility for use by the applicant or persons using the facility when occupied by the applicant shall be removed forthwith at the termination of the applicant's occupation of the premises unless otherwise authorized.
5. Any regulations posted in a facility are in addition to the conditions set out herein and shall be complied with in the same manner and to the same extent as though they were specifically referred to in Condition 2 hereof.
6. The applicant shall take direction from the facility personnel and comply with such direction. The applicant must be prepared to present this contract to facility personnel and/or University Security/Wascana Centre Authorities for confirmation of agreement.
7. The Faculty of Kinesiology and Health Studies may in its sole discretion cancel or postpone this permit for any or all of the below listed reasons.
 - a. This facility is required for University purposes
 - b. This permit was secured by misrepresentation
 - c. This permit was transferred without the approval of the Facility Coordinator
 - d. The facility is not being used for the purpose set out in the application
 - e. Where there has been a breach of the regulations posted in the facility or set out herein
 - f. The facility required technical or emergency repairs which cannot be performed at any other time
 - g. The result of weather forces the closure of facilities
8. Where the faculty uses the power to cancel set forth in the previous condition, (exception b, d and e) they shall give notice to the applicant as soon as possible thereafter, by whatever means may be available to them. The facility office will do everything possible to find alternate locations or scheduling time for these unexpected shortfalls as to not interfere with the intended activity.
9. Any group or member of a group causing damage, whether accidental or malicious, to the facilities or equipment at the aforementioned facility will be held financially responsible for the repair or replacement of such damage. Failure to pay for said damages will result in the termination of further reservation until such payments have been received.
10. If the gymnasium is to be used for athletic purposes, gym attire is mandatory. No outdoor clothing, cut-off's or ripped garments will be permitted. Clean athletic shoes must be worn at all time. No sandals or bare feet allowed.
11. All one time booking rental fees must be paid in advance of the reserved date, unless otherwise contracted. All other contracts become due and payable seven (7) days before date of the first booking. If payment is not made in accordance with this clause, your booking may be automatically cancelled.
12. There will be a \$30 charge for any NSF cheques.
13. Except as authorized, no admission charge, collection or sale of refreshments shall take place.
14. Cancellation Fee Policy: Any Renter cancelling their contract or portion thereof, and requesting a refund for the cancelled contract within fourteen days of the contracted booking date will be charged Fifty Percent (50%) of the refund amount, or a minimum of Fifteen Dollars (\$15.00) or whichever is greater. Any renter cancelling their contract of portion thereof, and requesting a refund for the cancelled contract with more than 14 days notice of the contracted booking date, will be charged Ten Percent (10%) of the refund amount, or a minimum of thirty dollars (\$30.00) or whichever is greater. **There will be no refunds for any rental time not used/cancelled the day of, or after the rental booking date.** All cancellation and requests for refunds must be submitted in writing. Cancellations can be faxed to (306) 337.2691 or email ckhs.book@uregina.ca or for pool cancellations, to Gabor.Jerkovits@uregina.ca.
15. Except as authorized, no alcohol beverages are allowed at the facility.
16. Parking Regulations: Unless otherwise advised, Community Parking in Lot 4 is the designated parking location from 5 p.m. to close Monday to Friday. On weekends, Lot 4 is open daily to the general public in the Community Parking area only. Note: Parking meters are enforced each weekday 8:00 a.m. to 10:00 p.m. No other areas or lots can be used for parking unless otherwise arranged.
17. Prices are subject to change without notice.
18. A copy of the signed contract must be received prior to the first rental date. If unsigned, we reserve the right to cancel booking.
19. Please remit payments to Room 170, Faculty of Kinesiology Health and Sport, University of Regina, 3737 Wascana Parkway, S4S 0A2.
20. Please make cheques payable to the University of Regina.
21. Insurance/Waiver: Users shall provide a policy certificate for liability insurance. Minimum coverage will be \$ 500,000.00 Users shall use release of liability waivers approved by the Faculty of Kinesiology which states that the University of Regina is not responsible for any damage, injury or liability resulting from the use of the facility.
22. All signed tentative contracts are legal and binding.