



HOCKEY HELPS THE HOMELESS HQ

44 EAST BEAVER CREEK, UNIT 4
RICHMOND HILL, ONTARIO, L4B 1G8

CHARITABLE NUMBER: 865580146 RR0001

NATIONAL FOUNDING SPONSOR



Job Title:	Rec on Wheels, Program Coordinator	Date of Posting: Date to Apply:	February 25, 2020 March 15, 2020 (midnight)
Office Location:	Richmond Hill, ON	Travel Required:	Throughout the GTA
Compensation:	40hrs/week at \$800/week	Position Type:	Full-time, 17-week contract
Start Date	May 4, 2020	End Date	August 28, 2020

Hockey Helps the Homeless and Rec on Wheels:

At Hockey Helps the Homeless (HHTH), we believe that every Canadian should have a safe place to call home and the supports they need to thrive. Rec on Wheels is an innovative, new program conceived and supported by Hockey Helps the Homeless that aims to bridge the gap between children and youth experiencing homelessness and the broader community. Rec on Wheels is, at its core, a free, mobile recreation unit that provides young people living in the shelter system with access to recreational activities such as sports, music, reading, arts and crafts, cards and boardgames. Rec on Wheels offers a safe, stress-free space for youth to regularly connect with their peers and adults.

Rec on Wheels helps to remove barriers to recreation by providing everything required for a wide variety of activities including equipment, clothing, and nutritious food. Fully staffed with skilled and compassionate facilitators, all Rec on Wheels activities can be tailored to meet the unique wants and needs of the children and youth who participate.

Job Description:

Under the direct supervision of the Executive Director of Hockey Helps the Homeless, the ROW Program Coordinators will travel to different family and youth shelters in the GTA, in a van stocked with sports equipment, arts and crafts, instruments, games and books, as well as clothing and nutritious snacks. At each shelter, Program Coordinators will engage children and youth in a number of activities through the duration of their visit as well as provide general supervision of the activities.

Role and Responsibilities:

- Ensure the Rec on Wheels mobile van is stocked with all required equipment (based on the needs of the shelter), clothing and nutritious food required for the day's activities.
- Drive the van to participating shelters.
- Set up, tear down and pack up the equipment at the shelters.
- Plan activities for a variety of ages based on the needs of the participants and the space available.
- Facilitate safe, supportive, empowering and welcoming spaces for children and youth to participate in activities.
- Engage with children and youth (and other family members) in different activities including sports, arts and crafts and/or overall supervision while they play independently.
- Track equipment and supplies and purchasing new supplies as necessary.
- Conduct an evaluation after each visit.
- Build and maintain positive relationships with the participants and the shelter staff.
- Remain aware of any circumstances that may require staff assistance or support of a participant.



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- Utilize appropriate methods of interacting effectively and professionally with children and youth of diverse cultural, socioeconomic, educational, and ethnic, backgrounds, sexual orientations, lifestyles and physical abilities.
- Conduct other duties and tasks as assigned.

Required Qualifications:

- Working towards an undergraduate degree or in possession of a degree/diploma from a recognized college or university in a related discipline (e.g. recreation, therapeutic recreation, physical education, sport management, social service worker, and/or child and youth studies).
- Demonstrated experience working with children and youth in a sport or recreation context.
- Demonstrated experience working with members of diverse populations (e.g. cultural diversity, LGBTQ2S, socioeconomic, etc.).
- High Five Certification is an asset.
- Excellent interpersonal skills.
- Positive attitude and dependable with strong initiative and the ability to work both independently and in a team-oriented environment.
- Ability to organize and conduct groups of all sizes; make quick and accurate judgement and manage up as necessary.
- Demonstrate good and safe work habits and maintain a clean working environment.
- High Five certification considered an asset.
- Effective handling of conflict, crisis and trauma and strong self-care practice. Therapeutic Crisis Intervention certification considered an asset.
- Open minded, eager and willing to learn.
- Current Standard First aid and CPR certification or willingness to obtain.
- Class G driver's license from Ontario.
- Current Vulnerable Sectors Check required.

Working Conditions and Physical Requirements:

- May require work during the evening and some weekends.
- Regular travel to different types of emergency shelters (family and youth shelters).
- Work both indoors and outdoors.
- May occasionally need to relate to residents at the shelters who exhibit challenging, atypical or hostile behaviors and/or communication.
- Standing for long periods; participating in sport and other physical activities.
- Must be able to perform physical labour, such as lifting, carrying, pushing and pulling heavy objects, moving sport equipment in and out of the van.

Please send your resume with a cover letter to Mr. Ryan Baillie at ryan@hth.com. The deadline for this job is Sunday, March 15, 2020 at midnight.

Please note: We thank all applicants for their interest in this position. Only those applicants selected for an interview will be contacted.